



Parks & Recreation Department
One Troyan Drive
Meadows Place, TX 77477
281.983.2935

McGrath Park
12001 Brighton Lane
McDonald Park
Dorrance @ Pender Lanes

RULES FOR USE OF THE PAVILIONS, BBQ PIT & KAYAKS

Revised 10/16

1. Requests for Reservations must be made in person at City Hall during normal business hours, Monday - Friday, 9:00 am and 4:00 pm (excluding holidays).
2. To Request a Reservation, bring a completed Pavilions, BBQ & Kayaks Reservation Form, a copy of your Driver's License and the **cash deposit** to City Hall. Requests for reservation of Pavilions must be made at least seven (7) business days prior to rental. A confirmation email will be sent within 2 business days of request. If unable to confirm the Reservation, the deposit will be returned. Deposit will **only** be returned to the renter of the facility. **DATE IS NOT GUARANTEED UNTIL CONFIRMATION HAS BEEN RECEIVED.**
3. **Renters must be 21 years of age or older and be in good financial standing with the City of Meadows Place.** Reservations are non-transferable.
4. Programs conducted by the City of Meadows Place will be given priority at all times.
5. Use of Pavilions, BBQ & Kayaks reservations will not be permitted for business purposes. No business gatherings of any kind are permitted.
6. The City of Meadows Place reserves the right to revoke privileges based on applicant's (or group's) past rental/usage history.
7. Use of the facility is limited to the hours specified on reservation. All cancellations made up to fourteen (14) days prior to scheduled usage will receive a 100% refund of deposit; all cancellations made up to **seven (7) days** prior to the scheduled usage will receive a 50% refund of deposit; cancellations made within seven (7) days **will result in forfeiture of deposit.**
8. Requested hours must include set up & clean up time. Pavilion and BBQ renters may reserve NO earlier **than 8 am on rental day.** The area must be completely **VACATED no later than 10 pm on the rental day.**
9. The City of Meadows Place is not responsible for lost or stolen articles.
10. **Renter is responsible for set up and take down of their event OR pick up & return of Kayak.**
11. Renter is responsible for clearing Pavilions and tables of all decorations, food & trash and removal of personal property. Any trash that will not fit in garbage cans at the facility should be hauled away.
12. Kayaks must be returned in the same condition as rented. Kayaks may NOT be taken to other bodies of water & MUST only be used in Meadows Place Lake.
13. Renters assume liability for the cost of repairing damage to property or equipment. The City reserves the right to require applicants, when it is deemed necessary, to provide public liability and/or property damage insurance policies, and any other coverage to protect the property of the City of Meadows Place, including inflatables, dance floors, DJ's and other entertainment amenities. Written approval must be obtained two (2) weeks prior to rental from the Parks & Recreation Department.
14. Decorations may not be permanently attached; **TAPE OF ANY KIND IS PROHIBITED ON ALL SURFACES** (Wall putty is recommended). All residue and decoration must be removed.
15. Renters will comply with all City Ordinances, Federal and State Laws. Applicant's guests will behave accordingly.
16. Youth (defined as persons 18 years of age or younger) functions must have at least one adult chaperone for each ten (10) youth. Chaperons must be present for the duration of the function, set up and clean up time included.
17. The use of any flammable material is limited to the BBQ pits in the Parks. **NO personal barbecue grills** are allowed **anywhere** on the grounds **unless approval has been received from the Parks & Recreation Director.**

EMERGENCIES, call 911

Non-emergencies, **contact On-call personnel @ 281.642.7701 or 281.642.7696**



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CITY OF MEADOWS PLACE PARK RULES

NO PLAYING on any part of the fields when the sign reads CLOSED. The OPEN/CLOSED sign must be observed. Failure to do so may result in field damage and/or charges filed.

1. Any authorized City Employee may close playing fields, lake and/or park grounds.
2. Park Hours: 6:00 am – 11:00 pm
3. All dogs must be on a leash. Pet owners must pick up waste.
4. Park vehicles in designated areas only.
5. Bicycles, rollerblades, skateboards and scooters are PROHIBITED on walking/jogging trail.
6. Off road vehicles are PROHIBITED.
7. Please use trash containers.
8. Permits may be issued for league usage through the Parks & Recreation Department.
9. Loud speakers and loud music PROHIBITED.
10. Fund-raising activities are restricted to non-profit organizations and require written permission.
11. Political or Religious rallies or fund raising PROHIBITED.
12. All equipment and supplies, etc., must be furnished by participating groups and removed daily.
13. All playing fields CLOSE AT DARK excluding the field with lights; only permitted groups are allowed to use the lights. Contact Parks & Recreation Department for information on permits.
14. DO NOT RELEASE OUTSIDE FISH INTO THE LAKE OR CRITTERS IN THE PARK.

An official from Parks & Recreation Department and/or Police Officer of the City of Meadows Place may at any time remove anyone from the City of Meadows Place Lake park grounds and/or playing fields who is in violation of the park rules or suspected of being in violation. The City of Meadows Place reserves, at all times, the right to require all park users to comply with all requests relating to the usage of park property.

EMERGENCIES, call 911

Meadows Place Police Department: 281.983.2900
City of Meadows Place: 281.983.2950
Parks & Recreation Department: 281.983.2935

Please report vandalism or misuse of facilities to Meadows Place Police Dept. or Parks & Recreation Dept.