

**CITY COUNCIL
SPECIAL MEETING MINUTES
JANUARY 5, 2016**

Present were: Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley Aldermen John F. Isbell, Kelle K. Mills, and Rick J. Staigle. Also present was: Interim City Secretary Elaine Herff.

Absent was Alderman Steven Bezner.

1. Call to Order:

Mayor Jessup called the meeting to order at 6:01 p.m.

2. Ordinances:

Ordinance No. 2016-01

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS MEMORIALIZING ACTION TAKEN BY CITY COUNCIL ON JANUARY 05, 2015, IN APPROVING A CITY SECRETARY; APPOINTING COURTNEY RUTHERFORD AS THE CITY SECRETARY AND CITY TREASURER; AND PROVIDING FOR SEVERABILITY.


Alderman John Isbell made a motion to adopt the ordinance, numbered **2016-01**, appointing Courtney Rutherford as the City Secretary and City Treasurer as read by Mayor Jessup. Alderman Kelle Mills seconded this motion which carried unanimously.

3. Adjournment

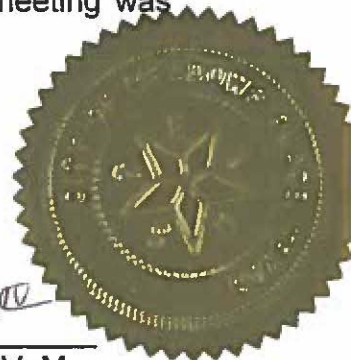
Mayor Pro Tempore Terry Henley moved to adjourn the meeting. The motion was seconded by Alderman Rick Staigle and with unanimous approval the meeting was adjourned at 6:04 p.m.

**These minutes were approved by the
City Council on Tuesday, January 26, 2016.**

ATTEST:


Elaine Herff, Interim City Secretary


Charles D. Jessup, IV, Mayor



{SEAL}

**CITY COUNCIL
SPECIAL MEETING MINUTES
JANUARY 20, 2016**

Present were: Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley Aldermen Steven Bezner, John F. Isbell, Kelle K. Mills, Rick J. Staigle and City Secretary, Courtney Rutherford.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:00 p.m.

a. Discussion: Discussion of Challenge to City of Meadows Place Sex Offender Ordinance No. 2006-21.

Mayor Jessup called the item and gave background information. He stated that City is facing two issues, which are related but need to be addressed separately.

This first issue is that a registered sex offender is planning to move into the City of Meadows Place. Texas state law says that a sex offender cannot live within 1,000 feet of a location where children commonly gather, such as a school, park, day care, etc. The City of Meadows Place Ordinance No. 2006-21 states that they cannot move within 2,000 feet of these places.

A Harris County Judge has made an exception for this person approving them to move into Meadow Place about 900 feet from a daycare. At this time the City plans to respect what the Community put in place in 2006 and the Police Department has not allowed the defendant to register and move in.

The second issue at hand is that the City has been sued by Texas Voices for Reason and Justice stating that Meadows Place laws are too restrictive and are seeking to defend sex offenders and eliminate the ordinance for General Law cities.

So far the City has reached out to Texas Municipal League, legislature, some of the 46 cities being sued by this same group and our legal defense. Ultimately, this our fight and the purpose of this meeting to take comment from the residents on how they would like the City move to forward. Do we dissolve Ordinance No. 2006-21 or do we fight to protect it.

Alderman Henley spoke in support in of the ordinance and wants to fight to protect the health, safety, and well-being of the community.

Alderman Isbell also spoke in support of the ordinance. He stated that Council took an oath to uphold the laws of Meadows Place and is against changing Ordinance No. 2006-21.

Alderman Mills agreed with Alderman Isbell and wants to keep the kids of Meadow Place safe by fighting to keep the ordinance.

Alderman Bezner applauded the Mayor for all the work he has done thus far in fighting to defend Meadows Place and its laws and gives his full support.

Alderman Staigle stated that he agrees with everything said and wants the City to fight to keep the ordinance in place.

b. Public Comments

Mayor Jessup called for public comments at 7:33 p.m.

Mark McGrath, resident of 11623 Brighton, spoke in support of Council fighting to keep the ordinance.

Shirley Isbell, resident of 12326 Scottsdale, thanked Council for standing their ground to protect the ordinance and supports the City in fighting to keep the ordinance as is.

Tracy Spiller, resident of 11723 Brook Meadows, spoke in support of enforcing the ordinance.

Bruce Mills, resident of 12123 Scottsdale, spoke in support of Council to fight to keep the ordinance and protect the children. He also thanked the Mayor and Council for supporting the Police Department and the community.

Jessie Rodriguez, resident of 11707 Brook Meadows, spoke in support of fighting all the way to keep the ordinance.

Kurt Kopczynski, resident of 11903 Meadows Dale, spoke in support of the ordinance and asked for information on who the residents can contact to get more support.

Stewart Barrowman, resident of 11947 Brook Meadows, spoke in support of fighting to keep the ordinance. He stated that it made him angry that somebody is trying to come in change the City's laws.

Ann Jones, spoke in support of Council.

Mike Jones, resident of 11815 Blair Meadow, said don't back down and stated that he supports Council 100%.

Ann Sweeney, resident of 12211 Level Run, spoke in support of Council.

Rebecca Goolsby, resident of 11306 Brighton, spoke in support of Council. She stated that she grew up here and moved back to raise her kids here.

Robert Work, resident of 12018 Scottsdale, spoke in support of the Council. He stated that he wants to protect the laws and the children. He believes a change in the ordinance will depreciate property values.

Sheryl Teague, 11611 Dorrance Ln, stated that she has seven children and moved here after doing a sex offender search and supports Council in fighting to keep the ordinance.

Mayor Jessup asked if there was anybody else in the audience who wish to speak in support of or against fighting to protect Ordinance No. 2006-21. With no other residents wishing to speak the Mayor stated that Council took that as a unanimous agreement from those present to fight to keep the ordinance in place. Public comments were closed at 7:54 p.m.

2. Adjourn into Executive Session: City Council may convene into closed executive session under Texas Government Code Sec. 551-071 CONSULTATION WITH ATTORNEY for discussion of and legal action on Ordinance No. 2006-21.

Mayor Jessup closed the regular council meeting at 7:55 p.m. to move into Executive Session as authorized under Texas Government Code Sec. 551-071 CONSULTATION WITH ATTORNEY for discussion of and legal action on Ordinance No. 2006-21.


Reconvene into Open Meeting Session and Adjourn:

Mayor Jessup reconvened the meeting into open session at 8:51 p.m. No action was taken. Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Bezner with unanimous approval and the meeting adjourned at 8:55 p.m.

These minutes were approved by City Council on Tuesday, February 23, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



**CITY COUNCIL
WORKSHOP MEETING MINUTES
JANUARY 26, 2016**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Staff in attendance: Anna- Maria Weston, Finance Director

2. Review Lawsuit and Sex Offender moving into the City of Meadows Place.

Mayor Jessup gave a brief update regarding the lawsuit and sex offender moving into Meadows Place. He explained that this issue is still very fluid and the City's attorney is working to appeal the ruling.

3. Review of Reserve Funds

Mayor Jessup explained that he met with each department to review their budgets and he is pleased with how well they are staying on budget. He also stated that City currently has a comfortable reserve built up, approximately 9 months.

4. Discussion of Kirkwood Project

Mayor Jessup stated that the project report has been submitted to the City and will be available on the City website for public review.

5. Review of items on tonight's regular council meeting agenda

Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting. Jennifer Day also gave a brief overview of the audit.

6. Adjourn

There being no further business to discuss, Alderman Rick Staigle made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Kelle Mills and with unanimous approval the workshop meeting was adjourned at 7:03 p.m.

These minutes were approved by the City Council on Tuesday, February 23, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JANUARY 26, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Staff in attendance: Colene Cabezas, Parks and Recreation Director; Gary Stewart, Chief of Police

a. Pledge of Allegiance and Invocation

Pledge by: Savannah Cabezas, Youth Action Council, YAC, President
Invocation by: Chaplin Wayne Collins

2. Reports:

a. Parks and Recreation

Director Colene Cabezas reported the following:

Current

1. We have hosted 2 community events:
 - a. MP Haunting with approx. 300 in attendance
 - b. Christmas Memories: 800-900 attendance
2. Decorated the City for Christmas with the addition of 14 wreaths on West Airport
3. 2 outreach programs All about Bats – Boy Scouts & Community Chat and the Trout Release of 700 trout. Fourth and fifth classes from Meadows Elementary attended.
4. Successfully Offered several new programs – Christmas Crafts, Boot Camp, Tutoring, Tennis lessons, family kickball, CHL, Turkey Trot, Pickle ball
5. Rented the Community Center 14 times
6. Gained sponsorships of \$5,500 and \$2000 in kind – HDR Inc., Assad and Assoc, Beard Realty Group, Brookside Equipment. At this time Ms. Cabezas gave special recognition and presented a plaque to Terry Maher of HDR for their continued support.
7. 32 volunteers supported Meadows Place events

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8. We assisted many community organizations with their events:
 - a. Sugar Grove Church with their fun run
 - b. Neighborhood Watch for a 1st time Jingle Jog Run and Pancake Feed
 - c. Swim Team with their Polar Bear Plunge
9. Began a Youth Action Council with 22 members, those in attendance were introduced.
 - a. State wide Summit in Pearland Feb 20-21
 - b. Collect Soles 4 Souls beginning of February
10. Designed, constructed, and opened a new shared use trail, Phase I, and will begin Phase II in February. It will connect to City of Houston as they complete their trail system. Kinder Morgan will be replacing the Foot Bridge and plan to install within the next two weeks
11. Trimmed 72 Parks Trees
12. Begun a tree farm for succession planning of our current tree inventory

Upcoming:

13. Ms. Cabezas and Monica are registered to take the CPO course and Outdoor Leadership for Family Camping.
14. Ms. Cabezas has transferred her TMN membership to the Fort Bend County Branch and joined the Gulf Coast Regional Directors Association
15. Buffalo Soldier Presentation for the Elementary and then the community on March 10
16. Family Camp Out in the Park event March 12
17. Life guard interviews to begin in February
18. Beginning to create a stream lined process for Work Order's that will benefit all staff. (Empower, inform, and improve efficiencies)
19. Working with PW in regards to the completion of the irrigation at the City entry ways so that the landscaping can begin.
20. Looking into the possibility of Meadows Place becoming a Monarch Host City
21. Thanks to all for support of time resources and finances! Police, Public works, Administration, Parks and Recreation, EDC, Council, Mayor, Boy Scouts, Homeschoolers, Meadows Elementary, YAC, Community Volunteers, Pony League, Meadows Marlins, TPW, HDR, Brookside, Anita Milne, Kurt Kopczynski, Kinder Morgan, and Ft. Bend County

b. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary. He also introduced full-time Officer Terrell Bundrige and Reserve Officer Danielle Delgado. He also stated that the issue with the registration of the sex offender is still on going.

c. Fire Department Response Statistics

Mayor Jessup provided an overview of the reports from November and December, which were filed with the City Secretary.

3. Mayor's Comments

a. Introduction of new City Secretary, Courtney Rutherford

Mayor Jessup introduced Ms. Rutherford, who comes to the City of Meadows Place with 17 years of municipal experience.

b. Special Council Meeting on January 21, 2016

Mayor Jessup stated that the meeting was regarding the Sex Offender Lawsuit and the Sex Offender trying to move into Meadows Place. He stated that the City is moving forward, but this is still very volatile. He thanked Chief Stewart for looking out for Meadows Place and the community for showing their support.

c. Quarterly Budget Review

Mayor Jessup stated that he recently met with each department head and reviewed their budgets. He expressed his appreciation for staff and their understanding of their budgets and commitment to making it work.

d. Elections/Voting

The Mayor reminded everybody that the Primary election is coming up in March and the Meadows Place General Election will be on May 7, 2016. The City Secretary stated that the last day to file for place on ballot on Friday, February 19, 2016.

e. Meadows Place Messages on Sterling McCall Sign

The Mayor stated that he is working with the new General Manager of Sterling McCall and hopes to have the City's messages on the their marquee by the end of the month.

4. Council Comments:

a. Alderman Terry Henley – EDC involvement in opening of the new walking trail

Alderman Henley spoke of the grand opening of the new walking trail off of Dorrance Lane. He stated that this is only phase 1 and funds came from the EDC budget. The

EDC provided \$15,000.00 towards the trail and for beautification at the entrance and around the sign.

b. Alderman Rick Staigle – Discuss repairs on Dorrance Ln

Alderman Staigle stated that the City is closer to make the needed repairs on Dorrance Lane from US59 to Bloomington. He stated that they City went through a couple rounds of bad bud processing, but are currently looking at entering into an Interlocal agreement with the County. The City is also working with Texas Director Auto to help fund the repairs since some of the damage is due to the large trucks. The total cost for the repair will be about \$160,000.00

5. Old Business:

a. Receipt of report from HGAC/HDR regarding S Kirkwood traffic study

Terry Maher, of HDR, and Allan Clark, of HGAC, presented the city with the completed traffic study for S Kirkwood between W Belfort and W Airport. He stated that they looked at eight different options and used three different software to come up with the best option. In order to prepare this report they reviewed traffic and traffic standards. The summary of the report can be found on the HDR's website. A traffic simulation is also available so residents can see how the suggestions will work and affect traffic flow. This video can be found on YouTube under Kirkwood Rd Traffic Study. .

Mr. Maher thanked HGAC for helping with the study and funding.

6. New Business:

a. Approval of Quarterly Investment Report

Alderman Staigle moved to accept the Quarterly Investment Report. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

b. Presentation of Audit Report

Jennifer Day, of McCall Gibson Swedlund Barfoot, PLLC, presented the audit report for 2015. She stated that City received an unmodified opinion which is the best you can get.

Alderman Henley moved to accept the audit report at presented. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

c. Receipt of Recommendation from Planning and Zoning Commission regarding ALDI, Inc. request for zooming variations.

Alderman Isbell moved to accept the recommendation of Planning and Zoning approving the variances requested by ALDI, Inc. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

7. Ordinances:

a. Ordinance 2016-02

An ordinance calling an election for the City of Meadows Place, Texas, to be held on Saturday, the 7th day of May, 2016, for the purpose of electing city officials, providing for early voting and providing for notice of said election.

Alderman Henley moved to accept Ordinance No. 2016-02 calling for an election for the city of Meadows Place, Texas, to be held on Saturday, the 7th day of May, 2016. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

b. Ordinance 2016 -03

An ordinance authorizing the Mayor and City Secretary to enter into an Interlocal Project Agreement ("project agreement"), pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code and chapters 251.012 and/or 251.015 of the Texas Transportation Code, between Fort Bend County, Texas, ("county") a body corporate and politic, acting by and through its commissioners court and the City of Meadows Place ("local government") a county, municipality, special district, or other political subdivision (including a corporate or political local government organized under state law), acting by and through its city council for the purpose of an asphalt overlay on Dorrance Lane in Meadows Place, in a form as attached hereto and marked Exhibit "A".

Alderman Isbell moved to accept Ordinance No. 2016-03 authorizing the Mayor and City Secretary to enter into an Interlocal Agreement with Fort Bend County for asphalt overlay on Dorrance Lane. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

c. Ordinance 2016-04

An ordinance appointing a Presiding Judge to serve in the municipal court of the City of Meadows Place, Texas.

Alderman Bezner moved to accept Ordinance No. 2016-04 appointing Bret Kuslik as the Presiding Judge. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

d. Ordinance 2016-05

An ordinance appointing an Associate Judge to serve in the municipal court of the City of Meadows Place, Texas.

Alderman Staigle moved to accept Ordinance No. 2016-05 appointing Beverly McMinn as the Associate Judge. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

e. Ordinance 2016-06

An ordinance pursuant to chapter 153 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "Planned Development Amendment – ALDI corporation," for the construction of a grocery store planned development, making certain findings of fact, establishing conditions for the acceptance of the planned development amendment, providing procedures for the city council of the city of meadows place to maintain continuing jurisdiction, providing for penalties for violation of any of the terms and conditions and providing for the acceptance of the planned development amendment.

Alderman Bezner moved to accept Ordinance No. 2016-06 approving the Planned Development Amendment – ALDI Corporation. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

8. Resolutions:

a. Resolution No. 2016-01

A resolution appointing seven (7) directors to the Economic Development Corporation for a term commencing immediately upon passage of this ordinance, and ending in December, 2017.

Alderman Isbell moved to appoint Bob Graf, Harry Hamilton, Terry Henley, Kurt Kopczynski, Clyde Little, Margaret Sandlin, and Matthew Walker to the Economic Development Corporation. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

b. Resolution No. 2016-02

A resolution appointing five (5) members to the Board of Adjustment for a term commencing immediately upon passage of this ordinance, and ending in December, 2017.

Alderman Staigle moved to appoint Benet Gaytos, R, Nelson Goolsby, Clyde Little, David Piwonka, and Doug Schroeder to the Board of Adjustment. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

c. Resolution No. 2016-03

A resolution appointing two (2) commissioners to the Planning and Zoning Commission for a term commencing immediately upon passage of this ordinance, and ending in December, 2017.

Alderman Mills moved to appoint Bob McDonald and Bryan Swinney to the Planning and Zoning Commission. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

9. Consent Agenda:

a. Minutes:

December 22, 2015 – Workshop Meeting

Regular Council Meeting 01.26.2016

December 22, 2015 – Public Hearing
December 22, 2015 – Regular Meeting
December 29, 2015 – Joint Meeting with Planning and Zoning Commission
December 29, 2015 – Special Meeting
January 5, 2016 – Special Meeting

b. Presentation of bills:

The LETCO Group, LLC	\$ 5,515.00
Randle Law Office, LTD., L.L.P.	9,170.52

c. Ratification of Expenditures:

Tree Masters Landscape Design	\$ 8,000.00
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Alderman Henley moved to items a, b, and c on the Consent Agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried

10. Audience Comments:

No audience comments

11. Adjournment

There being no further business on the Agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None


The motion carried.

The meeting was adjourned at 8:44 p.m.

These minutes were approved by City Council on Tuesday, February 23, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor



**CITY COUNCIL
WORKSHOP MEETING MINUTES
FEBRUARY 23, 2016**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Also in attendance: Gary Stewart, Police Chief and Chis Hill from Imagination Monkey

2. Discuss selectin an engineer for S Kirkwood road project.

Mayor Jessup stated that now that the City has received a recommendation from HGAC for the S Kirkwood road projection an engineer needs to be selected in order to move forward. There was lengthy discussion on the best process to select an engineer. A couple suggestions were to post an advertisement in the paper with a scope of work and accepting proposals or use the county Interlocal agreement and choose three engineers that have experience with roundabouts and ask those companies to submit quotes. There was also discussion about creating a committee to review the proposals and make a recommendation.

Mayor Jessup stated that he would like for Alderman Staigle to pull a scope of work to use as an example and hold a special meeting to decide the process of selection.

3. Discuss progress of the Tactical Training Center (TTC)

Mayor Jessup gave an update on the progress the Tactical Training Center, TTC, for Meadows Place. He explained that he, the Police Chief, and the Public Works Director met with a Ramtech to discuss building particulars. The Mayor stated that it was a very productive meeting and he hopes to have numbers back by the end of this week. There was a brief discussion among Council and the Police Chief regarding the design of the building.

4. Update from City Secretary and progress on hiring a new utility clerk

Courtney Rutherford, City Secretary, explained that the City received over 50 applications for the Utility Clerk position. Both, she and Danny Segundo, Public Works Director, reviewed the applications and chose the top five for interview. Interviews were performed the last two weeks of February and they have narrowed their decision to two candidates. Staff is waiting on background checks to be complete before making a final decision and making an offer.

5. Discuss budget amendment forms and process

Mayor Jessup stated that since we have some new staff they have asked to use new forms for the purpose of budget amendments. Courtney Rutherford, City Secretary, explained that on the upcoming regular agenda there is a request for a budget amendment for the roof repair at the EMS building. Since money has not been budgeted for this item staff has prepared a budget amendment form requesting the funds be moved from the general fund to cover the cost of the repair. This form is basically for record keeping purposes. It shows that Finance verified that the money is available in the general fund and then approval at the meeting shows that Council is allowing the amendment.

6. Review items on the February 23, 2016 Regular Agenda

Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.

7. Close workshop and special session

Mayor Jessup closed the workshop and special session meeting at 6:55 pm to move into Executive Session.

8. Executive Session

Council met in Executive Session as authorized under Texas Government Code Sec. 551-071 regarding legal challenges to the City of Meadows Place Sex Offender Ordinance Number 2006-21.

9. Adjourn Executive Session

No action was taken. Mayor Jessup adjourned the Executive Session at 7:15 p.m.

10. Reconvene Workshop and Special Session

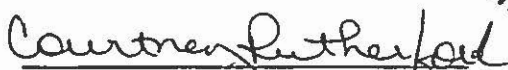
Mayor Jessup reconvened the meeting into open session at 7:15 p.m.

11. Adjourn


There being no further business to discuss, Alderman Steven Bezner made a motion to adjourn the Workshop and Special Meeting. The motion was seconded by Alderman Terry Henley and with unanimous approval the workshop and special session meeting was adjourned at 7:17 p.m.

These minutes were approved by the City Council on Tuesday, March 22, 2016.

ATTEST:


Courtney Rutherford, City Secretary




Charles D. Jessup, IV, Mayor

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF MEADOWS PLACE, TEXAS HELD ON FEBRUARY 23, 2016 AT 7:30 P.M.**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Staff in attendance: Jerry Parker, Code Enforcement Official and Gary Stewart, Chief of Police

a. Pledge of Allegiance and Invocation

Pledge by: Timothy LaPointe
Invocation by: Lieutenant Richard Simmons

2. Reports:

a. Police Department

Police Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Chief Stewart also presented the 2015 Racial Profiling Report which was accepted by City Council and filed with the City Secretary.

Chief Stewart reported that the sex offender trying to move into Meadows Place has withdrawn his request and moved elsewhere.

Mayor Jessup complimented the Chief and Meadows Place Police Department on their handling of the recent tragedy in the City. He stated that he received glowing reports from the community and that the Police Officers were all very interactive with the family involved and the prayer vigil. He wanted to let them all know that their compassion was noticed and appreciated.

Alderman Bezner stated that he also received positive feedback regarding all the officers and the prayer vigil.

There was brief discussion between Council and the Chief regarding accidents and possible roofing scams.

Chief Stewart stated that there will be a BBQ Fundraiser on April 16th coordinated with Neighborhood Watch Program and the Parks Department. All funds raised will go to the Police Department.

b. Code Enforcement

Official Jerry Park reported the following:

1. Violations since 11/25/2015: 318, 251 closed, 67 open.
2. Cases opened: 197 (Difference in numbers due to ability of more than 1.6 violations per case.)
3. Current open cases: 41 up from 18 last Q.
4. Citations issued: 12; (2- sign, 1 – car cover, 2 – trailer, 3 – rubbish/trash, 4 – trash cans) This is down from 20 last Quarter.
5. Current projects are 1; (ongoing) outward appearance of homes: (Siding, paint, fascia, gutters and fences). 2; grass weeds (due to recent warm weather, weeds have taken over)
6. Relating to trash cans, March 1st will be the beginning of a zero tolerance towards trash cans left either in view from the street, or left out at the curb after trash days. This means that no warnings will be issued, any violation will go straight to violation.
7. Top reoccurring issues:
 - a. Bandit / contractor signs: 101 - up 83 from last Q. (This is due to the roofing contractors inundating the city after severe storms caused hail damage to many homes in the City, as well as a slight surge in bandit signs.)
 - b. Trash Cans either out after trash day, or stored in public view. 77 – up 11 from last Q.
 - c. Junk / Abandoned vehicles: 20 – up 1 from last Q.
 - d. Stored items: 19 – down 14 from last Q.
8. Unoccupied/Vacant building total fluctuates from 24 – 31 at any given time. This is due to turnover of rental properties. Avg. vacancy of 7 – 15 days.
9. There are now 3 that have been deemed long term, greater than 90 days, down from 11 due to recent sales and foreclosures.
 - a. 2 pending expiration of 90 day compliance after issuance of citation. Upon expiration, homeowner will be issued a hearing date with Council for substandard declaration. ~~11634~~ Brook Meadow and ~~11302~~ Scottsdale
 - b. Upon scheduling a hearing date, both homeowners will also be given information relating to the MPCDP. This information was instrumental in 4 of the previously removed address being sold and now occupied.
 - c. 9 removed due to sale or compliance. ~~12023~~ Blair Meadow, ~~11911~~ Bloomington, ~~11711~~ Kenzie Ct., ~~11946~~ Brighton (Cavender), ~~12303~~ Hoggard, ~~11314~~ Dorrance, ~~11935~~ Dorrance, ~~11930~~ Dorrance, ~~12010~~ Mulholland, ~~11803~~ Scottsdale Ct.
 - d. ~~12127~~ Alston is most recent addition.

c. Fire Department Monthly Report for January 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for January, which was filed with the City Secretary.

Mayor Jessup called the following item out of order.

6. Audience Comments

Phi, Vice President of the Meadows Place Youth Action Council (YAC), thanked Council for the opportunity to attend the YAC summit and gave a brief recap of his experience at the Summit. He also reported that Meadows Place had 11 representatives in attendance.

Colene Cabezas, Meadows Place resident and Director of Parks & Recreation, thanked the Council and the Community for their support of YAC. YAC was charged with a charity event for this summit called Soles for Souls. YAC members went door to door in the community and placed 1,000 flyers requesting shoe donations as a result they collected 292 pairs of shoes from the community, just 8 shoes short of their goal. Ms. Cabezas stated that there were 32 cities represented at the summit and Meadows Place YAC collected the most shoes and received a trophy for Best Service Project Contribution. Over all there were 715 pairs of shoes collected!

Mayor Jessup then returned to the regular order of the meeting calling item 3, Mayor's Comments.

3. Mayor's Comments

a. Elections

Mayor Jessup called upon the City Secretary, Courtney Rutherford, to report on the upcoming election. Ms. Rutherford reported that all candidates are running unopposed, therefore the City will be cancelling their May 7, 2016 general elections and all candidates will be automatically put into to office at the May 24, 2016 Council Meeting.

b. New Tactical Training Center

Mayor Jessup stated that the City gave up their Tactical Training Center to be used by EMS. When staff reviewed their use of the facility they found that the TTC had been used 135 times a year for different trainings and meetings. The Mayor and staff begin looking at getting a new TTC for the City. The Mayor, Chief Stewart, and Danny Segundo, Director of Public Works, have been working to get designs and pricing for a new TTC. The Economic Development Corporation has set aside some funds to help with the purchase. Staff hopes to have final numbers by next month's council meeting.

c. Sex Offender Restrictions

Mayor Jessup stated Council held a meeting on January 20, 2016 to receive citizen input regarding the sex offender moving into the City of Meadows Place. Mayor Jessup report that due to the massive mobilization of the Meadows Place Council, the City Attorney, Meadows Place Police Department, and the massive turn out of the residents the sex offender withdrew his request and has moved elsewhere. The lawsuit, which is separate from this, is still on going and the City waiting for their turn.

d. Auto Dealers

The Mayor ported that Texas Direct Auto is finalizing a plan to redo their frontage. He also recognized Russel & Smith for donating a van to be used by the YAC Group to get the summit. Sterling McCall Nissan is working with the City to get Meadows Place messages on their electronic sign.

e. Patty Spade Retiring

Mayor Jessup reported that Ms. Spade is retiring after 25 years of service. We will celebrate her at the March 22, 2016 meeting. He encouraged the residents to spread the word and invite people to the meeting to say good bye to her. Mayor Jessup stated that she has been a huge help to him and he will miss her institutional knowledge.

4. Council Comments:

There were no council comments this month.

5. Regular Agenda

- a. Consider Resolution No. 2016-04 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into a joint election agreement and contract for election services between the City of Meadows Place and Fort Bend County, Texas.**

No action taken.

- b. Consider Resolution No. 2016-05 authorizing the Mayor and City Secretary to enter into an Interlocal Agreement with The Cooperative Purchasing Network (TCPN) to obtain substantial savings through volume purchasing.**

Alderman Bezner moved to approve Resolution No. 2016-05 authorizing the Mayor and City Secretary to enter into an Interlocal Agreement with The Cooperative Purchasing Network (TCPN) to obtain substantial savings through volume purchasing. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- c. Consider Ordinance No. 2016-07 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$21,000 to increase line item 100-040-542007 from the General Fund balance in order to cover the roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood.**

Alderman Henley moved to approve Ordinance No. 2016-07 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount

not to exceed \$21,000 to increase line item 100-040-542007 from the General Fund balance in order to cover the roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- d. Consider Resolution No. 2016-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with KBR for roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood.**

Alderman Isbell moved to approve Resolution No. 2016-06 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with KBR for roof repairs at the Emergency Medical Services building located at 11803 S. Kirkwood. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- e. Consider amending the Employee Manual Policy Section III. Staffing A. Selection 1. General Policy c. to allow an exception for employment of close relatives in the Parks Department for seasonal employees only.**

Alderman Henley moved to approve the amendment to the Employee Manual Policy Section III. Staffing A. Selection 1. General Policy c. to allow an exception for employment of close relatives in the Parks Department for seasonal employees only. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

- f. Consider Ordinance No. 2016-08 prohibiting the parking of a vehicle on the west side of Mulholland Drive for a 110 ft. stretch of road heading south along Mulholland Drive from the intersection of Mulholland Drive and Brighton Lane (toward W. Airport) from 5 o'clock a.m. to 8 o'clock p.m. in Meadows Place, Texas and establishing an offense; providing for a penalty up to \$250.00 for repealing, savings and severability clauses; and providing for the publication of the caption hereof.**

Alderman Staigle moved to approve Ordinance No. 2016-08 prohibiting the parking of a vehicle on the west side of Mulholland Drive for a 110 ft. stretch of road heading south along Mulholland Drive from the intersection of Mulholland Drive and Brighton Lane (toward W. Airport) from 5 o'clock a.m. to 8 o'clock p.m. in Meadows Place,

Texas and establishing an offense; providing for a penalty up to \$250.00 for repealing, savings and severability clauses; and providing for the publication of the caption hereof. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

6. Consent Agenda

January 20, 2016 – Special Meeting
January 26, 2016 – Workshop and Special Session Meeting
January 26, 2016 – Regular Meeting

a. Presentation of bills:

Randle Law Office, LTD., L.L.P.	\$20,908.91
EMA Support Solutions LLC	\$ 8,000.00
North Side Electric Motors	\$19,231.00

b. Ratification of Expenditures:

The LETCO Group, LLC	\$ 6,597.50
Schertz Bank & Trust	\$12,941.64
Citizen's 1st Bank	\$13,181.33

Alderman Henley moved to items a, and b on the Consent Agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried

7. Audience Comments:

Charles McClurkin, resident of 11947 Brighton Lane, stated concern about the school being on lockdown and residents not being notified. Mayor Jessup explained that by time he found out about the event was over. Chief Stewart also stated that Fort Bend ISD would have sent notification if it was needed and the event was over prior to the buses leaving the school.

Mr. McClurkin also asked if the house on Brighton Lane sold at auction. Mayor Jessup stated that it did sell.

8. Adjournment

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills
Nays: None

The motion carried.

The meeting was adjourned at 8:35 p.m.

These minutes were approved by City Council on Tuesday, February 23, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor



**CITY COUNCIL
WORKSHOP MEETING MINUTES
MARCH 22, 2016**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle

Mayor Pro Tempore, Terry J. Henley
City Secretary, Courtney Rutherford

Alderman, Kelle K. Mills was not present at this meeting.

2. Discuss lease agreements with Center Point Energy for Parking Lot and Hike and Bike Trail.

Mayor Jessup stated that the City is waiting on the new agreement for the CenterPoint parking lot lease. When the City contacted CenterPoint they stated that they are issuing the agreement due to the Hike and Bike Trail that the City built. Mayor Jessup stated the City is working with legal and CenterPoint to come to agreement with the Hike and Bike Trail and get the parking lease agreement renewed.

3. Budget Overview

Mayor Jessup gave an update on the current budget. He recently met with each Department Head to review each of their budgets. He staff that he is very pleased with current staff. Staff knows how to read, use, and understand budget and how to look ahead and plan for the future. Mayor Jessup feels that this is the strongest group of Department Heads the City has had. Mayor Jessup also reported that sales tax are currently up.

4. Update Council on new personnel

Courtney Rutherford, City Secretary, explained that the City received over 50 applications for the Utility Clerk position. Both, she and Danny Segundo, Public Works Director, reviewed the applications and chose the top five for interview. Interviews were performed the last two weeks of February and they have narrowed their decision to two candidates. Staff is waiting on background checks to be complete before making a final decision and making an offer.

5. Update on Dorrance Lane

Mayor Jessup reported that the new utility clerk, Y'Mica Caesar, started on March 14, 2016. She is learning the software quickly, has a nice presence, and has experience in Court as well.

Patty Spade was able to work with her for a couple weeks before retiring and was pleased with her and said she felt good about leaving. The Police Department has also hired a new police officer who will be introduced during the regular Council meeting.

6. Review items on the March 22, 2016 Regular Agenda

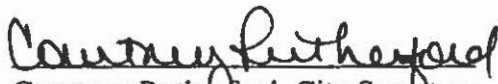
Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.

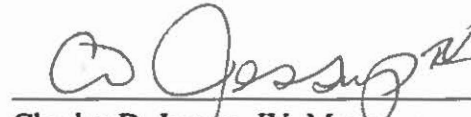
7. Adjourn

There being no further business to discuss, Alderman Steven Bezner made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Terry Henley and with unanimous approval the workshop and special session meeting was adjourned at 7:07 p.m.

These minutes were approved by the City Council on Tuesday, April 26, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MARCH 22, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle

Mayor Pro Tem, Terry J. Henley
City Secretary, Courtney Rutherford

Alderman, Kelle K. Mills was not present at this meeting.

Staff in attendance: Danny Segundo, Public Works Director, and Gary Stewart, Chief of Police

a. Pledge of Allegiance and Invocation

Pledge by: Patty Spade
Invocation by: Chaplain Wayne Collins

2. Presentations and Proclamations

a. Recognition Patty Spade, Utility Clerk, for 25 Years of Service

Mayor Jessup acknowledged Patty Spade for her 25 years of dedicated service to the City of Meadows Place. He presented Ms. Spade with a service pin, City of Meadows Plaque, and a proclamation.

b. Proclamation proclaiming March 31, 2016 as Patty Spade Day

Mayor Jessup read a proclamation officially proclaiming March 31, 2016 as Patty Spade Day in the City of Meadows Place. Mayor Jessup then invited all in attendance to enjoy a piece of cake and punch and congratulate Ms. Spade.

3. Reports:

a. Police Department

Lieutenant Richard Simmons gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Lieutenant Simmons thanked the Mayor, Council, Chief Stewart, and Public Works Director, Dany Segundo for moving forward with the new TTC building and that he appreciated all of the hard work they put into it. Lieutenant Simmons introduced new police officer Aerial Ronell. Officer Ronell has a masters from Sam Houston and came highly recommended.

Alderman Bezner asked about the calls for service and why the numbers seem to be down. Lieutenant Simmons stated that there could be several reasons for the decline, but e is not aware of any particular reason at this time.

There was brief discussion between Council and Lieutenant Simmons regarding decline in calls for service and the 59 corridor.

Alderman Bezner asked about the upcoming fund raiser BBQ taking place in April. Colene Cabezas, the Parks and Recreation Director, stated that the BBQ fund raiser will be on April 16th from 11:00 a.m. to 2:00 p.m. at the Meadows Place Community Center and all funds raised will go to the Meadows Place Police Department.

b. Public Works

Public Works Director Danny Segundo gave the quarterly report or Public Works, a copy of which has been filed with the City Secretary. Below are a few key points he mentioned.

Public Works Director, Danny Segundo, started by introducing Cory Bostich, from USW, and Trevor Royal, from WCA. Mr. Segundo then acknowledged John Hanley from CenterPoint and thanked him for getting the street lights working on W. Airport.

Mr. Segundo, then introduced Trevor Royal, from WCA, our current solid waste collection vendor. Mr. Royal stated that he is the Region 2 Manager over the City of Meadows Place. He wanted to let Council know that WCA has not had a rate increase in the City of Meadows Place since 2013. This is mostly because WCA has their own landfill which allows them to cap their rates. He hopes Council will consider renewing their contract with WCA when it comes to review bids.

Mr. Segundo, also reported that he will be meeting with Badger Meter on March 28th to discuss and review a system that will allow residents to access their water usage online.

The Mayor acknowledge Mr. Segundo for his hard work and input on the new TTC building. He was very impressed and stated that he along with the Police Chief did a great job.

Alderman Bezner wanted to know how far back residents will be able to view on badger. Mr. Segundo stated that he did not know at this time, but he thinks as far back as when we got read center.

Alderman Henley asked about the sprinklers along W. Airport. Mr. Segundo reported that he is in the process of getting quotes. He also stated that the system will require some taps, but the meters are in place.

c. Fire Department Monthly Report for February 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for February, which was filed with the City Secretary.

4. Mayor's Comments

a. Host City for FBCMCA dinner and meeting on March 24, 2016

Mayor Jessup stated the City of Meadows Place will be hosting the Fort Bend County Mayor and Council Association dinner on Thursday, March 24 at the Meadows Place Community Center. The City is currently expecting approximately 30 representatives from the county and catering will be provided by Majors BBQ. There will be presentations from Barbara Keller-Willy of the Monarch Gateway Project and Mike Lucido from Aldi, Inc.

b. Update on Aldi grocery store

Mayor Jessup stated that the drawings should be turned in soon and the plat approval is on tonight's agenda for approval.

c. Update on Meadows Place Hike and Bike Trail

Mayor Jessup stated he was a little early in building the Hike and Bike Trail which has caused some issues with CenterPoint. Fort Bend County has not gone to legislature to relieve them of liability. Mayor Jessup spoke to members of legislature regarding this issue. The City is currently working with CenterPoint to resolve the issue.

d. Texas Direct Auto Revitalization Project

The Mayor reported that Texas Direct Auto is finalizing their drawings for the re-facing and this will complete the US59 revitalization. He also stated that Texas Direct Auto has agreed to fund \$80,000 for the Dorrance Lane repairs.

5. Council Comments:

a. Terry Henley: Update on TML Board Meeting

Alderman Henley gave an updated regarding the TML meeting he attended. He stated that Governor Dan Patrick wanted to property tax caps for cities and counties. These caps would affect Meadows Place and the City from raising taxes and we need the taxes for revenue.

Alderman Henley also reported that TML along with approximately 500 City Attorneys have filed with the district court in Denton to provide information and makes decisions

regarding the Sex Offender Lawsuit. TML supports General Law City Ordinances, public safety, and welfare of the citizens. TML is challenging the Attorney General Opinion.

b. Terry Henley: Economic Development Corporation

Alderman Henley reported that the Economic Development Corporation met on March 10, 2016. At this meeting the EDC set aside funds for the new TTC building.

Alderman Henley also stated that the Meadows Place home values recently reported were incorrect and are being corrected. The home values in Meadows Place have recently increased. Right now the average home is about 2,000 square feet and valued at approximately \$188,000.

Alderman Henley also reported that the EDC is working to promote the Community Garden and possibly selecting a Business of Month.

6. Regular Agenda

Mayor Jessup called the following item out of order as follows:

- g. Receive Recommendation from Planning and Zoning Commission regarding replat of ALDI Corporation.

Alderman Henley moved to receive and accept the recommendation from the Planning and Zoning Commission. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle
Nays: None

The motion carried.

Mayor Jessup returned to the posted agenda as follows:

a. Accept the resignation of Heidi Case from Planning and Zoning Commission

Before calling for a motion Mayor Jessup acknowledged all of the work Ms. Case has done for the City of Meadows Place. Mayor Jessup presented Ms. Case with a wood engraved plaque with the City of Meadows Place logo.

Alderman Staigle moved to accept the resignation of Heidi Case from Planning and Zoning Commission. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle
Nays: None

The motion carried.

- b. Consider Resolution No. 2016-08 appointing a commissioner to fill one (1) unexpired term ending December 31, 2016 on the Planning and Zoning Commission.**

Alderman Staigle moved to approved Resolution No. 2016-08 appointing Mark McGrath to the Planning and Zoning Commission for the unexpired term ending December 31, 2016. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

- c. Consider Ordinance No. 2016-09 cancelling the election scheduled to be held on May 7, 2016, in accordance with Section 2.053(a) of the Texas Election Code.**

Alderman Isbell moved to approve Ordinance No. 2016-09 cancelling the election scheduled to be held on May 7, 2016, in accordance with Section 2.053(a) of the Texas Election Code. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

- d. Consider Resolution No. 2016-09 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into a contract with Ramtech Building Systems for a new Training & Emergency Operation Center.**

Alderman Isbell moved to approve Resolution No. 2016-09 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into a contract with Ramtech Building Systems for a new Training & Emergency Operation Center. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

- e. Consider Resolution No. 2016-10, authorizing the City Secretary to advertise a Request for Proposals for the City's residential solid waste contract.**

Alderman Staigle moved to approve Resolution No. 2016-10, authorizing the City Secretary to advertise a Request for Proposals for the City's residential solid waste contract. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

- f. Authorize the City Secretary and Mayor to select an engineer through the Fort Bend County Interlocal Agreement and begin negotiations for the S Kirkwood road project.**

Alderman Isbell moved to authorize the City Secretary and Mayor to select an engineer through the Fort Bend County Interlocal Agreement and begin negotiations for the S Kirkwood road project. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

- h. Discussion and possible action regarding the replat of Aldi Corporation.**

Alderman Bezner moved to approve the plat for the Aldi Corporation. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried.

7. Consent Agenda

a. Minutes:

February 23, 2016 – Special Meeting & Workshop

February 23, 2016 – Regular Meeting

b. Presentation of Bills

Randle Law Office, LTD., L.L.P.	\$6,196.99
Crimestar	\$10,200.00
Motorola	\$26,626.96
The Remodelista	\$ 6 305.00
McGall Gibson Swedlund Barfoot PLLC	\$10,000.00
Mills Shirley LLP	\$ 5,690.87

c. Ratification of Bills

Joe L. Salvide	\$ 5,950.00
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Alderman Bezner moved to remove the February 23, 2016 – Regular Meeting Minutes and approve items a, February 23, 2016 Special Meeting and Workshop minutes, b, and c of the Consent Agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried

Alderman Bezner moved to approve consent agenda item a, February 23, 2016 – Regular Meeting Minutes, as amended. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

Nays: None

The motion carried

8. Audience Comments

There were no audience comments.

9. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Staigle

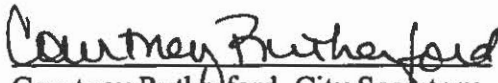
Nays: None

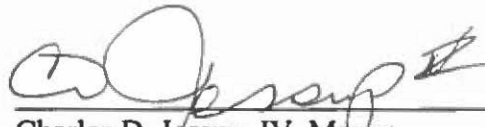
The motion carried.

The meeting was adjourned at 8:40 p.m.

These minutes were approved by City Council on Tuesday, April 26, 2016.

ATTEST:


Courtney Ruthenford, City Secretary


Charles D. Jessup, IV, Mayor



**CITY COUNCIL
WORKSHOP MEETING MINUTES
APRIL 26, 2016**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Mayor Pro Tempore, Terry J. Henley, was not present at this meeting.

2. Presentation from Simple Recycling.

Jacob Court from Life Scout Troop 731 gave a brief presentation regarding Simple Recycling. Mr. Court explained that simple recycling is the recycling of clothes and some small house hold items. He also stated some benefits of soft recycling; some of these benefits are reduction of waste in landfills and conserves natural resources.

Sonny Wilkins of Simple Recycling was also present and gave a brief presentation about his company. Sonny stated that this program is a free curbside clothing and home good recycling program. Simple Recycling will provide residents with green plastic bags that they fill and place curbside on collection day. Simple Recycle will then come by and pick up the donations and leave new bags at the resident's front door. Simple Recycling will weigh all recycling picked up and pay the City \$20 per ton collected. Mr. Wilkins also stated that if they City agrees participate Simple Recycling will mail post cards to all of the residents multiple times to advertise the program and promote participation. The first mail out will go out two (2) weeks before the start date, one (1) week before the start another mailing will go out with two (2) plastic bags and a tri-fold flyer. Simple Recycling will then send mail outs again two (2) weeks post

3. Discuss Utility Billing and Delinquent Account Process

Mayor Jessup gave a brief statement regarding the current utility billing system in place and possibly making some changes in the new budget year. He stated that the bills are currently and sent on postcards and staff is considering changing over to paper statements in an envelope. This change would require an update in software and minimal training plus a budget increase.

4. Discuss the Tactical Training Center

Mayor Jessup gave an update on the new Tactical Training Center (TTC). They are working to finalize the construction drawings and then they will be sent to the state for approval.

Since this is a state contract the plans must be approved by the state. Once they are approved the City's Building Official will review and approve them.

5. Discuss flood response on April 18, 2016

Mayor Jessup stated that he was very proud of the City's response during the recent flood. He had an After Action Review (AAR) with the Police Chief and Public Works Director to discuss what went well and what needs to be changed.

6. Discuss upcoming budget preparations and meetings

Mayor Jessup stated that it is time to start scheduling budget meetings with Council and Staff. The meetings should start around mid-June and be completed in August. He asked Council to email the City Secretary and let her know of any dates during that time period that they will not be available.

7. Discuss Dispatch

Mayor Jessup stated that a recent fire in the City brought up some issues with Dispatch. The Mayor informed Council that he is looking into some alternatives for dispatch at this time and will provide more information at a later date.

8. Discuss RFP for solid waste collection and recycling

Mayor Jessup informed Council that the City did advertise for RFP for the solid waste and recycling collection and the bid opening will be on Thursday, April 28th at 2:00 p.m.

9. Review items on the April 26, 2016 Regular Agenda

Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.

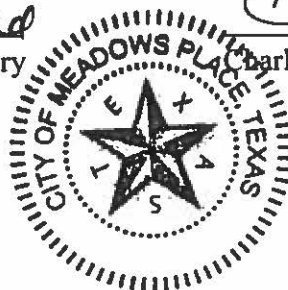
10. Adjourn

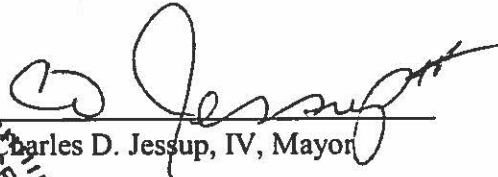
There being no further business to discuss, Alderman Kelle Mills made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman John Isbell and with unanimous approval the workshop meeting was adjourned at 7:26 p.m.

These minutes were approved by the City Council on Tuesday, May 24, 2016.

ATTEST:


Courtney Ruthford, City Secretary




Charles D. Jessup, IV, Mayor

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON APRIL 26, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:34 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford

Mayor Pro Tem, Terry J. Henley was not present.

Staff in attendance: Gary Stewart, Chief of Police, and Colene Cabezas, Parks and Recreation Director

a. Pledge of Allegiance and Invocation

Pledge by: Devon Kulhanek
Invocation by: Chaplain Wayne Collins

2. Presentations and Proclamations

a. National Water Safety Month Proclamation

Mayor Jessup read a proclamation officially proclaiming the month of May 2016 as National Water Safety Month in the city of Meadows Place.

b. Presentation of Gold Award to City of Meadows Place Lifeguards

Mayor Jessup introduced the item and acknowledged all of the young men and women who serve as lifeguards in the City of Meadows Place. Steve Miller with Ellis and Associates was present and presented the Gold Award and awarded each guard a gold whistle.

c. Meadows Place Youth Action Council Proclamation

Mayor Jessup read a proclamation officially proclaiming Friday, June 10, 2016 as YAC Day in the City of Meadows Place.

3. Reports:

a. Police Department

Chief Gary Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

The Chief also gave a brief update on recent Burglaries of Motor Vehicles and stated that they were able to get prints from a couple scenes and are currently working to make arrest of two suspects.

Alderman Isbell thanked the Chief for all of his and his officers' hard work.

b. Parks and Recreation

Director Colene Cabezas reported the following:

Parks and Facilities:

- The Tennis Court Project is now complete.
- Pool Area is currently being refurbished.
- Field House Restrooms have been repainted and updated with new fixtures and slip resistant flooring.

Beautification:

- City Hall plantings have been completed.
- Dulles NHS planted new plants in the beds along Dorrance in McDonald Park.
- Staff recently met with the Hamptons about the landscaping in front of their facility. They now understand that is their responsibility to maintain and have committed to do so.
- Irrigation will be installed in the esplanades and entry points to the city. They will also install the new plants.
- Wildflowers are in full bloom

Walking Path:

- Staff is working with Kinder Morgan to install a new and improved footbridge over their pipeline.

Janitorial Agreement:

- Consolidate the weekly cleaning of the Community Center to one vendor and plan to add special event cleaning as well.

Costly Repairs:

- Irrigation pump went down at the lake and we were without irrigation for three weeks. Wee I contracted a service for the repair
- Lap pool filter pump cracked in half and the second pump has pin holes and hair line cracks near the joints. The pool is currently inoperable and once repaired will be a total of three weeks.

Staffing:

- 15 Life Guards were hired in March for the upcoming pool season. All but one guard returned from last year. We have a strong team ready to represent the City. Swim team has begun this week therefore the guards are actively working.
- 1 Experience Works staff begins May 2 providing 16 hours per week of support
- 2 active volunteers that signed up due to our volunteer opportunity flyer that was mailed out along with the new USW service.

Certifications

- Monica Parson and Colene Cabezas have completed the 16 hour Certified Pool Operators course in February
- Colene Cabezas received her Outdoor Leadership Training Certification after a 36 hour training course in Stephan F Austin State Park.

Donations

- Helfman Ford Donated \$200 towards a van rental for YAC traveling to the Summit
- Mr. Littlejohn donated two purple Martin birdhouses that have been installed in the park next to the lake

Partnerships over the past three months include the following

- Scout Troop 301
- Order of the Arrow Native American Presentation
- TPW – Buffalo Soldier, Kayaks, and Archery,
- Dulles National Honor Society
- Community Based Leadership – Meadows Elementary
- Fire Forks
- Sugar Land Methodist Church
- Communities of Faith – Three Faith based organizations serving Meadows Place
- Community Garden

Current Projects:

- Fee Changes for Shelter use
- Monarch Gateway Project – MOU / Waiting on CenterPoint
- Visiting other City Active Adult Centers to gather ideas as to how to begin an Active Adult Program
- Eagle Scout project building Bat houses for Bird Pole in Park adding to our natural habitat
- Hornaday Project – Jacob Court with Simple Recycling

Events

- Family Campout – 175 in attendance, huge support from Council, Board Members, Scouts TPW. YAC
- Bike Rodeo – low attendance great event / BBQ sold out
- Music Memories this Friday – Revolving Doors at 7:30pm

Things to Come

- Barefoot n Friday May 20
- Splash night – June 3
- July 4 Parade

- Food Festival and Battle of the Bands – August 6
- Summer Programming
- Camps, Jr Life Guard, Baseball Skill Camp, Tennis Camp, Lego Robotics, Additional swim lessons, water volleyball, Teen Fitness Challenge, Mini triathlon

c. Fire Department Monthly Report for March 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for March, which was filed with the City Secretary.

4. Mayor's Comments

a. April 18th Flood and Code Red

Mayor Jessup stated that the Police Department and Public Works Department worked very well together during the storm. The Mayor met with both the Police Chief and Public Works Director for an After Action Report and found there were no major issues and very few changes that need to be made.

The Mayor also stated that he will be making some changes to Code Red creating groups for Emergency Responders, Staff, and Residents. He encouraged all residents to go to the City website and sign up Code Red.

b. The new Tactical Training Center (TTC)

Mayor Jessup gave an update on the new Tactical Training Center (TTC). They are working to finalize the construction drawings and then they will be sent to the state for approval. Since this is a state contract the plans must be approved by the state. Once they are approved the City's Building Official will review and approve them.

c. Support for Meadows Place Police Department

Mayor Jessup thanked everybody who came out the BBQ Fundraiser to support the Police Department. He stated that the food was outstanding and they ran out due to so many residents coming out to support Meadows Place Police Department.

d. Update on Dorrance Lane

The Mayor gave a brief update on Dorrance Lane and stated that the City is working with Fort Bend County and Texas Direct Auto to repair the street.

e. New secure shelving for Court

Mayor Jessup reported that City has ordered new secure shelving for Court out of the Court Security Fund. These new cabinets will lock making Court records more secure.

f. Upcoming Budget Season

The Mayor stated that staff will soon start the budget process and are currently working to set dates for the budget meetings.

5. Council Comments:

None

6. Regular Agenda

a. Accept the Quarterly Investment Report

The Quarterly Investment Report was presented and filed with the City Secretary.

Alderman Staigle moved to accept the Quarterly Investment Report as presented. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

b. Consider Resolution No. 2016-11 authorizing the Mayor and City Secretary to enter in a Parking License Agreement, License No. L2503, with CenterPoint Houston Electric, LLC.

Alderman Bezner moved to approve Resolution No. 2016-11 and authorize the Mayor and City Secretary to enter into a Parking License Agreement, License No. L253, with CenterPoint Houston Electric, LLC. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

c. Acceptance of CenterPoint Energy Gas Reliability Infrastructure Program (GRIP) Increase

Alderman Staigle moved to accept the CenterPoint Energy Gas Reliability Infrastructure Program (GRIP) Increase. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

d. Acceptance of CenterPoint Energy LLC to amend its Distribution Cost Recovery Factor (DCRF)

Alderman Bezner moved to accept the CenterPoint Energy LLC to amend its Distribution Cost Recovery Factor (DCRF). Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

e. Consider Resolution No. 2016-12 amending the current contract with American Janitorial Services by adding an agreement for cleaning services at the Meadows Place Community Center.

Alderman Isbell moved to approve Resolution No. 2016-12 amending the current contract with American Janitorial Services by adding an agreement for cleaning services at the Meadows Place Community Center. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

f. Consider Resolution No. 2016-13 authorizing the Mayor and City Secretary to enter into a contract with Simple Recycling for clothing recycle collection

Alderman Isbell moved to approve Resolution No. 2016-13 authorizing the Mayor and City Secretary to enter into a contract with Simple Recycling for clothing recycle collection. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

7. Consent Agenda

a. Minutes:

March 22, 2016 – Workshop Meeting

March 22, 2016 – Regular Meeting

b. Presentation of Bills

Randle Law Office, LTD., L.L.P.	\$3,451.66
Coban Technologies Inc.	\$9,960.00
Fence Master	\$5,550.00
Brown & Root Industrial Services	\$9,908.50

Alderman Bezner moved to approve all items on the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

8. Audience Comments

Mark McGrath, resident of 11623 Brighton Lane, asked question regarding the excavation along several streets in the City. Mayor Jessup explained that CenterPoint Gas is replacing distribution and feeder lines in the City.

Dominic Robinsons, Service Area Rep for CenterPoint Electric, was present and stated that he will ask the CenterPoint Gas Representative give the City a call and give a little more detail as to what the plan is moving forward.

9. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, and Mills

Nays: None


The motion carried.

The meeting was adjourned at 8:57 p.m.

These minutes were approved by City Council on Tuesday, May 24, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



**CITY COUNCIL
WORKSHOP MEETING MINUTES
MAY 24, 2016**

1. Call to Order:

The meeting was called to order by Mayor Jessup at 6:04 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present at this meeting.

2. Discuss Clear Channel Outdoor Digital Advertising

Mayor Jessup introduced this item and that handouts were included in the meeting packet. He stated that Clear Channel would like to install digital billboards in the City. He also stated that Clear Channel would sell ads to everybody, except for sexual oriented businesses. They also promised the City 5 spots of advertisement. There was brief discussion among Council regarding the digital signs. Mayor Jessup called for a motion there was none, therefore no action was taken.

3. Update on new Tactical Training Center

Mayor Jessup gave a brief update on the new Tactical Training Center. He stated that after getting the results of the soil test the engineer, Roland Brown, suggested bell bottom piers for the building. That would require a foundation re-do at a cost of approximately \$100,000. There are some other options that are less expensive, so staff is working with the engineer on more cost effective option for the foundation.

4. Update on Community Development Program

So far the Community Development Program has held two meetings and agreed that the submitted property is a good candidate for the program. The Evaluation Committee visited the property and came up with a scope of work estimated at \$180,000. Mayor Jessup will be meeting with the home owner of the property in question on May 25, 2016 to making an offer.

5. Discuss CenterPoint Energy

Mayor Jessup gave a brief update on the massive line re-dos currently underway by CenterPoint Energy. He stated that these upgrades will only improve the City of Meadows Place. Mayor Jessup also stated that no action has been taken at this time on the hike and bike trail.

6. Update on Contract Matrix

Mayor Jessup stated that staff is currently working on a spreadsheet to keep up with all current contracts in the City. The final document is not quite ready, but the Finance Director is working to locate all agreements and contracts so that they can be tracked in one place.

7. Budget Discussion

a. Update on Fiscal Year 2015-2016 Budget

The Mayor reported that the current budget is going well. There was one error in prepare this budget and staff miscalculated the cost of family medical coverage, but the error has been corrected.

b. Discuss and approve Meeting date for Fiscal Year 2016-2017 Budget

There was discussion between Council and Staff regarding dates for the upcoming budget workshops. The following dates were set for budget workshops.

June 21st 6:00 p.m. Public Works/Utilities Budget Workshop

July 12th 6:00 p.m. Police Department Budget Workshop

August 6th 9:00 am Parks & Recs and Admin/Court Budget Workshop

TBD Budget Workshop to Review Salaries and Final Budget

8. Review items on the May 24, 2016 Regular Agenda

Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.

9. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the workshop meeting was adjourned at 7:02 p.m.

These minutes were approved by the City Council on Tuesday, May 24, 2016.

ATTEST:


Courtney Rutherford, City Secretary




Charles D. Jessup, IV, Mayor

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON MAY 24, 2016 AT 7:30 P.M.

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Mayor Pro Tem, Terry J. Henley
City Secretary, Courtney Rutherford

Alderman, Rick J. Staigle was not present.

Staff in attendance: Gary Stewart, Chief of Police, and Jerry Parker, Code Enforcement.

Judge Bret Kisluk was also present.

a. Pledge of Allegiance and Invocation

Pledge by: Joseph Kisluk
Invocation by: Richard Simmons, Meadows Place Police Department

2. Presentations and PROCLAMATIONS

a. Swearing in of Mayor and Council Members by Judge Bret Kisluk

Judge Kisluk swore in Charles Jessup IV as Mayor and presented him with his Certificate of Election. Judge Kisluk also swore in John Isbell and Rick Staigle as Aldermen and presented each of them with their Certificates of Election.

Steve Bezner was not present and will be sworn in a later date.

b. Recognition of Desiderio Rodriguez, Police Officer, for 16 Years of Service

Mayor Jessup recognized Officer Desiderio Rodriguez for his 16 years of service to the City of Meadows Place. He also presented Officer Rodriguez with this service pin for 15 years.

c. Meadows Place Garden Club Scholarship Presentation

Bob Dybala, Garden Club President, introduced the item and thanked Council for the opportunity to recognize this year's Scholarship recipients. These scholarships are paid for out of the Fall Craft Show funds. The scholarship recipients are as follows:

Caroline Cardwell, who will be attending Wharton County Junior College.
Brittany Cech, currently attending Texas Christian University.
Devon Kulhanek, who will be attending Texas A&M University.
Kali Shaw, who is currently attending Southwestern Assemblies of God University.

3. Reports:

a. Police Department

Chief Gary Stewart was out sick, therefore Captain Jack Ashton, gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Captain Ashton reported that the Police Department has shifted some patrols due to recent burglaries.

Captain Ashton also thanked the citizens and staff of Meadows Place for their support during Police Appreciation week. All of the officers were very appreciative of the food and acknowledgement.

Mayor Jessup thanked the officers for continuing to make Meadows Place a safe place to live.

Alderman Isbell thanked the officers for all of their hard work.

b. Code Enforcement

Official Jerry Parker reported on the following:

1. Violations since 02/23/2016: 420, 327 closed, 93 open.
2. Cases opened: 312 (Difference in numbers due to multiple violations per case.)
3. Current open cases: 93 up from 41 last quarter. (Still outstanding in court system)
4. Citations issued: 130; (1 – car cover, 1 – trailer, 8 – nuisance, 120 – rubbish/trash/trash cans/stored items). This is up from 14 last quarter.
5. Current projects are 1; (ongoing) outward appearance of homes: (Siding, paint, fascia, gutters and fences). 2; grass/weeds. 3; trees
6. Relating to trash cans, March 1st was the beginning of a zero tolerance towards trash cans left either in view from the street, or left out at the curb after trash days. 120 citations issued, with 93 still pending courts, only one has requested a trial by jury.

Of these 37 that are completed, most have been either paid for at the window or in pre-trial

Since the 3rd week of March, after the start of zero tolerance, the amount of cans left out has steadily decreased, with only sporadic issues coming up. However, stored items have been on the rise, as have the issuance of citations.

7. Top reoccurring issues:

- a. Bandit / contractor signs: 93 – down from 101 last Q.
- b. Trash Cans either out after trash day, or stored in public view. 96 up from 77 last Q.
- c. Junk / Abandoned vehicles: 20 – up 1 from last Q.

8. Unoccupied/Vacant building total fluctuates from 24 – 31 at any given time. This is due to turnover of rental properties. Avg. vacancy of 7 – 15 days.

Code Enforcements complete report was filed with the City Secretary.

c. Economic Development Corporation Update – Alderman Terry Henley

Alderman Henley gave a brief update regarding the May 12, 2016 EDC meeting. He stated that the City is in negotiation with one substandard home owner and should have a decision by the end of the week. This is part of the Community Development Program and EDC has approximately \$200,000 allocated for this program.

He also stated that property values in Meadows Place are slowly rising and catching up with the surrounding neighborhoods. One Meadows Place home recently sold at a record high of \$100 per square foot.

Alderman Henley reported that the new Aldi development has begun dirt work and construction will be starting soon. The EDC continues to push for commercial development in the City.

Lastly, Alderman Henley reported that the EDC contributed \$300,000 for the new TTC building and \$100,000 for S Kirkwood engineering.

d. Fire Department Monthly Report for April 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for April, which was filed with the City Secretary.

4. Mayor's Comments

a. Update on Aldi

Mayor Jessup reported that Aldi Grocery Store is moving along. They will be pulling permits soon and hope to have the store complete by the end of the year.

b. Music Memories and Meadows Place Events

Mayor Jessup gave an update on Music Memories. He reported that there was great participation by the Community. He also stated the Parks and Recreation Director, Colene, is taking on great events. In one event she worked with Texas Parks and Wildlife who came out to our lake and worked with Meadows Place Elementary school on educational projects. Texas Parks and Wildlife stating the Meadows Place is the only City doing this.

c. Cindy Barrowman and Meadows Place Volunteers

Mayor Jessup stated that people like Cindy Barrowman and other volunteers make all of these events possible. The Mayor stated that we now have volunteers working in house for administration and parks.

d. Budget Season

Mayor Jessup reported that budget season has started and that City Council has set dates for the budget workshops. All of the meetings are open to the public and can be found on the City website and Facebook.

5. Council Comments:

None

6. Regular Agenda

- a. Consider Resolution No. 2016-14 authorizing the Mayor and City Secretary to renew the 2016 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas.**

Alderman Isbell moved to authorize the Mayor and City Secretary to renew the 2016 Tax Year Interlocal Agreement for Tax Collection Services with Fort Bend County, Texas. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- b. Consider Resolution No. 2016-15 accepting staff's recommendation regarding the Request for Proposals for Solid Waste and Recycling Collection services and authorize the Mayor and City Secretary to enter into a contract for the collection of residential solid waste and recycling.**

Alderman Henley moved to approve Resolution No. 2016-15 accepting staff's recommendation regarding the Request for Proposals for Solid Waste and Recycling Collection services and authorize the Mayor and City Secretary to enter into a contract

with Texas Pride for the collection of residential solid waste and recycling in a five year contract with a one year extension and include 48 gallon recycle containers. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

7. Consent Agenda

a. Minutes:

April 26, 2016 – Workshop Meeting

April 26, 2016 – Regular Meeting

b. Presentation of Bills

D&S Painting	\$8,400.00
A.V. I. Electric	\$7843.10
Brown & Root Industrial Services	\$9,461.50
Perdue, Brandon, Fielder, Collins & Moot LLP	\$5,700.05
Joe Salvide	\$20,770.00

Alderman Mills moved to approve all items on the consent agenda as presented. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

8. Audience Comments

None

9. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

The meeting was adjourned at 8:41 p.m.

These minutes were approved by City Council on Tuesday, June 28, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor





MINUTES OF THE BUDGET WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 21, 2016 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:02 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Alderman, John F. Isbell, joined the meeting at 7:17 p.m.

2. Swearing in of Council Member Bezner

Mayor Jessup swore in Steven H. Bezner as Alderman Place 2 and presented him with his Certificate of Election.

3. Budget Items

a. Budget Introduction

Mayor Jessup stated that he has started meeting with the Department Heads and he is confident that the current Department Heads have a great understanding of budget. He also gave a brief overview on the City's reserve account and reported that Sales Tax and Property Tax appear to be doing well.

Mayor Jessup stated that Council needed to reschedule the Budget Workshop currently scheduled for August 6, 2016 at 9:00 a.m. Council agreed to move that workshop to Saturday, August 13, 2016 at 9:00 a.m.

b. Presentation and discussion of Public Works/Utilities Departmental Budget

Public Works Director, Danny Segundo, presented a detailed overview of the proposed budget items for the Public Works, Water, and Sewer Departments. He explained his areas of responsibility and gave information about past and present budgetary needs. Questions were posed by Council and there was brief discussion among Council and Mr. Segundo. A copy of the presentation was filed with City Secretary.

After the review of the budgets Staff and Council reviewed the revenues for the Public Works, Water and Sewer Departments.

4. Discuss and review date for a public hearing regarding substandard houses.

Mayor Jessup stated that there are two homes that Code Enforcement has been watching and stated that the City needs to moved forward with public hearings on each property for violation of Chapter 150, violating the minimum standards for continued use and occupancy as established by City Ordinance 2013-25.

Alderman Henley moved to schedule the public hearing for 11306 Scottsdale for July 12, 2016 at 6:00 p.m. and the public hearing for 11623 Brook Meadows for July 26, 2016 at 7:00 p.m. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried


5. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Budget Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the budget workshop meeting was adjourned at 7:48 p.m.

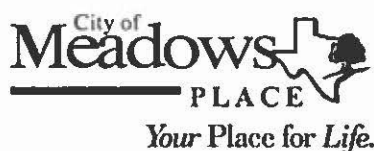
These minutes were approved by the City Council on Tuesday, July 26, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 28, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:08 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell

Alderman, Rick J. Staigle joined the meeting at 6:30 p.m.

Alderman, Steven H. Bezner was not present at this meeting.

2. Discuss and Review New Fire Service Agreement With Stafford Fire Department

Mayor Jessup introduced this item and stated that the current contract will expire on September 30, 2016. Mayor Jessup is scheduled to meet with Fire Chief DiCamillo to negotiate the new contract. Mayor Jessup stated that the Stafford Fire Department has agreed to give the City some credit for the building that they are using Meadows Place has given them to use. There was discussion among Council regarding upcoming contract. Council would like to get a five (5) year contract. Mayor Jessup will report back to Council after his meeting with Chief DeCamillo.

3. Update from City Secretary on payroll, personnel, and court

City Secretary, Courtney Rutherford, reported to Council that staff was having several issues with the payroll process over the last six (6) months, but after several phone conferences with ADP and an employee training session the payroll process is running much smoother. Payroll now only takes approximately 2 hours to complete after supervisor approval.

Ms. Rutherford also reported on the changes of personnel in utilities and permits. Y'Mica Caesar has been the utility clerk for approximately 3 months now and is going to be attending training for Courts and begin working on her Court Clerk certifications.

Ms. Rutherford also reported that the Permit Clerk, Mimi Boos, has turned in her resignation. Staff will begin interviews this Friday.

Finally, Ms. Rutherford reported on some changes in Court. The Court has established a process to send notification of failure to appear post cards to defendants have missed their court dates. So far this process appears to be working and Court has collected approximately \$14,000 due to these postcards.

4. Update on Kirkwood renovation and beautification project

Mayor Jessup gave a brief update on the City's negotiations with HDR regarding Kirkwood. He reported that they've had some very effective meetings and went through the scope of work. They've made some changes and removed some items to help reduce the cost and are currently discussing some options for drainage. HDR is making these changes and will put together a proposal for the City to review. Council also discussed some options for adding fencing along S Kirkwood.

5. Transition to Texas Pride

Mayor Jessup reported that Texas Pride will start delivering the new recycle bins this week. If any resident does not want their recycle bin they can put it back at the curb on July 6th for pick up. Texas Pride will begin picking up trash and recyclables in the City on July 1, 2016.

6. Review items on the June 28, 2016 Regular Agenda

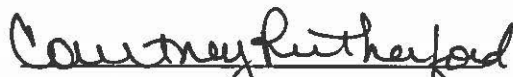
Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.


7. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the workshop meeting was adjourned at 7:27 p.m.

These minutes were approved by the City Council on Tuesday, July 26, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 28, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:33 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

Mayor Pro Tem, Terry J. Henley
City Secretary, Courtney Rutherford

Alderman, Steven H. Bezner was not present.

Staff in attendance: Captain, Jack Ashton, Meadows Place Police Department and Danny Segundo, Public Works Director.

a. Pledge of Allegiance and Invocation

Pledge by: Jimmy Valle, Local Boy Scout
Invocation by: Jack Ashton, Meadows Place Police Department

2. Presentations and PROCLAMATIONS

None

3. Reports:

a. Police Department

Chief Gary Stewart was out sick, therefore Captain Jack Ashton, gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Captain Ashton reported that the Police Department has shifted some patrols due to recent burglaries. He also reported that the Police Department is busy preparing for the upcoming 4th of July parade.

Mayor Jessup stated his appreciation for the Police Department's efforts and continued training.

b. Public Works

Public Works Director Danny Segundo gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary. Below are a few key points he mentioned.

Dorrance Lane is approximately 99.5% complete. The City's portion of this repair was paid for out of the Road Use Fee. The City will now notify Fort Bend County that the road is ready for overlay.

Mr. Segundo also reported that staff has been busy making repairs to the water system repairing leaks and main breaks.

Mr. Segundo then reported on some projects that have been completed over the last quarter. The projects are as follows:

One fire hydrant repaired due to being hit.

New roof installed on the EMS building.

New flooring installed in several offices at City Hall.

Some ongoing projects are as follows:

Irrigation system along W Airport will be installed.

Bridge on Dorrance Lane will be painted.

Texas Pride will begin trash and recycle collection on July 1, 2016.

c. Fire Department Monthly Report for May 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for May, which was filed with the City Secretary.

4. Mayor's Comments

a. 4th of July Parade

Mayor Jessup reported that the Parks Director, Colene Cabezas has been working to get this event finalized. There will be jeep stacking and large dinosaurs at this year's parade.

b. New Training Center and EOC

Mayor Jessup gave an update on the new Training Center and EOC building. The building is scheduled to be delivered on July 18, 2016. He commended both Chief Stewart and Public Works Director Mr. Segundo for working so hard with Ramtech and getting this building for the City.

c. Transition to Texas Pride

Mayor Jessup stated that the City went out for bid for solid waste and recycle collection and the bid was awarded to Texas Pride. Staff believes that they chose the best value for Meadows Place residents. All residents will get new larger recycle bins with the City's logo.

d. Dorrance Lane Update

Mayor Jessup gave a brief update on Dorrance Lane. He thanked Public Works Director, Danny Segundo, for all of his hard work on the project. He also stated that there were

several people who ignored the signs in the construction area and several tickets were issued.

e. Budget Season

Mayor Jessup stated that he will be holding individual budget meetings with each Department Head to go over every line in the budget. He stated that two of the big items on this year's budget are the Fire Department contract and Tax Rate.

5. Council Comments:

None

6. Regular Agenda

a. Consider Resolution No. 2016-16, electing a Mayor Pro Tempore of the City Of Meadows Place, Texas.

Alderman Isbell moved to approve Resolution No. 2016-16 and elect Alderman Terry Henley as the Mayor Pro Tempore. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

b. Consider Resolution No. 2016-17 authorizing the Mayor and City Secretary to enter into a contract with AVR for Delinquent Processing Software License and Outsource Statement Processing.

Alderman Henley moved to approve Resolution No. 2016-17 authorizing the Mayor and City Secretary to enter into a contract with AVR for Delinquent Processing Software License and Outsource Statement Processing. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

c. Consider Resolution No. 2016-18 relating to surplus personal property; declaring personal property surplus; authorizing and directing the disposal of surplus property.

Alderman Staigle moved to approve Resolution No. 2016-18 relating to surplus personal property; declaring personal property surplus; authorizing and directing the disposal of surplus property. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- d. Consider Resolution No. 2016-19 authorizing the Mayor and City Secretary to enter into a contract with Lemons Auctioneers, LLP and Online Pros to auction City equipment declared surplus.**

Alderman Staigle moved to approve Resolution No. 2016-19 authorizing the Mayor and City Secretary to enter into a contract with Lemons Auctioneers, LLP and Online Pros to auction City equipment declared surplus. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

7. Consent Agenda

a. Minutes:

May 24, 2016 – Workshop Meeting

May 24, 2016 – Regular Meeting

b. Presentation of Bills

Joe Salvide	\$90,990.00
Southwest Solutions Group	\$14,650.00
Leslie's Poolmart, Inc.	\$10,207.13

Alderman Henley moved to approve all items on the consent agenda as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

8. Audience Comments

Chuck McClurkin, resident of 11947 Brighton Ln, asked if the City had any regulations regarding outdoor lighting in the residential area. He stated that two houses have installed new LED outdoor lighting which is very bright.

The Mayor stated that he is not aware of any ordinance that states standards for outdoor lighting. If Mr. McClurkin would like an ordinance to be created he will need to submit a written request to the Planning and Zoning Commission.

9. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

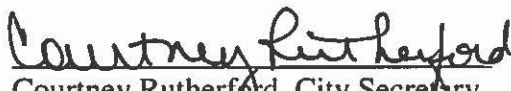
Alderman Bezner was not present.

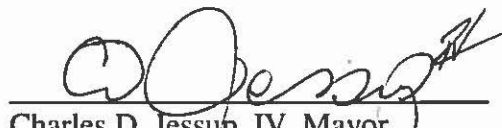
The motion carried

The meeting was adjourned at 8:20 p.m.

These minutes were approved by City Council on Tuesday, July 26, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL MEETING AND WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, JULY 12, 2016 AT 6:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in Attendance: Jerry Parker, Code Enforcement Official and Anna-Maria Weston, Finance Director

2. Public Hearing

- a. **Conduct a Public Hearing for the purpose of receiving written and oral comments from any interested person(s) concerning the property located at 11306 Scottsdale Drive, Meadows Sec 1, Block 1, Lot 7 in violation of Chapter 150, Section 150.36(A) (1) and Section 150.36(B) violating the minimum standards for continued use and occupancy as established by City Ordinance 2013-25.**

Mayor Jessup opened the Public Hearing at 6:01 p.m. and called on the Code Enforcement Office, Jerry Parker, to give back ground regarding the property. Mr. Parker reported that Staff has been working with the home owner trying to get the issues resolved. Staff's attempt has been unsuccessful, therefore, Mr. Parker asked for this hearing to be held in order to allow the property owner or any other interested party to speak in regards to this property. The home owner was not present.

Mayor Jessup then called up Mr. Matthew Evanich, resident at 11803 Bloomington Lane. Mr. Evanich stated that he moved in to Meadows Place in July 2014 and since then he has been mowing the yard at 11306 Scottsdale. He stated that the house noticed the house unsecure. He did a quick walk through and then secured the house. He said that the backyard is very overgrown and attracts all kinds of wildlife.

With no other individuals signing to speak Mayor Jessup closed the Public Hearing at 6:12 p.m.

3. Special Meeting Agenda Items

- a. Consider Resolution No. 2016-20 concerning the property located at 11306 Scottsdale Drive, Meadows Sec 1, Block 1, Lot 7 in violation of Chapter 150, Section 150.36(A) (1) and Section 150.36(B) violating the minimum standards for continued use and occupancy as established by City Ordinance 2013-25.

Alderman Isbell moved to approve Resolution No. 2016-20 concerning the property located at 11306 Scottsdale Drive, Meadows Sec 1, Block 1, Lot 7 in violation of Chapter 150, Section 150.36(A) (1) and Section 150.36(B) violating the minimum standards for continued use and occupancy as established by City Ordinance 2013-25. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- b. Consider Resolution No. 2016-21 accepting the 2016-2017 Rerate Notice and Benefit Verification from Texas Municipal League.

Alderman Bezner moved to approve Resolution No. 2016-21 accepting the 2016-2017 Rerate Notice and Benefit Verification from Texas Municipal League. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

4. Budget Agenda Items

- a. Presentation and discussion of Police Department Budget.

Police Chief, Gary Stewart, presented a detailed overview of the proposed budget items for the Police Department. He explained his areas of responsibility and gave information about past and present budgetary needs. Questions were posed by Council and there was brief discussion among Council and Chief Stewart. A copy of the presentation was filed with City Secretary.

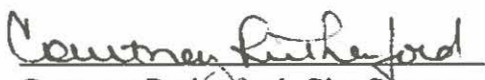
After the review of the budgets Staff and Council reviewed the revenues for the Police Department.

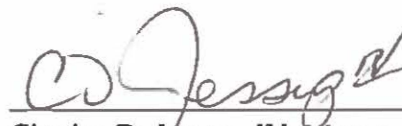
5. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Meeting and Workshop Meeting. The motion was seconded by Alderman Bezner and with unanimous approval the special meeting and workshop meeting was adjourned at 7:57 p.m.

These minutes were approved by the City Council on Tuesday, August 23, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 26, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Alderman, Steven H. Bezner and Alderman, John F. Isbell were not present at this meeting.

2. Discuss Commercial Business

Mayor Jessup reported that North American University has requested to put up a new sign. Since they are partially in the City of Meadows Place Mayor Jessup instructed them to submit a site plan and details of the sign to the Permit Department. Mayor Jessup also reported that Murphy's Oil and Aldi's Grocery Store have both pulled permits and are moving along with construction.

Mayor Jessup also reported that Terry Henley resigned his position as President of the EDC, but will remain as a board member. EDC also decided at their last meeting that they will begin awarding a Business of the Month.

a. Discuss Maddox Interest

Mayor Jessup reported that he will be meeting with Mr. Sun and Maddox interest in the near future and they would like to make a presentation to Council in August regarding the development plan for the 9 acre tract of land on W Airport. The Mayor shared a document with some ideas of development for this 9 acre tract. Council had brief discussion of they would like to see development and what they think would be the best type of development for the City of Meadows Place.

3. Discuss Meadows Place Newsletter

Mayor Jessup stated that Meadows Place Newsletter will be an item of discussion for the upcoming budget workshops. The newsletter has increased in cost, but staff feels that the residents are reading the newsletter. City Secretary, Courtney Rutherford, reported that when residents come in to sign up for the different park events all most all of them have the newsletter in hand. There was brief discussion among Council regarding advertisements and ways to cut cost on the printing. Council will review this item more during the budget workshops.

4. Discuss Meadows Place Video

Mayor Jessup stated that EDC is working a 2.5 minute video about Meadow Place. The video will run on the City website and Facebook page and would possibly highlight safety in the City due to local Police, Fire and EMS. It will also show the quality of life in Meadows Place. There was brief discussion among Council regarding the video. The Mayor asked that is Council has any ideas for the video to please email them to him.

5. Update on Kirkwood renovation and beautification project

Mayor Jessup reported that Alderman Staigle is still working on this and trying to refine the numbers and get additional information. Currently the numbers for engineering are coming in around \$450,000. We are currently waiting on explanation for this amount and a man hour breakdown. This estimate has nothing to with design effort. Staff and Council may look at getting a new engineer. Council will report back a later date.

6. Discuss Budget Dates and Preliminary Figures

Mayor Jessup stated that Council needed to look at dates for the last two budget hearings. Staff and Council agreed that they are available to meet on August 16 and August 18 at 6:00 p.m. for Budget Workshops.

7. Review items on the July 26, 2016 Regular Agenda

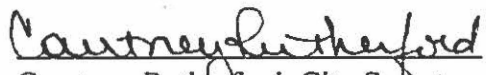
Council briefly reviewed upcoming agenda items scheduled to be discussed at tonight's regular meeting.


8. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the workshop meeting was adjourned at 6:53 p.m.

These minutes were approved by the City Council on Tuesday, August 23, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JULY 26, 2016 AT 7:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:03 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Alderman, Steven H. Bezner and Alderman, John F. Isbell were not present at this meeting.

Staff in attendance: Captain, Jack Ashton, Meadows Place Police Department; Jerry Parker, Code Enforcement; and Colene Cabezas, Parks and Recreation Director.

a. Pledge of Allegiance and Invocation

Pledge by:	Jerry Parker, Code Enforcement Officer
Invocation by:	Chaplain Collins, Meadows Place Police Department

2. Joint Public Hearing – Cancelled

- a. Conduct a Joint Public Hearing with Planning and Zoning Commission for the purpose of receiving written and oral comments from any interested person(s) concerning amending Chapter 153 of The Code of Ordinances of the City of Meadows Place, Texas, entitled “Planning and Zoning Regulations,” to require Specific Use Permits for Hotels and Motels.**

This Joint Public Hearing was cancelled prior to posting the agenda, but was left on the agenda because public notice was posted in the newspaper. Staff cancelled the Joint Public Hearing, because after some extensive research it was found that an amendment was passed in August 2015 regarding the requirement of a Specific Use Permits for Hotels and Motels.

3. Public Hearing

- a. Conduct a Public Hearing for the purpose of receiving written and oral comments from any interested person(s) concerning the property located at 11623 Brook Meadows Ln., The Meadows Sec 1, Block 9, Lot 1, FMC, in violation of Chapter 150, Section 150.36(B) violating the minimum standards for continued use and occupancy as established by City Ordinance 2013-25.**

Mayor Jessup opened the Public Hearing at 7:05 p.m. and called on the Code Enforcement Office, Jerry Parker, to give back ground regarding the property. Mr. Parker reported that Staff has been working with the home owner trying to get the issues resolved. Staff’s

attempt has been unsuccessful, therefore, Mr. Parker asked for this hearing to be held in order to allow the property owner or any other interested party to speak in regards to this property. The home owner was not present and nobody else was present to make public comment on this property. Mr. Parker will now begin the process to determine this property vacant and in violation Chapter 150 of the City of Meadows Place Code of Ordinance.

With no other individuals signing to speak Mayor Jessup closed the Public Hearing at 7:14 p.m.

4. Reports:

a. Police Department

Captain Jack Ashton gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

b. Parks and Recreation

Parks and Recreations Director Colene Cabezas gave the quarterly report for the Parks and Recreations Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

Mayor Jessup that Ms. Cabezas for attending the meeting to give her report. Ms. Cabezas was scheduled to be out of town, but change her plans to attend the meeting.

c. Fire Department Monthly Report for June 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for June, which was filed with the City Secretary.

5. Mayor's Comments

a. 4th of July Parade

Mayor Jessup reported that the he thought the 4th of July Parade was a wonderful event. He love the dinosaurs, jeep stacking, and other fun events planned at the end of the parade.

b. Budget Season

Mayor Jessup stated that Council has set August 16th and August 18th at 6:00 p.m. as the last two dates for budget meetings. He also stated that he is confident in the numbers and thanked staff for the hard work they have put it in getting their budgets ready for review.

c. New EOC/TTC Building

Mayor Jessup stated that the new 2500 square foot building will be going in soon on W Airport near the Water Plant. He expects the City will be hosting an open house in late September or October.

d. New Trash Company and Recycling

Mayor Jessup reported that the transition to Texas Pride is complete. He also reminded residents that the new bins delivered are for recyclables only. If they have trash in them Texas Pride will not pick them up.

c. Thank you to Terry Henley, EDC President

Mayor Jessup stated that Terry Henley has decided to step down as the EDC President, but will remain as Board Member. Mayor Jessup thanked Mr. Henley for his dedication and years of service to the City of Meadows Place.

6. Council Comments:

None

7. Regular Agenda

a. Accept the Second Quarterly Investment Report ending June 2016

Alderman Staigle moved to accept the Second Quarterly Investment Report ending June 2016. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

b. Consider Ordinance 2016-10 deleting Chapter 94 of Code of Ordinances and adding a new Chapter 94 to the Code of Ordinances; providing for rules and regulations for parks, the community center, and swimming pool; providing a penalty; providing for severability; and providing an effective date.

Alderman Henley moved to approve Ordinance 2016-10 deleting Chapter 94 of Code of Ordinances and adding a new Chapter 94 to the Code of Ordinances; providing for rules and regulations for parks, the community center, and swimming pool; providing a penalty; providing for severability; and providing an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

c. Consider Ordinance No. 2016-11 repealing Section 51.02 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.02 of Chapter 51 of the Code of Ordinances; regulating water and sewer service and fees associated with same; providing for a penalty; providing for severability; and providing an effective date. Alderman Staigle moved to approve Ordinance No. 2016-11 repealing Section 51.02 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.02 of Chapter

51 of the Code of Ordinances; regulating water and sewer service and fees associated with same; providing for a penalty; providing for severability; and providing an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

d. Consider Ordinance No. 2016-12 amending the schedule of fees in the Code of Ordinances.

Alderman Henley moved to approve Ordinance No. 2016-12 amending the schedule of fees in the Code of Ordinances. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

e. Consider Ordinance No. 2016-13 repealing subsection 150.02(c) of Section 150.02 of Chapter 150 of the Code of Ordinances and substituting a new subsection 150.02(c) of Section 150.02 of Chapter 150 of the Code of Ordinances; adopting with amendments the 2015 International Residential Code; providing a penalty; providing for severability; and providing an effective date.

Alderman Staigle moved to approve Ordinance No. 2016-13 repealing subsection 150.02(c) of Section 150.02 of Chapter 150 of the Code of Ordinances and substituting a new subsection 150.02(c) of Section 150.02 of Chapter 150 of the Code of Ordinances; adopting with amendments the 2015 International Residential Code; providing a penalty; providing for severability; and providing an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

f. Consider Resolution No. 2016-22 appointing the City Secretary, Courtney Rutherford, as the Plan Coordinator and City Contact for the ICMA-RC 457 Deferred Compensation Plan.

Alderman Henley moved to approve Resolution No. 2016-22 appointing the City Secretary, Courtney Rutherford, as the Plan Coordinator and City Contact for the ICMA-

RC 457 Deferred Compensation Plan. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

g. Consider Resolution No. 2016-23 nominating members for Places 6-9 on the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool.

Alderman Henley moved to approve Resolution No. 2016-23 nominating members for Places 6-9 on the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

h. Consider Resolution No. 2016-24 authorizing the Police Chief to submit a grant application for body cameras.

Alderman Henley moved to approve Resolution No. 2016-24 authorizing the Police Chief to submit a grant application for body cameras. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

i. Consider Resolution No. 2016-25 authorizing the Police Chief to submit a grant application for dispatch digital upgrade and modems to the Office of the Governor, Criminal Justice Division.

Alderman Henley moved to approve Resolution No. 2016-25 authorizing the Police Chief to submit a grant application for dispatch digital upgrade and modems to the Office of the Governor, Criminal Justice Division. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

8. Consent Agenda

a. Consider approval of the Minutes held on:

June 21, 2016 – Budget Workshop Meeting

June 28, 2016 – Workshop Meeting

June 28, 2016 – Regular Meeting

b. Presentation of Bills

Joe Salvide \$42,950.00

Alderman Staigle moved to approve all items on the consent agenda as presented. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

9. Audience Comments

None

10. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

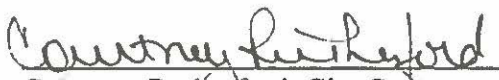
Alderman Bezner and Alderman Isbell were not present.

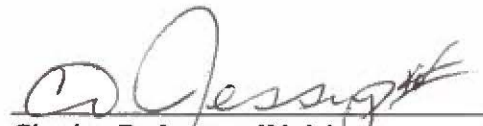
The motion carried

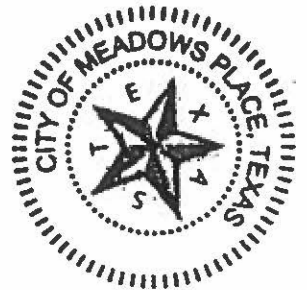
The meeting was adjourned at 8:02 p.m.

These minutes were approved by City Council on Tuesday, August 23, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, AUGUST 16, 2016 AT 6:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Staff in Attendance: Colene Cabezas, Parks and Recreation Director and Anna-Maria Weston, Finance Director

2. Presentation, Explanation, and Discussion of New Fire Service Contract by Chief DiCamillo

Chief DiCamillo gave a brief presentation regarding the City of Stafford Fire Department budget for 2016-2017. He stated that they would like to enter into a 5 year agreement with the City of Meadows Place for fire service. The contract would consist of a base budget and possible coefficient amount dependent upon the increase if the City's annual Fire Department budget.

There was brief discussion among Chief DiCamillo and Council regarding possible payment options and amounts. Mayor Jessup thanked Chief DiCamillo for all that they do for the City.

3. Budget Agenda Items

a. Presentation and discussion of Parks and Recreation Department Budget.

Colene Cabezas, Parks and Recreation Director, presented a detailed overview of the proposed budget items for the Parks and Recreation Department. She explained her areas of responsibility and gave information about past and present budgetary needs. Questions were posed by Council and there was brief discussion among Council and Ms. Cabezas regarding her budget and different community events. A copy of the presentation was filed with City Secretary.

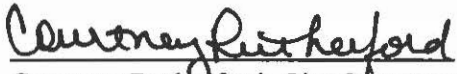
After the review of the budget Staff and Council reviewed the revenues.

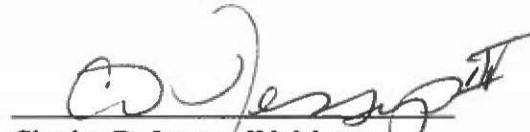
4. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Henley and with unanimous approval the workshop meeting was adjourned at 8:23 p.m.

These minutes were approved by the City Council on Tuesday, September 27, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, AUGUST 18, 2016 AT 6:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in Attendance: Colene Cabezas, Parks and Recreation Director and Anna-Maria Weston, Finance Director

2. Discussion of chickens in residential areas.

Mayor Jessup introduced this item and stated that he has received several calls regarding chickens, but residents do not want to file official complaints. Mayor Jessup stated that big question from residents is "are chickens allowed in Meadows Place?" Currently City Ordinances do not state if chickens are or are not allowed. If somebody files a complaint the City will cite it under the current Nuisance Ordinance. The Mayor has done some research and found several cities for and against chickens. There was discussion among Council regarding ideas for an ordinance regarding chickens. Council decided to place an item on the August 23, 2016 agenda for an ordinance to ban chickens.

3. Budget Agenda Items

- a. Presentation and discussion of Administration Departmental Budget
- b. Presentation and discussion of Court Departmental Budget
- c. Presentation and discussion of City Council Department Budget

Courtney Rutherford, City Secretary, presented a detailed overview of the proposed budget items for the Administration, Court and City Council. She explained her areas of responsibility and gave information about past and present budgetary needs. Questions were posed by Council and there was brief discussion among Council and Ms. Cabezas. A copy of the presentation was filed with City Secretary.

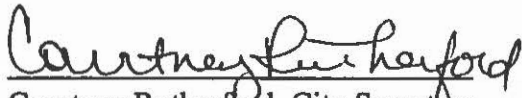
After the review of the budget Staff and Council reviewed the revenues for the City and utility fees.

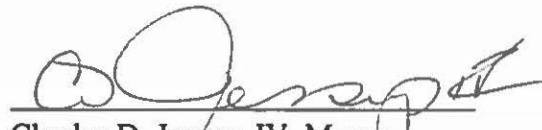
4. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Staigle and with unanimous approval the workshop meeting was adjourned at 8:00 p.m.

These minutes were approved by the City Council on Tuesday, September 27, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 23, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Rick J. Staigle

Alderman, Steven H. Bezner and Alderman, John F. Isbell were not present at this meeting.

2. Presentation from the Maddox Interest regarding possible amendment to Ordinance.

Several representatives from the Maddox Interest were present to give a presentation to City Council and the Planning and Zoning Commission regarding a development on W Airport. The development would require a zoning amendment to the Meadows Place Code of Ordinance Chapter by amending Chapter 153.094 C-1 Light Commercial District, Section (B) to add subsection (I) Planned Development: Mixed Use – 55+ Adult Independent Living Facility as a permitted use.

After the presentation there was brief discussion among Council, the Planning and Zoning Commission, and the Maddox Interest regarding their development. No decisions were made during this meeting.

Council recessed at 6:55 p.m. to move into the Conference Room to complete their meeting.

Council reconvened at 7:00 p.m.

3. Review items on the August 23, 2016 Regular Agenda

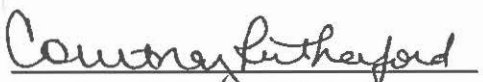
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

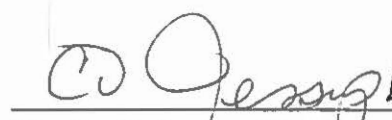
4. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Staigle and with unanimous approval the workshop meeting was adjourned at 7:19 p.m.

These minutes were approved by the City Council on Tuesday, August 23, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON FRIDAY, AUGUST 26, 2016 AT 6:30 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Permit Clerk, Isela Hernandez
Alderman, Steven H. Bezner

Mayor Pro Tempore, Terry J. Henley, and Alderman, Rick J. Staigle were not present.

2. Regular Agenda

- a. Consider Ordinance No. 2016-16 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$118,000 to increase line item 100-060-58000 from the General Fund balance in order to cover the purchase of three park amenities which include park fitness equipment/stations, splash pad/spray pad, and a pool amenity.**

Alderman Isbell made a motion to approve Ordinance No. 2016-16 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$80,000 to increase line item 100-060-58000 from the General Fund balance in order to cover the purchase of park fitness equipment/stations and splash pad/spray pad. Alderman Bezner seconded the motion. The vote follows:

Ayes: Alderman Isbell, Bezner, and Mills

Nays: None

The motion carried.

- b. Consider Resolution No. 2016-29 authorizing the Mayor and Parks and Recreation Director of the City of Meadows Place, Texas, to enter into an agreement with All Play for the purchase of park fitness equipment/stations in an amount not to exceed \$40,000.**

Alderman Bezner made a motion to approve Resolution No. 2016-29 authorizing the Mayor and Parks and Recreation Director of the City of Meadows Place, Texas, to enter into an agreement with Playworld for the purchase of park fitness equipment/stations in an amount not to exceed \$40,000. Alderman Mills seconded the motion. The vote follows:

Ayes: Alderman Isbell, Bezner, and Mills

Nays: None

The motion carried.

- c. **Consider Resolution No. 2016-30 authorizing the Mayor and Parks and Recreation Director of the City of Meadows Place, Texas, to enter into an agreement with WillyGoat for the purchase of a splash pad/spray park in an amount not to exceed \$40,000.**

Alderman Isbell made a motion to approve Resolution No. 2016-30 authorizing the Mayor and Parks and Recreation Director of the City of Meadows Place, Texas, to enter into an agreement with Splashpad USA for the purchase of a splash pad/spray park in an amount not to exceed \$40,000. Alderman Bezner seconded the motion. The vote follows:

Ayes: Alderman Isbell, Bezner, and Mills

Nays: None

The motion carried.

- d. **Consider Resolution No. 2016-31 authorizing the Mayor and Parks and Recreation Director of the City of Meadows Place, Texas, to enter into an agreement for the purchase of a pool amenity for the City pool in an amount not to exceed \$38,000.**

No motion was made.

- e. **Consider Ordinance No. 2016-17 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$47,000 to increase line item 100-050-520510 from the General Fund balance in order to cover the purchase of one 2016 Chevrolet Tahoe and equipment from Caldwell Chevrolet through the State Contract to be used a Police Department Admin vehicle.**

Alderman Bezner made a motion to approve Ordinance No. 2016-17 amending the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in the amount not to exceed \$47,000 to increase line item 100-050-520510 from the General Fund balance in order to cover the purchase of one 2016 Chevrolet Tahoe and equipment from Caldwell Chevrolet through the State Contract to be used a Police Department Admin vehicle. Alderman Mills seconded the motion. The vote follows:

Ayes: Alderman Isbell, Bezner, and Mills

Nays: None

The motion carried.

- f. Consider Resolution No. 2016-32 authorizing the Mayor and Police Chief of the City of Meadows Place, Texas, to enter into an agreement with Caldwell Chevrolet to purchase a 2016 Tahoe and equipment through the State Contract in amount not to exceed \$47,000.**

Alderman Bezner made a motion to approve Resolution No. 2016-32 authorizing the Mayor and Police Chief of the City of Meadows Place, Texas, to enter into an agreement with Caldwell Chevrolet to purchase a 2016 Tahoe and equipment through the State Contract in amount not to exceed \$47,000. Alderman Isbell seconded the motion. The vote follows:

Ayes: Alderman Isbell, Bezner, and Mills

Nays: None

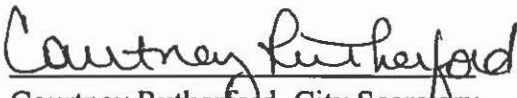
The motion carried.

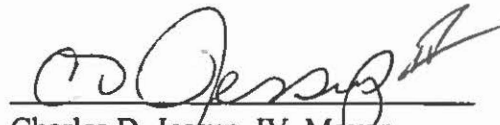
3. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Bezner and with unanimous approval the workshop meeting was adjourned at 6:36 p.m.

These minutes were approved by the City Council on Tuesday, September 27, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON AUGUST 23, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Staff in attendance: Chief Gary Stewart and Captain, Jack Ashton, Meadows Place Police Department; and Jerry Parker, Code Enforcement.

a. Pledge of Allegiance and Invocation

Pledge by:	Captain Jack Ashton
Invocation by:	Kurt Kopczynski, Resident

2. Presentations

a. Recognition of Richard Simmons, Lieutenant, for 15 Years of Services

Mayor Jessup recognized Lieutenant Richard Simmons for his 15 years of service to the City of Meadows Place. He also presented Lieutenant Simmons with this service pin for 15 years.

b. Recognition of Jyron Jackson, Police Officer, for 10 Years of Services

Mayor Jessup recognized Officer Jackson for his 10 years of service. Mayor Jessup stated for the records that Officer Jackson has never called in sick once during his 10 years of service. The Mayor present Officer Jackson with his service pin for 10 years.

3. Reports:

a. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary. Chief Stewart stated that the next Neighborhood Watch meeting will be held on October 20, 2016. He also reported that there was approximately 850 people at the Food Festival and Battle of the Bands.

Alderman Bezner asked about the morale of the officers. Chief Stewart stated that things were much better and morale was up.

Alderman Isbell asked if officers were still patrolling in pairs due to recent violence against officers. Chief Stewart stated that the department did double up for a couple of months, but the officers are now back to patrolling alone. The officers continue to check in and call for additional officers is needed.

Mayor Jessup thanked the Police Department and Officers for all that they do. He stated that their presence before and after school was notice and appreciated by the residents.

b. Code Enforcement

Code Enforcement Officer, Jerry Parker, gave his quarterly report and below are a few key points, a copy has been filed with the City Secretary.

Violations since 05/24/2016: 664, 533 closed, 132 open.

Cases opened: 596 (Difference in numbers due to multiple violations per case.)

Current open cases: 110 up from 93 last Quarter.

Citations issued: 56; (2 – car cover, 1 – trailer, 8 – nuisance, 45 – rubbish/trash/ trash cans/stored items). This is down from 130 last Quarter.

Mr. Parker also reported that the home damaged by fire on Blair Meadows is in the process of starting the demolition and rebuilding.

c. Fire Department Monthly Report for July 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for July which was filed with the City Secretary.

Mayor Jessup also reported that Council is currently negotiation a new contract with the City of Stafford for fire services.

4. Mayor's Comments

a. Budget and Budget Process

Mayor Jessup stated the budget process is well underway and moving forward. Staff will be doing amazing things with the budget and he happy to say the City has AAA rating by Moody.

b. Staffing

Mayor Jessup reported that for the first time the Police Department is fully staffed, including 7 reserve officers. He said that the Chief must be something right and that we have great officers in Meadows Place.

Mayor Jessup reported that administration is full of competent staff and he is proud of the progress being made.

He also stated that Finance Department is solid and doing great.

The Parks Department is rolling and continue to add more events for the Community.

Mayor Jessup stated that he was proud to report that the City of Meadows Place is in great shape!

c. Construction in Meadows Place

Mayor Jessup let the residents know that there is a lot going on in the City of Meadows Place. Several home owners are remodeling and revamping their homes. Construction has begun on Aldi, Murphy Oil and the TTC/EOC building. Texas Direct Auto has also started the remodel of their frontage along US59.

d. Mayor's Luncheon

Mayor Jessup reported that the City of Meadows Place will be hosting the Mayors' lunch for the Mayors Fort Bend County on September 15th.

e. New Utility Bills

Mayor Jessup was happy to report that staff has done a lot of planning and training for the new utility bills. Residents will see the new bills in the September mail out.

5. Council Comments:

None

6. Regular Agenda

a. Consider Ordinance No. 2016-14 designating the Fort Bend Star and Fort Bend Herald as the official Newspaper of the City.

Alderman Henley moved to approve Ordinance No. 2016-14 designating the Fort Bend Star and Fort Bend Herald as the official Newspaper of the City. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

b. Receipt of the Planning and Zoning Commission's Preliminary Report concerning the application to amend the Meadows Place Code of Ordinance Chapter by amending Chapter 153.094 C-1 Light Commercial District, Section (B) to add subsection (l) Planned Development: Mixed Use – 55+ Adult Independent Living Facility as a permitted use.

Planning and Zoning Chairman Mark McGrath gave the Planning and Zoning Report. Recommending no change to the current.

- c. **Consider Ordinance No. 2016-15 amending Chapter 90 of the Code of Ordinances of The City of Meadows Place, Texas, Entitled “Animal Control Regulations,” To Restrict the Possession of Fowl.**

Alderman Staigle moved to approve Ordinance No. 2016-15 amending Chapter 90 of the Code of Ordinances of The City of Meadows Place, Texas, Entitled “Animal Control Regulations,” To Restrict the Possession of Fowl. Alderman Bezner seconded the motion. Mayor Jessup then called up on those who signed up for public comments on this item.

Beau Abdullah – 11811 Meadow Trail – Spoke in favor of chicken in the City. He stated that his family currently has chickens and wants to be grandfathered if the City chooses to ban top chickens.

Nadya – 11942 Brighton – Stated that there should be regulations if they City chooses to allow chickens.

Kurt Kopczynski – 12109 Meadow Hollow – Spoke in favor of chickens in the City, but they City needs to set regulations.

Kimberly – 12214 Meadow Berry - Spoke in favor of chickens in the City with regulations.

Anne Green – 12303 Hoggard – Spoke against chickens.

Kenneth Green – 12303 Hoggard - Spoke against chickens

After a lengthy discussion among Council Alderman Staigle moved to table this item until January and allow the Mayor to put together a Chicken Committee to research chickens in the City. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- d. **Approve the EDC budget amendment for an additional \$85,000 for the new Training Center/EOC building.**

Alderman Henley moved to approve EDC budget amendment for an additional \$85,000 for the new Training Center/EOC building. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- e. **Consider Resolution No. 2016-26 authorizing the Mayor and City Secretary to enter into a contract with HDR Engineering Inc. for Engineering Services for S Kirkwood Road Reconstruction.**

Alderman Isbell moved to approve Resolution No. 2016-26 authorizing the Mayor and City Secretary to enter into a contract with HDR Engineering Inc. for Engineering Services for S Kirkwood Road Reconstruction. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- f. **Consider Resolution No. 2016-27, setting the maximum proposed tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2016-2017 tax rate.**

Alderman Isbell moved to approve Resolution No. 2016-27, setting the maximum proposed tax rate; setting dates for any necessary public hearings on the proposed tax rate; and setting the date City Council will adopt the fiscal year 2016-2017 tax rate. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- g. **Consider Resolution No. 2016-28 authorizing the Mayor and City Secretary to enter into a contract with The Payment Group, division TrafficPayment.com for citation payment by phone.**

Alderman Staigle moved to accept the Second Quarterly Investment Report ending June 2016. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Alderman Bezner and Alderman Isbell were not present.

The motion carried

7. Consent Agenda

a. Consider approval of the Minutes held on:

July 12, 2016 – Budget Workshop Meeting

July 26, 2016 – Workshop Meeting

July 26, 2016 – Regular Meeting

b. Presentation of Bills

Gates & More	\$9,800.00
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Randle Office LTD, LLP	\$7,046.50
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Alderman Henley moved to approve item A of the consent agenda as presented and remove item B for discussion. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

Alderman Henley moved to approve item B of the consent agenda amended to pay Gates & More \$10,150.00 per the invoice in the Council packet. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

8. Audience Comments

Kurt Kopczynski – 12109 Meadow Hollow – thanked the Police Department for their daily present around the school. He recently got custody of a 9 year old and it meant the world to her to see them outside her school. He also asked about the Deed Restrictions and wanted to know where to find a copy.

9. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

The meeting was adjourned at 9:10 p.m.

These minutes were approved by City Council on Tuesday, September 27, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, SEPTEMBER 6, 2016 AT 7:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order and Announce Quorum is Present

The meeting was called to order by Mayor Jessup at 7:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

2. Regular Agenda

- a. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.40 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).**

Mayor Jessup opened the Public Hearing at 7:01 pm and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard regarding the City's proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.40 percent. Mayor Jessup called upon anyone desiring to speak. Mayor Jessup then waited to see if anybody would should up to speak at the Public Hearing.

Mayor Jessup stated The City Council will meet on Tuesday, September 27, 2016 at 7:30 p.m. at the Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas, for the purpose of voting on the proposed tax rate. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:05 p.m.

Council recessed at 7:05 p.m. to move into the Conference Room and reconvened at 7:07 p.m.

- b. Consider Resolution No. 2016-33 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an Interlocal agreement for Fire Fighting, Fire Protection, and Fire Investigation Services with the City of Stafford.**

There was brief discussion among Council regarding the budgeting of this agreement and the payment.

Alderman Henley moved to approve Resolution No. 2016-33 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an Interlocal agreement

for Fire Fighting, Fire Protection, and Fire Investigation Services with the City of Stafford with amended language that states that the base amount will be paid by September 30th and any coefficient adjustment will be paid in the first quarter of the following fiscal year. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- c. **Consider Ordinance No. 2016-18 deleting section 70.16 of Chapter 70 of the Code of Ordinances of The City of Meadows Place, Texas, and adding a new section 70.16 of Chapter 70 of the Code of Ordinances of the City of Meadows Place, Texas; providing rules and regulations for school crossing zones.**

Alderman Staigle moved to approve Ordinance No. 2016-18 deleting section 70.16 of Chapter 70 of the Code of Ordinances of The City of Meadows Place, Texas, and adding a new section 70.16 of Chapter 70 of the Code of Ordinances of the City of Meadows Place, Texas; providing rules and regulations for school crossing zones due to the length of the school day changing. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- d. **Discussion and possible action regarding utility rates.**

There was discussion among Council regarding utility revenue and the fact that it is running thin. The City has not increased water rates in about 10 years and infrastructure is needing more repair. There was discussion about different options for a rate increase. Council asked that staff provide a report to see how many accounts fall under the minimum usage and they will reconsider a rate increase at another meeting.



3. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Workshop Meeting. The motion was seconded by Alderman Mills and with unanimous approval the workshop meeting was adjourned at 8:06 p.m.

These minutes were approved by the City Council on Tuesday, October 25, 2016.

ATTEST:


Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, SEPTEMBER 13, 2016 AT 7:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order and Announce Quorum is Present

The meeting was called to order by Mayor Jessup at 7:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

2. Regular Agenda

- a. Conduct the second public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.40 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).**

Mayor Jessup opened the Public Hearing at 7:01 pm and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard regarding the City's proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.40 percent. Mayor Jessup called upon anyone desiring to speak. Mayor Jessup then waited to see if anybody would should up to speak at the Public Hearing.

Mark, resident at 12030 Cedar Form, asked why Council was increasing the taxes. Alderman Staigle explained that they are actually lowering the tax rate, but since home values have gone up residents will be paying more in taxes.

Mayor Jessup stated The City Council will meet on Tuesday, September 27, 2016 at 7:30 p.m. at the Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas, for the purpose of voting on the proposed tax rate. There being no one else desiring to speak, Mayor Jessup closed this public hearing at 7:06 p.m.

Council recessed at 7:06 p.m. to move into the Conference Room and reconvened at 7:08 p.m.

b. Discuss interim traffic control on S Kirkwood

Mayor Jessup explained that the City received a report regarding S Kirkwood and a few months later an engineer agreement was awarded. Recently a City Manager received a ticker for running a stop sign along Kirkwood and has submitted a public information and is challenging the ticket. Mayor Jessup has done some research and contacted the

City's legal counsel and they state we are ok. The report states stop signs are only warranted at Scottsdale and Dorrance. This item is just to let Council know what is going on and staff working on it and will follow the advice of legal counsel.

c. Review and discuss budget calculations and projections.

There was discussion among Council regarding budget calculations and projections. Council reviewed utility rates and the number of minimum bill accounts. There was also discussion about ad valorem tax revenue.

Council also stated that if the budget looks tight staff can hold off on some CIP items and even cancel some if necessary.

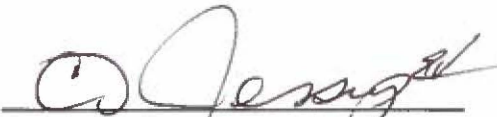
3. Adjourn

There being no further business to discuss, Alderman Mills made a motion to adjourn. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:57 p.m.

These minutes were approved by the City Council on Tuesday, October 25, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 27, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Alderman, Steven H. Bezner was not present at this meeting.

2. Changes in City Hall.

Mayor Jessup introduced this item and then took Council on a quick tour of the City offices to show them the renovations and changes that had been made. Mayor Jessup explained that the Permit and Finance Departments had moved to be more efficient and provide better customer service.

3. Review Timeclock Policy

Mayor Jessup stated that he was considering making changes to the timeclock policy in order to be more accountable of time working. There was discussion among Council regarding the current timeclock policy. It was agreed to leave the policy as is, but make sure department heads are regularly checking clock ins and outs of employees to make sure time is kept up daily.

4. Update on Economic Development Sales Tax Workshop

Mayor Jessup stated that he, Bob Graf, Clyde Little, Matt Walker, and Courtney Rutherford all attending the Sales Tax Workshop. While at the training all received Open Meetings and Public Information certification.

5. Preparation for Annual TML Conference, October 5-7, 2016

Mayor Jessup, Alderman Henley, Alderman Staigle, Alderman Isbell, and City Secretary, Courtney Rutherford, will be attending the Annual TML Conference in Austin. Mayor Jessup reviewed the agenda with Council and briefly discussed the presentations that seemed most beneficial.

6. Review items on the September 27, 2016 Regular Agenda

Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

7. Adjourn

There being no further business to discuss, Alderman Staigle moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:15 p.m.

These minutes were approved by the City Council on Tuesday, October 25, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 27, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Captain, Jack Ashton, Meadows Place Police Department; and Danny Segundo, Public Works Director.

1. Pledge of Allegiance and Invocation

Pledge by: Nicholas Espadia, Boy Scout 23
Invocation by: Charles D. Jessup IV, Mayor

Mayor Jessup stated that Boy Scout 23 was attending this meeting in order to receive a merit badge.

B. Public Hearing

1. Conduct a public hearing on the City of Meadows Place municipal budget for fiscal year 2016-2017.

Mayor Jessup opened the Public Hearing at 7:33 p.m. and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard concerning the City of Meadows Place proposed municipal budget for the fiscal year 2016-2017. Mayor Jessup called upon anyone desiring to speak. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:34 p.m.

C. Proclamations

- 1. Proclamation recognizing Tuesday, October 4, 2016 as National Night Out in Meadows Place to provide a unique opportunity for the City of Meadows Place to join forces with thousands of other communities across the state in promoting cooperative, police-community crime prevention efforts.**

Mayor Jessup read a proclamation proclaiming October 4, 2016 as National Night Out in Meadows Place.

D. Reports:

1. Police Department

Captain Ashton gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary. Captain Ashton invited all of Council to attend National Night Out and those planning to attend to RSVP to Madonna in the Police Department.

2. Public Works

Public Works Director Danny Segundo gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary. Below are a few key points he mentioned.

Mr. Segundo reviewed the departmental completed projects for fiscal year 2015-2016, some of which are improvements at City Hall, street inlets, Dorrance Lane repairs, and water and sewer repairs.

Mr. Segundo reported that the Public Works Department plans to begin cleaning sewer lines throughout the City in the upcoming fiscal year.

Mr. Segundo also took the time to acknowledge Devon Kulhanek. Devon was hired on as a part time employee for the summer. He has a good head on his shoulders and great work ethic and we wish him the best of luck of Texas A&M University.

3. Fire Department Monthly Report for August 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for August which was filed with the City Secretary.

Mayor Jessup also reported that Council is currently negotiation a new contract with the City of Stafford for fire services.

E. Mayor's Comments

1. Budget and Budget Process

Mayor Jessup thanks off of the employees who worked so hard on the budget process. He took this time to give the scouts in attendance a brief explanation of the City's budget. He explained that the budget determines the City's tax rate and what the we can spend. Mayor, Council and staff have worked hard to complete this \$5.8 million dollar budget for the City.

2. New Commercial Endeavors

Mayor Jessup reported that he's never seen this much activity in the City. There are several new stores opening up in the City; Aldi Grocery Store, UPS Store, a cellphone store, and Murphy's oil.

Mayor Jessup also reported that the EDC President, Bob Graf, has been working with several people to possibly open new businesses in the City. EDC has also started a business of the month program.

Mayor Jessup believes there will be several changes in the City over the next year.

3. Changes in the City

Mayor Jessup stated that there has been many changes at City Hall that will allow staff to work more effectively, efficiently and provide better customer service. He also stated that there are several changes taking place in fiscal year 2016-2017. The city's new Tactical Training Facility will be complete soon. The City will be getting a new pool amenity, splash pad, and physical fitness equipment.

F. Council Comments:

1. Terry Henley – Update on EDC, TML, and TARC

Alderman Henley explained that 1% of the City's sales tax goes to the EDC and that money is used for projects like W Airport improvements, the new TTC, and attracting new businesses to the City. He also gave brief updates on Economic Development, TML and TARC meetings that he has attended recently.

G. Regular Agenda

1. Consider Resolution No. 2016-34 accepting the Auditor's Engagement Letter.

Alderman Staigle moved to approve Resolution No. 2016-34 accepting the Auditor's Engagement Letter. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

2. Consider Ordinance No. 2016-19 adopting the fiscal year 2016-2017 municipal budget for the City of Meadows Place, Texas, and appropriating the several sums set up therein to the objects and purposes therein named.

Alderman Henley moved to approve Ordinance No. 2016-19 adopting the fiscal year 2016-2017 municipal budget for the City of Meadows Place, Texas, and appropriating the several sums set up therein to the objects and purposes therein named. Alderman Isbell seconded the motion. The record vote follows:

Alderman Mills: Aye

Alderman Henley: Aye

Alderman Staigle: Aye
Alderman Isbell: Aye
Alderman Bezner was not present.

The motion carried

3. Consider Ordinance No. 2016-20 levying a tax rate for the City of Meadows Place, Texas for the Tax Year 2016.

Alderman Staigle moved to approve Ordinance No. 2016-20 levying a tax rate of \$0.832 per \$100 for the City of Meadows Place, Texas for the Tax Year 2016. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

4. Consider Ordinance No. 2016-21 approving the fiscal year 2016-2017 budget for the City of Meadows Place Economic Development Corporation as adopted by the Board of Directors at its September 8, 2016 Regular Meeting.

Alderman Henley moved to approve Ordinance No. 2016-21 approving the fiscal year 2016-2017 budget for the City of Meadows Place Economic Development Corporation as adopted by the Board of Directors at its September 8, 2016 Regular Meeting. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

5. Consider Resolution No. 2016-35 approving the 2016-2017 City of Meadows Place Investment Policy and Strategy Guidelines.

Alderman Staigle moved to approve Resolution No. 2016-35 approving the 2016-2017 City of Meadows Place Investment Policy and Strategy Guidelines. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

6. Consider Resolution No. 2016-36 authorizing the Mayor and City Secretary to enter into a contract with Emergency Communications Network, LLC for the CodeRED Notification System.

Alderman Henley moved to approve Resolution No. 2016-36 authorizing the Mayor and City Secretary to enter into a contract with Emergency Communications Network, LLC for the CodeRED Notification System. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

7. Consider Resolution No. 2016-37 authorizing the Mayor and City Secretary to enter into a contract with Erickson Advertising Agency for marketing.

Alderman Staigle moved to approve Resolution No. 2016-37 authorizing the Mayor and City Secretary to enter into a contract with Erickson Advertising Agency for marketing. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

8. Consider Resolution No. 2016-38 authorizing the Mayor and City Secretary to enter into an agreement with AVR for uReceivables Payment Processing.

Alderman Isbell moved to approve Resolution No. 2016-38 authorizing the Mayor and City Secretary to enter into an agreement with AVR for uReceivables Payment Processing. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 9. Consider Ordinance No. 2016-22 repealing Section 51.02 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.02 of Chapter 51 of the Code of Ordinances; regulating applications, deposits, and fees for water and sewer service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date.**

Alderman Henley moved to approve Ordinance No. 2016-22 repealing Section 51.02 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.02 of Chapter 51 of the Code of Ordinances; regulating applications, deposits, and fees for water and sewer service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 10. Consider Ordinance No. 2016-23 repealing Section 51.06 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.06 of Chapter 51 of the Code of Ordinances; regulating water service and sanitary sewer service due dates and times; providing for a penalty; providing for repeal; providing for severability; and providing an effective date.**

Alderman Staigle moved to approve Ordinance No. 2016-23 repealing Section 51.06 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.06 of Chapter 51 of the Code of Ordinances; regulating water service and sanitary sewer service due dates and times; providing for a penalty; providing for repeal; providing for severability; and providing an effective date. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 11. Consider Ordinance No. 2016-24 repealing Section 51.08 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.08 of Chapter 51 of the Code of Ordinances; regulating temporary water service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date.**

Alderman Henley moved to approve Ordinance No. 2016-24 repealing Section 51.08 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.08 of Chapter

51 of the Code of Ordinances; regulating temporary water service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

12. Consider Ordinance No. 2016-25 repealing Section 51.11 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.11 of Chapter 51 of the Code of Ordinances; providing rules and regulations for disconnection of water service and sanitary sewer service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date.

Alderman Isbell moved to approve Ordinance No. 2016-25 repealing Section 51.11 of Chapter 51 of the Code of Ordinances and substituting a new Section 51.11 of Chapter 51 of the Code of Ordinances; providing rules and regulations for disconnection of water service and sanitary sewer service; providing for a penalty; providing for repeal; providing for severability; and providing an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

13. Consider Ordinance No. 2016-26 providing for a schedule of fees; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date.

Isbell Henley moved to approve Ordinance No. 2016-26 providing for a schedule of fees; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

14. Consider Resolution No. 2016-39 establishing utility billing procedures for the City of Meadows Place.

Isbell Henley moved to approve Resolution No. 2016-39 establishing utility billing procedures for the City of Meadows Place. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

15. Consider Resolution No. 2016-40, selecting an individual to serve on the Texas Municipal League (TML) Intergovernmental Risk Pool Board of Trustees Places 6 -9.

Isbell Henley moved to approve Resolution No. 2016-40, selecting an individual to serve on the Texas Municipal League (TML) Intergovernmental Risk Pool Board of Trustees Places 6 -9. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

16. Accept the Certification of 2016 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector.

Isbell Henley moved to accept the Certification of 2016 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

H. Consent Agenda

1. Consider approval of the Minutes held on:

August 16, 2016 – Budget Workshop Meeting

August 18, 2016 – Budget Workshop Meeting

August 23, 2016 – Workshop Meeting

August 23, 2016 – Regular Meeting

August 26, 2016 – Special Session Meeting

2. Presentation of Bills

All Play, Inc. \$ 10,239.55

SplashPads USA	\$ 16,358.97
PlayWell Group, Inc.	\$ 31,472.86
PlayWorks, Inc.	\$ 8,508.24
City of Stafford	\$ 314,716.00
Caldwell Country Chevrolet	\$ 35,972.00
Cap Fleet Upfitters	\$ 7,000.00
Lumber Liquidators	\$ 5,211.29
The Remodelista	\$ 6,835.00
White Box Technologies, Inc.	\$ 11,000.00
Randle Law Office LTD, LLP	\$ 4,297.50
Randle Law Office LTD, LLP	\$ 780.00
Randle Law Office LTD, LLP	\$ 18.00
Joe L. Salvide	\$ 3,575.00
Joe L. Salvide	\$ 6,250.00
Joe L. Salvide	\$ 7,000.00

Alderman Henley moved to approve all items of the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

I. Audience Comments

Devon Schorn, 11th grade member of Boy Scout Troop 23, commented that he thought it was interesting that Council seems to agree on everything and has very little discussion. Alderman Staigle explained that most items on the agenda have already been discussed in Council Workshops and sometimes several meetings prior to that, so most of the time Council has already to come an agreement by time the item is placed on the Council agenda.

Izaac Neal, member of Boy Scout Troop 23, questioned what the Mayor meant when he stated that some departments don't stay within their budget. Mayor Jessup explained that he made that comment a little tongue and cheek. The City and the Fire Department's timing have been off on budgeting therefore causing the City to go over budget at that item. The City has been budgeting an estimated amount and then at the end of the budget year the actual amount is more than expected. They City has a great relationship with the City of Stafford has recently worked out an agreement to help the City better budget for Fire Services provided to the City.

Flynn Moore, 12th grade member of Boy Scout troop 23, stated that he heard Council mention Special Education and wanted to know what the City offered to those with Special Needs. Mayor Jessup explained that that is actually handled by the school district, however Meadows Elementary has a special school for hearing impaired and we always have a representative on the Campus Leadership Team. Mayor Jessup and Alderman Henley suggested contacting his local representatives.

Mayor Jessup then thanked the Troop 23 for attending and participating in the meeting.

Mike Cortez, resident at 11911 Meadow Trail, spoke regarding the speeding on Meadow Trail between Dorrance and Monticeto. He also stated his concern regarding loose dogs in the City. He appreciates the signs in the parks and the efforts that the City has taken on this issue.

Chuck McClurkin, resident at 11947 Brighton Ln, just wanted to let Council and staff know that he thought they did a great job on Dorrance Ln. He asked that Council consider new chairs for the Council Chamber.

Captain Jack Ashton, Meadows Police Department, stated that he and the Chief are out in the City quite frequently have had several conversations about all that is going in the City. He wanted to take this opportunity, to go in permanent record, and say thank you to Council for all of their hard work, commitment and dedication that has made his tenure at Meadows Place worth while

J. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

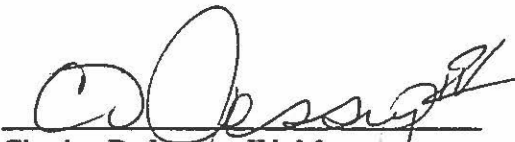
The motion carried

The meeting was adjourned at 9:12 p.m.

These minutes were approved by City Council on Tuesday, October 25, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 25, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE COMMUNITY CENTER, 11975 DORRANCE LANE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present at this meeting.

2. Discussion regarding L.E.A.D. program for Police Officers.

Mayor Jessup introduced this item and explained that this program was brought to his attention at a recent Fort Bend County Mayor's luncheon. He explained that this purpose of this is to get a broader spread of appreciation for Law Enforcement.

Council stated that they are in support of the Meadows Place Police Department and are interested in participating in the appreciation program. They would like to incorporate the BBQ Fund Raiser, Neighborhood Watch, and possibly local businesses.

Mayor Jessup stated that he will look into the program and touch base with some local businesses. Mayor Jessup will follow up with City Council at a later date.

3. Discussion and review of Police Department addition

Mayor Jessup stated that Council approved \$150,000 for an addition for improvements at the Police Department. Staff recently went out for bid for the addition and the bid came back at \$321,000. Mayor Jessup stated that he would like Council to discuss how to move forward from here. He stated that we could just move forward with the Police Department bathroom renovations at this time. He also stated that the City has been feeling pressure for an additional building for Parks meetings and events. Currently staff is using the Community Center, Council Chambers and the City Hall Lobby to accommodate different group meetings. The Parks and Recreation Director, Colene Cabezas, had Brown & Root come out and give a quote for a new 40 foot by 40 foot building without plumbing or bathrooms that could be used by Baseball, Scouts, Active Adults, and other groups. The price for this building is \$128,927.

Alderman Henley stated that he would like to look at all projects and expenditures before spending this money. He also stated that he thinks a new building needs to have a small kitchen and bathrooms.

Alderman Isbell stated that he thought the new Training Center would have space that the City would be able to utilize. Mayor Jessup stated that this building will be used for training and set

up as the Emergency Operations Command Center therefore it will not have extra room available for use.

Alderman Staigle stated that maybe Council should keep this \$125,000 for the Police Department and continue to add to it annually as a Capital Improvement Project. He believes the Police improvement is more critical and money should be reserved for this future improvement.

Council agreed to review this issue at a later date.

4. Insurance Recovery

Mayor Jessup introduced this item and asked the City Secretary, Courtney Rutherford, to give Council an update.

Ms. Rutherford stated that the City recently lost a mobile BBQ pit and employee's trailer mounted pressure washer in a break in at the Treatment Facility. After weeks of negotiation with TML the City will be getting reimbursed for the BBQ pit as well as getting money for the employee's lost property.

Ms. Rutherford also filed a claim with TML for the Pool filtration system that blew up on April during the flood. That repair was a little over \$11,000 and TML is reimbursing the a little over \$9,300 for that repair.

Staff recently completed an extensive review of City property and updated that City's property and liability coverage.

5. Discussion regarding a Public Hearing for an ordinance regarding chickens.

Mayor Jessup stated that Council will be appointing six members to the new Meadows Place Chicken Advisory Committee tonight during the Regular Council meeting and has charged them with researching raising chickens in the City. Mayor Jessup thinks a public hearing to receive public input regarding chickens would be a good idea before Council makes a final decision.

There was brief discussion among Council and they agreed that January 10, 2017 at 7:00 p.m. is a good date for a Public Hearing.

6. Discussion regarding a Public Hearing for upgrading the City's standard of roofing materials.

Planning and Zoning Chairman, Mark McGrath that the inspector has had some issues when inspecting roofs because weights and warranties are the same anymore. The Planning and Zoning Commission recently met and heard a presentation from a 3M Company regarding new roofing standards. He stated that there are three to four manufacturers in the area that sale this shingle.

Aldermen Staigle and Henley stated that they would like to see a true price differential.

Alderman Henley stated that would do some research on pricing and report back at the next Council meeting.

7. Review items on the October 25, 2016 Regular Agenda

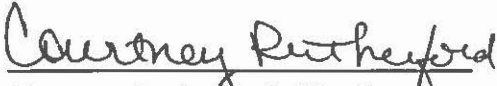
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.


8. Adjourn

There being no further business to discuss, Alderman Mills moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 7:19 p.m.

These minutes were approved by the City Council on Tuesday, November 22, 2016.

ATTEST:


Courtney Ruthford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 25, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE COMMUNITY CENTER, 11975 DORRANCE LANE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

1. Pledge of Allegiance and Invocation

Pledge by:	Cici, Elizabeth, and Tanner Cabezas of Ms. Glivens fifth grade class
Invocation by:	Kurt Kopczynski, Meadows Place resident

B. Presentations and Proclamations

1. Recognize Ms. Glivens and the Meadows Elementary 5th Grade Class for their participation in the Community Garden.

Mayor Jessup introduced Ms. Glivens and the students in attendance from her fifth grade class. Colene Cabezas thanked Ms. Glivens for allowing her class to be involved in the City of Meadows Place Community Garden. The Meadows Place Garden Club President, Bob Dybala, was also in attendance. Mr. Dybala stated that he has been working with the fifth graders.

Ms. Glivens thanked the City for allowing the school to be a part of the Community Garden and the kids work in the Community Garden during their recess. She said that it has been a great learning experience for them and way to get the kids involved in the Community.

C. Reports:

1. Parks & Recreation

Parks and Recreations Director Colene Cabezas gave the quarterly report for the Parks and Recreations Department. Ms. Cabezas, stated a few key points and highlights from the previous quarter, a copy of which has been filed with the City Secretary.

Ms. Cabezas gave a brief over on the improvements happening in the Parks. The City recently installed and new splash pad and mew outdoor fitness equipment should be fully functional by November 2nd. She also reported that YAC has helped to install six little libraries will be installed in the City parks. These little libraries will be listed in the national Little Library database.

Volunteers have put in 537 hours from August to October. YAC has provided 282 of those hours. YAC membership is up to 35 members and there were several in attendance.

2. Police Department

Chief Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary. Chief Stewart thanked the Mayor and Council for their hard work and dedication during the budget process.

Chief Stewart reminded Council the next Neighborhood Watch meeting will be on November 17th and the topic is "How to make your home less attractive to burglars."

Chief Stewart also gave a brief overview of Operation Cross Country that the Meadows Place Police Department worked on with numerous other agency and were able to rescue several children as well as make several arrests.

Mayor Jessup stated that he was so proud of the police department for being the center hub for Operation Cross Country and getting these people of the streets. The other Alderman in attendance also thanked the Police Department for their hard work.

3. Fire Department Monthly Report for September 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for September which was filed with the City Secretary.

D. Mayor's Comments

1. Update on the new TTC building

Mayor Jessup stated that Chief Stewart and the Public Works Director, Danny Segundo, did a walk through on the building today and found a few items that need to be repaired. They will work closely with the contractor to make their repairs are made and complete the building.

2. Erickson Advertising

Mayor Jessup reported that EDC contributed to the hiring of Erickson Advertisement Agency. So far they are working well with the City and will be running the City's social media.

3. Committee / Commission Update

Mayor Jessup stated that these Committees and Commissions are at work all the time for the City. Mark McGrath and the Planning and Zoning Commission recently met to review new roofing standards to help make Meadows Place. The City will also be appointing members to a newly created Chicken Advisory Committee to review raising chickens and later bring a recommendation to City Council.

4. EDC – Business of the Month

Mayor Jessup stated that Kurt Kopczynski and Matthew Walker have recently started selected different businesses in the City for the Business of the Month program. They are excited to partner with these businesses and build better relationships.

E. Council Comments:

1. Alderman Rick Staigle – Update on Kirkwood Project

Alderman Staigle stated that the engineer, HDR, has started working. The survey was completed end of August and they have completed about 15% of the design work. The City is currently working on a Statement of Qualifications for the landscaping and lighting. They are going to help design the center island. It will probably be December before we get a 30% design from HDR. The City's goal is to redo the corridor, but not impact the adjacent properties.

Mayor Jessup thanked Alderman Staigle for volunteering his time and all of his work on this project.

F. Regular Agenda

1. Approval of the Quarterly & Annual Investment Report.

Alderman Henley moved to approve the Quarterly & Annual Investment Report as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

2. Receive report from the Planning and Zoning Commission on upgrading the City's standards for roofing materials.

Alderman Staigle moved to receive the report from the Planning and Zoning Commission on upgrading the City's standards for roofing materials as presented. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

3. Consider Ordinance No. 2016-27 amending Ordinance 2016-20 and levying a tax rate for the City of Meadows Place, Texas for the tax year 2016.

Alderman Isbell moved to approve Ordinance No. 2016-27 amending Ordinance 2016-20 and levying a tax rate for the City of Meadows Place, Texas for the tax year 2016. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

4. Consider Resolution No. 2016-41 appointing members to the newly created Chicken Advisory Committee.

Alderman Staigle moved to approve Resolution No. 2016-41 appointing Charles Kulhanek, Chris Peek, Cinda English, David Cosby, Katie North, and Mary Milner to the newly created Chicken Advisory Committee. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

5. Consider Ordinance No. 2016-28 adding a new Section 90.03 of Chapter 90 of the Code of Ordinances; providing rules and regulations for animal waste.

Alderman Isbell moved to approve Ordinance No. 2016-28 adding a new Section 90.03 of Chapter 90 of the Code of Ordinances; providing rules and regulations for animal waste. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 6. Consider Ordinance No. 2016-29 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place.**

Alderman Henley moved to approve Ordinance No. 2016-29 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 7. Consider Resolution No. 2016-42 amending Resolution No. 2016-38, an agreement with AVR for uReceivables Payment Processing.**

Alderman Staigle moved to approve Resolution No. 2016-42 amending Resolution No. 2016-38, an agreement with AVR for uReceivables Payment Processing. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

- 8. Reschedule December Regular City Council Meeting to December 20, 2016 due to the Christmas holiday.**

Alderman Henley moved to reschedule the December Regular City Council Meeting from December 27, 2016 to December 20, 2016 due to the Christmas holiday. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

G. Consent Agenda

1. Consider approval of the Minutes held on:

September 6, 2016 – Budget Workshop Meeting

September 13, 2016 – Budget Workshop Meeting

September 27, 2016 – Workshop Meeting

September 27, 2016 – Regular Meeting

2. Presentation of Bills

Procam	\$13,194.00
Randle Law Firm	\$10,461.20
Brown & Root	\$37,649.00
Resco Electric	\$18,000.00
TML IRP	\$73,441.20
Emergency Communication Network	\$5,100.00
Bronzeman Inc	\$7,500.00
Joe Salvide	\$3,970.00
Texas Lawn Works	\$20,939.67
Ramtech Building Systems Inc	\$306,977.40
Perdue, Brandon, Fielder, Collins, & Mott LLP	\$6,145.98
Texas Pride	\$23,035.40

Alderman Mills moved to approve all items of the consent agenda. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

H. Audience Comments

Chuck McClurkin, resident at 11947 Brighton Lane, asked if he could see the bills being approved at the Council meeting on the City website. The City Secretary, Courtney Rutherford, explained that they are not on the website, but if he wanted copied he could send

her email and she would send him copies. He also stated that he is in favor of the new roofing standards suggested by the Planning and Zoning Commission.

Joe Debruyn, resident at 11402 Brighton Lane, stated that the Meadows Place Garden Club hosted their Annual Craft Show on October 22nd and some vendors were apprehensive due to the location change. Previously the Craft Show was held Sugar Grove Church and this year they moved to the Community Center. The Craft Show was a big success they made around \$2,000 for their scholarship fund.

I. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried

The meeting was adjourned at 9:07 p.m.

These minutes were approved by City Council on Tuesday, November 22, 2016.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup, IV
Charles D. Jessup, IV, Mayor



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON THURSDAY, NOVEMBER 3, 2016 AT 6:00 P.M. AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS.

1. Call to Order and Announce Quorum is Present

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Steven H. Bezner

2. Regular Agenda

a. Consider Resolution No. 2016-43 designating a city representative and an alternate representative to the Houston-Galveston Area Council's 2017 General Assembly.

Mayor Jessup stated that current representative is Alderman Henley with Mayor Jessup as the alternate. Mayor Jessup then asked for any suggestions for representatives for the Houston-Galveston Area Council's 2017 General Assembly.

Alderman Isbell moved to approve Resolution No. 2016-43 designating Terry Henley as the City's representative and Charles Jessup, as the alternate representative to the Houston-Galveston Area Council's 2017 General Assembly. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner and Mills

Nays: None

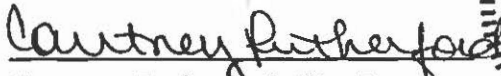
The motion carried

3. Adjourn

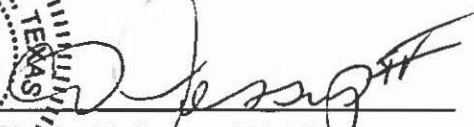
There being no further business to discuss, Alderman Staigle made a motion to adjourn the Special Session. The motion was seconded by Alderman Mills and with unanimous approval the Special Session was adjourned at 6:01 p.m.

These minutes were approved by the City Council on Tuesday, November 22, 2016.

ATTEST:


Courtney Rutherford, City Secretary




Charles D. Jessup, IV, Mayor

MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON NOVEMBER 22, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Rick J. Staigle
Alderman, Steven H. Bezner

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Kelle K. Mills

2. Discuss Police position and other personnel changes.

Mayor Jessup stated that during the budget meetings Council approved \$30,000 for a part time dispatcher. In October, after the budget was approved, staff posted this position and there has been very low response. Mayor Jessup stated that they have reviewed applicants and the Police Chief would like to consider an additional officer, especially with all of the violence towards officers right now. The Chief feels that he is responsible for the safety of the residents and the officers. He is currently looking into a grant for new officers.

At this time the Mayor has told the Chief to continue with the original plan and use the reserve officers.

3. Discuss future Commercial Development

Mayor Jessup stated that Aldi is now scheduled to open February 2017. Murphy's Oil is open as well as the new UPS store. There is also a cell phone store scheduled to open in about two weeks.

EDC continues to be very successful with their Business of the Month program. Sam's Club is the most recent recipient and they were very excited.

The Mayor and Bob Graf met with the Suns Group again regarding a development for his property. They gave the Suns Group the EDC plan for a mixed use development and they came back with a new plan that has high-end townhomes, retail, and a sit down restaurant. The City is currently waiting on more detail.

4. Discuss possible Capital Generation Program

Mayor Jessup stated that the Way Company will come out and analyze your area. They look for was for you to save money. After the analysis they will put up the capital to make the improvements and then share in the cost savings. They will be doing an analysis of the City and report back.

5. Kirkwood Update

Alderman Staigle reported that HDR is almost ready for their 30% submittal and they will be meeting in December. He also stated that the City requested SOQs, Statement of Qualifications, for Landscape Architect Services and only received two responses. The Mayor, Colene, and he will conduct interviews next month. He looks for a final design around April 2017.

6. Discuss Council Retreat date and location

Mayor Jessup stated that he wanted to hold a Council Retreat to discuss things happening in the City and the future of the City. He asked that each Council Member send agenda items to Courtney. Some of the things to discuss are streets, waterlines, long range planning, and review notes from the last Council Retreat. There was discussion about having the retreat on January 21st in the new training center.

7. Review items on the November 22, 2016 Regular Agenda

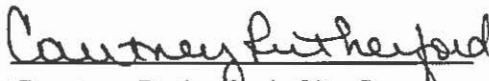
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's regular meeting.

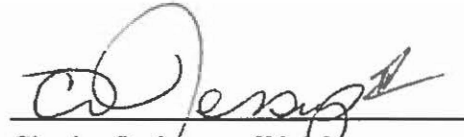
8. Adjourn

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Mills and with unanimous approval the meeting was adjourned at 7:21 p.m.

These minutes were approved by the City Council on Tuesday, December 20, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON NOVEMBER 22, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:31 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Rick J. Staigle	Alderman, Steven H. Bezner
Alderman, Kelle K. Mills	

Staff in attendance: Captain Jack Ashton, Meadows Place Police Department; and Jerry Parker, Code Enforcement.

1. Pledge of Allegiance and Invocation

Pledge by:	John Isbell, Alderman
Invocation by:	Charles Jessup IV, Mayor

B. Reports

1. Police Department

Captain Jack Ashton gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Captain Ashton reported that they had 18 people attend the Neighborhood Watch Meeting on November 17th and the topic was "How to make your home less attractive to burglars."

Alderman Bezner asked Captain Ashton if there is anything that the Police Department need from Council. Captain Ashton replied that that is really a question for the Police Chief, but their biggest struggle is manpower.

Alderman Mills asked what they do with the confiscated guns. Does the Police Department keep them? Captain Ashton stated that the guns are usually destroyed, because they don't know the true condition of them and don't want them to malfunction on an officer.

Mayor Jessup stated that he often sees officers engaging with residents, especially the children and that makes him proud.

2. Code Enforcement

Jerry Parker, Code Enforcement, reported on current violations, open cases, and citations issued over the last 3 months. He also reported on his on-going projects. The biggest one right now is knocking on doors to give warnings for code violations. He is getting a positive response from the residents and most come in to compliance very quickly. He is also working with residents to get trees trimmed.

Alderman Isbell asked Mr. Parker about the status of the home located at 11907 Blair Meadows. He was concerned about the muddy lot and lack of progress. Mr. Parker reported that he is still working with the home owner to come into compliance. Alderman Bezner stated that it needs to be dealt with quickly. Mayor Jessup suggested giving the owner the contractor's contact information and giving a deadline of December 14th to come in to compliance. If they do not the City will hire a contractor to bring the lot up to compliance and bill the owner. If the owner does not pay the bill the City will place a lien on the property.

Alderman Isbell also stated his concern for lawn crews leaving bags of yard debris around Blair Meadow, Meadowdale, Cedar Form and Scottsdale for multiple days before trash pickup. Mr. Parker stated he is trying to reach out to these residents and is watching on the weekends.

Alderman Isbell asked about the house on Alston at the intersection of Blair Meadow, which he believes is essentially a used car lot and has cars blocking the street. Mr. Parker stated that he has already contacted this resident.

Alderman Isbell also asked if complaints registered on the code enforcement webpage are responded to. Mr. Parker stated that they receive an automated response and follows up.

Alderman Bezner asked which code violation occurs most often and Mr. Parker stated that most of the violations are trash cans, mold, and tree trimming.

Alderman Mills asked about a car on jacks located at Dorrance and Meadow Trail. Mr. Parker stated the owner has already been notified.

3. Fire Department Monthly Report for October 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for October which was filed with the City Secretary.

C. Mayor's Comments

1. Thanksgiving

Mayor Jessup stated that there is so much going on in the City and so much to be thankful for. He reminded everybody that Meadows Place is hosting a Turkey Trot on Thanksgiving Day. City offices will be closed on Thursday and Friday, November 23rd and 24th.

2. Little Libraries

Mayor Jessup stated that the City's Little Libraries have been up for about 3 weeks now and did great in the recent rains. He has seen several families using them. These little libraries are a part of the National Registry and can be found online.

3. New Amenities

Mayor Jessup stated that is important to know who we are and keep up with the times in order to bring young professionals to the City. Some of the new amenities in the City include the new Training Center, little libraries, a walking trail, the bike path with the sharrows, new fitness equipment, and the new splash pad. He also stated that there is a new pool amenity coming soon. Mayor Jessup stated that he is proud of what has been done with the City's limited budget.

4. Street ponding repairs

Mayor Jessup stated that the Public Works Director, Danny Segundo, has a plan for just about everything. He recently came up with a plan of the 30 worst ponding areas in the City that needed to be repaired and has been working with the contractor to get these complete.

D. Council Comments:

1. Alderman Rick Staigle – Update on Kirkwood Project

Alderman Staigle stated that the engineer, HDR, has completed 30% of the design phase and will present to the City in December. He also stated that the City will be meeting with landscape architects in the near future to work on designing the landscape, irrigation, trees and statues.

Mayor Jessup thanked Alderman Staigle for volunteering his time and expertise on this project.

E. Regular Agenda

1. Consider Ordinance No. 2016-30 amending section 150.25 providing rules and regulations for roofing standards.

Alderman Isbell moved to approve Ordinance No. 2016-30 amending section 150.25 providing rules and regulations for roofing standards. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

2. Acceptance of CenterPoint Energy Gas Statement of Intent to Increase Rates for CenterPoint Texas Gulf Division.

Alderman Staigle moved to accept the CenterPoint Energy Gas Statement of Intent to Increase Rates for CenterPoint Texas Gulf Division. Alderman Mills seconded the motion.

After a brief discussion among Council Alderman Bezner moved to amend the original motion and deny the increase presented by CenterPoint Energy Gas. Alderman Staigle accepted the amended motion.

The vote follows to deny the increase presented by CenterPoint Energy Gas:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

3. Discuss and set a date for Council Retreat

Alderman Henley moved to set January 21, 2017 at 8:00 a.m. as the date and time for a Council Retreat. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

F. Consent Agenda

1. Consider approval of the Minutes held on:

October 25, 2016 – Workshop Meeting

October 25, 2016 – Regular Meeting

November 3, 2016 – Special Session Meeting

2. Presentation of Bills

Concrete Raising Corporation	\$31,941.48
The Remodelista & Teri Gilberg	\$18,400.00
Consolidated Traffic Controls, Inc.	\$ 5,940.00
Gates & More	\$12,000.00
Rode Enterprises, Inc., Texas Lawn Works	\$ 4,050.00
Rode Enterprises, Inc., Texas Lawn Works	\$ 1,740.00
Texas Commission on Environmental Quality	\$11,101.24
Eric Sullivan	\$ 5,000.00

Joe L. Salvide	\$ 4,670.00
Joe L. Salvide	\$ 495.00
Joe L. Salvide	\$ 1,065.00

Alderman Henley moved to approve all items of the consent agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

Nays: None

The motion carried

G. Audience Comments

Terry Henley, resident at 12203 Alston Drive, stated that General Law Cities elected a new member to the Board of Directors and that this is his 24th term and appreciates all of the support. Mayor Jessup thanked Alderman Henley for serving,

H. Adjourn

There being no further business on the agenda Alderman Mills moved to adjourn the meeting. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, Bezner, and Mills

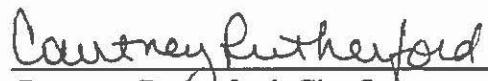
Nays: None

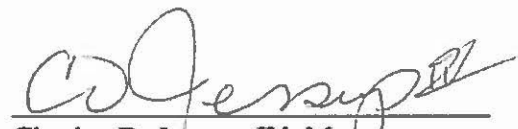
The motion carried

The meeting was adjourned at 8:51 p.m.

These minutes were approved by City Council on Tuesday, December 20, 2016.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON DECEMBER 20, 2016 AT 6:00 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order

The meeting was called to order by Mayor Jessup at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro Tempore, Terry J. Henley
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford
Alderman, John F. Isbell
Alderman, Steven H. Bezner

Alderman, Rick J. Staigle was absent.

Bob Graf from Economic Development Corporation was present.

2. Training Center Update.

Mayor Jessup reported that the Training Center is almost complete. The EDC has approved additional funds for a few of the remaining items to help with completion. The Fire Inspector has completed his final inspection and the Building Official, Henry Rivas, will do his final inspection and then issue the Certificate of Occupancy. The Mayor was happy to report that the sign has been installed on the building and the landscape boulders are in place. He thanked the EDC for funding the building.

Alderman Bezner asked if the City will be using the building for training. Mayor Jessup said that both the Police and Public Works will hold training there and by hosting the training our employees will be allowed to attend at no charge.

There was brief discussion regarding Open House for the public once the building is ready.

3. Chicken Committee Research

Mayor Jessup stated that this Committee is taking their job very seriously. The Committee recently put a survey out on Survey Monkey and the results showed 60% of those surveyed were in favor of chickens. Council briefly went over the results of the survey.

There is Public Hearing set for January 10, 2017 at 7:00 p.m. to take public comments on chickens in the City.

4. EDC/Sun Properties Update

Mayor Jessup reported that Mr. Sun originally came to Council with a plan for Senior Living Apartments and both Council and Planning and Zoning were opposed to the development. Mr. Sun has since come back and asked about a mixed use development. The Mayor and the EDC President, Bob Graf, have met with Doug Goff of Johnson Development regarding a mixed use development and he agrees that it could work for the City. Mr. Sun has presented some

preliminary drawings with his ideas for a mixed use development. This development would include townhomes, senior living apartments and retail.

Mr. Graf stated that Mr. Sun, the property owner, wants to develop the property and this would be under a Planned Development Agreement, therefore allowing the City control of what is developed.

5. Discuss January 21, 2017 Council Retreat

Mayor Jessup reminded Council that they will be attending a Council Retreat on January 21, 2017. The purpose of this retreat is to look at the future of the City of Meadows Place. He told Council if they had a specific item that they would like on the agenda to email it to the City Secretary, Courtney.

6. Update on Kirkwood Reconstruction Project

Mayor Jessup gave an update regarding the Kirkwood Reconstruction Project. He stated that the City has received the 30% Engineering Design from HDR showing the overall design and concept complete at this time. He stated that the City needs to hire a landscape architect and staff recently sent out a Statement of Qualifications, SOQ. The City sent the SOQ to five different companies and received responses back from two companies. Mayor Jessup, Alderman Staigle, and the Parks and Recreation Director, Colene Cabezas, were on a committee to review the SOQs and perform interviews. It was very close, but they decided that Asakura Robinson would be best for the job. Economic Development Corporation is providing the funding for this engineering.

7. Discuss Erickson/City Video

Erickson Advertising is the new advertising company for the City. They have been hired to create a video for the City of Meadows Place and the EDC is providing the funding for this project. Once the video is completed it will be posted to the City's website and Facebook and will be used as a marketing tool for realtors.

8. Review items on the December 20, 2016 Special Agenda

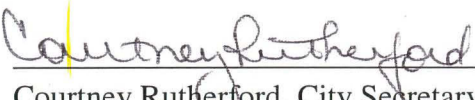
Council briefly reviewed the upcoming agenda items scheduled to be discussed at tonight's meeting.

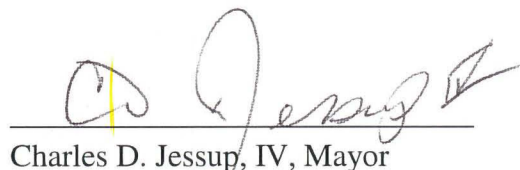
9. Adjourn

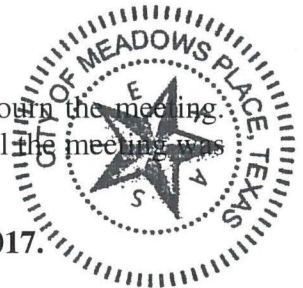
There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Bezner and with unanimous approval the meeting was adjourned at 7:26 p.m.

These minutes were approved by the City Council on Tuesday, January 24, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor





MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON DECEMBER 20, 2016 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor Jessup at 7:35 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, John F. Isbell
Alderman, Steven H. Bezner	Alderman, Kelle K. Mills

Alderman, Rick J. Staigle was absent.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department; Captain Jack Aston, Meadows Place Police Department; and Danny Segundo, Director of Public Works.

1. Pledge of Allegiance and Invocation

Pledge by:	Corey Bostick, USW
Invocation by:	Captain Jack Aston, Meadows Place Police Department

B. Proclamations

1. L.E.A.D. Proclamation

Mayor Jessup read a proclamation proclaiming January 9, 2017 as Law Enforcement Appreciation Day (L.E.A.D.), in the City of Meadows Place.

C. Reports

1. Police Department

Chief Gary Stewart gave an overview of the monthly statistics and activities report, which was distributed to the Council and filed with the City Secretary.

Alderman Bezner asked about the Burglary of Motor Vehicles and wanted to know if it was due to valuables being left in site. Chief Stewart explained that most vehicles were left unlocked. He reminded everyone to lock their vehicles and do not leave items in your vehicles.

Chief Stewart also reported that the Police Department recently held their annual awards dinner. The following were acknowledged:

Officer of the Year – Officer Doron Kenig
Reserve Officer of the Year – Officer Danielle Delgado
Chief's Award – Officer Aerial Ronell

Performance Excellence Award – Detective William Nix and Officer Yonathan Mezegabe
10 Year Perfect Attendance – Officer Jyron Jackson

Chief Stewart reported that Wayne Collins recently resigned as the department Chaplain and the department is currently looking for a new Chaplain.

Mayor Jessup asked Chief Stewart to explain more about the CIT call this month. Chief Stewart explained that a CIT call is a Crisis Intervention call. They are usually responding to a subject with a mental health issue. These subjects must be handled differently and all of the Meadows Police Department Officers are trained for this. If the responding Officer's do not have the proper training these situations can escalate quickly and sometimes turn deadly.

Mayor Jessup applauded the Chief and his department for completing this training.

2. Public Works

Public Works Director, Danny Segundo, gave the quarterly report for Public Works, a copy of which has been filed with the City Secretary. Below are a few key points he mentioned.

Mr. Segundo acknowledged Corey Bostick and Byron Hughey from USW. He explained that they City recently had their TCEQ inspection and Corey and Byron did an outstanding job and he wanted to publicly say thank you from the City.

Mayor Jessup told Corey and Byron that the City appreciated them and thanked them for all that they do.

Aldermen Isbell and Henley reported a few locations that appeared to be sinking or have issues. Mayor Jessup asked the Aldermen to email their concerns to Mr. Segundo.

Mayor Jessup also thanked Danny for coordinating the painting of the tank to match the new Training Center. Alderman Bezner stated that it looks good and people are starting to notice the Training Center. There was brief discussion among Council regarding what should be painted on the tank.

3. Fire Department Monthly Report for November 2016

Mayor Jessup provided an overview of the Stafford Fire Department report for November which was filed with the City Secretary.

D. Mayor's Comments

1. City Offices closed for the Holidays.

Mayor Jessup stated that City offices will be closed on Thursday, December 22nd at noon, and all day on Friday, December 23rd and Monday December 26th for the Christmas holiday. City offices will also be closed on Monday, January 2, 2017.

2. Training Center Update

Mayor Jessup stated that the majority of the progress was covered in Public Works Report, however irrigation has been started and should be complete by the end of the week.

3. Race the Atlantic

Mayor Jessup stated that City has paid a minimum sponsorship towards American Oarsmen in Race the Atlantic. Race the Atlantic is made up of teams of 3 men rowing a 22 foot boat for 45 days across the Atlantic. Mike Matson, Brian Krauskopf and David Alviar make up the American Oarsmen team. Meadows Place connection to the team is Mike Matson who was a volunteer fire fighter who worked with Fire Fighter Anne Sullivan, who died in 2014 in the Southwest Inn fire in Houston. Mike's donations will go to the Anne McCormick Sullivan Foundation.

4. Chicken Committee Research Update

Mayor Jessup reported that the Chicken Advisory Committee is doing a great job and taking their job very seriously. They put together a survey on Survey Monkey and got 183 responses. Sixty percent surveyed said they were in favor of chickens. City Council will be holding a Public Hearing with the Chicken Advisory Committee on January 10, 2017 at 7:00 p.m. allowing residents the opportunity to state their concerns and opinions regarding chickens in the City.

E. Council Comments:

1. Update on Kirkwood Reconstruction Project - Alderman Rick Staigle

Alderman Staigle was not presented therefore Mayor Jessup gave the update. He stated that City has received the 30% Engineering Design from HDR. The overall design and concept is complete at this time. An interview panel recently interviewed two landscape design engineers and the panel chose Asakura Robinson out of Houston.

2. Update on TML – Alderman Terry Henley

Alderman Henley reported that TML has been looking into the ability of using the internet for publication of legal notices. At the last session the House and Senate appointed a committee to review posting on the internet versus posting in the newspaper. The Comptroller believes that postings still need to be published in the newspaper, but at some point these postings will not reach people.

3. Update on H-GAC – Alderman Terry Henley

Alderman Henley stated that he attended the H-GAC board meeting that morning. H-GAC has an Energy Corporation designed for Public Entities. The City of Meadows Place recently renewed their electrical agreement for a 30.1% reduction in cost, with an estimated savings of approximately \$84,840 over a two year period.

F. Regular Agenda

1. Consider Ordinance No. 2016-31 providing for a schedule of fees; updating fees for fire service; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date.

Mayor Jessup explained that this ordinance is only updating the Fire Service fess to match the City of Stafford.

Alderman Isbell moved to approve Ordinance No. 2016-31 providing for a schedule of fees; updating fees for fire service; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent.

2. Consider Resolution No. 2016-43 authorizing the Mayor and City Secretary to negotiate a contract for the Landscape Architect services for the City of Meadows Place Kirkwood Road Reconstruction Project.

Alderman Henley moved to approve Resolution No. 2016-43 authorizing the Mayor and City Secretary to negotiate a contract for the Landscape Architect services for the City of Meadows Place Kirkwood Road Reconstruction Project. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent.

3. Consider Resolution No. 2016-44 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system.

Alderman Bezner moved to table Resolution No. 2016-44 authorizing the Mayor and City Secretary of the City of Meadows Place, Texas, to enter into an agreement with Badger Meter for the Beacon Analytics software system. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent

G. Consent Agenda

1. Consider approval of the Minutes held on:

November 22, 2016 – Workshop Meeting

November 22, 2016 – Regular Meeting

2. Presentation of Bills

HDR	\$36,367.80
McCall Gibson Swedlund Barfoot PLLC	\$16,000.00
Ice Express	\$ 2,000.00
Donald Kilgore	\$ 5,775.00
Safety Vision	\$11,318.00

Alderman Isbell moved to pull item 1 of the consent agenda for discussion. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent

Alderman Henley moved to approve all other items of the consent agenda. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent

Alderman Henley moved to approve item 1 of the consent agenda amending the November 22, 2016 minutes adding Alderman Isbell's comments in the Code Enforcement report section. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

The motion carried

Alderman Staigle was absent

Mayor Jessup stated that if an Aldermen has specific comments that they want included in the minutes please state for the record.

H. Audience Comments

None

I. Adjourn

There being no further business on the agenda Alderman Bezner moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, and Mills

Nays: None

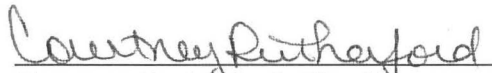
The motion carried

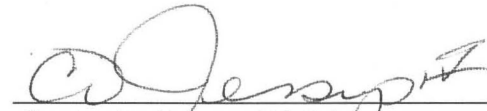
Alderman Staigle was absent

The meeting was adjourned at 8:38 p.m.

These minutes were approved by City Council on Tuesday, January 24, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor

