

## Meadows Place Police Department

Manages the personnel and resources of assigned section(s) of the Meadows Place Police Department, which include Patrol, Criminal Investigations, Training, and Communications. Provides highly responsible and complex administrative and operational support to the Chief of Police.

- Manages all activities and personnel of the assigned section.
- Investigates internal and external complaints against MPPD personnel.
- Serves as liaison to other law enforcement agencies.
- Prepares a variety of recurring reports for management use. Performs other job-related duties as assigned.

### **Qualifications**

BA/BS and 5 years' experience or 10 years of progressive responsibility and leadership.

- High School graduate or GED equivalent required
- Bachelor's degree in Criminal Justice or related field strongly preferred. Equivalent working experience may be considered in lieu of Bachelor's degree.
- Must have a valid, active TCOLE (formerly TCLEOSE) license with up-to-date annual TCOLE training.
- Texas Commission on Law Enforcement Advanced Peace Officer Proficiency Certificate or higher.
- Must have a valid Texas Driver's License and possession of a satisfactory driving record before receiving job offer.
- Must pass a Criminal History and Background check prior to an interview; pre-employment drug screening and polygraph prior to employment.
- MPPD requires all applicants to complete an application, including the personal history statement. Applications having incomplete criminal history fields will not be considered for a position.

### **Preferred Qualifications:**

- Bachelor's Degree and minimum 10 years Law Enforcement experience is preferred, but not required.
- Although five (5) years of directly job-related experience is required, applicant must have a minimum of three (3) years of progressive supervisory experience in a Police agency.

Applicants Must:

- Be able to work nights, weekends and additional assignments.
- Have a thorough knowledge and ability to interpret and accurately apply current law enforcement methods, policies, procedures, rules regulations, laws, investigative techniques and procedures.

- Have knowledge of community policing programs, public safety procedures and emergency response planning.
- Have the ability to perform all duties in a professional competent, and courteous manner, exercising independent judgment and sound decision-making skills. Possess strong oral and written communication skills.
- Have the ability to plan, organize, multi-task, and prioritize work to meet deadlines.
- Be familiar with Incident Command System (ICS) guidelines, and general emergency preparedness practices.

**Salary Range: \$70,200 – 80,200 DOQ**

For more information contact Captain Jack Ashton at [ashton@cityofmeadowsplace.org](mailto:ashton@cityofmeadowsplace.org) or 281-983-2916.