



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 10, 2017 AT 7:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 7:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills
Alderman, Steven H. Bezner	

City Attorney, Drew Smith was also present.

The following Chicken Advisory Committee Members were also present:

Charles Kulhanek, Committee Chair	Cinda English, Committee Vice-Chair
Mary Milner, Committee Secretary	Chris Peek, Committee Member
Katie North, Committee Chair	David Cosby, Committee Member

2. PUBLIC HEARING

a. Conduct a public hearing giving all persons interested the right to appear and to be heard on the allowance of laying hens in a residential area.

Mayor Jessup opened the public hearing at 7:01 p.m. and introduced the members of Chicken Advisory Committee. After opening the Public Hearing Mayor Jessup then gave a brief presentation explaining the background on the issue of laying hens in a residential area which is attached as Exhibit A. He then explained that the purpose of today's hearing is to give all interested parties the right to appear and to be heard.

Mayor Jessup then called upon those signing up to speak on the allowance of laying hens in a residential area.

Jim Milner, 11943 River Meadow Lane: Mr. Milner spoke to Council regarding current ordinances and Code Enforcement. He stated that if there is not an ordinance prohibiting certain animals then they are allowed.

Mayor Jessup stated that although the City does not have an ordinance for this there are deed restrictions that state no fowl. Since there is no longer and Home Owners Association there is no way to enforce the deed restrictions. He also stated that the deed restrictions are self-renewing, therefore still enforceable in Court. The City Attorney, Drew Smith, stated that the City does not and cannot enforce private deed restrictions.

Randy English, 11606 Dorrance Lane: Mr. English stated he thought education on raising chickens is very important and he is in favor of chickens in the City.

Roy Huddle, 11803 Meadowdale Drive: Mr. Huddle thanked Council and the Chicken Advisory Committee for all of their hard work on this issue. He stated that he is in support of chickens. He stated that this would allow families the opportunity to teach responsibility to their children.

Patricia Pless, 12131 Brighton Lane: Ms. Pless stated that she is against laying hens. She believes that there is not enough space on the residential lots for chickens.

Cheryl Teague, 11611 Dorrance Lane: Ms. Teague stated that hens are very quiet and do not smell offensive to her. She also stated that commercial chickens are fed hazardous materials to promote growth. She is in favor of chickens.

Joseph Terraso, 12222 Level Run Street: Mr. Terraso, a resident since 1973, stated that the only experience he has with chickens is what he learned from a friend. He believes they will attract rodents and smell offensive. He is against chickens in the City.

Tom Stansbury, 11803 Brighton Lane: Mr. Stansbury, a resident since 1971, stated that he is not favor of chickens. He worried about the added work and cost this will put on Code Enforcement. He is also worried that allowing laying hens in the residential area will reduce property values.

Mayor Jessup stated that in all of his research he has done he has not found evidence that allowing the laying hens had decreased property values. He asked that if anybody has found research showing a decline in property values to please bring it to him.

Lauren Galvin, 11939 River Meadow Lane: Ms. Galvin stated that she is against chickens and would consider moving if Council passes an ordinance to allow laying hens in a residential area. She is also concerned about the patio homes that have very small lots.

Bob Favorite, 12110 Dorrance Lane: Mr. Favorite stated that he does respect the difference of opinions, but he is also concerned about the zero lot line homes. He agrees that this is a tough decision, but he is against chickens.

Robert Chadwick, 12007 Brighton Lane: Mr. Chadwick stated that he is against chickens. He grew up on a farm and chickens stink, are loud, carry parasites, and attract rodents. He believes chicken are livestock and do not belong in a residential area.

Ed Cegelski, 12130 Monticeto Lane: Mr. Cegelski, a resident since 1978, stated that he grew up on a farm and the chickens attracted snakes. He is against chickens in the residential area.

Anne Green, 12303 Hoggard Drive: Ms. Green stated that she believes this this is current urban hippiness and she against chickens in the residential area.

Bonita Garcia, 11919 Bloomington Lane: Ms. Garcia stated that she is in support of chickens in the residential and thinks the community would benefit from them.

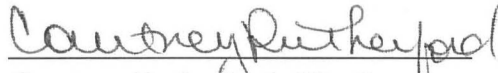
With no one else signing up to speak, Mayor Jessup closed the public hearing at 7:56 p.m.

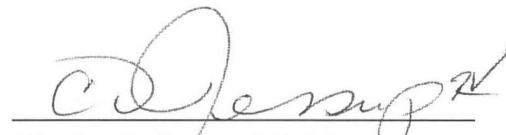
3. Adjourn

There being no further business to discuss, Alderman Staigle moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:57 p.m.

These minutes were approved by the City Council on Tuesday, January 24, 2017.

ATTEST:


Courtney Ruthenford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 24, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:03 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Steven H. Bezner

Mayor Pro Tempore, Terry J. Henley was absent.

2. Review Audit Report.

Finance Director, Anna-Maria Weston introduced the item and stated that she has been working with Jennifer Day, of McCall Gibson Swedlund Barfoot, PLLC. Together Ms. Weston and Ms. Day, presented the audit draft report for 2016. This is a draft report because Ms. Weston and Ms. Day are still verifying the Road Use Fee amount. The two are off by just a few hundred dollars, but have been working closely and plan to have it reconciled by the end of the week.

Ms. Day did report that the City received an unmodified opinion, which means there are no issues.

There was brief discussion among, Council, staff and Ms. Day regarding the report.

3. Review items on the January 24, 2017 Agenda

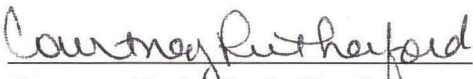
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

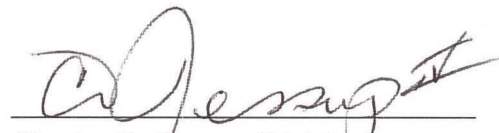
4. Adjourn

There being no further business to discuss, Alderman Isbell moved to adjourn the meeting. The motion was seconded by Alderman Bezner and with unanimous approval the meeting was adjourned at 7:16 p.m.

These minutes were approved by the City Council on Tuesday, February 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 24, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Steven H. Bezner

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks and Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Kurt Kopczynski, Resident and EDC Commissioner
Invocation by: James Russell, Chaplain, Meadows Place Police Department

B. Presentations and Proclamations

1. Recognition of Bob Graf

Mayor Jessup recognized Bob Graf for his hard work promoting growth and development in the City of Meadows Place for many years. He stated that Mr. Graf was key to getting Aldi's Grocery store into the City, which will be opening on February 2, 2017. Mayor Jessup read a proclamation proclaiming Thursday, February 2, 2017 as Bob Graf Day in the City of Meadows Place.

C. Reports

1. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Chief Stewart that the next Neighborhood Watch Meeting will be February 23 and the topic will be "Distracted Drivers."

Chief Stewart introduced the new Chaplain for the City of Meadows Place Police Department. James Russell comes to the City highly recommended and many years of experience.

Mayor Jessup thanked the Police Department for all of their hard work and the great relationships they have with the local businesses. He also welcomed Chaplain Russell and his wife.

Alderman Staigle stated that he noticed on the arrests there was usually multiple officers on the scene and asked was this for safety. Chief Stewart confirmed that the Department does try to have multiple officers involved for safety, especially with some many guns on the streets. Alderman Staigle applauded the department for all that the day in the City.

2. Parks and Recreation

Parks and Recreations Director Colene Cabezas gave the quarterly report for the Parks and Recreations Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

A few key points for the quarter are listed as follows:

- Outdoor fitness equipment is complete.
- Spray pad is complete with working water and lights.
- Landscaping at the new Training Center in complete.
- New floors installed at the Community Center and the outdoor patio is in the process of being refurbished.
- Eight new awnings installed at the baseball fields.
- Texas Parks & Wildlife came out in December and released of approximately 700 rainbow trout into the lake. Meadows Place 4th and 5th graders were present for the release. We are the only City that has this program with the Texas Parks & Wildlife and the school.
- 640 volunteer hours completed in the in the months of November, December, and January.

Mayor Jessup thanked Ms. Cabezas for all of her hard work. He also stated that the Youth Action Council (YAC) came up with the idea to put Little Libraries in the City. Recently channel 39 news came out and did a small story on the City of Meadows Place Little Libraries. The story can be found on the City of Meadows Place Facebook page.

Alderman Isbell stated that 640 volunteer hours in phenomenal.

Alderman Bezner asked if the City will be installing a slide at the pool? Ms. Cabezas stated that it is in the budget and will be installed closer to summer.

3. Fire Department Monthly Report for December 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for December which was filed with the City Secretary.

D. Mayor's Comments

1. Council Retreat and Workshop

Mayor Jessup stated that Council attended a retreat on January 21st at the new Training Center. Council toured the new facility, reviewed ongoing projects, and discussed the future of the City.

2. Hazardous Mitigation

Mayor Jessup stated that the City is a part of the Fort Bend County Hazardous Mitigation Plan which will expire in October 2017. Staff is currently reviewing the plan and submitting updates to the County in order to remain a part of the Hazardous Mitigation Plan. Staff plans to have the City's portion completed by February 28th.

He also stated that he believes that the City has never had staff this strong and he is very impressed with their strength and professionalism.

3. American Oarsmen

Mayor Jessup stated that City has paid a minimum sponsorship towards American Oarsmen in Race the Atlantic. Race the Atlantic is made up of teams of 3 men rowing a 22 foot boat for 45 days across the Atlantic. Mike Matson, Brian Krauskopf and David Alviar make up the American Oarsmen team. Meadows Place connection to the team is Mike Matson who was a volunteer fire fighter who worked with Fire Fighter Anne Sullivan, who died in 2014 in the Southwest Inn fire in Houston. Mike's donations will go to the Anne McCormick Sullivan Foundation.

4. Legislative Update

Mayor Jessup reported that he has attended a few sessions and a couple items of interest for the City are the Hike and Bike Trail and Sex Offender Legislation.

5. Potential Future Development Update

Mayor Jessup reported that the new Aldi's Grocery Store is scheduled to open on Thursday, February 2nd. He also stated that he Bob Graf, EDC President, have met with a potential developer for the 9 acres on W Airport. He stated that the City will work with the developer on planned development which will help protect the City.

E. Council Comments:

1. Kirkwood Update – Alderman Rick Staigle

Alderman Staigle stated that the engineer, HDR, has completed 30% of the design phase and is moving forward. He also reported that the City is negotiating the scope of landscape and will be signing a contract soon.

F. Regular Agenda

1. Accept the Quarterly & Annual Investment Report

Alderman Isbell moved to accept the Quarterly & Annual Investment Report. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

2. Receive report from the Chicken Advisory Committee regarding laying hens in the City of Meadows Place.

Chairman Kulhanek introduced the members of the Chicken Advisory Committee. He thanked them for the hard work and for taking their charge seriously. He stated that the Committee did a minimum of 30 face to face interviews regarding chickens. Mr. Kulhanek gave a brief presentation reviewing the research the Committee has completed. The Committee tried to come up with a good recommendation to the City. They Committee recommends setting guidelines if the City does allow for chickens.

Mr. Kulhanek wanted to report that the Committee was not unanimous in their vote to allow chickens in the City. Committee Member David Cosby spoke against chickens in the City. He believes an ordinance would be near impossible to enforce and result in more work for Code Enforcement.

The Mayor, Alderman Staigle, and Alderman Bezner thanked the Committee for all of their time, research, and hard work.

Alderman Staigle moved to accept the report from the Chicken Advisory Committee regarding laying hens in the City of Meadows Place. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

3. Accept the Audit Report

Jennifer Day, of McCall Gibson Swedlund Barfoot, PLLC, presented the audit report for 2016. She stated that City received an unmodified opinion which is the best you can get.

Alderman Bezner moved to accept the audit report. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

4. Consider Ordinance No. 2017-01 calling a general election to be held on Saturday, May 6, 2017 for the purpose of electing city officials of the City of Meadows Place to Alderman Place IV and Alderman Place V, providing for early voting and providing for notice of said election.

Alderman Isbell moved to approved Ordinance No. 2017-01 calling a general election to be held on Saturday, May 6, 2017 for the purpose of electing city officials of the City of Meadows Place to Alderman Place IV and Alderman Place V, providing for early voting and providing for notice of said election. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

- 5. Consider Ordinance No. 2017-02 amending Section 95.02(B) of the Code of Meadows Place, regarding the applicability of regulations governing antennas or towers located on publicly owned property; providing for a penalty; providing for severability; providing for repeal and providing for an effective date.**

Alderman Staigle moved to approved Ordinance No. 2017-02 amending Section 95.02(B) of the Code of Meadows Place, regarding the applicability of regulations governing antennas or towers located on publicly owned property; providing for a penalty; providing for severability; providing for repeal and providing for an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

- 6. Consider Resolution No. 2017-01 allowing the Mayor and City Secretary to declare equipment surplus and authorizing the sale or disposal thereof.**

Alderman Isbell moved to approved Resolution No. 2017-01 allowing the Mayor and City Secretary to declare equipment surplus and authorizing the sale or disposal thereof. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

- 7. Consider Resolution No. 2017-02 appointing two (2) Commissioners and two (2) alternates to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2018.**

Alderman Bezner moved to approved Resolution No. 2017-02 appointing Mark McGrath and Ever Ramirez as Commissioners and Matt Oltremari and Beau Abdulla as alternates

to the Planning and Zoning Commission for a term commencing immediately upon passage of this resolution and ending December 31, 2018. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

8. Consider Resolution No. 2017-03 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Asakura Robinson for landscape design for the Kirkwood Reconstruction Project.

Alderman Staigle moved to approved Resolution No. 2017-03 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Asakura Robinson for landscape design for the Kirkwood Reconstruction Project not to exceed \$55,000 to allow coverage of minor changes orders. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

9. Consider Resolution No. 2017-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system.

Alderman Staigle moved to approved Resolution No. 2017-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

G. Consent Agenda

1. Consider approval of the Minutes held on:

December 20, 2016 – Workshop Meeting

December 20, 2016 – Regular Meeting

2. Presentation of Bills

Perdue, Brandon, Fielder, Collins & Mott LLP	\$ 8,376.75
Roberts Carpet	\$ 7,387.81
The Remodelista & Teri Gilberg	\$ 4,659.16
The Remodelista & Teri Gilberg	\$ 5,650.00
HDR	\$17,318.00

Alderman Bezner moved to approve all items of the consent agenda. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

H. Audience Comments

David Keel, resident at 11603Scottsdale Street, stated that there is an issue with loose dogs in the neighborhood. He has been involved in two incidents where a dog at large has attacked his dog while out walking. In one of the incidents he shot the dog attacking his. He asked that the City work to get the word out again; possibly with an article in the City newsletter.

Council agreed that it would be a good idea to run article in the newsletter reminding residents about the dog at large ordinance.

Kurt Kopczynski, resident at 12019 Meadows Hollow, thanked the Police Department for all that they do. After listening the monthly report from Chief Stewart it is alarming to hear about all that they encounter. He also asked if the City had copies of the any of the deeds on file. He has heard them mentioned several times, but cannot find a copy anywhere. Alderman Staigle stated that deeds are not a City document therefore the City does not have a coy on file.

Chuck McClurkin, resident at 11947 Brighton Lane, stated that the City cannot enforce deed restrictions. A citizen would have to take a neighbor to Court to challenge deed restrictions.

I. Adjourn

There being no further business on the agenda Alderman Bezner moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Bezner, and Mills

Nays: None

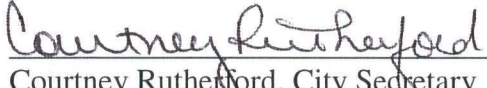
The motion carried

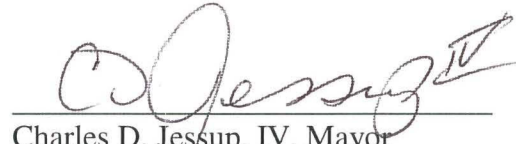
Aldermen Henley was absent.

The meeting was adjourned at 9:16 p.m.

These minutes were approved by City Council on Tuesday, February 28, 2017.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 7, 2017 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 6:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, Rick J. Staigle
Alderman, Steven H. Bezner

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley was absent.

B. REGULAR AGENDA

- 1. Consider Ordinance No. 2017-03 calling a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 28th day of February, 2017, at 7:00 p.m. at the City of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planning and Zoning Regulations," to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts.**

Mayor Jessup introduced the item and stated that this hearing is review drive-thru establishments.

Alderman Staigle moved to approve Ordinance No. 2017-03 calling a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 28th day of February, 2017, at 7:00 p.m. at the City of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planning and Zoning Regulations," to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

Aldermen Henley was absent.

2. Consider Resolution No. 2017-05 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Kendig Keast for on-call professional services.

Mayor Jessup introduced this item and stated that he and the EDC President, Bob Graf, have met with some potential developers and believe that it is a good idea to have planned development created with the help of potential developers. Contracting with Kendig Keast would help look out for the City's best interest and the Economic Development Corporation will pay for these services.

Alderman Bezner moved to approve Resolution No. 2017-05 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter into an agreement with Kendig Keast for on-call professional services. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

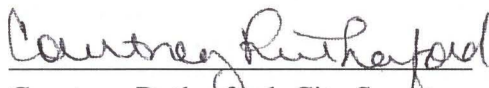
Aldermen Henley was absent.

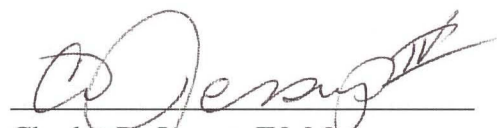
C. Adjourn

There being no further business to discuss, Alderman Bezner moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 6:41 p.m.

These minutes were approved by the City Council on Tuesday, February 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 28, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Anna-Maria Weston, Finance Director, was also present.

2. Bob Graf, EDC President, to discuss commercial development.

EDC President, Bob Graf, gave Council an update regarding meetings with Sun Investment Group regarding a possible development on approximately 9 acres along W Airport. The group has met with Mr. Graf and Mayor Jessup several times to review ideas and plans. Mr. Graf feels that they are close to making decision on plans that would include retails space with some senior living apartments. He also stated that the EDC thought it was important to hire a developer who knows planning, zoning, and development to represent the City while working on a Planned Development with Sun Investment Group. City Council did approve a contract with Kendig Keast at the February 7, 2017 Special City Council meeting.

3. Discussion regarding the moving of money to a Prime account.

Anna-Maria Weston, Finance Director, gave a brief presentation to Council regarding the TexPool Prime Account. She stated that the City already has a TexPool account, but the Prime account gives more options for investment. She recommended that Council approve the Prime account and allow staff to move some funds into the Prime account which will earn higher interest. She also stated that TexPool Prime has been around since the early 90s and will require no change to our account. There are also no fees or limits to move money around.

There will be an item on the Regular City Council agenda authorizing participation in the TexPool Investment Pools and designating Mayor, Charles D. Jessup, IV, Mayor Pro Tem, Terry J. Henley, and City Secretary, Courtney Rutherford, as the Authorized Representatives and Finance Director, Anna-Maria Weston as an Inquiry Representative.

4. Discussion regarding chickens in the City of Meadows Place.

Mayor Jessup stated that he wanted to put this item on the agenda to allow Council to take action if they so choose. There was brief discussion among Council as to what the different options regarding chicken. Possible actions to take are as follows:

1. No action and let the deed restrictions which state no chicken be handled neighbor to neighbor
2. Direct staff to work with legal counsel to develop an ordinance stating no chickens.

3. Direct staff to work with legal counsel to develop an ordinance to allow chickens with regulations.

Council did suggest talking to legal counsel about the deed restrictions and if there is anything that the City can do to enforce them or what to do if City ordinances conflict with the deed restrictions. No decision was made during this meeting.

5. Discussion regarding response to the City Secretary for Council meetings, luncheons, and dinners.

Mayor Jessup stated that he asked for this item to be put on the agenda. It is very important for Council to check their City emails and respond to the City Secretary regarding invites to meetings, dinners, etc. Alderman Isbell asked that the City Secretary mark these emails as important when sending them out. The City Secretary suggested sending outlook invites for the different events and Council could either accept or decline. Council agreed that they did not want calendar invites and they would do better to check emails and respond.

6. Review items on the February 28, 2017 Agenda


Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

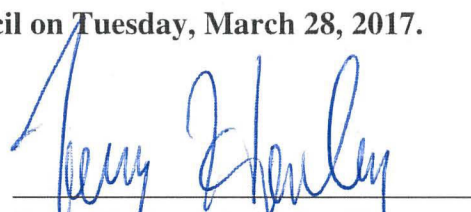
7. Adjourn

There being no further business to discuss, Alderman Bezner moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:00 p.m.

These minutes were approved by the City Council on Tuesday, March 28, 2017.

ATTEST:


Courtney Ruthenford, City Secretary


Terry Henley, Mayor Pro-Tem





MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 28, 2017 AT 7:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 7:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

The following Planning and Zoning Commission Members were also present:

Mark McGrath, Commission Chairman
Bob McDonald, Commissioner
Ever Ramirez, Commissioner

Bryan Swinney, Commission Vice Chair
Sean Ulrey, Commissioner
Matt Oltremari, 1st Alt. Commissioner

Beau Abdulla 2nd Alternate Commissioner was not present at this meeting.

2. PUBLIC HEARING

- a. Conduct a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 28th day of February, 2017, at 7:00 p.m. at the City of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planning and Zoning Regulations," to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts.**

Mayor Jessup opened the public hearing at 7:05 p.m. and stated that a quorum was present for both City Council and the Planning and Zoning Commission. He then explained that the purpose of today's hearing was to give all interested parties the right to appear and to be heard.

Mayor Jessup then called upon those signing up to speak on the proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planning and Zoning Regulations," to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts.

Alderman Henley stated that he thought the City already had an ordinance regarding this, but he could not find one.

Planning and Zoning Commissioner Chairman, Mark McGrath stated that JCI and CVS got their drive-thrus through Planned Development Agreements, Burger King got a variance, and Wallace Bank and Walgreens are under existing zoning.

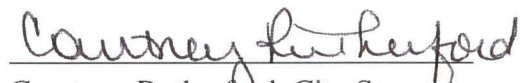
~~Mayor Jessup waited a few more minutes to see if anybody would show up for the public hearing. With no one else signing up to speak, Mayor Jessup closed the public hearing at 7:12 p.m.~~

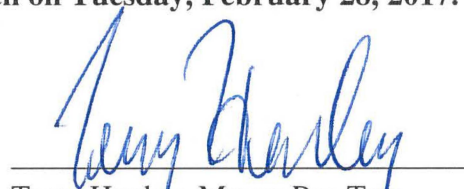
3. Adjourn

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Bezner and with unanimous approval the meeting was adjourned at 7:12 p.m.

These minutes were approved by the City Council on Tuesday, February 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Terry Henley, Mayor Pro-Tem



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 28, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Jerry Parker, Code Enforcement Official.

1. Pledge of Allegiance and Invocation

Pledge by:	Caleb Ulrey, Resident
Invocation by:	Lieutenant Richard Simmons, Meadows Place Police Department

B. Presentations and Proclamations

1. Proclamation declaring March 28, 2017 as Blind Veterans Day in Meadows Place

Mayor Jessup recognized Blind Veterans Day and read a proclamation proclaiming Tuesday, March 28, 2017 as Blind Veterans Day in the City of Meadows Place.

C. Reports

1. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reminded everybody that the next Neighborhood Watch Meeting will be March 23, 2017 at City Hall.

Chief Stewart introduced the new part time dispatcher, Lee Meyen. Chief Stewart stated that he is happy to have her and she comes to the City with many years of experience.

After presenting the monthly report Chief Stewart presented the 2016 Racial Profiling Report, a copy was filed with the City Secretary.

Mayor Jessup thanked the Police Chief for all of his hard work on the Hazardous Mitigation Plan, which is 98% complete.

Alderman Bezner asked about the motor vehicle burglaries at the new Aldi grocery store. Chief Stewart stated that most of the break ins were due to people leaving items in their car.

Council also asked if the department has started using the new body cameras. Chief Stewart stated that cameras are in, but they have not started using them yet. He is still developing a policy to fit our City.

2. Code Enforcement

Jerry Parker, Code Enforcement, reported on current violations, open cases, and citations issued over the last 3 months. He also reported on his on-going projects. His current project is working with the Police Department on code violations. The top reoccurring issues at this time are signs, junk vehicles, and dumpsters.

Mr. Parker also reported on some issues with reoccurring properties on Scarcella, Scottsdale, Brighton, Brook Meadow, and Blair Meadow. The house on Scarcella is vacant and services have been cut off. The homes on Scottsdale and Brighton are under contract. The owner is working on the home on Brook Meadow and hopes to get it occupied soon. Unfortunately, he has lost contact with the property owner of the Blair Meadow property.

Mayor Jessup asked Mr. Parker about the property on Alston that looks like a used car lot. Mr. Parker reported that multiple citations have been issued and the owner missed their court date. The court will follow procedures to issue a Failure to Appear and send to Omni and put a hold on their license if necessary. Alderman Isbell asked if there is a limit to the number of cars allowed to be stored on a property. Mr. Parker stated that none are to be stored in the front yard and if he is made aware of vehicles in the backyard he does contact the property owner and issue a citation if necessary.

3. Fire Department Monthly Report for January 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for January 2017 which was filed with the City Secretary.

D. Mayor's Comments

1. City Elections

Mayor Jessup stated that Alderman Henley and Alderman Mills are up for election in May of this year. Both have filed for place on ballot and are unopposed, therefore they will be reelected to office in May.

2. Opus 4 String Quartet

Mayor Jessup reported that the Opus 4 String Quartet performed at City Hall and it was a huge success. Mayor Jessup thanked Pablo Donatti and Colene Cabezas for putting the event together. He also thanked Tradicao Steak House and Aldi Grocery Store for donating food for the event.

3. Public Finance Training

Mayor Jessup reported that both he and the Finance Director, Anna-Maria Weston, will be attending Public Finance Training next month to keep up with their qualifications.

4. Youth Action Council (YAC)

Mayor Jessup stated that the Parks & Recreations Director, Colene Cabezas, and the Recreation Coordinator, Leigh Ylanan, will be traveling in a van with 10 teenagers to Abilene, Texas to attend the annual YAC summit. This a great opportunity for leadership training and relationship development. Mayor Jessup thanked both Colene and Leigh for taking the group on this trip.

E. Council Comments:

1. Kirkwood Update – Alderman Rick Staigle

Alderman Staigle stated that the engineer, HDR, has completed approximately 45-50% of the design phase and is moving forward. He also reported that the City has hired a landscape architect.

F. Regular Agenda

1. Accept the final report from the Planning and Zoning Commission regarding a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled “Planning and Zoning Regulations,” to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts.

Planning and Zoning Commissioner Bryan Swinney presented the Commission’s final report.

Alderman Henley moved to accept the final report from the Planning and Zoning Commission regarding a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled “Planning and Zoning Regulations,” to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

2. Consider Ordinance No. 2017-04 amending Section 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled “Planning and Zoning,” to require specific use permits for drive-thru retail establishments in the C-1, C-2, and C-3 districts; providing a penalty; providing for repeal; providing for severability; and providing an effective date.

Alderman Staigle moved to approve Ordinance No. 2017-04 amending Section 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planning and Zoning Regulations," to require specific use permits for all drive-thru retail establishments in the C-1, C-2, and C-3 Districts. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

3. Discussion and possible action regarding an Ordinance on chickens/laying hens in the City.

Mayor Jessup called for a motion regarding an Ordinance on chickens in the City. There was no motion, but Alderman Bezner started the discussion for this item and stated that there are five sets of deed restrictions in the City and they all say no chickens. Although the City cannot enforce these deed restrictions neighbors can through a lawsuit. Alderman Bezner stated that he thinks the City needs to consult with legal counsel regarding deed restrictions and ordinances that conflict with the deed restrictions. There was brief discussion about having the City Attorney attend a workshop with Council to discuss deed restrictions versus ordinances.

Alderman Henley stated that years ago when the City began creating ordinances they tried to create ordinances that helped to enforce the deed restrictions. He thinks if Council is going to pass an ordinance it should state the same as the deed restrictions.

4. Consider Ordinance No. 2017-05 repealing subsection 150.02(d) of section 150.02 of chapter 150 of the code of ordinances and substituting a new subsection 150.02(d) of section 150.02 of chapter 150 of the code of ordinances; adopting with amendments the 2014 National Electrical Code; providing for a penalty; providing for severability; providing for repeal; and providing an effective date.

Alderman Staigle moved to approved Ordinance No. 2017-05 repealing subsection 150.02(d) of section 150.02 of chapter 150 of the code of ordinances and substituting a new subsection 150.02(d) of section 150.02 of chapter 150 of the code of ordinances; adopting with amendments the 2014 National Electrical Code; providing for a penalty; providing for severability; providing for repeal; and providing an effective date.. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

5. Consider Resolution No. 2017-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter in an agreement with Tyler Technologies for the purchase and implementation of the Incode Payroll Module.

Alderman Mills moved to approve Resolution No. 2017-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas to enter in an agreement with Tyler Technologies for the purchase and implementation of the Incode Payroll Module. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

6. Consider Resolution No. 2017-07 authorizing participation in the TexPool Investment Pools and designation of Mayor, Charles D. Jessup, IV, Mayor Pro Tem, Terry J. Henley, and City Secretary, Courtney Rutherford, as the Authorized Representatives and Finance Director, Anna-Maria Weston as an Inquiry Representative.

Alderman Isbell moved to approved Resolution No. 2017-07 authorizing participation in the TexPool Investment Pools and designation of Mayor, Charles D. Jessup, IV, Mayor Pro Tem, Terry J. Henley, and City Secretary, Courtney Rutherford, as the Authorized Representatives and Finance Director, Anna-Maria Weston as an Inquiry Representative. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

7. Consider Resolution No. 2017-08 in opposition to a revenue cap and legislative interference with local service.

Alderman Henley moved to approved Resolution No. 2017-08 in opposition to a revenue cap and legislative interference with local service. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

8. Discussion and possible action on possible acquisition of property.

Mayor Jessup stated that Council discussed this item during the Work Shop Meeting and have agreed that they will address this at another meeting after meeting with Legal Counsel and an appraiser.

G. Consent Agenda

1. Consider approval of the Minutes held on:

January 24, 2017 – Workshop Meeting

January 24, 2017 – Regular Meeting

February 7, 2017 – Special Meeting

2. Presentation of Bills

HDR	\$ 17,508.88
Citizen's 1 st Bank	\$ 13,139.39
Joe L. Salvide	\$ 8,065.00
Joe L. Salvide	\$ 13,735.00
Joe L. Salvide	\$ 3,065.00
Randle Law Office LTD, L.L.P.	\$ 292.50
Randle Law Office LTD, L.L.P.	\$ 175.50
Randle Law Office LTD, L.L.P.	\$ 10,356.00
Texas Municipal League IRP	\$ 5,651.00
Aquatic Advisors, Inc.	\$ 5,497.90
WillyGoat	\$ 28,003.00
MESA Alarm Systems	\$ 6,238.50

Alderman Bezner moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

Nays: None

The motion carried

H. Audience Comments

Chuck McClurkin, resident at 11947 Brighton Lane, stated that he contacted CenterPoint to fix the lights along Dorrance that were out. It took about 2 weeks, but the lights are working now. Mayor Jessup thanks Mr. McClurkin for contacting CenterPoint and getting the lights working again.

I. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Henley, and Mills

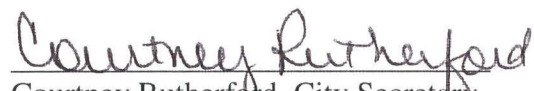
Nays: None

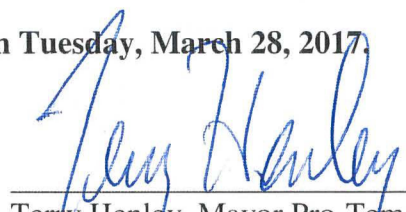
The motion carried

The meeting was adjourned at 8:33 p.m.

These minutes were approved by City Council on Tuesday, March 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Terry Henley, Mayor Pro-Tem





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MARCH 28, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Pro-Tem, Terry Henley, at 6:05 p.m. with the following present:

Mayor Pro Tempore, Terry J. Henley
Alderman, John F. Isbell
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Steven H. Bezner

Mayor, Charles D. Jessup, IV and Alderman, Kelle K. Mills, were absent.

2. Discussion and update regarding Dorrance ditch issues.

Alderman Staigle reported that the ditch issue has been resolved for the most part with a temporary fix and permit fix will be completed in the near future. At first the Drainage District thought the damage was due to the City pool, but it was not. The Drainage District will take care of the repair. The City talked to HDR regarding different options. The City would have to pay for the difference, therefore the decision was made to just go with the Drainage District's repair.

3. Discussion of solar panel return on investment.

Mayor Pro-Tem Henley shared an email with a link to the Department of Energy which is a valuable resource to residents who are looking install solar panels. Residents can go to this link put in their address and the site calculates the solar resource and gives system information. The site then calculates the energy value of solar panel savings. There was brief discussion among Council regarding solar panels and the current ordinance which states that solar panels cannot be visible from the street.

4. Discussion regarding Sex Offender lawsuit

City Secretary, Courtney Rutherford, reported that Mayor Jessup was absent, because he was in Austin giving testimony on House Bill 387 regarding sex offenders. She also stated that the sex offender lawsuit has resurfaced and a new lawsuit is pending with the City Attorney, Grady Randle. There was brief discussion among Council regarding the current sex offender living in the City and the proposed house bill that would prevent general law cities from creating their ordinance regarding sex offenders living in their cities.

5. Review items on the March 28, 2017 Agenda

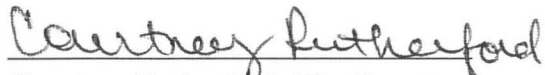
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

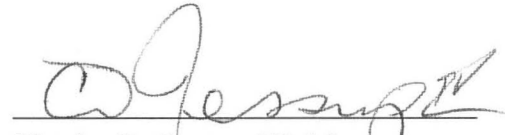
6. Adjourn

There being no further business to discuss, Alderman Bezner moved to adjourn the meeting. The motion was seconded by Alderman Isbell and with unanimous approval the meeting was adjourned at 7:01 p.m.

These minutes were approved by the City Council on Tuesday, April 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MARCH 28, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Pro-Tem, Terry Henley, at 7:30 p.m. with the following present:

Mayor Pro Tempore, Terry J. Henley
Alderman, John F. Isbell
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Steven H. Bezner

Mayor, Charles D. Jessup, IV and Alderman, Kelle K. Mills, were absent.

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Danny Segundo, Public Works Director.

1. Pledge of Allegiance and Invocation

Pledge by: Captain Jack Ashton, Meadows Place Police Department
Invocation by: Chaplain Jim Russell, Meadows Place Police Department

B. Presentations and Proclamations

None

C. Reports

1. Police Department

Captain Jack Ashton gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Captain Ashton stated that the department hired their second part time dispatcher, Yadira Rodriguez. Having these dispatchers has allowed officers more time on the streets. Instead having to come into the office to report service calls they can radio them into the dispatcher.

Alderman Bezner asked if each officer logs every contact they make with a citizen and Captain Ashton stated that they do log every contact and when lines roll over to Fort Bend County they cannot log that information with the dispatcher.

Council asked when they thought the new Training Center/EOC would be ready. Captain Ashton stated that he thinks the new building will be ready for service in about in two months.

Captain Ashton also informed Council about the Chili Cook Off coming up on April 8th. This cook off is to support Fort Bend County First Responders. Meadows Place Police Department has a cook off team and will be participating in the cook off. Raffle tickets will be on sale at the Police Department.

a. Presentation of Contact Audit Report

Captain Ashton presented the Contact Audit Reported prepared by Del Carmen Consulting, LLC, which was distributed to City Council and filed with the City Secretary.

2. Public Works

Public Works Director, Danny Segundo, gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary. Below are a few key points he mentioned.

Mr. Segundo reported that his department has completed the Annual Water Use Survey with the Texas Water Board. He has also completed the TCEQ three year Compliance Report.

Alderman Henley asked if the sewer maintenance was high or typical. Mr. Segundo stated that most of that maintenance was due to the traveling bridge and the lift station pump.

3. Fire Department Monthly Report for February 2017

Mayor Pro-Tem Henley provided an overview of the Stafford Fire Department report for February 2017 which was filed with the City Secretary.

D. Mayor's Comments

1. Business of the Month

Mayor Pro-Tem Henley reported that the current business of the month is Walgreens and they have the plaque on display near the entrance of the store. Business of the month is an EDC project and is displayed in the newsletter, on Facebook, and on the City website.

2. Update on City Video/EDC

Mayor Pro-Tem Henley reported that the filming is complete and Erickson advertising is working on the final project and hope to have it ready sometime next month.

3. Thank you to City Council for cooking and participating in the annual Camp Out

Mayor Pro-Tem Henley reported that approximately 30 families participated in the annual camp out. On behalf of Mayor Jessup he thanked all of Council that participated and cooked dinner for all of the participants.

E. Council Comments:

1. Update on Kirkwood Reconstruction Project – Alderman Rick Staigle

Alderman Staigle reported that the 60% design phase should be complete in April. Staff recently met with the landscape engineer to go over design concepts. The City hopes that engineering will be complete around August or September and then go out for bid around October or November.

2. Update on Drainage Ditch and thank you to HDR Engineering –Alderman Rick Staigle

Alderman Staigle reported that the HDR worked with the City, at no cost, regarding the collapse of the drainage ditch behind the pool. HDR provided the City with a couple of options for the repair besides slope paving, but they City would be responsible for the cost. It was determined that the collapse was not the City's fault, therefore Fort Bend County Drainage District is going to do the repair that is needed. Alderman Staigle thanked HDR for their help.

3. TML Update – Alderman Terry Henley

Alderman Henley shared a video of testimony he gave in Austin regarding Senate Bill 2 which restricts City revenue. He said that there were 500+ people there to testify and he was given 2 minutes for his testimony against the bill.

F. Regular Agenda

1. Consider Ordinance No. 2017-06 declaring unopposed candidates in the May 6, 2017 General Election, elected to office and cancelling the General Election scheduled to be held on May 6, 2017.

Alderman Bezner moved to approve Ordinance No. 2017-06 declaring unopposed candidates in the May 6, 2017 General Election, elected to office and cancelling the General Election scheduled to be held on May 6, 2017. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

2. Consider Ordinance No. 2017-07 calling a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 18th day of April, 2017, at 7:00 O'clock P.M. at the City Of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, to hear any and all interested parties desiring to be heard on or in connection with any matter or question involving an application to amend the official zoning map of the City Of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District.

Alderman Isbell moved to approve Ordinance No. 2017-07 calling a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 18th day of April, 2017, at 7:00 O'clock P.M. at the City Of Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, to hear any and all interested parties desiring to be heard on or in connection with any matter or question involving an application to amend the official zoning map of the City Of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

- 3. Consider Ordinance No. 2017-08 amending Chapter 90 of the Code of Ordinance of the City of Meadows Place entitled "Animal Control Regulations," to allow for laying hens with restrictions.**

No motion was made, therefore no action was taken.

- 4. Consider Resolution No. 2017-09 authorizing the City Secretary to advertise a Request for Applications for the City's depository and banking services.**

Alderman Bezner moved to approve Resolution No. 2017-09 authorizing the City Secretary to advertise a Request for Applications for the City's depository and banking services. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

- 5. Consider Resolution No. 2017-10 amending Resolution No. 2016-24 authorizing the Police Chief to submit a grant application for body cameras providing for applicable matching funds.**

Alderman Isbell moved to approve Resolution No. 2017-10 amending Resolution No. 2016-24 authorizing the Police Chief to submit a grant application for body cameras providing for applicable matching funds. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

6. Consider Resolution No. 2017-11 authorizing the Mayor and City Secretary to enter into an agreement with Bizopia to update the City's website.

Alderman Bezner moved to approved Resolution No. 2017-11 authorizing the Mayor and City Secretary to enter into an agreement with Bizopia to update the City's website. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

7. Consider Resolution No. 2017-12 authorizing the Mayor and City Secretary to enter into an agreement with Texas Municipal Retirement System appointing City Secretary, Courtney Rutherford, as the authorized contact with TMRS and allowing her access to the TMRS City Portal for official City business.

Alderman Isbell moved to approved Resolution No. 2017-12 authorizing the Mayor and City Secretary to enter into an agreement with Texas Municipal Retirement System appointing City Secretary, Courtney Rutherford, as the authorized contact with TMRS and allowing her access to the TMRS City Portal for official City business. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

G. Consent Agenda

1. Consider approval of the Minutes held on:

February 28, 2017 – Workshop Meeting

February 28, 2017 – Special Meeting (Joint Public Hearing)

February 28, 2017– Regular Meeting

2. Presentation of Bills

James Creasser	\$ 7,663.46
HDR, Inc.	\$ 49,480.00
Willygoat, Inc.	\$ 8,945.00
Bearcom	\$ 13,965.00
Randle Law Office LTD, LLP	\$ 7,011.92

Alderman Bezner moved to approve all items of the consent agenda. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

Nays: None

The motion carried

H. Audience Comments

Charles D. Jessup, IV, Mayor and resident at 11919 Valencia, stated that he was proud of Alderman Terry Henley for going to Austin to testify on Senate Bill 2. He also stated that he was just returning from Austin where he gave testimony regarding House Bill 387 regarding Sex Offenders. Finally, he stated that he and Anna-Maria Weston, Finance Director, recently attended an investment training and a big segment was on banking. He feels that the City is truly blessed to have the staff they have now. They are all knowledgeable and hard working. He then thanked Council for their hard work.

I. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, and Staigle

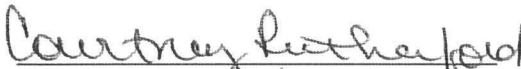
Nays: None

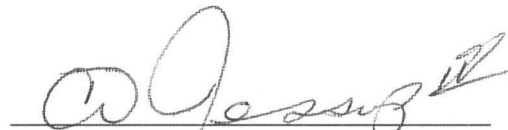
The motion carried

The meeting was adjourned at 8:45 p.m.

These minutes were approved by City Council on Tuesday, April 25, 2017.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 6, 2017 AT 7:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 6:31 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Aldermen, John F. Isbell and Steven Bezner were absent.

B. CLOSE THE SPECIAL SESSION

Mayor Jessup closed the Special Session at 6:34 p.m. to convene Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberation Regarding Real Property.

C. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act, Government Code Section 551.072 – Deliberation Regarding Real Property, conduct an Executive Session in order to deliberate the purchase, exchange, lease, or value of real property.

D. ADJOURN EXECUTIVE SESSION

Mayor Jessup adjourned the Executive Session at 7:07 p.m. and reconvened the Special Session, stating that no final actions, decisions, or votes were had during the Executive session.

E. SPECIAL SESSION CONTINUED

1. Discuss and take appropriate action regarding matters discussed in Executive Session concerning the purchase, exchange, lease, or value of real property.

Alderman Henley moved to authorize the Mayor to make an offer of \$200,000 plus closing cost for the property located at 11938 Amblerwood Drive and enter into a contract. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

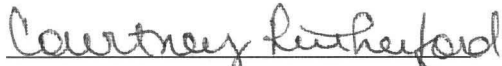
The motion carried

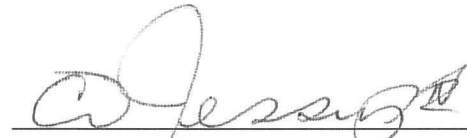
F. ADJOURN

There being no further business to discuss, Alderman Staigle moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:09 p.m.

These minutes were approved by the City Council on Tuesday, April 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 18, 2017 AT 7:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 7:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Aldermen, John F. Isbell and Steven H. Bezner were not present at the meeting.

The following Planning and Zoning Commission Members were also present:

Mark McGrath, Commission Chairman	Bryan Swinney, Commission Vice Chair
Sean Ulrey, Commissioner	Ever Ramirez, Commissioner
Matt Oltremari, 1 st Alt. Commissioner	Beau Abdulla 2 nd Alternate Commissioner

Commissioner Bob McDonald was not present at the meeting.

B. PUBLIC HEARING ITEM

- 1. Conduct a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 18th day of April, 2017, at 7:00 p.m. at the City of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, to hear any and all persons desiring to be heard on or in connection with any matter or question involving an application to amend the official zoning map of the City of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District.**

Mayor Jessup opened the public hearing at 7:01 p.m. and stated that a quorum was present for both City Council and the Planning and Zoning Commission. He then explained that the purpose of this hearing was to give all interested parties the right to appear and to be heard.

Mayor Jessup then called upon those signing up to speak on the proposal to amend the official zoning map of the City of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District.

Steven Helm of HS Development spoke on behalf of the property owner, Jerry Sun. They are requesting this amendment in order to make the property more uniform and allow for better development options.

Alderman Henley stated that he had a copy of a letter from the EDC President, Bob Graf, which has been filed with City Secretary, stating that the EDC is in favor of this zoning amendment.

With no one else signing up to speak, Mayor Jessup closed the public hearing at 7:04 p.m.

City Council then recessed to let the Planning and Zoning Commission meet and complete their report for Council.

City Council reconvened at 7:34 p.m.

C. Accept report from the Planning and Zoning Commission regarding an application to amend the official zoning map of the City of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District.

The Planning and Zoning Commission Chair, Mark McGrath, presented the Commission's report to City Council. Mr. McGrath stated that the Planning and Zoning Commission voted unanimously to approve the amendment to the zoning map and rezone a portion of the C-1 Light Commercial District to C-M Commercial-Residential Mixed Use District.

Alderman Henley moved to accept the report from the Planning and Zoning Commission regarding an application to amend the official zoning map of the City of Meadows Place, Texas, to re-zone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

The motion carried

D. Consider Ordinance No. 2017-09 amending the official zoning map of the City of Meadows Place, Texas, adopted in Chapter 153, Code of Ordinances, City of Meadows Place, Texas, and making this amendment a part of the said official zoning map to rezone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed-Use District.

Alderman Staigle moved to approve Ordinance No. 2017-09 amending the official zoning map of the City of Meadows Place, Texas, adopted in Chapter 153, Code of Ordinances, City of Meadows Place, Texas, and make this amendment a part of the said official zoning map to rezone a portion of the C-1 Light Commercial District as C-M Commercial-Residential Mixed-Use District. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

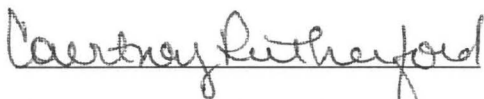
The motion carried

E. ADJOURN

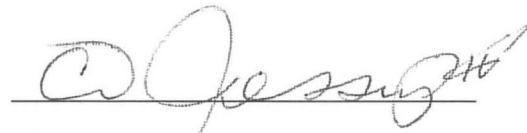
There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:39 p.m.

These minutes were approved by the City Council on Tuesday, April 25, 2017.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 25, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:02 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Alderman, Kelle K. Mills, was absent.

2. Workshop with Economic Development Commission regarding Kirkwood landscaping.

EDC President, Bob Graf, and Commissioners Matthew Walker and Margaret Sandlin, were present for the Workshop. Mayor Jessup stated that the City had hired a landscape architect, Asakura Robinson, to help with the landscaping of the Kirkwood road project. He stated that the original design came in way over budget, but the review Committee, which consists of Mayor Jessup, Alderman Staigle and the Parks and Recreation Director, Colene Cabezas, have been working with Asakura Robinson to reduce the cost.

There was discussion regarding focal points, such as statues, which have been removed from the initial plan to help reduce cost. There was also discussion regarding the sidewalk. The original plan budgeted \$82,000 for sidewalks on either side of the street. The architect and the review committee agreed to have sidewalk on only one side. There was lengthy discussion among Council and the Commission regarding the elimination of the sidewalk one side. Some Council thought that residents would be offended if they did not have the sidewalk. Alderman Staigle explained that HDR requested only one sidewalk for drainage, but that side of the street will still be beautifully landscaped.

There was brief discussion regarding other ways to cut cost. Asakura Robinson is reworking the landscape and will report back.

3. Update on sex offender lawsuit.

Mayor Jessup gave Council a brief update regarding the current lawsuit. He stated that the case is currently in Court. He and the Police Chief went to Court on April 10, 2017. The opposing attorney was the same attorney that Mayor Jessup testified against in Austin on March 28, 2017. The defendant is in violation of both state law and the City's ordinance. The City's Attorney argued that this case needs to be heard in the Court where the defendant was originally convicted. The judge is now reviewing the case and the City will attend another court date in the future.

4. Update on sex offender legislation.

Mayor Jessup reported that he went to Austin on March 28, 2017 to give testimony regarding HB 387. There were 44 witnesses there prepared to testify on behalf of the sex offenders. The Mayor put up good arguments, but it has not come out of the Committee yet. Mayor Jessup has sent letters to the Committee and Alderman Henley has also sent emails. Mayor Jessup is reaching out to several cities across the state in hopes of getting their support.

5. Discussion regarding chickens.

Mayor Jessup asked Council if he needs to release a public statement regarding chickens or leave it as is. Council agreed to leave it alone for now and let residents handle it through their deed restrictions if an issue comes up.

6. Review items on the April 25, 2017 Agenda

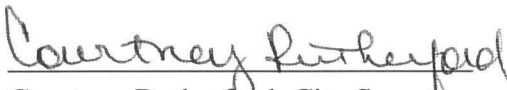
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

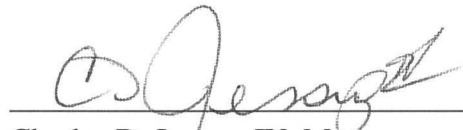
7. Adjourn

There being no further business to discuss, Alderman Staigle moved to adjourn the meeting. The motion was seconded by Alderman Bezner and with unanimous approval the meeting was adjourned at 7:23 p.m.

These minutes were approved by the City Council on Tuesday, April 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 25, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Alderman, Kelle K. Mills was absent.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Colene Cabezas, Parks and Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by: Cole Lemmons, Lifeguard
Invocation by: Chaplain James Russell, Meadows Place Police Department

B. Reports

1. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reminded everybody that the next Neighborhood Watch Meeting will be May 25, 2017 at City Hall.

Mayor Jessup stated that he was surprised by the number of weapons confiscated by Meadows Place Police Department; that is a lot of guns off the streets. Alderman Bezner asked if the Police Department has made any recent changes. Chief Stewart stated that the department has zero tolerance and the recent Contact report shows that our officers are good at searches.

There was discussion regarding how many part time dispatchers are needed for the upcoming budget. Chief Stewart stated that part time dispatchers are currently covering about 25 hours a week and we will need quite a bit more to have 24/7 coverage. Alderman Isbell asked about how much time the extra dispatchers are saving the officers. Chief Stewart stated that having the extra dispatchers allows each officers about one extra hour of time on the streets per shift. The officers are able to report calls for service to dispatch versus coming into the office to enter it into the computer.

Alderman Henley asked about the number of reserve officers. Chief Stewart stated that we currently have seven reserve officers and they are a tremendous asset to the City. They help to reduce overtime, by working the City events.

Mayor Jessup reported that Meadows Place Police Department is working much closer with neighboring departments. He also did a six month budget review and the overtime hours are much lower than last year.

Finally, Chief Stewart reported that Meadows Place Police won the Crowd Favorite award at the recent Chili Cook Off. It was a huge event and he thanked Council and the residents that came out and supported the department.

2. Parks and Recreation

Parks and Recreation Director Colene Cabezas gave the quarterly report for the Parks and Recreation Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

A few key points for the quarter are listed as follows:

- Completed the landscaping at four entry signs in the City. Parks also completed landscaping at the new Training Center and McGrath Park.
- Solar lights and a picnic table were installed at the Community Garden.
- The annual Family Camp Out was a success with 142 people in attendance. Ms. Cabezas thanked the Police for helping, City Council for cooking and the YAC group for assisting.
- We had a great turn out at the Opus 4 String Quartet concert performed at City Hall. Ms. Cabezas thanked Aldi and Tradicao for donating food and drinks for the event.
- The City is also having the Concerts in the Park. So far the first event was a huge success and two more are scheduled for upcoming weekends.
- Monarch Gateway is underway. It will consist of 13.1 acres of land that run under the powerlines in the City. The gateway will be approximately 7 miles and will begin here in the City of Meadows Place!
- This last quarter the Parks Department volunteers contributed 757 hours of volunteer work. The two Experience Works employees worked 372 hours and the YAC group worked 385 hours. That \$8085 worth of time.

Ms. Cabezas then introduced the Recreation and Aquatics Coordinator, Leigh Ylanan. Ms. Ylanan introduced the guards for the 2017 summer. She stated that this is the best group of guards she managed in her 13 year career.

Ms. Cabezas then introduced the YAC members present at the meeting. The YAC group currently consist of 41 members. Alderman Isbell stated that he was proud of the Meadows Place YAC group and this is a great start to a career in leadership. Mayor Jessup stated that the Parks Department could not do their different events without the help of the YAC group.

Alderman Henley suggested that Ms. Cabezas reach out TML for help with funding of the YAC group.

3. Fire Department Monthly Report for March 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for March 2017 which was filed with the City Secretary.

Mayor Jessup also thanked the Fire Department and EMS for participating in the Meadows Place video.

C. Mayor's Comments

1. Recap of April 18, 2017 Special Meeting

Mayor Jessup reported that City Council approved an Ordinance to rezone 9 acres of land on W Airport from C-1 Light Commercial District as C-M Commercial-Residential Mixed Use District to allow more options for development.

2. Elections

Mayor Jessup stated that Election Day is Saturday, May 6th. Although the City of Meadows Place General Election has been cancelled, there are still Fort Bend School Board issues to be voted on. He encouraged the residents of Meadows Place to go out and vote in the May 6th Election.

3. Meadows Place Rating

Mayor Jessup reported that Meadows Place has been recognized as #29 in the top 100 suburbs in the state of Texas. We've received A's across the board and people are noticing!

4. National Day of Prayer

Mayor Jessup stated that May 4, 2017 is National Day of Prayer and the City will be hosting with Sugar Grove Church in grassy area behind City Hall.

D. Council Comments:

1. Kirkwood Update – Alderman Rick Staigle

Alderman Staigle reported that the project is a little behind, but he and staff have met with the engineer, HDR, and the landscape architect, Asakura Robins, to go over drainage issues. HDR should be submitting the 60% design soon.

2. Update on Drainage Ditch Issue – Alderman Rick Staigle

Alderman Staigle reported that the drainage ditch has been shored up, but most likely won't be complete until midsummer. The Drainage District will replace what was there at no cost to the City of Meadows Place.

E. Regular Agenda

1. Acceptance of the Quarterly Investment Report.

Alderman Henley moved to accept the Quarterly Investment Report as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

2. Approval of the CenterPoint Energy Houston Electric LLC application to amend its Distribution Cost Recovery Factor (DCRF).

CenterPoint Representative, Cindy Pena, was present to answer questions regarding the Distribution Cost Recovery Factor. This allows utilities to adjust rates to reduce recovery and to work on enhancing the system and keep up maintenance. If approved residents will see an increase on their bill of about \$2.00 to \$3.00 per month. Alderman Bezner asked if Councils vote really has an impact on the decision. Ms. Pena explained that the Utility Commission has final say and the City's vote really has no impact.

Alderman Staigle moved to disapprove the CenterPoint Energy Houston Electric LLC application to amend its Distribution Cost Recovery Factor (DCRF). Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

3. Consider Ordinance No. 2017-10 amending Chapter 36 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "City Policies," to permit the consideration of applications for the performance of depository services from banks, credit unions, or savings associations that are not doing business within the municipality.

Alderman Isbell moved to approved Ordinance No. 2017-10 amending Chapter 36 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "City Policies," to permit the consideration of applications for the performance of depository services from banks, credit unions, or savings associations that are not doing business within the municipality. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

4. **Consider Ordinance No. 2017-11 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$210,000.00 to line item 100-020-580000 from the General Fund Balance and Police Department Capital Projects accounts to cover the purchase of 11938 Amblerwood Drive.**

Alderman Henley moved to approved Ordinance No. 2017-11 in an amount not to exceed \$210,000.00 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$210,000.00 to line item 100-020-580000 from the General Fund Balance and Police Department Capital Projects accounts to cover the purchase of 11938 Amblerwood Drive. Alderman Isbell seconded the motion. Alderman Bezner stated that he would vote to approve this amendment since Council already approved the purchase of this property during a special session, but he was not in favor of purchasing the property. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

5. **Consider Ordinance No. 2017-12 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$33,250.00 to line item 100-060-580000 from the General Fund Balance account to cover the purchase of a new barbeque pit.**

Alderman Henley moved to approve Ordinance No. 2017-12 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$33,250.00 to line item 100-060-580000 from the General Fund Balance account to cover the purchase of a new barbeque pit. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

6. **Consider Ordinance No. 2017-13 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$7,500.00 to line item 100-040-542013 from the General Fund Balance account to cover building operating expenses, such as burglary and fire alarm monitoring services, cleaning and maintenance at the new Training Center/EOC building.**

Alderman Isbell moved to approved Ordinance No. 2017-13 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount of \$7,500.00 to line item 100-040-542013 from the General Fund Balance account to cover building operating expenses, such as burglary and fire alarm monitoring services, cleaning and maintenance at the new Training Center/EOC building. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

7. Consider Ordinance No. 2017-14 amending Chapter 94 of the Code of Ordinances regarding provisions applicable to the swimming pool use and rental only.

Alderman Bezner moved to approved Ordinance No. 2017-14 amending Chapter 94 of the Code of Ordinances regarding provisions applicable to the swimming pool use and rental only. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

8. Consider Ordinance No. 2017-15 providing for a schedule of fees; repealing all ordinance or resolutions in conflict herewith; providing a penalty, providing for severability; and providing an effective date.

Alderman Staigle moved to approve Ordinance No. 2017-15 providing for a schedule of fees; repealing all ordinance or resolutions in conflict herewith; providing a penalty, providing for severability; and providing an effective date. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

F. Consent Agenda

1. Consider approval of the Minutes held as follows:

March 28, 2017 – Workshop Meeting

March 28, 2017 – Regular Meeting

April 6, 2017 – Special Session Meeting

April 18, 2017 – Special Session Meeting and Joint Public Hearing

2. Presentation of Bills

HDR	\$ 37,110.00
McGall Gibson Swedlund Barfoot PLLC	\$ 9,800.00
Perdue, Brandon, Fielder, Collins, & Mott LLP	\$ 7,409.18
Mesa Alarm Systems, Inc.	\$ 6,238.50
Fort Bend County Road & Bridge Department	\$ 34,666.02
Joe L. Salvide	\$ 11,340.00
Bizopia	\$ 6,000.00

Alderman Henley moved to approve all items of the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

Alderman Mills was not present.

The motion carried

G. Audience Comments

Nadya Shelton, resident at 11942 Brighton Lane, stated that Special Agenda for April 18, 2017 was not online. The City Secretary, Courtney Rutherford, reported that the host City's website had recently crashed and several links were lost. Staff is working with the website company to get the links back up.

Adam Kamtarijian, Boy Scout from Troop 731, was there to earn his Communication Merit Badge. HE asked Council if they have gotten the chicken issue sorted out. Mayor Jessup explained that they City does not have an ordinance to address chickens, but deed restrictions state no chicken allowed.

H. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Henley.

Nays: None

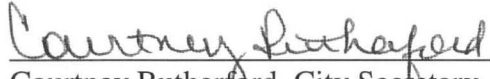
Alderman Mills was not present.

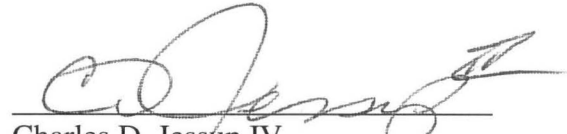
The motion carried

The meeting was adjourned at 8:52 p.m.

These minutes were approved by City Council on Tuesday, May 23, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup IV





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MAY 23, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:01 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

City Attorney, Grady Randle, was also present.

B. Close the Workshop Meeting

1. Mayor Jessup closed the Workshop Meeting at 6:02 p.m. to convene Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney, in order to discuss pending or contemplated litigation.

C. Adjourn Executive Session

Mayor Jessup adjourned the Executive Session at 6:37 p.m. and reconvened the Workshop Meeting. City Attorney, Grady Randle, left the meeting at the conclusion of the Executive Session.

D. Workshop Meeting Continued

1. Mayor Jessup stated that no final actions, decisions, or votes were had during the Executive session.

E. Discussion and possible action regarding a Council Retreat

The Mayor and City Council to discussed possible dates and upcoming issues to be discussed during a Council Retreat. City Council agreed to meet in a Council Retreat on June 24th at 8:00 a.m. and some items of discussion will be Future Development, Sales Tax, Businesses to Pursue, City Support and talk to EDC about a Meadows Place Home Tour, and preparing for budget season.

F. Discussion and possible action regarding dates for upcoming budget meetings

Mayor and Council discussed possible dates to meet with each Department Head to discuss departmental budgets for fiscal year 2017-2018. Council agreed to meet with the different departments as follows:

Saturday, July 8th at 9:00 a.m. – Administration and Police Department
Tuesday, July 25th at 6:00 p.m. – Parks & Recreation

Tuesday, August 1st at 6:00 p.m. – Public Works

G. Discussion regarding property acquisition

Mayor Jessup thanked Council for their support in purchasing the house on Amblerwood. Staff is currently working to get the lights and other utilities turned on. The Parks and Recreation department has reported that the YAC group, Active Adult, and Garden Club already interested in using the building for meetings.

H. Discussion regarding Kirkwood Project

Alderman Staigle reported that HDR should be submitting the 75% design phase soon with revised drawings and cost estimates. He expects the cost estimate to come in high so he will closely review it. Alderman Staigle stated that Fort Bend County has been great bids recently and this is needed for the budget. The City will also ask Fort Bend County for the funds remaining from the W Airport project to be used on Kirkwood. Funds from the County will not cover items such as purple pipe, landscaping, and lighting. They City is still waiting on estimate from Asakura Robinson on these items.

I. Legislative Update

Mayor Jessup reported that the House Bill regarding sex offenders, HB 387, has been killed by the Tea Party, but he has made over 100 calls trying to get support. There is also a Senate Bill, SB 76, which is basically the same thing. Both call for 1,000 feet restrictions for sex offenders.

The Hike and Bike Trail House Bill, HB 931, has a 95% chance of approval.

J. Review items on the May 23, 2017 Agenda


Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

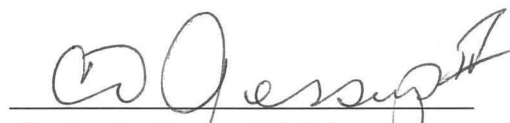
K. Adjourn

There being no further business to discuss, Alderman Bezner moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:24 p.m.

These minutes were approved by the City Council on Tuesday, June 27, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MAY 23, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:31 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Jerry Parker, Code Enforcement Official

a. Pledge of Allegiance and Invocation

Pledge by:	Harry Hamilton, resident
Invocation by:	Lt. Richard Simmons, Meadows Place Police Department

2. Presentations and Proclamations

a. Issuance of Certificates of Election and Administer Oath of Office to Newly Elected Officials

Mayor Jessup swore in Terry Henley as Alderman Place 4 and presented him with his Certificate of Election. Mayor Jessup also swore in Kelle Mills as Alderman Place 5 and presented her with her Certificate of Election.

b. Proclamation recognizing John Pizzitola

Mayor Jessup read a proclamation recognizing John Pizzitola for his service to the City of Meadows Place and declaring May 24, 2017 as John Pizzitola day.

Alderman Bezner has known this Pizzitola family since he was about 5 years old and stated that they are good people. He presented the Proclamation to Ms. Peggy Pizzitola, because Mr. Pizzitola was too ill to attend the meeting. He also thanked her for her husband's dedication and commitment to the City.

c. Presentation of Meadows Place Garden Club Scholarships

Bob Dybala, Garden Club President, introduced the item and thanked Council for the opportunity to recognize this year's Scholarship recipients.

Two of the three recipients were not present due to prior commitments. Dakota Mills, a senior at Sam Houston State and has a baseball game tomorrow, therefore he was not able to leave school.

Mariah Shaw is still attending classes at University of Texas in Tyler.

Jessica Montalvan is Pre-Med at University of Houston and she was present to accept her scholarship.

Mayor Jessup congratulated Miss Montalvan and thanked the Garden Club for continuing the scholarship program.

3. Reports

a. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart stated that the Neighborhood Watch Meeting scheduled for June 22, 2017 has been cancelled due to low attendance.

Chief Stewart introduced the new part-time Dispatcher, Yadira Rodriguez. She works full-time for Fort Bend County Sheriff's Department as a Level 3 Dispatcher. She has been in dispatch since January 2007. She is also a Reserve Deputy with Fort Bend County.

Mayor Jessup welcomed Ms. Rodriguez and thanked her for what she is doing for Meadows Place.

Alderman Bezner asked the Chief if the Police Department has seen an increase in foot traffic due to Northern University. Chief Stewart reported that foot traffic has been up along W Airport with students walking to the stores and he expects it to increase.

Mayor Jessup thanked Chief Stewart for all that he does. He stated that the Chief said on day one he would get Reserve officers – good ones! Mayor Jessup stated that he is very impressed and appreciative for all of the Reserve Officers that Chief Stewart has hired. He asked Chief Stewart to tell them thank you from the City.

b. Code Enforcement

Jerry Parker, Code Enforcement, reported on current violations, open cases, and citations issued over the last 3 months. He also reported on his on-going projects. A copy of his report has been filed with the City Secretary.

A few topics of discussion for the past quarter are listed as follows:

1. Violations since 02/28/2017 – 558 violations, 439 have come into compliance.
2. Citations issued 34
3. Current ongoing projects: Monitoring home on Alston for occupation issues. Multiple citations were issued with no court appearances. Working with MPPD

to address violations, such as trailer in the driveway, vehicles marked for sale, stored items, ETC, as they occur.

4. House on Dorrance was evicted by the property manager on behalf of the owner due to multiple violation warnings and citations issued.
5. Reoccurring Issues:
 - Bandit / contractor signs: 78
 - Junk / Abandoned vehicles / trailers
 - Unoccupied/Vacant Properties
6. Pools – currently 0 pools being treated.
7. Goals for next Quarter:
 - Complete closing up of enforcement timeframes.
 - Expand the procedure of placing NOV on cans by placing them on other violations as well as front door if unable to make contact with the resident.
 - Continue working on tree clearances and exterior home issues.
8. Online violation report is now anonymous. Have rec'd several blank and 3 bogus with no way to contact the reporter to validate info or advise status of their complaint. Expect this to subside as people get used to process.

Alderman Isbell stated that there appears to a lot of activity at the house located at Alston and Blair Meadow on the weekends; like multiple trailers and cars backing in and out the backyard.

He also asked for a more detailed report of items that Mr. Parker discusses at the meeting. That would help Council better understand what he is working on.

Lastly, Alderman Isbell asked about the online reporting and wanted to know if the reports still need to be categorized. Mr. Parker stated that there is a still drop a down to choose from with more options, but it can be left blank.

Finally, Mayor Jessup asked Mr. Parker to contact the County and see how long it takes to process a lien and notify the property owner that it has been filed.

c. Fire Department Monthly Report for April 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for April 2017 which was filed with the City Secretary.

Mayor Jessup also thanked the Fire Department and EMS for participating in the Meadows Place video and they looked great.

4. Mayor's Comments

a. Update regarding sex offender lawsuit

Mayor Jessup reported that this case has been dismissed and the City is moving forward.

b. Host City for Monarch Migration

Mayor Jessup reported that the City hosted a ribbon cutting for the Monarch Migration. He thanked Alderman Henley for attending along with about 100 other people. He stated that Meadows Place is a poster child for a City that cares. The Monarch Butterfly Association was impressed that the City already has the monarch butterfly on our City water bottles. They will now take the 13 acres under the power lines between W Airport and Dorrance and convert it native grasslands with milkweeds and plants like that to attract the migratory butterflies and birds. It will take about 2-3 years to go it completed.

Alderman Henley reported that this area will now be planted with flowers which will be fully funded by Monarch Butterfly Association and will be a showcase location once completed.

Mayor Jessup stated that other Fort Bend County cities plan to join in. Meadows Place hopes this the start to a string that will run for 7 miles.

c. Budget Season

Mayor Jessup reported that Council set dates to start budget review for the 2017-2018 fiscal year. The first meeting will start with a Council Retreat on June 24. Council and staff will be working hard to put together the budget and do their best for our residents.

d. Update on Pool Slide

Mayor Jessup stated that he has been dreaming of this slide since 1996. The slide is in and will be built over the next couple weeks. Council and staff are pushing forward to better our community.

5. Council Comments:

a. Update on Kirkwood Project – Alderman Rick Staigle

Alderman Staigle reported that HDR should be submitting the 75% design sometime in June and this will give Council a good overview and projected cost. Council will hopefully be able to review this at the Council retreat on June 24th. He also stated that the City will soon start talking to the County about using left over funding from W Airport for the Kirkwood project.

Mayor Jessup thanked Alderman Staigle and stated that he appreciates his expertise.

6. Regular Agenda

a. Consider Ordinance No. 2017-16 electing a Mayor Pro-Tem

Alderman Bezner moved to elect Alderman Terry Henley as Mayor Pro-Tem. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- b. Consider Resolution No. 2017-13 authorizing the Mayor and City Secretary to renew the 2017 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas.**

Alderman Henley moved to approve Resolution No. 2017-13 authorizing the Mayor and City Secretary to renew the 2017 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- c. Consider Ordinance No. 2017-17 amending the City's General Fund budget for the fiscal year ending October 1, 2016 and ending September 30, 2017, in the amount of \$55,000.00 in order to cover capital expenses, such as the audio-visual system, computers, televisions, shelving and cabinetry for the new Training Center/EOC building.**

Alderman Henley moved to approved Ordinance No. 2017-17 amending the City's General Fund budget for the fiscal year ending October 1, 2016 and ending September 30, 2017, in the amount of \$55,000.00 in order to cover capital expenses, such as the audio-visual system, computers, televisions, shelving and cabinetry for the new Training Center/EOC building. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- d. Consider Resolution No. 2017-14 authorizing the Police Chief to submit a grant application for the National Incident-Based Reporting System (NIBRS) project and providing for applicable matching funds.**

Alderman Bezner moved to approved Resolution No. 2017-14 authorizing the Police Chief to submit a grant application for the National Incident-Based Reporting System (NIBRS) project and providing for applicable matching funds. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- e. **Consider Resolution No. 2017-15 authorizing the Mayor and City Secretary to enter into agreement with Joe Scanlin for Electrical Inspector duties including Electrical Plan Reviews, Inspections, and Consultations.**

Alderman Henley moved to approve Resolution No. 2017-15 authorizing the Mayor and City Secretary to enter into agreement with Joe Scanlin for Electrical Inspector duties including Electrical Plan Reviews, Inspections, and Consultations. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

- f. **Consider Resolution No. 2017-16 authorizing the Mayor and City Secretary to enter into an agreement with Henry Rivas for Building Official Duties, Plan Reviews, Inspections, and Consultations.**

Alderman Staigle moved to approved Resolution No. 2017-16 authorizing the Mayor and City Secretary to enter into an agreement with Henry Rivas for Building Official Duties, Plan Reviews, Inspections, and Consultations. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

7. Consent Agenda

- a. **Consider approval of the Minutes held as follows:**

April 25, 2017 – Workshop Meeting

April 25, 2017 – Regular Meeting

- b. **Presentation of Bills**

Motorola Solutions Inc.	\$71,520.33
Motorola Solutions Inc.	\$12,710.00
Randle Law Firm LTD, LLP	\$6,365.86
Randle Law Firm LTD, LLP	\$13,163.57
Joe L. Salvide	\$11,335.00
Asakura Robinson	\$19,500.00
The Remodelista	\$19,680.00

Today's Telecommunications Industries, LLC

\$5,662.50

Alderman Bezner moved to approve all items of the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.

Nays: None

The motion carried

8. Audience Comments

None.

9. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills.


Nays: None

The motion carried

The meeting was adjourned at 8:34 p.m.

These minutes were approved by City Council on Tuesday, June 27, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup IV





MINUTES OF THE CITY COUNCIL SPECIAL WORK SESSION RETREAT OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 24, 2017 AT 8:00 A.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 8:00 a.m. with the following present:

Mayor, Charles D. Jessup IV
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

Alderman, John F. Isbell was absent.

B. Discussion of the City's *Vision Statement* to guide and inform future planning and decision making on the full range of regulatory, municipal, governance, health and safety, taxation, economic development and quality of life issues. Some topics of interest include future development, sales tax, future businesses to pursue, City support, and preparing for budget season.

City Council met to discuss the future of the City and prepare for the upcoming budget season. Some items of discussion were future development, sales tax, future businesses to pursue, City support, and preparing for budget season.

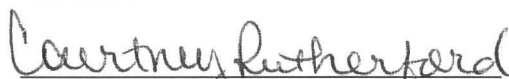
No action, decisions, or votes were had during this City Council Special Work Session Retreat.


C. Adjourn

There being no further business on the agenda the City Council Special Work Session Retreat was adjourned at 12:30 p.m.

These minutes were approved by City Council on Tuesday, July 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 27, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:01 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner arrived at 6:30 p.m.

B. Discussion regarding Roof Ordinance

Mayor Jessup stated that Alderman Isbell requested this item be put on the agenda. Mike Ratcliff, GAF, was present for the meeting.

Alderman Isbell asked if a resident needed to do warranty repairs to their existing roof would they be required to use the new roofing materials. Mayor Jessup stated that if the repair was for 51% or more of the roof, then yes they would be required to follow the new roofing standards.

Mr. Ratcliff reported that with these new roofing standards GAF roofing supplies are no longer allowed. He stated that GAF does use copper coated granules, but do not have the third party testing and the percentage of copper is not given out.

There was discussion among Council and Mr. Ratcliff regarding the current roof standards. Council stated that the change was made for aesthetic reasons and the purpose was not to eliminate any manufacturers. Mr. Ratcliff stated he knows several certified contractors who are upset about the change. Council was informed that there were several manufacturers that met these standards and were available at several locations in the area.

C. Discussion and possible action regarding Council Retreat

Mayor Jessup recapped some of the items that Council went over during the retreat. He stated that he would send out a list later for Council to review. City Council briefly discussed Code Enforcement, Franchise fees, ROW of permits, the new Training Center, possible changes to the sex offender restriction ordinance and residential driveways.

D. Discuss upcoming Budget Season and Priorities

The Mayor reported that the City is still waiting on preliminary tax numbers. The next budget workshop will be July 8, 2017 at 9:00 a.m. Council agreed that would like copies of the departmental presentations prior to the meeting.

E. Review items on the June 27, 2017 Regular Agenda

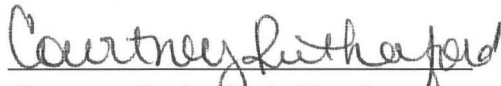
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

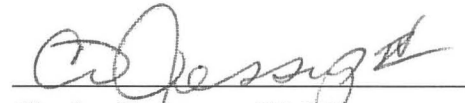
F. Adjourn

There being no further business to discuss, Alderman Bezner moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:15 p.m.

These minutes were approved by the City Council on Tuesday, July 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 27, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Pro-Tem, Terry Henley, at 7:31 p.m. with the following present:

Mayor, Charles D. Jessup IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Staff in attendance: Chief Gary Stewart and Captain Jack Ashton, Meadows Place Police Department; and Danny Segundo, Public Works Director.

a. Pledge of Allegiance and Invocation

Invocation by: Chaplain Jim Russell, Meadows Place Police Department
Pledge by: Kurt Kopczynski, Meadows Place Resident

2. Reports

a. Police Department

Chief Gary Stewart gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart stated that the Police Department currently has one open position for a full time officer and are reviewing applications. He also reported that the new Training Center/EOC is about 95% complete.

Chief Stewart stated that Neighborhood Watch meeting for this month has been cancelled due to low turnout, but they hope to host the August meeting in the new Training Center.

Mayor Jessup asked Chief Stewart how many of his officers will be attending the July 4th Parade. Chief Stewart responded that all officers, including all Reserve Officers, will be at the parade.

Alderman Bezner stated that there is a state law to ban texting while driving and he knows that Sugar Land recently passed a similar a law. He wanted to know if the Chief thought a law like that would be good for the City of Meadows Place. Chie Stewart stated that he thinks a hands free law is good and studies show that these laws cut down on the number of accidents. Alderman Henley said that the TML board believes this law is going to be revisited in the Special Session and the City should wait and see what happens.

Alderman Isbell reported that he has almost been hit twice at the first intersection on Kirkwood due to people running the stop sign. Chief Stewart stated that he will have officers monitor the intersection.

Alderman Bezner stated that he recently heard of potential murder at the Waffle House in Stafford jurisdiction and saw the MPPD also responded. Chief Stewart stated that our department was just there as back up.

b. Public Works

Public Works Director, Danny Segundo, gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary. Mr. Segundo also introduced Corey and Byron from USW who were in attendance in case Council had any utility questions. Below are a few key points he mentioned.

Mr. Segundo reported that his department is currently gathering information on the streets to determine repairs for the next budget year.

Mr. Segundo also reported that several inlets and curbs have been damaged due to residents installing drains. He suggested that Council look at a permit for curb cuts.

Staff is addressing sidewalks that are a trip hazard. Mr. Segundo stated that the City does have a line item for side walk repairs and he and his staff try to address to worse ones first.

There was brief discussion among Council and Mr. Segundo regarding street repairs, tree trimming and banning trees near sidewalks.

Mr. Segundo then reported on Water/Sewer Plant maintenance. He reported that they had to repair a motor that went out and the repair was about \$14,800.

He then reported on completed and ongoing projects for the Public Works Department.

Alderman Isbell asked if the sidewalks could just be leveled. Mr. Segundo stated that he would have to look into that, but he has no experience with that.

Alderman Henley asked were there any chemicals other than chlorine added to the water going the residential homes. Mr. Segundo stated that chlorine is the only chemical added.

c. Fire Department Monthly Report for May 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for May 2017 which was filed with the City Secretary.

3. Mayor's Comments

a. 4th of July Parade

Mayor Jessup reminded everybody that they City will be hosting the July 4th parade. There will be more to do at the end of the parade this year like food trucks, dinosaurs, and music. He said thank you to the Parks Department, YAC, Police Department and Public Works for all of their work in making the parade a success.

b. Council Retreat Overview

Mayor Jessup reported that Council met in a Retreat on June 24th from 8 a.m. until about 12:30 p.m. He stated that it was a good retreat and they discussed way to improve the City. Mayor Jessup stated that the City has a great Council and he appreciates each of them.

c. Budget Season

Mayor Jessup stated that Council and Staff have started budget preparations for the 2017-2018 fiscal year. Council and Staff will hold their first Budget Workshop on July 8th and Police, Administration, and Court will present their budgets for review. He's proud to see how well the Finance Department works with the Department Heads and all have a good understanding of their budgets.

d. EDC Appreciative/Actions

Mayor Jessup reported that Meadows Place EDC is very active. Members are reaching out to realtors and potential retail establishments.

e. Legislative Comments

Mayor Jessup reported that there is a lot of negativity coming out of legislation, but there are a couple good bills. HB1166 is a positive bill allowing utility ROW use and work within the easements. HB1111 in reference to sex offenders gives Cities authority to restrict where they can live.

4. Council Comments:

a. Update on Kirkwood Reconstruction Project – Alderman Rick Staigle

Alderman Staigle reported that the 75% design phase has been completed and he and staff are currently reviewing the cost and sending comments to HDR. He hopes to go out for contract late this year or early next year. Alderman Staigle also reported that there are no plans to take rights-of-way from residents.

Mayor Jessup thanked Alderman Staigle for his expertise and help with this project.

b. TML Update – Mayor Pro-Tem Terry Henley

Alderman Henley stated that TML is very concerned about the Legislative Special Session. He gave brief update on legislation to cut school taxes, increase property taxes, and revenue caps for Cities.

5. Regular Agenda

- a. **Consider Resolution No. 2017-17 accepting the 2017-2018 Texas Multistate Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life and AD&D Coverage.**

Alderman Isbell moved to approve Resolution No. 2017-17 accepting the 2017-2018 Texas Multistate Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life and AD&D Coverage. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- b. **Consider Resolution No. 2017-18 accepting the 2017-2019 Rerate Notice from VSP Vision Care and Setting the Employer Funded Defined Contribution Rate and authorizing the Mayor and City Secretary to enter into an agreement for employee and dependent vision coverage.**

Alderman Henley moved to approve Resolution No. 2017-18 accepting the 2017-2019 Rerate Notice from VSP Vision Care and Setting the Employer Funded Defined Contribution Rate and authorizing the Mayor and City Secretary to enter into an agreement for employee and dependent vision coverage. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

6. Consent Agenda

- a. **Consider approval of the Minutes held on:**

May 23, 2017 – Workshop Meeting

May 23, 2017 – Regular Meeting

- b. **Presentation of Bills**

AVES Audio Visual Systems, Inc.	\$10,769.35
M&M Industrial Services, Inc.	\$ 8,400.00

Green Flush Technologies	\$ 5,000.00
HDR, Inc.	\$19,792.00
HDR, Inc.	\$17,318.00
Ramtech Building Systems, Inc.	\$34,108.60
Randle Law Firm LTD, LLP	\$ 5,927.39
Randle Law Firm LTD, LLP	\$ 4,127.61
James Creasser	\$ 5,242.59
James Creasser	\$ 2,689.00

Alderman Staigle moved to approve all items of the consent agenda. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

7. Audience Comments

Lee Gibson, resident at 11631 Scottsdale Drive, stated that he first he wanted to thank God for the Meadows Police Department. He also thanked Council for all that they do. He stated that he and his wife are longtime residents who raised two daughters in Meadows Place. He and his wife are now foster parents and want to get more involved in the Community and build relationships.

8. Adjourn

There being no further business on the agenda Alderman Bezner moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

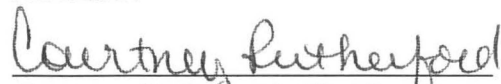
Nays: None

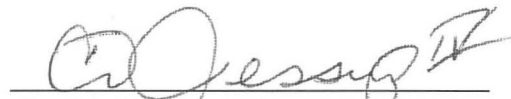
The motion carried

The meeting was adjourned at 8:43 p.m.

These minutes were approved by City Council on Tuesday, July 25, 2017.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION AND BUDGET WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 8, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 9:00 a.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Police Chief, Gary Stewart, was also present.

B. Review and discuss the Proposed Fiscal Year 2017-2018 Budget

a. Review and discuss the proposed 2017-2018 Police Departmental budget

Police Chief, Gary Stewart, presented a detailed overview of the proposed budget items for the Police Department. Questions were posed by Council and there was brief discussion among Council and Chief Stewart regarding staffing and facility use. A copy of the presentation was filed with the City Secretary.

b. Review and discuss the proposed 2017-2018 Administration Departmental budget

c. Review and discuss the proposed 2017-2018 Municipal Court Departmental budget

City Secretary, Courtney Rutherford, presented a detailed overview of the proposed budget items for the both the Administration and Municipal Court Departments. Questions were posed by Council and there was brief discussion among Council and Ms. Rutherford regarding personnel. A copy of the presentation was filed with the City Secretary.

d. Review and discuss the proposed 2017-2018 City Council Departmental Budget

City Council briefly reviewed the proposed budget for City Council.

C. Close Special Session and Budget Workshop

Mayor Jessup closed the Special Session and Budget Workshop at 10:50 a.m. to convene Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

D. Executive Session

Pursuant to Texas Open Meetings Act Section 551.074 – Personnel Matters City Council conducted an executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City employees.

E. Adjourn Executive Session

Mayor Jessup adjourned the Executive Session and reconvened the Special Session and Budget Workshop meeting.

F. Special Session and Budget Workshop Continued

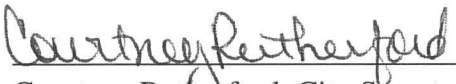
Mayor Jessup stated that no action, decisions, or votes were had during the Executive Session.

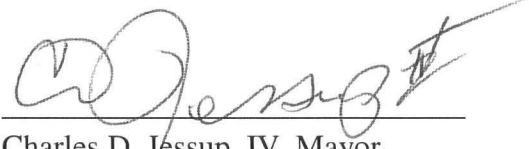
G. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Session and Budget Workshop Meeting. The motion was seconded by Alderman Bezner and with unanimous approval the budget workshop meeting was adjourned at 12:00 p.m.

These minutes were approved by the City Council on Tuesday, July 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 18, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 9:00 a.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, Rick J. Staigle

Aldermen, John F. Isbell and Steven H. Bezner were not present.

B. Regular Agenda

1. Consider Resolution No. 2017-19 authorizing the City Secretary to advertise a Request for Applications for the City's depository and banking services.

There was brief discussion regarding deposits to the bank and the security of money on hand.

Alderman Staigle moved to approve Resolution No. 2017-19 authorizing the City Secretary to advertise a Request for Applications for the City's depository and banking services. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills.

Nays: None

Aldermen Isbell and Bezner were not present.

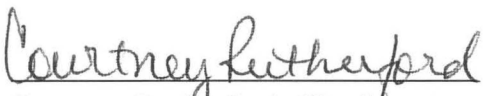
The motion carried.

C. Adjourn

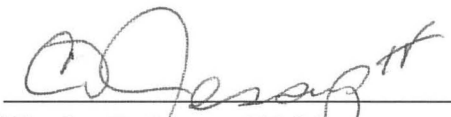
There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Session Meeting. The motion was seconded by Alderman Staigle and with unanimous approval the Special Session meeting was adjourned at 6:23 p.m.

These minutes were approved by the City Council on Tuesday, July 25, 2017.

ATTEST:


Courtney Rutherford, City Secretary




Charles D. Jessup, IV, Mayor



MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 25, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell

Alderman, Steven H. Bezner and Alderman, Kelle K. Mills were not present.

Staff in attendance: Colene Cabezas, Parks & Recreation Director.

B. Review and discuss the Proposed Fiscal Year 2017-2018 Budget

Alderman Henley brought up the TML Healthy Initiative Program offered to employees. He wanted to look at a possible program that would require employees to pay a fee to the City if they did not complete the TML Healthy Initiative Program. There was brief discussion among Council and they agreed to discuss this at a later date.

1. Review and discuss the Proposed 2017-2018 Parks Departmental Budget

Parks and Recreation Director, Colene Cabezas, presented a detailed overview of the proposed budget items for the Parks and Recreation Department. Questions were posed by Council and there was brief discussion among Council and Ms. Cabezas regarding staffing, facility uses, and capital improvement projects for the future. A copy of the presentation was filed with the City Secretary.

C. Review and discuss Resale Certification of Compliance

Mayor Jessup stated that this issue has come up several times at the residential Occupancy Inspection, because new owners are being required to replace the driveway due to City Ordinance. City Ordinance states driveways which contain a vertical difference of two (2) inches or more of the surface, a horizontal separation of two (2) inches or more of the surface, or which have a low or sunken surface causing water to stand or pool constitute hazardous conditions. The City wants to find a way to inspect driveways prior to homes being sold and putting it on the current owner to repair prior to selling.

Mayor Jessup has talked to the City Attorney regarding a resale certificate and they advised that the City does not have the authority to provide notice of violations to prospective buyers. As a general law City, they City is unable to require a seller or buyer to obtain a resale certificate. As an alternative the City may create a Building and Standards Commission which could determine driveway violations and order repairs to be made within a fixed period.

There was brief discussion among the Council regarding driveway repairs and who should be responsible for making them. Mayor Jessup suggested that Council should schedule a workshop in the future with the City Attorney and discuss their options.

D. Discussion regarding payment to Fort Bend County Appraisal District

Mayor Jessup reported that a commercial property within the City of Meadows Place contested their appraisal with Fort Bend County Appraisal District and won. Since they had already paid their taxes Fort Bend County Appraisal District had to refund the property owner, therefor the City had to send a check for \$14,249.20 to the appraisal district.

E. Review items on the July 25, 2017 Regular Agenda

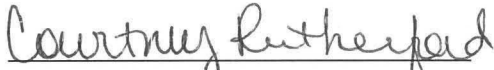
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

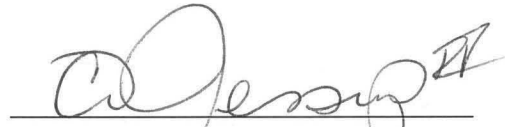
F. Adjourn

There being no further business to discuss, Alderman Staigle moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:24 p.m.

These minutes were approved by the City Council on Tuesday, August 22, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 25, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:34 p.m. with the following present:

Mayor, Charles D. Jessup IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	

Alderman, Steven H. Bezner and Alderman, Kelle K. Mills were not present.

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

a. Pledge of Allegiance and Invocation

Invocation by:	Chaplain Jim Russell, Meadows Place Police Department
Pledge by:	Katie Ray, Resident and YAC Member

B. Reports

1. Police Department

Captain Jack Ashton gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Captain Ashton stated that the Police Department still has one open position for a full time officer and are reviewing applications. He also reported that the new Training Center/EOC is about 95% complete.

Captain Ashton stated that Neighborhood Watch meeting for this month has been cancelled.

2. Parks & Recreation

Parks and Recreations Director Colene Cabezas gave the quarterly report for the Parks and Recreations Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

A few key points for the quarter are listed as follows:

- Pool Area Refurbished – New amenities include chess, connect 4, water slide, flower baskets, concessions, new pump, filter and sand

- Splash Pad – Installed statues and landscaping
- Beautification at the Kirkwood Road Entry signs and banners added throughout city on Dorrance and West Airport
- Amblerwood House – Cleaning, demo, design, quote. Regis Construction as offered to donate their labor to remodel the house for the City.
- Inclusive Playground – Met with designers, sponsors and supporters. Begun to raise funds for equipment.
 - So far the YAC group as raised \$3000 raised; one fundraising event was the World Series Dog Show “Katy” where YAC worked 315 hours.
 - Another supporter of this project is Helfman Ford. They have provided, marketing opportunities, auction items and Eric Helfman presented the City a \$25,000 check towards the project.
- Ms. Cabezas thanked the Police, YAC, Council, the Mayor, and Parks Staff for helping making the events of the past quarter a success. These events include: Cinco De Mayo Concert, Country Western Street Dance, Kid Fish-CCA Partnership, Splash Night, 3 Bare Foot N Fridays, and the July 4th Parade. The July 4th parade had 95 vehicles plus walking groups and bicycles, 3 Music groups including a live band and one from New York City.
- Upcoming events for the Parks Department include the completion are the July 29 – Color Run / Outdoor Movie, Last Bare Foot N Friday, Oktoberfest on September 29th, Fall Festival on October 7th, and the Pumpkin Patch.

3. Fire Department Monthly Report for June 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for June 2017 which was filed with the City Secretary.

C. Mayor’s Comments

1. 4th of July Parade Recap

Mayor Jessup thanked Ms. Cabezas, the Police Department, staff and the residents who made this parade a success. He stated that this year’s parade was one of the best that the City has had in years, especially at the end. He reminded everybody to go watch the video of the parade. He stated that he has received a lot of positive feedback.

2. EOC / Training Center Video

Mayor Jessup stated that he and staff are working with Erickson Advertisement to create a video of the EOC and Training Center. So far staff has come up with some really good ideas. Erickson Advertising is currently working a cost estimate for the City to review before moving forward. This video will also be able to be used as a recruitment tool.

Mayor Jessup stated that he is so impressed with staff and their level of cooperation and willingness to work together. He stated that proves the strength of City Staff. He again thanked Chief Gary Stewart, Public Works Director, Danny Segundo, City Secretary, Courtney Rutherford, and Parks & Recreation Director, Colene Cabezas for their hard work.

3. Budget Season

Mayor Jessup reported that Council and staff have started reviewing the different departmental budgets. The City also received numbers for the appraisal district and are starting to firm things up. Mayor Jessup again praised the City staff for the professionalism and stated that he has all the confidence in the world of the current staff at the City.

D. Council Comments:

a. TML Update – Mayor Pro-Tem Terry Henley

Alderman Henley gave a brief update on the legislative session and talked about the possible revenue cap bill being reviewed.

Alderman Henley also stated that HB3329 was recently passed that states that cities can longer charge a registration fee for electrical contractors that are licensed with the state. Mayor Jessup stated that he disagreed. He interpreted HB3329 to state that cities can longer charge any fees to electrical contractors including permit fees.

E. Regular Agenda

1. Accept the Second Quarterly Investment Report ending June 2017

Alderman Isbell moved to accept the Second Quarterly Investment Report ending June 2017. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, and Staigle

Nays: None

Aldermen Bezner and Mills were not present.

The motion carried

2. Consider Resolution No. 2017-20 in opposition to a revenue cap and legislative interference with local service.

Alderman Henley moved to approve Resolution No. 2017-20 in opposition to a revenue cap and legislative interference with local service. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, and Staigle

Nays: None

Aldermen Bezner and Mills were not present.

The motion carried

F. Consent Agenda

a. Consider approval of the Minutes held on:

June 24, 2017 – City Council Retreat

June 27, 2017 – Workshop Meeting

June 27, 2017 – Regular Meeting

July 8, 2017 – Special Session and Budget Workshop

July 18, 2017 – Special Session

b. Presentation of Bills

Randle Law Firm LTD, LLP	\$ 5,168.50
Randle Law Firm LTD, LLP	\$ 3,746.96
Fort Bend County Tax Office	\$14,279.20
HDR, Inc.	\$12,370.00
Rode Enterprises, Inc.	\$ 5,397.50

Alderman Staigle moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, and Staigle

Nays: None

Aldermen Bezner and Mills were not present.

The motion carried

G. Audience Comments

None.

H. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, and Staigle

Nays: None

Aldermen Bezner and Mills were not present.

The motion carried

The meeting was adjourned at 8:44 p.m.

These minutes were approved by City Council on Tuesday, August 22, 2017.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION AND BUDGET WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 1, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Public Works Director, Danny Segundo, was also present.

B. Review and discuss the Proposed Fiscal Year 2017-2018 Budget

1. Review and discuss the proposed 2017-2018 Public Works Departmental budget

Public Works Director, Danny Segundo, presented a detailed overview of the proposed budget items for the Public Works Department. Questions were posed by Council and there was brief discussion among Council and Mr. Segundo regarding infrastructure and facility maintenance. A copy of the presentation was filed with the City Secretary.

2. Review 2017-2018 Revenue Projections

After the review of the budget Council reviewed the City's revenue projections and discussed possible rate increases on the base rates for water and sewer.

C. Close Special Session and Budget Workshop

Mayor Jessup closed the Special Session and Budget Workshop at 8:04 p.m. to convene Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

D. Executive Session

Pursuant to Texas Open Meetings Act Section 551.074 – Personnel Matters City Council conducted an executive session to deliberate the recruitment, employment and duties of a Code Enforcement Official.

E. Adjourn Executive Session

Mayor Jessup adjourned the Executive Session and reconvened the Special Session and Budget Workshop meeting at 9:14 p.m.

F. Special Session and Budget Workshop Continued


Mayor Jessup stated that no action, decisions, or votes were had during the Executive Session.

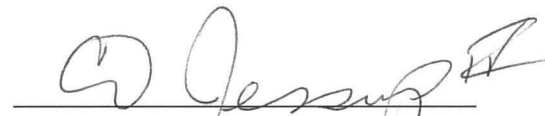
G. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn the Special Session and Budget Workshop Meeting. The motion was seconded by Alderman Staigle and with unanimous approval the budget workshop meeting was adjourned at 9:15 p.m.

These minutes were approved by the City Council on Tuesday, August 22, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 22, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Anna-Maria Weston, Finance Director.

Mayor Jessup then called Item E out of order on the agenda.

E. Review items on the August 22, 2017 Regular Agenda

Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

There was brief discussion on Regular Agenda Item No. 5 "Discuss the Proposed Budget for Fiscal Year 2017-2018 and consider Resolution No. 2017-21, setting the maximum proposed tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2017-2018 tax rate." The briefly discussed utility rates, tax exemptions, surveys, and availability for Tax Rate and Budget Public Hearings.

Alderman Henley stated that he would like for Council to consider changing the Homestead Exemption amount for residents. There was brief discussion and Council agreed that this needed to be discussed at the beginning of the budget process and would possibly consider it in the 2018-2019 budget.

Council also reviewed the general fund revenues and expenditures.

Mayor Jessup then went back to the order of agenda.

B. Discussion regarding new park property on Kangaroo Ct

Mayor Jessup explained that the City a piece of property on Kangaroo Ct surveyed to designate as a new City park. The Parks Department has equipment ready to install at this location.

C. Update on Kirkwood Construction Project

Mayor Jessup reported that he and Alderman Staigle met with several home owner on Saturday, August 19th to discuss some possible driveway adjustments. He explained that the meetings went well. Alderman Staigle came prepared with drawings to show the residents and the residents seemed pleased and impressed. Mayor Jessup explained that these meetings were

informative purposes only and no decisions were made. The Mayor has some meetings come up to discuss some finance options.

D. Discussion regarding Code Enforcement Open Position

Mayor Jessup stated that he has received several applications, but none of them have any experience in code enforcement. He stated that he also updated the job posting and removed the salary information hoping to get more interest. There was discussion among Council regarding ways to get more applicants. The suggestion was made to run the posting in both the Fort Bend Star and Fort Bend Herald.

E. Review items on the August 22, 2017 Regular Agenda

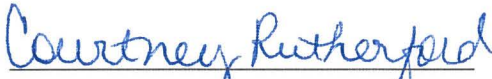
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

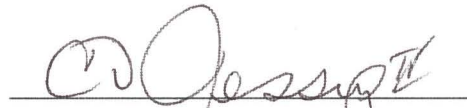
F. Adjourn

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:22 p.m.

These minutes were approved by the City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 22, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:34 p.m. with the following present:

Mayor, Charles D. Jessup IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	

Alderman, Steven H. Bezner and Alderman, Kelle K. Mills were not present.

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

a. Pledge of Allegiance and Invocation

Pledge by:	Kurt Kopczynski, Resident
Invocation by:	Jimmy Fenwick, Resident

B. Reports

1. Police Department

Police Chief, Gary Stewart, gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart gave a brief update on Police Department staffing. He reported that Lieutenant Simmons was back in the hospital, but he is home now. Some employees have donated sick leave to help while he is home recovering. The department is still down multiple officers. Officer Ronell was injured at a disturbance call and is on light duty, Officer Dottei will be going on for surgery, and they still reviewing applicants for the one open position.

The department continues to attend training and working on special projects. Chief Stewart and Captain Ashton recently attended a Disaster Recovery training hosted by FEMA.

Chief Stewart reported that the new Training Center/EOC is about 95% complete and they already have a few training events scheduled.

Chief Stewart also stated that he has worked with Laser Shot and the department will be getting a new system, valued at \$26,000, in exchange for filming for them and some promotional stuff.

Mayor Jessup stated that he would like to schedule a Workshop at the EOC/Training Center so that all of City Council can tour the facility. He also stated that he was proud of Chief Stewart for working with Laser Shot and the getting the system donated to the City.

Alderman Staigle stated that personnel need to start Hurricane Preparedness, because 26 inches of rain is being predicted with Hurricane Harvey. Mayor Jessup stated that staff is ready and will use the EOC if necessary. Public Works is also preparing and making sure that the City has fuel on hand.

2. Fire Department Monthly Report for July 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for June 2017 which was filed with the City Secretary.

He also stated that he recently met with Chief DiCamilo and the fire department is working to move all IT over to the City of Stafford.

C. Mayor's Comments

1. New Website

Mayor Jessup reported that City has a new website that has been updated and easier to navigate. The new format is user friendly on all platforms now including computer, phone, and tablets. Meadows Place EDC will also be getting a new page soon.

2. New Park

Mayor Jessup stated that on tonight's agenda there is an item to designate a portion of land on Kangaroo Court as a Park, which will then be part of a new child safety zone. Legislation passed a new law that allows General Law Cities create their ordinances regarding sex offenders and set a 1,000-square foot boundary around child safety zones.

3. Staff Training

Mayor Jessup reported that staff continues to attend trainings for their different positions. Most recently Chief Stewart, Captain Ashton, Anna-Maria Weston, and Oralia Nacarrino attended a FEMA training. Public Works Director, Danny Segundo also passed his Class A certification. He stated that he was very proud of Danny as this was a hard test. City Secretary Courtney Rutherford, Associate Judge Beverly McMinn, and Clerk Y'Mica Davis all attended Legislative updates as well.

Mayor Jessup stated that staff is working to improve and better their selves to better serve the residents of Meadows Place.

D. Council Comments:

a. TML Update – Mayor Pro-Tem Terry Henley

Alderman Henley gave a brief update on the legislative session and stated that it ended a day early. He was happy to report that SB1 died and there will be no revenue caps at this time.

Mayor Jessup stated that Alderman Henley is on the TML Board and worked with TML speaking at the legislative sessions on behalf of the cities. Alderman Henley knows the people and can help.

E. Regular Agenda

1. Consider Ordinance No. 2017-21 designating land on Kangaroo Court as City Park area.

Alderman Isbell moved to approve Ordinance No. 2017-21 designating land on Kangaroo Court as City Park area. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

2. Consider Ordinance No. 2017-22 providing for a schedule of fees; updating fees for water and sewer base rates; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date.

Alderman Henley moved to approve Ordinance No. 2017-22 providing for a schedule of fees; updating fees for water and sewer base rates; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

3. Consider Ordinance No. 2017-23 amending Ordinance No. 2006-21 making it unlawful for certain sexual offenders to reside within 1,000 feet of premises where children gather.

Alderman Staigle moved to approve Ordinance No. 2017-23 amending Ordinance No. 2006-21 making it unlawful for certain sexual offenders to reside within 1,000 feet of premises where children gather. Alderman Mills seconded the motion.

There was brief discussion that this ordinance does not allow for a sex offender to apply for an exemption. Legal Counsel and staff are working on the exemption and will have that ready for Council approval within 60 days. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

4. Consider Ordinance No. 2017-24 amending the City of Meadows Place Code of Ordinance Section amending the approved exterior paint colors.

Alderman Isbell moved to approve Ordinance No. 2017-24 amending the City of Meadows Place Code of Ordinance Section amending the approved exterior paint colors. Alderman Mills seconded the motion.

Alderman Staigle pointed out that residents do not have to use Behr paint. They only have to match the color scheme. If a resident wants to vary from this color they must apply for a variance. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

5. Discuss the Proposed Budget for Fiscal Year 2017-2018 and consider Resolution No. 2017-21, setting the maximum proposed tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2017-2018 tax rate.

Alderman Staigle moved to approve Resolution No. 2017-21, setting the maximum proposed tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2017-2018 tax rate. Alderman Mills seconded the motion.

Alderman Staigle stated that the proposed budget is posting on the City's website and summary sheets are available as well. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

6. Consider Resolution No. 2017-22 amending the City of Meadows Place Employee Policy Manual adding a new Section IV. Compensation B., Benefit Package, 19 Sick Leave Donations.

Alderman Staigle moved to approve Resolution No. 2017-22 amending the City of Meadows Place Employee Policy Manual adding a new Section IV. Compensation B., Benefit Package, 19 Sick Leave Donations. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley abstained.

Aldermen Bezner was not present.

The motion carried

F. Consent Agenda

a. Consider approval of the Minutes held on:

July 25, 2017 – Workshop Meeting

July 25, 2017 – Regular Meeting

August 1, 2017 – Special Session and Budget Workshop

b. Presentation of Bills

Asakura Robinson	\$12,000.00
Randle Office LTD., L.L.P.	\$3,508.15
Randle Office LTD., L.L.P.	\$1,338.00
Randle Office LTD., L.L.P.	\$1,628.36
Randle Office LTD., L.L.P.	\$936.00

Alderman Staigle moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

The motion carried

G. Audience Comments

Nadya Shelton, resident at 11942 Brighton Lane, stated that she has concerns regarding the parking along Amblerwood in front of the property that City recently purchased. Mayor Jessup stated that City plans to increase parking on the driveway, use the pool parking lot, and there may also be some cars legally parking on the street, but the City will monitor the issue once the facility is opened.

Alderman Staigle stated that the City is also looking to put in a bridge behind the property to allow access to the gravel parking lot.

She also stated that she would like for the City to host a Mini Mural contest to draw butterflies and paint the utility boxes. Mayor Jessup stated that there are some plans for decorative options.

Chuck McClurkin, resident at 11947 Brighton Lane, stated that he thinks the City needs to let residents know what the \$5.00 Road Use Fee is used for. He has spoken to several residents who have no idea what that money is actually used for. He stated that most people have no idea how much road work cost and it might be a good idea to put something in the monthly newsletter to educate people.

The Mayor stated that the City actually exceeded the road use fees received this year.

Mr. McClurkin also asked what the planned use will be for the house purchased next to the pool. Mayor Jessup stated that the long-term plan is to expand the pool facilities. Currently the Parks Director, Colene Cabezas, plans to use the facility for art classes, small meetings like garden club and scouts, and a Nature Center. Staff is currently working with Regas Construction who have donated their labor to remodel the building.

Mr. McClurkin also stated that he has concerns regarding parking.

Kurt Kopczynski, resident at 12019 Meadow Hollow, asked if there were regulations regarding paint colors for front doors. Alderman Staigle stated that code does not address door specifically.

Mr. Kopczynski asked what tax rate the City was considering. Alderman Staigle stated that the proposed tax rate is 0.832 which is the current rate. He pointed out that the tax rate is not increasing and if taxes went up it was due to the property value going up.

Mr. Kopczynski also asked if the parks must be designated on City property. Mayor Jessup stated that yes it must be City land and there are certain equipment requirements that must be met. He stated that the City is currently looking a few other options for new parks.

John Isbell, resident at 12326 Scottsdale Drive, stated that he and his wife, Shirley, are co-chairs for the Meadows Place Home & Garden Club Home Tour 2018. They will showcase houses in the City and raise money for scholarships, the City's general fund, and the inclusive park. They hope that this will raise national awareness to the City of Meadows Place. They would like to meet with the Mayor, Courtney, and Colene to discuss options and ideas. Mayor Jessup asked him to send an email with an agenda and suggested dates for the meeting.

H. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Aldermen Bezner was not present.

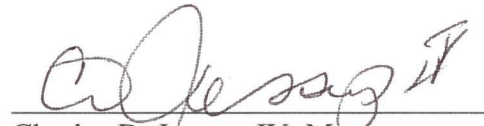
The motion carried

The meeting was adjourned at 8:51 p.m.

These minutes were approved by City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION AND EMERGENCY MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 28, 2017 AT THE MEADOWS PLACE EOC 11975 W AIRPORT DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order and Announce a Quorum is present

The meeting was called to order by Mayor Jessup at 10:31 a.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Steven H. Bezner
Alderman, John F. Isbell	

Aldermen, Rick J. Staigle and Kelle K. Mills were not present.

Staff in attendance Colene Cabezas, Parks Director; and Captain Jack Ashton, Meadows Place Police Department

B. Review and discuss personnel status and salary during Hurricane Harvey

There was brief discussion among Council and staff regarding compensation for hourly employees who had been working in the EOC during Hurricane Harvey. There was discussion that this was an emergency situation requiring employees to work longer than normal shifts, including 24 hour days for multiple days.

Alderman Isbell moved to compensate non-exempt essential personnel one and half times their hourly rate for 12-hour shifts on duty and their hourly rate for 12-hour shifts of down time during EOC activation. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell and Bezner

Nays: None

Aldermen Staigle and Mills were not present.

The motion carried

There was discussion regarding Reserve Officers that were called in to help man and work the EOC during Hurricane Harvey. Alderman Bezner moved to compensate reserve officers \$19.10 an hour for both on duty and resting hours while at the EOC. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell and Bezner

Nays: None

Aldermen Staigle and Mills were not present.

The motion carried

There was discussion regarding compensation for the exempt employees who were on duty manning and working the EOC during activation. A few ideas for pay were paying exempt staff an hourly during the EOC activation and no additional pay since exempt employees are paid salary regardless of hours worked.

Mayor Jess up closed the Special Session and Emergency meeting at 10:55 a.m. to convene Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

Pursuant to Texas Open Meetings Act Section 551.074 – Personnel Matters City Council conducted an executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City employees.

Mayor Jessup adjourned the Executive Session at 11:05 a.m. and reconvened the Special Session and Emergency meeting.

C. Review and discuss status of the City due Hurricane Harvey


This item was not discussed.

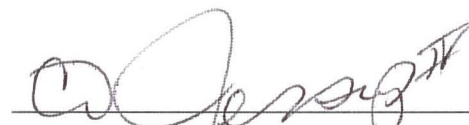
D. Adjourn

There being no further business to discuss, the Special Session and Emergency Meeting was adjourned at 11:06 a.m.

These minutes were approved by the City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 5, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 7. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Aldermen, John F. Isbell and Steven H. Bezner were not present.

2. Regular Agenda

a. Receive Certification of 2017 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector.

Alderman Staigle moved to receive Certification of 2017 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Aldermen Isbell and Bezner were not present.

The motion carried

b. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

Mayor Jessup opened the Public Hearing at 7:05 pm and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard regarding the City's proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent. Mayor Jessup called upon anyone desiring to speak.

Bruce Mills, resident at 12123 Scottsdale Dr, stated that he would like to see the City make improvements for the elderly and handicapped. He also thanked the Mayor and Council for their diligent work.

Mayor Jessup then waited to see if anybody else would should up to speak at the Public Hearing.

Mayor Jessup stated The City Council will meet on Tuesday, September 26, 2017 at 7:30 p.m. at the Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas, for the purpose of voting on the proposed tax rate. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:10 p.m.

c. Discussion and review of EOC operations and City status during and after Hurricane Harvey.

Mayor Jessup stated that staff had attended training just two weeks prior Hurricane Harvey and have already submitted the City's DOS and first damage assessment. Mayor Jessup stated that he compared this event to prior events the City has been a part of and he was very impressed by all staff.

Alderman Henley asked when the EOC deactivated. Mayor Jessup explained that the Chief brought the City down to Level II on Wednesday and then deactivated on Friday after 3:00 p.m. conference with the County. Alderman Henley stated that he thought the EOC could have been deactivated sooner. Mayor Jessup explained that several other cities EOCs were also activated. Staff was continuing the tour the City for debris removal and assess damages. The City has been in contact with County regarding debris removal.

City Secretary, Courtney Rutherford, gave brief report to Council regarding staffs duties during the EOC activation. A copy of this report is on file in the City Secretary's office. Some key points of that report are as follows:

EOC activated on Friday, August 25th at 12:00 p.m.

In the beginning there were 16 staff, 1 part time dispatcher, and 4 reserve officers at the EOC.

EOC staff were served 3 meals a day Friday – Wednesday

During this time staff maintained daily sign in sheets, meal sign in sheets, daily receipts, vehicle logs, daily shift logs for PD

Staff worked in 12 hour shifts with 12 hours a rest; during this rest time staff was still required to be at the EOC

PD continued to patrol the City on a regular basis during the entire event and performed high water patrols and rescues.

Public Works and Parks monitored the City facilities and removed hazardous debris.

Staff worked with Sugar Grove Church in preparation for a shelter, but did not open due to lack of supplies. Supplies were requested from Red Cross, but did not arrive.

PD maintained dispatch in the City 24/7 during the EOC activation.

Chief Stewart acted as the Emergency Management Coordinator and guided staff with great leadership.

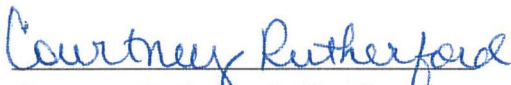
The City postponed the Banking Request for Applications to Tuesday, September 5th due to the storm and received applications from Wells Fargo, Independent Bank, and JP Morgan Chase Bank.

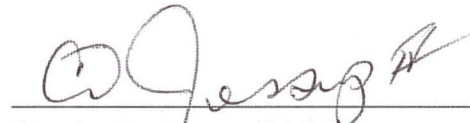
3. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Session Meeting. The motion was seconded by Alderman Mills and with unanimous approval the Special Session meeting was adjourned at 7:27 p.m.

These minutes were approved by the City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 12, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 7. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

2. Regular Agenda

- a. Conduct the second public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).**

Mayor Jessup opened the Public Hearing at 7:01 pm and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard regarding the City's proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent. Mayor Jessup called upon anyone desiring to speak.

Bruce Mills, resident at 12123 Scottsdale Dr, stated that he would like to see the City make improvements for the elderly and handicapped. He also thanked the Mayor and Council for their diligent work.

Mayor Jessup then waited to see if anybody else would should up to speak at the Public Hearing.

Mayor Jessup stated The City Council will meet on Tuesday, September 26, 2017 at 7:30 p.m. at the Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas, for the purpose of voting on the proposed tax rate. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:05 p.m.

- b. Conduct a public hearing on the City of Meadows Place municipal budget for fiscal year 2017-2018.**

Mayor Jessup opened the Public Hearing at 7:06 p.m. and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard concerning the City of Meadows Place proposed municipal budget for the fiscal year 2017-2018. Mayor Jessup called upon anyone desiring to speak. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:10 p.m.

c. Discussion and review of trash rates and potential budget increases.

Mayor Jessup stated that he added this item just to inform Council that the cost of living increase for trash has been implemented, but it is already reflected in the proposed budget. He also stated that they City may see an approximate increase of \$12,000 from USW in the near future as well. He wanted to point out that prices are going up and he believes that Council and staff have done an outstanding job in preparing the City budget for these potential increases.

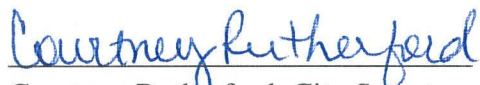
Alderman Staigle stated that the City shows an approximate \$20,000 surplus in the 2017-2018 budget which is a margin of 1.3%.

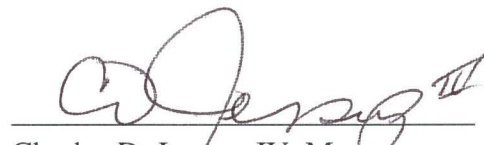
3. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Session Meeting. The motion was seconded by Alderman Mills and with unanimous approval the Special Session meeting was adjourned at 7:27 p.m.

These minutes were approved by the City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 26, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Staff in attendance: Anna-Maria Weston, Finance Director.

B. Review items on the September 26, 2017 Regular Agenda

Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

Alderman Henley stated that he would still like for Council to consider changing the Homestead Exemption amount for residents. There was brief discussion and Council agreed that this needed to be discussed at the beginning of the budget process and would possibly consider it for the 2018-2019 budget.

There was brief discussion that some changes to the City's Investment Policy may be necessary once an agreement for the City's depository and banking services is secured. There was discussion about possible bonds or CDs for investment options.

City Council and Staff also reviewed the Bid Tabulation prepared by staff for the applicants for the City's depository and banking services.

No decisions were made regarding the upcoming regular agenda items.

C. Discussion regarding the open Code Enforcement Position and Background Checks

Mayor Jessup explained that the City will be outsourcing background checks on all City employees; except for employees in the Police Department. The City will be using Prempro Protection Group, Inc. The City has worked with Prempro Protection Group, Inc. in the past for background checks on the Police Chief and City Secretary.

Mayor Jessup also stated that there are currently two applicants with experience for the Code Enforcement position. He will be scheduling interviews in the near future.

D. Discussion regarding EDC Changes and Expectations

Mayor Jessup stated the Economic Development Corporation members are up for reappointment in December and Council might want to consider making some changes. The

current EDC President, Bob Graf, has been working hard for the City. Recently members Kurt Kopczynski and Matt Walker have also been working hard on some items like Business of the Month. Mayor Jessup said that some current members have become less involved and he believes that is important to get members who will be more active.

E. Close the Workshop Meeting

Mayor Jessup closed the Workshop Meeting at 6:54 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

F. Executive Session

Pursuant to the Texas Open Meetings Act, Government Code Section 551.074 – Personnel Matters.

G. Adjourn Executive Session

Mayor Jessup adjourned the Executive Session at 7:29 p.m. and reconvened the Workshop Meeting.

H. Workshop Meeting Continued

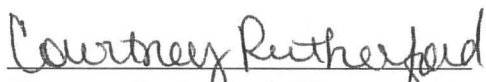
Mayor Jessup stated that no final actions, decisions, or votes were had during the Executive session.

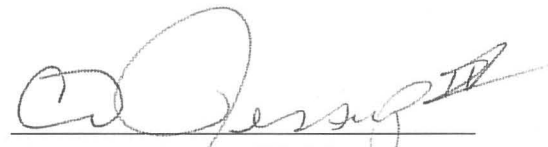
I. Adjourn

There being no further business to discuss, Alderman Mills moved to adjourn the meeting. The motion was seconded by Alderman Henley seconded the motion and with unanimous approval the meeting was adjourned at 7:30 p.m.

These minutes were approved by the City Council on Tuesday, October 24, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 26, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:34 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Danny Segundo, Public Works Director.

a. Pledge of Allegiance and Invocation

Pledge by: Terry Henley, Mayor Pro-Tem
Invocation by: James Russell, Chaplain

B. Reports

1. Police Department

Police Captain, Jack Ashton, gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Captain Ashton stated that citations are down this month due to Hurricane Harvey, officers have been performing extra patrols over the last month. Some officers were on close patrol, which requires officers to drive by different properties and shine lights on the property. He also reported that Chief Stewart has been working on policies for disasters and EOC activation.

Captain Ashton reported that there will most likely be some structure changes in the Police Department due to Lt Simmons leaving. Staff is continuing to work on background checks for the four open positions.

Captain Ashton gave a brief update on Hurricane Harvey. He stated that the City was well prepared for the event and there was great teamwork. He then thanked Council for the EOC building which worked great during the event housing staff.

Finally he reported that Never Fail System should be installed soon.

Alderman Bezner thanked Captain Ashton and staff again. He stated that he was amazed by how the City pulled City together and had a real action plan during Hurricane Harvey.

He stated that he sat in on several of the Conference Calls with the County and other entities seemed to be less prepared. Captain Ashton stated that Hurricane Harvey was a unique event that took four days to pass.

Alderman Staigle reported that one big issue was shelters and those are set up through the Red Cross.

Mayor Jessup stated that the City has been working with the County for debris pick up. Texas Pride also came through the City and did an additional debris removal.

2. Public Works – Director Danny Segundo

Public Works Director, Danny Segundo, gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary.

Mayor Jessup reported that Danny stayed at the EOC during Harvey while his house was flooding and he wanted to say thank you and that he was very appreciative of him staying. He appreciates his dedication and commitment to the City of Meadows Place. Danny stated that he got a couple inches and feels fortunate after seeing what others lost.

Mr. Segundo gave a brief update on the streets department and stated that he has identified 30 possible locations for mud jacking. He also stated that City will be targeting 11 locations for sidewalk repairs.

Alderman Henley stated that he felt like the new ramps seem like over kill and wanted to know if that was standard. Alderman Staigle reported that ramps are being installed according to ADA compliance.

Mr. Segundo reported that he and his staff have been working on the City's TCEQ permit renewal. The process takes 6-8 months and he is proud to say that the City's permit was renewed and is good until 2022.

Mr. Segundo reported that all of his department's 2016-2017 projects have been completed.

3. Fire Department Monthly Report for August 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for August 2017 which was filed with the City Secretary. Mayor Jessup stated that this month the City paid the City of Stafford \$224,000 for fire services.

C. Mayor's Comments

1. Thank you to Dick Hendee and discuss bank selection

Mayor Jessup wanted to publicly thank Mr. Hendee for his help with reviewing the City's banking and depository service applications. Mr. Hendee is with Horizon Associates and he was great help in reviewing the applications. Mayor Jessup also thanked Finance Director, Anna-Maria Weston, for all of her help and preparing the bid tabulation for the banking applications.

2. Oktoberfest, Monarch Madness and Fall Festival

Mayor Jessup stated that the City has several events coming up and staff has been working hard to get ready and is almost out of space for the festival and craft show. Mayor Jessup also reminded everybody that Tuesday, October 3rd is National Night Out and encouraged everybody to get involved.

3. Fort Bend County Fair & Rodeo

Mayor Jessup reported that is a long tradition for the Fort Bend County Mayors to participate in the parade annually and support the kids in FFA. Mayor Jessup will be participating in the parade and invited all of Council and the residents of Meadows Place to participate.

D. Council Comments:

1. HGAC – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley stated that HGAC recently accepted \$10,000,000 workforce disaster assistance funds. This is to provide temporary jobs for cleanup and repair after Hurricane Harvey. If anybody is looking for a temporary job there will be 400-500 job openings.

He is also reported that HGAC keeps digital images of the different counties and they went out immediately after Harvey and took new aerial photos of eight different counties. Once they complete the photos people will be able to see before and after pictures of the areas that flooded.

2. Recent flooding and EOC during Hurricane Harvey – Alderman John Isbell

Alderman Isbell stated that he wanted to personally thank staff and Council for allowing the City to have a wonderful EOC. He stopped by the EOC several times during the storm and at one point he saw almost all City staff on duty and he doesn't think any other City can say they had that coverage and participation. He said as the days progressed you could see it beginning to wear on people. He acknowledged that this was a great sacrifice and those involved need to be highlighted. He stated that Chief Stewart was watching the water rise at his own home and stayed to run the EOC. He acknowledged Alderman Staigle, also a County employee, who was helping to man the County EOC. He believes these people are unsung heroes and need to be recognized. He again gave his personal thanks to all who were involved.

He also thanked EDC for funding the EOC building.

E. Regular Agenda

1. Consider Resolution No. 2017-23 accepting the Auditor's Engagement Letter.

Alderman Isbell moved to approve Resolution No. 2017-23 accepting the Auditor's Engagement Letter. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

2. Consider Ordinance No. 2017-26 adopting the fiscal year 2017-2018 Municipal Budget for the City of Meadows Place, Texas, and appropriating the several sums set up therein to the objects and purposes therein named.

Mayor Jessup called for a motion to approve Ordinance No. 2017-26, adopting the municipal budget for fiscal year 2017-2018. This budget will raise more revenue from property taxes than last year's budget by an amount of \$113,417 which is 4.17% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$21,350.

Alderman Staigle moved to approve Ordinance No. 2017-26 adopting the fiscal year 2017-2018 Municipal Budget for the City of Meadows Place, Texas, and appropriating the several sums set up therein to the objects and purposes therein named. Alderman Mills seconded the motion.

Alderman Henley stated that he thinks the budget is little high. He thinks the City should work out of the reserves, reduce the budget and save the property owners some money with tax exemptions.

There was brief discussion among Council regarding the reduction of the reserve account. Council agreed that they need to do more research before reducing the reserves, because they do not want to get in position where they lose the reserves.

Mayor Jessup then called upon each Alderman for their vote. The vote follows:

Alderman Bezner: Aye

Alderman Mills: Aye

Alderman Henley: Nay

Alderman Staigle: Aye

Alderman Isbell: Aye

The motion carried

3. Consider Ordinance No. 2017-27 approving the fiscal year 2017-2018 budget for the City of Meadows Place Economic Development Corporation as adopted by the Board of Directors at its September 14, 2017 Meeting.

Alderman Henley moved to approve Ordinance 2017-27 approving the fiscal year 2017-2018 budget for the City of Meadows Place Economic Development Corporation as adopted by the Board of Directors at its September 14, 2017 Meeting. Alderman Mills seconded the motion. Mayor Jessup stated that the EDC proposed budget was approved by the EDC at their September 14, 2017 meeting. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

4. Consider Ordinance No. 2017-28 levying a tax rate for the City of Meadows Place, Texas for the Tax Year 2017.

Alderman Staigle moved to approve Ordinance No. 2017-28 levying a tax rate for the City of Meadows Place, Texas for the Tax Year 2017. Alderman Isbell seconded the motion.

Alderman Bezner stated that this tax rate is the same as last year. Alderman Henley stated that this tax rate increases revenue by 4%. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

5. Consider Resolution No. 2017-24 approving the 2017-2018 City of Meadows Place Investment Policy and Strategy Guidelines.

Mayor Jessup stated that there are two changes to this year's investment policy. One change is that the City is obligating to look at complete bank bids every five years and allowing bank investments not to exceed three years maturity.

Alderman Isbell moved to approve Resolution No. 2017-24 approving the 2017-2018 City of Meadows Place Investment Policy and Strategy Guidelines. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

6. Consider Resolution No. 2017-25 authorizing the Mayor and City Secretary to enter into an agreement for the City's depository and banking services.

Alderman Bezner moved to approve Resolution No. 2017-25 authorizing the Mayor and City Secretary to enter into an agreement with Independent Bank for the City's depository and banking services. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

7. Discussion and possible action regarding bond investments.

No action was taken on this item.

8. Consider Ordinance No. 2017-29 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by transferring \$46,000.00 from line items 100-060-510100, salaries; 100-060-570501, McDonald Park Maintenance; 100-060-570502, Tennis Court Maintenance; and 100-060-571011, Community Center Maintenance to line item 100-060-580000, Capital Improvement to cover capital expenses related to the Nature Center Remodeling and the McGrath Park Restroom installation.

Alderman Staigle moved to approve Ordinance No. 2017-29 amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 by transferring \$46,000.00 from line items 100-060-510100, salaries; 100-060-570501, McDonald Park Maintenance; 100-060-570502, Tennis Court Maintenance; and 100-060-571011, Community Center Maintenance to line item 100-060-580000, Capital Improvement to cover capital expenses related to the Nature Center Remodeling and the McGrath Park Restroom installation. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

9. Consider Resolution No. 2017-26 supporting the Texas Municipal League's introduction and passage of legislation that would allow municipalities the option of selecting an official newspaper or an official website for the municipality's publication of official notices required by law.

Alderman Staigle moved to approve Resolution No. 2017-26 supporting the Texas Municipal League's introduction and passage of legislation that would allow municipalities the option of selecting an official newspaper or an official website for the municipality's publication of official notices required by law. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

Alderman Henley stated that TML has pushed for this change for last four to five years and will continue to push the issue.

10. Consider Resolution No. 2017-27 nominating one candidate for each position of the Fort Bend County Appraisal District Board of Directors and submit to the Chief Appraiser.

Alderman Staigle moved to approve Resolution No. 2017-27 nominating one candidate for each position of the Fort Bend County Appraisal District Board of Directors by splitting the vote for the four existing Directors and submit to the Chief Appraiser. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

11. Discussion and possible action regarding compensation for exempt employees who worked and manned the Emergency Operations Center during Hurricane Harvey.

Alderman Staigle moved to pay exempt employees at their standard rate (not overtime rate) for additional hours worked above a standard work week due to Hurricane Harvey emergency activation. Alderman Isbell seconded the motion.

Alderman Bezner stated that this is for one time only and not setting policy. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

F. Consent Agenda

a. Consider approval of the Minutes held on:

July 25, 2017 – Workshop Meeting

July 25, 2017 – Regular Meeting

August 1, 2017 – Special Session and Budget Workshop

b. Presentation of Bills

Asakura Robinson	\$12,000.00
Randle Office LTD., L.L.P.	\$3,508.15
Randle Office LTD., L.L.P.	\$1,338.00
Randle Office LTD., L.L.P.	\$1,628.36
Randle Office LTD., L.L.P.	\$936.00

Alderman Henley moved to approve all items of the consent agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

G. Audience Comments

None.

H. Adjourn

There being no further business on the agenda Alderman Mills moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

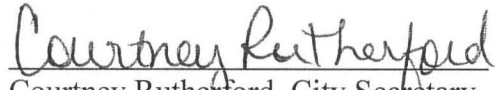
Nays: None

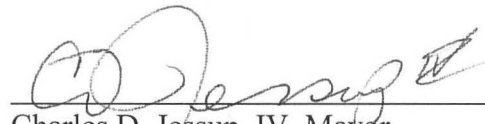
The motion carried

The meeting was adjourned at 8:49 p.m.

These minutes were approved by City Council on Tuesday, October 24, 2017.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 24, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:01 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

B. Review Meadows Place Presentation

Mayor Jessup stated that EDC has funded a Meadows Place presentation video. The City is working with Erickson Advertising and this video will be shared with the Chamber of Commerce and real estate groups. The video will help show Meadows Place is one square mile of wonderful and spot light the parks, show yesterday, today, and tomorrow. The video will also highlight the departments and staff.

C. Discuss Sales Tax Trends

Mayor Jessup stated that sales tax is down. The City is not in trouble, but he wanted to mention it. We are anticipating an upturn since Harvey and he stated that he doesn't anticipate the City falling short.

D. EDC/Appointment Process

Mayor Jessup stated that he is working with the City Attorney to see about changing the terms of the EDC members to staggered terms. The terms would still be every two years and it would require the EDC to change their by-laws.

E. Discuss WCID #2 Rate Increase

Mayor Jessup stated the WCID rate is increasing from form \$0.95/1000 to \$1.38/1000. He is currently reviewing options with the Finance Director, Anna-Maria Weston and will be looking to increase fees January 1st.

Alderman Staigle asked if all customers are receiving the increase and Mayor Jessup stated they are.

Mayor Jessup reported that the only other option is to pay the subsidence district, which is about \$3.50.

F. Update on City's Banking and Depository Agreement

Mayor Jessup stated that staff will be meeting with Independent Bank representatives next week to sign paperwork that has finally been approved by the City Attorney.

G. Code Enforcement Update

Mayor Jessup stated the he is still reviewing applicants. There have been a few qualified applicants, but the salary is not even close. He is waiting on an applicant from Mississippi and working with the Police Chief on some ideas. He is also reviewing the budget and looking at some different figures. The Chief is currently working on some issues and writing warnings. If Council has any ideas please let the Mayor know.

H. TML Reminders for the New Year

Mayor Jessup gave all of Council a document titled How to Serve Well. He reminded Council that they serve as a group and have no authority without the group. Council needs to be respectful of employees. They can talk with staff, but cannot direct staff.

I. Review items on the September 26, 2017 Regular Agenda

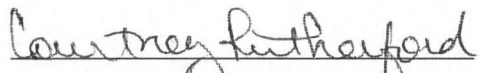
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

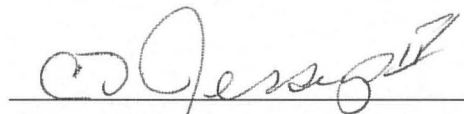
J. Adjourn

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Bezner seconded the motion and with unanimous approval the meeting was adjourned at 7:30 p.m.

These minutes were approved by the City Council on Tuesday, November 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 24, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:35 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Staff in attendance: Chief Gary Stewart and Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

a. Pledge of Allegiance and Invocation

Pledge by: John Isbell, Alderman
Invocation by: Jimmy Fenwick, Resident

B. Reports

1. Police Department

Police Chief Gary Stewart, gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reported that he is still working to fill the department's open positions. They are currently performing background checks on some promising candidates.

Chief Stewart reported that National Night Out participation was down this year. Eight officer's attended five block parties.

Chief Stewart also reported that the next Neighborhood Watch meeting will be November 11th at the Meadows Place Training Center at 7:00 p.m. There will be a Laser Shot demonstration and training.

Finally, Chief Stewart reported that his department is helping with Code Enforcement on City Ordinance Violations and health and safety issues until a new Code Enforcement Officer is hired.

Mayor Jessup stated that he is very appreciative of all the help the Chief and his department have provided.

2. Parks & Recreation – Director Colene Cabezas

Parks & Recreation Director, Colene Cabezas, gave the quarterly report for Parks and Recreation and a brief recap over the Parks and Recreation events from the last 3 months.

Ms. Cabezas reported a few projects completed over the last three months include installing equipment at three new pocket parks, granite along the Hike and Bike Trail, Color Fun Run event, Oktoberfest, and the Monarch Madness and Craft Show. To date the Youth Action Council (YAC) has collected \$29,000 for the all-inclusive park. She also reported that there were approximately 500 people attended the Oktoberfest and around 900 at Monarch Madness.

Parks and Recreation will also be hosting a Pumpkin Patch on the Sugar Gove Church property along W Airport. There will be about 1500 pumpkins and the City will keep 25% of the funds collected.

Ms. Cabezas reported that Regas Construction has been working, at no charge, on the Nature Center located on Ambelwood. The building is still a work in progress. Plumbers came in and changed out the piping. Ms. Cabezas also reported that there were some issues with the electrical at the building. Regas Construction and the electricians are working with the City Electrical Inspector to bring the house up to code. They removed all of the electrical wiring and replaced it with 12 gage wiring. The City Electrical Inspector will be back to inspect the work and make sure that it is all safe and up to code.

Alderman Isbell asked if the breaker box had been updated to a 20 amp box. Ms. Cabezas stated that they did work on the breaker box and she believes it has been upgraded to a commercial grade box.

Alderman Henley stated that he appreciated her working to get the electrical wiring fixed.

Alderman Staigle stated that staff needs to consider alternate parking for the next Monarch Madness. He suggested possible parking at the church with a shuttle. He also suggested signage for parking.

Alderman Bezner stated that he loves the weekend events and wants to know if there are any that Parks & Recreation may not continue. Ms. Cabezas stated that the Color Fun Run was a onetime fundraiser, but they may consider a different run in the future. She also stated that they probably won't do the street dance this year either. She also stated that there has been some interest in a BBQ Cook Off so they may look into that.

Finally, Mayor Jessup stated that he is so excited about the Nature Center and the small zoo that Parks & Recreation has started. He appreciates all of the efforts to get the building ready and up to code.

3. Fire Department Monthly Report for September 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for September 2017 which was filed with the City Secretary.

C. Presentation and Proclamations

None

D. Mayor's Comments

1. Department Head Review

Mayor Jessup reported that he met with each Department Head to discuss the upcoming budget. He stated that he has never worked a staff as competent, energetic, and qualified as current staff.

2. WCID #2 Increase

Mayor Jessup stated that WCID has increased from \$0.95 to \$1.38. The City will have to make some adjustments due to this increase and will review this item again in January.

3. Community Policing

Mayor Jessup stated Meadows Place Police Officers are working hard and he has received great comments from all of the events. Mayor Jessup stated that recently he was at the Splash pad and witnessed Officer Richmond talking to a family and gave out sticker badges to the children. Officer Richmond stayed and talked and visited with the family for a few minutes. He stated its acts like this that make Meadows Place a wonderful place to live. Mayor Jessup stated that Chief Stewart has done a great job with his police force.

Alderman Henley stated that the interaction with the community is very important.

E. Council Comments:

1. TML Update – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley stated that the TML Annual Conference was the first week of October and that is why he missed National Night Out. He reported that this TML conference was the second most attended in the state, even though participation was down due to Harvey. It was a good training and the TML Annual Conference will be back in Houston in the next 3-5 years.

2. 11938 Ambleswood – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley stated that he had concerns with the electrical and plumbing which were addressed in the Parks & Recreation Department report. He appreciates staff doing the right thing, although he still has concerns with the parking.

3. Kirkwood Street Construction Update – Alderman Rick Staigle

Alderman Staigle stated that he is a little behind due to Hurricane Harvey. He has received an updated drawing from HDR, but still needs to review it. He is still looking into the driveway issues as well. He also reported that he needs to meet with the City of Houston and Sugar Land regarding the detours once the construction starts. He will

have more to report to Council in November. It will probably be December before plans are ready to review.

F. Regular Agenda

1. Acceptance of the Quarterly & Annual Investment Report

Alderman Henley moved to accept the Quarterly & Annual Investment Report as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

2. Consider Resolution No. 2017-28 designating a City representative and an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly

Alderman Bezner moved to designate Terry Henley as the City representative and Charles Jessup, IV as an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly. Alderman Mill seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

3. Reschedule December Regular City Council Meeting to December 19, 2017 due to the Christmas holiday

Alderman Isbell moved to reschedule the December Regular City Council Meeting to December 19, 2017 due to the Christmas holiday. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

4. Consider Ordinance No. 2017-30 adopting an exemption policy to Ordinance No. 2017-23 making it unlawful for certain sexual offenders to reside within 1000 feet of premises where children gather

Alderman Isbell moved to approve Ordinance No. 2017-30 adopting an exemption policy to Ordinance No. 2017-23 making it unlawful for certain sexual offenders to reside within 1000 feet of premises where children gather. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- 5. Consider Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place**

Alderman Staigle moved to table Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- 6. Consider Ordinance No. 2017-32 amending Chapter 150 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "buildings," to clarify the requirements for permits and contractor registration; amending chapter 37 of the code of ordinances of the City of Meadows Place, Texas, entitled "schedule of fees," to clarify certain fees; providing for repeal; providing for severability; and providing an effective date**

Alderman Henley moved to table Ordinance No. 2017-32 amending Chapter 150 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "buildings," to clarify the requirements for permits and contractor registration; amending chapter 37 of the code of ordinances of the City of Meadows Place, Texas, entitled "schedule of fees," to clarify certain fees; providing for repeal; providing for severability; and providing an effective date. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

G. Consent Agenda

- 1. Consider approval of the Minutes held as follows:**

September 26, 2017 – Workshop Meeting

September 26, 2017 – Regular Meeting

2. Presentation of Bills

AVI Electric LLC	\$ 8,700.00
Onsolve, LLC	\$ 5,100.00
Texas Municipal League IRP	\$ 84,048.72
Tyler Technologies	\$ 12,455.33
Aldi (Texas) LLC	\$ 20,715.19
Randle Law Office LTD, LLP	\$ 4,171.29
Randle Law Office LTD, LLP	\$ 109.20
Randle Law Office LTD, LLP	\$ 513.00
Randle Law Office LTD, LLP	\$ 839.28
Randle Law Office LTD, LLP	\$ 607.50

Alderman Mills moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

H. Audience Comments

None.

I. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

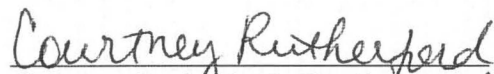
Nays: None

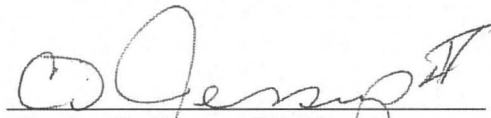
The motion carried

The meeting was adjourned at 8:33 p.m.

These minutes were approved by City Council on Tuesday, November 28, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON NOVEMBER 28, 2017 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order

The meeting was called to order by Mayor Charles Jessup, at 6:01 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley and Alderman, Steven H. Bezner was not present.

B. Discussion of nomination for Subsidence District Small City Representative

Mayor Jessup stated he doesn't have anybody he is considering representation for the Subsidence District., but he is not happy with the current representation either. Alderman Staigle said that he believes the current representative doesn't represent well and he prefers not to nominate. He thinks the City should look for somebody that has small city experience.

C. Discussion regarding Kirkwood reconstruction

Alderman Staigle stated that the drawings are at 95% and he will be sending his comments soon. The original plan was decomposed granite for the walkways. Each section is only about 100 feet and believes this will become a maintenance issue so he is suggesting that we use concrete. Alderman Isbell stated that he prefers concrete. Alderman Staigle also reminded that Council that drawing only include sidewalks on one side of the roadway. This is due to drainage and could be changed at a later date. He is also suggesting that a section be added from to Brook Meadow to Sugar Grove Church for consistency. Landscaping is still in the works and he has not seen the final plans yet.

He also reported that Right of Entry letters are being prepared for residents and will be going out in the next couple of weeks.

There was discussion among Council regarding inspections during the construction. There was discussion about hiring and independent inspector, possibly from HDR Engineering.

D. Review items on the November 28, 2017 Regular Agenda

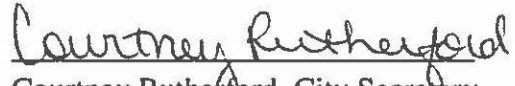
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

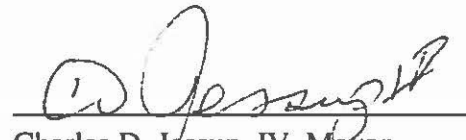
E. Adjourn

There being no further business to discuss, Alderman Mills moved to adjourn the meeting. The motion was seconded by Alderman Isbell seconded the motion and with unanimous approval the meeting was adjourned at 7:32 p.m.

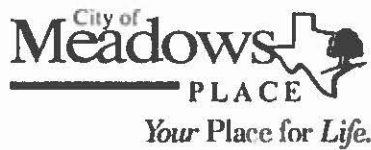
These minutes were approved by the City Council on Tuesday, January 23, 2018.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON NOVEMBER 28, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:36 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, Rick J. Staigle

Mayor Pro Tem, Terry J. Henley, and Alderman, Steven H. Bezner were not present.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department

a. Pledge of Allegiance and Invocation

Pledge by: Cameron, Resident
Invocation by: James Russell, Chaplain

B. Reports

1. Police Department

Police Chief Gary Stewart, gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reported that they have hired two new officers and will be introducing them at the December City Council meeting.

Chief Stewart reported that the next Neighborhood Watch meeting will be December 21st at the Meadows Place Training Center at 7:00 p.m.

Mayor Jessup stated that he is very appreciative of all the help the Chief and his department have provided for code enforcement.

Alderman Isbell asked the Chief about family violence and asked what citizens can do, especially when it involves a minor. Chief Stewart replied that citizens should always report all incidents to the Police Department. He also stated that he knows what situation the Alderman is referring to, but he can only let them know that a warrant was issued and an arrest was made. He cannot give any details.

Mayor Jessup stated that he is excited about the new hires and thanked the Chief for hiring such good officers.

2. Code Enforcement

Mayor Jessup reported that he did hire a Code Enforcement Official, but he did not stay. The position is posted again and new applications are being reviewed. Staff is learning more about the position and attended training for the Code Enforcement software.

3. Fire Department Monthly Report for October 2017

Mayor Jessup provided an overview of the Stafford Fire Department report for October 2017 which was filed with the City Secretary.

C. Mayor's Comments

1. Finance and Payroll Update

Mayor Jessup reported that staff is working to move over to the new bank and has established a better policy for moving money.

2. Recap of Meadows Place EDC

Nothing to report at this time.

3. Recap of Auditors

Mayor Jessup reported that that two auditors worked at the City office for 4 days reviewing documents. He stated that staff and the auditors have a great relationship and more aggressive in logging Capital Improvement, which is adding value to the City.

4. Recap of meeting with Kristin Tassin, and Colene

Mayor Jessup reported that he and the Parks Director, Colene Cabezas, met with Kristin Tassin, President of Fort Bend ISD Board, who is currently running for State Senator. She wanted to meet with the City regarding the All Inclusive Playground project. Allen Huffman told her about the project. The City has currently raised approximately \$30,000 towards the park and is looking into grants and more donations.

5. Initiative to Increase Holiday Festivities

Mayor Jessup stated that there were several entries for the Holiday Lighting Contest and he was thrilled to see the City lit up in the evening. Thank you to all who participated.

6. December Regular Council Meeting moved to December 19, 2017

Mayor Jessup reminded everybody that the regular Council meeting for December was moved to December 19th due to the Christmas holiday.

D. Council Comments:

1. H-GAC Update – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley was not present, therefore there was nothing to report.

2. 11938 Amblerwood – Mayor Pro-Tem Terry Henley

Mayor Pro-Tem Henley was not present, therefore there was nothing to report.

E. Regular Agenda

1. Consider Resolution No. 2017-29 nominating five (5) candidates to the 2018-2019 Board of Directors for Fort Bend Central Appraisal District.

Alderman Staigle moved to approve Resolution No. 2017-29 casting all eight (8) votes to nominate Al Abramczyk to the 2018-2019 Board of Directors for Fort Bend Central Appraisal District. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley and Bezner was not present.

The motion carried

2. Consider Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place.

Alderman Isbell moved to approve Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley and Bezner was not present.

The motion carried

3. Consider Resolution No. 2017-30 authorizing the Mayor and the City Secretary to enter into an agreement with KBR for roof repairs at the City's Administrative Building located at 1 Troyan Dr.

Alderman Isbell moved to approve Resolution No. 2017-30 authorizing the Mayor and the City Secretary to enter into an agreement with KBR for roof repairs at the City's Administrative Building located at 1 Troyan Dr. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley and Bezner was not present.

The motion carried

F. Consent Agenda

1. Consider approval of the Minutes held as follows:

October 24, 2017 – Workshop Meeting

October 24, 2017 – Regular Meeting

2. Presentation of Bills

Green Flush	\$ 66,503.00
M&M Industrial	\$ 8,400.00
COBAN Technologies	\$ 6,291.00
AVI Electric L.L.C.	\$ 6,600.00
Randle Law Firm	\$ 5,617.50
Randle Law Firm	\$ 537.00
Randle Law Firm	\$ 667.50
Randle Law Firm	\$ 417.91

Alderman Staigle moved to approve all items of the consent agenda. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley and Bezner was not present.

The motion carried

G. Audience Comments

None.

H. Adjourn

There being no further business on the agenda Alderman Mills moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: None

Aldermen Henley and Bezner was not present.

The motion carried

The meeting was adjourned at 8:09 p.m.

These minutes were approved by City Council on Tuesday, January 23, 2018.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor

