PARK PAVILION / BBQ / KAYAK RESERVATION

Reservations MUST be made at least 7 days in advance and in person at City Hall. City Hall office hours are M - F, 8:30 am - 4 pm (excluding holidays).
For the Park Pavilion rentals, a **refundable, cash deposit & rental fee** must be paid at time of reservation.
Read **RULES FOR USE** carefully, failure to follow rules may result in forfeiture of deposit.
ALL CELEBRATIONS MUST CONCLUDE & DISPERSE BY 10 PM.

FAILURE TO FOLLOW ALL RULES WILL RESULT IN FORFEITURE OF DEPOSIT

Deposit/Rental Fees	*Resident*	*Non-Resident*
Large Lake Pavilion (3 tables)	$50 Rental Fee $50 Cash Deposit	$75 Rental Fee $50 Cash Deposit
Small Lake Pavilion (1 table)	$25 Rental Fee $25 Cash Deposit	$25 Rental Fee $25 Cash Deposit
Tennis Court Pavilion (3 tables)	$50 Rental Fee $50 Cash Deposit	$75 Rental Fee $50 Cash Deposit
Outdoor Classroom (4 tables)	$25 Rental Fee $25 Cash Deposit	$25 Rental Fee $25 Cash Deposit
BBQ Pit in McDonald Park	$25 Rental Fee $25 Cash Deposit	$25 Rental Fee $25 Cash Deposit
Kayak Rentals: (per Kayak) _ (Includes kayak, paddle & life jacket) *Weekend rentals: Kayaks must be picked up by 3pm Friday and returned by 9am Monday*	$10/Day, $25/Weekend $25 Cash Deposit	$10/Day, $25/Weekend $25 Cash Deposit

Rental Time must include set up & clean up; Pavilion MUST BE VACATED by end of rental period.

Print Name: _____ Cell: _____ Other Phone: _____

Address, City, State: _____

Email: _____

Event Date: _____ Rental Time: _____ am/pm UNTIL _____ am/pm

Type of Function: _____ Number Attending or Kayaks: _____

I, _____ *(print name)* , *VERIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT AND THAT I HAVE RECEIVED AND READ A COPY OF THE RENTAL POLICIES & PARK RULES AND FURTHERMORE AGREE TO ABIDE BY THEM. I FURTHER AGREE TO BE PRESENT DURING USE. I UNDERSTAND THAT THE City of Meadows Place SHALL NOT BE RESPONSIBLE FOR LOSS OF PROPERTY OR PERSONAL INJURY SUSTAINED BY USERS OF THE City of Meadows Place Parks, Pavilions, Classroom or Kayaks AND TO THE PERSON AND PROPERTY OF ALL USERS AND SPECTATORS.*

SIGNATURE: _____ DATE & TIME: _____

Office Use Only			**Date↓**	**Renter's Initial↓**	**Staff Initial↓**
1	Cash Deposit	$	Copy of DL Received	Rules Received	
2	Rental Fee	$	Cash/Money Order/Credit Card Auth #		
3	Pick Up (if app)		Boat #	Received	
4	Return (if app)		Boat/#	Returned	
5	Deposit Return	$	Cash Only	Deposit Refunded	
Parks Staff Notified___					

Post Rental Inspection:	**OKAY TO REFUND DEPOSIT**	**DO NOT REFUND DEPOSIT** - see attached