



Audrey St. Germain, Mayor
David Mertins, Sr. Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

Rick Staigle, Mayor Pro Tem
Tia Baker, Alderman
Kelle Mills, Alderman
Shandra Phillips, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, April 22, 2025, at 6:30 p.m.**, at Meadows Place EOC/Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

B. REPORTS

1. Police Department – Gary Stewart, Chief
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for March 2025 – Audrey St. Germain, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator
 - a. Old Town Meadows Event- April 25, 2025
 - b. Concerts in the Park Event- May 02, 2025
 - c. Visit with Fort Bend County Appraisal District regarding preliminary numbers

C. PUBLIC COMMENTS

Citizens who have completed a comment card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens shall be limited to **three (3) minutes** for comments to City Council.

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Dorrance Lane Reconstruction Project Phase 2 – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration regarding the Quarterly Investment Report.
2. Discussion and consideration regarding the Quarterly Budget and Financial Report.
3. Discussion and consideration of Ordinance No. 2025-12 amending the General Fund Revenue Budget for the fiscal year ending September 30, 2025, increasing line item 100-495024, Grant Revenue Police Training, \$3,351.20 awarded from the Texas Comptroller, Law Enforcement Officers Standards and Education, Grant “LEOSE”, for full-time Police Officer Training.
4. Discussion and consideration of Ordinance No. 2025-13 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-050-542010, Grant Funded Training, \$3,351.20 from line item 100-495024, Grant Revenue Police Training, for Law Enforcement Officers Standards and Education Grant funded full-time Police Officer Training.
5. Discussion and consideration of Ordinance No. 2025-14 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-495015, Grant Revenue Police Equipment, \$33,824.00 awarded from the Office of the Governor – grant number 5106301 for car cameras for the dispatch console.
6. Discussion and consideration of Ordinance No. 2025-15 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-050-542810, Grant Funded Equipment, \$33,834.00 for car cameras for the dispatch console.
7. Discussion and consideration of Ordinance No. 2025-16 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item, 100-495014, Grant Revenue Police Radio, \$114,557.89 awarded from the Office of the Governor – grant number 5245401 for the dispatch console.
8. Discussion and consideration of Ordinance No. 2025-17 amending the General Fund Budget for the fiscal year ending September 30, 2025, increasing line item 100-050-542710, Grant Funded Radio Equipment, \$114,557.89 for the dispatch console.
9. Discussion and consideration of Ordinance No. 2025-18 amending City of Meadows Place Code of Ordinances Chapter 51, Section 51.18 (C) (4b).
10. Discussion and consideration of Resolution No. 2025-16 amending Certificate Pay and Academic Pay Policy to add new certificate pay for the Parks Department.
11. Discussion and consideration regarding the possible logo of support for SB1217, relating to sales and use tax exemptions and refunds for certain tangible personal property used to provide cable television services, Internet access services, or telecommunications services.

F. RECESS REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

G. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters regarding the annual evaluation of the City Administrator.

H. RECONVENE

Discuss and take appropriate action regarding the annual evaluation of the City Administrator.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 17th day of April 2025 at 3:00 p.m. and remained posted until said meeting was convened.



Shandra Phillips, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.