

Reservations must be made at least (2) wks prior to rental and in person at City Hall, Monday - Friday / 8:30am - 4pm.

**Cancellation policy applies. See Nature Center Birthday Party Information sheet for details.**

Accommodates up to 30 total participants.

Reservations available: **Tuesday-Saturday:** Anytime after 3:00pm up to 6pm, **Sunday:** Anytime before 5pm

Renter **ONLY** may arrive 30 minutes prior to event start for set up.

<b>Birthday Package: \$200 Resident \$225 Non-Resident</b>	<ul style="list-style-type: none"> <li>• 2-Hour Party on the Patio with Indoor Meeting Space</li> <li>• Participants Interact with Tortoise, Goats and Static Displays in the Outdoor Play Yard</li> </ul>
<b>Add-On: \$100 Resident \$125 Non-Resident (Due at time of reservation)</b>	<ul style="list-style-type: none"> <li>• 2 Additional Animal Encounters of Your Choice</li> <li>• Indoor Nature Center Discovery Zone with Hands-On Activities and Additional Animals to Explore</li> </ul>
<b>Rentals Include:</b>	6-Foot Table (2) / Round Tables (3) / Chairs for Indoor Seating (30) / Outdoor Picnic Tables (2) / Party Hosts (2) / Gift Table / Food Table/ Microwave / Refrigerator
<b>Add-On Animal Encounter Selection:</b>	Rabbit, Snake, Box Turtle, Bearded Dragon, Giant Tortoise, Goats

Print Name: \_\_\_\_\_ Cell: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Address, City, State: \_\_\_\_\_

Email: \_\_\_\_\_ Birthday, Child's Name & Age: \_\_\_\_\_

Event Date: \_\_\_\_\_ Rental Time: \_\_\_\_\_ am/pm UNTIL \_\_\_\_\_ am/pm

Number of People Attending: \_\_\_\_\_

I, \_\_\_\_\_ (print name), VERIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT. I FURTHER AGREE TO BE PRESENT DURING THE TIME I HAVE RESERVED. I UNDERSTAND THAT THE CITY OF MEADOWS PLACE SHALL NOT BE RESPONSIBLE FOR LOSS OF PROPERTY OR PERSONAL INJURY SUSTAINED BY USERS OF THE NATURE / DISCOVERY CENTER AND TO THE PERSON AND PROPERTY OF ALL USERS AND SPECTATORS.

SIGNATURE: \_\_\_\_\_ DATE & TIME: \_\_\_\_\_

**Photo Release**

*I hereby give permission to be photographed during the rental. I understand the photos will be used to keep a journal of activities, to share on the city website, flyers, newsletters, and social media. I understand that although a photograph may be used for advertising, his or her identity will not be disclosed, I do not expect compensation and that all photos are the property of Meadows Place.*

SIGNATURE: \_\_\_\_\_ DATE & TIME: \_\_\_\_\_

Office Use Only			Date↓	Renter's Initial↓	Staff Initial↓
Rental Fee Base	\$	Copy of DL Received			
Add On Fee	\$	Cash/Money Order/Credit Auth #			
Total	\$				

**Confirmation:** \_\_\_\_\_

Nature Center Staff Notification with Rental Date and Details:

Resident - COMP property owner / renter in good financial standing with COMP. Govt. ID with property address required.