

MINUTES OF WORKSHOP MEETING
JANUARY 18, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:06 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

Council discussed the Behr paint project. Their main question was how to handle the selection process for the #1 - three total paint projects and #2 - seven free paint giveaways. Putting every residential address "in a hat" and drawing the ten was determined to be a fair but cumbersome possibility. Having interested home residents register for this opportunity with a selection committee to determine the outcome was another possibility. Who would serve on the selection committee was another problem. Council felt it was important for those who might be chosen to want to have their homes repainted. They therefore leaned toward having only those residents who are interested to register their addresses and those addresses only would then be put "in the hat". Ten of those addresses would then be drawn for the paint projects. The drawing would be held at a City Council meeting where the public is invited to observe.

Councilmember Isbell will hold a conference call with the Behr people at noon on Monday, January 24th. She hopes to have approval for Council's ideas and to learn more about Behr's ideas at this time. All of Council is invited to participate in the conference call. Our City Attorneys will also be in on the call to make sure nothing promised by the City could be deemed illegal.

Council's workshop on the 25th will firm up the project. Mayor Jessup hoped this would be an "upbeat" event for the City.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Staigle, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:42 p.m.



Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JANUARY 25, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

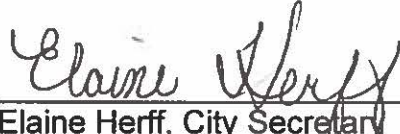
Council discussed the Lake project. The city expects to break ground for the project sometime between February 1st - 15th. The Mayor held a meeting with all those involved. He learned there will be 700 dump trucks of dirt to remove.

Council discussed the Fort Bend Mobility Bond Project. An update on the project was printed in a recent issue of the *Fort Bend Southwest Star*. The City's involvement in the project is the Kirkwood/West Airport intersection and the West Airport improvements from US 59 to just west of Kirkwood. The design work is expected to be completed this year and construction should start in late 2011. Mayor Jessup reminded council how fortunate we were to have someone with Councilmember Staigle's expertise on Council. He has saved the city many thousands of dollars on this project already.

Council discussed items on tonight's agenda. They all received an electronic copy of the racial profiling report to be presented tonight. It is interesting and reading it gives one a better feel for what our Police Officers go through everyday.

Council discussed the Behr paint project. A conference call is scheduled for this Friday at 1:00 p.m. with representatives from Behr.

There being no further business to consider, Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:06 p.m.



Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF JANUARY 25, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:3 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

The Pledge to the Flag was led Councilmember Terry Henley. The invocation was led by Mayor Jessup.

Police Captain Jack Ashton reported on Police activities since the December regular Council Meeting. He noted there were seven reportable accidents, four arrests, 1598 calls for service, 31 offense reports, 254 traffic citations, no code ordinance violation citations, 50 traffic warnings and 11 city ordinance warnings issued. There were two motor vehicle burglaries, one residential burglary and no building burglaries. Officers made 483 business checks, 339 house watches and 586 property checks this past month.

Captain Ashton said motor vehicle burglaries have decreased since Pappas Grill closed.

Officer Hodge, who underwent surgery today for a golf ball sized tumor in his brain is out of surgery and seems to be doing fine. He can say his name and this is a good sign.

Laser Shot will be setting up tomorrow at the Kirkwood Office if any of Council is interested in a demonstration. It provides training with interactive scenarios, including a fire arms simulation.

The Interview Room grant has been received and the Video Recovery System has been installed.

Parks and Recreation Director Monya Keenen spoke about activities in her department during the last three months. These included the Halloween Carnival on October 31st and Christmas Memories on December 10th. Good attendance was experienced at both. Our parks ground person, Higinio Sanchez, has been busy constructing brick transitional areas between the granite pathways and sidewalks. Phase 4 of the Grant Projects is staying on target. Many dump loads of dirt will be moved. Light poles, picnic tables and benches have been ordered. Construction on the lake will start between now and mid February. The jogging trail will be blocked off for safety. Baseball will still be able to use the minor's field. A meeting was held with Irma Cobos, principal of Meadows Elementary School to update her on the project and the recreation hill that will be constructed on the east side of the school behind the major's field.

During Mayor's comments, Mayor Jessup: 1: said no Fire Department report was available this month. 2: noted there was an article in the *Fort Bend Southwest Star* about the Fort Bend Mobility Project. It stated that the Kirkwood improvements are still in the conceptual design state. The West Airport project is being managed by the City. Design work is expected to be completed by late 2011 with construction expected to begin by the end of 2011. He noted that Councilmember Rick Staigle has saved the City many thousands of dollars on the West Airport project to date and he thanked Mr. Staigle for his expertise.

Councilmember Isbell then made a motion to accept the minutes of the December 21, 2010 workshop and regular meetings and the January 18, 2011 workshop meeting. This motion was seconded by Councilmember Case and unanimously approved.

Captain Ashton presented Council with the annual Racial Profiling Report that was compiled by Dr. Alex DelCarmen. This is the same individual that compiled the report for the last ten years. This is the first year the report is required to be sent to TECLOSE. The report lists much information on all traffic stops made by Police Officers in the City. We have remained consistent in our demographics on our traffic stops. Councilmember Isbell made a motion to accept the annual Racial Profiling Report as presented. Councilmember Henley seconded the motion which carried unanimously.

Mayor Jessup then read the caption to the following Ordinance

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS AMENDING SECTION 30.52 OF CHAPTER 30 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith, PROVIDING A PENALTY, PROVIDING FOR SEVERABILITY.

This ordinance designates speed limits in all designated school zones at 20 miles per hour between the hours of 7:40 a.m. and 8:25 a.m. and 3:00 p.m. and 3:40 p.m. Councilmember Wilkens made a motion to adopt the ordinance, numbered **2011-01**, as read. Councilmember Henley seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following Ordinance:

ON ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS REPEALING SECTIONS 17-01 THROUGH 17-07 OF CHAPTER 17 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS REPEALING THE MEADOWS PLACE ECONOMIC DEVELOPMENT CORPORATION ALSO KNOWN AS THE 4A ECONOMIC DEVELOPMENT CORPORATION; AND PROVIDING FOR SEVERABILITY.

Following the vote of the City's electors on May 8th, Council passed an ordinance creating a 4B EDC and is now repealing the old 4A EDC. Councilmember Henley made a motion, seconded by Councilmember Staigle, to adopt the ordinance, numbered **2011-02**, as read. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, REPEALING SECTION 13-1 OF CHAPTER 13 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS; AND PROVIDING FOR SEVERABILITY.

Years ago the City adopted the Standard Fire Prevention Code. We recently adopted the 2006 International Fire Code. As a clarification process, this ordinance repeals the Standard Code thereby deleting the double coverage. Councilmember Henley made a motion, seconded by Councilmember Case to adopt the ordinance, numbered **2011-03**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES WITH FORT BEND COUNTY, TEXAS IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

This contract allows the County Election Administrator to run the City's May 14th election along with other entities in Fort Bend County. Councilmember Isbell made a motion, seconded by Councilmember Wilkens to adopt the ordinance, numbered **2011-04**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING AN ELECTION FOR THE CITY OF MEADOWS PLACE, TEXAS TO BE HELD ON SATURDAY, THE 14TH DAY OF MAY, 2011, FOR THE PURPOSE OF ELECTING CITY OFFICIALS, PROVIDING FOR EARLY VOTING AND PROVIDING FOR NOTICE OF SAID ELECTION.

EXAMEN Y ADOPCIÓN DE MEDIDAS SOBRE LA ORDENANZA DE CONVOCAR ELECCIONES PARA LA CIUDAD DE MEADOWS PLACE, TEXAS, QUE SE CELEBRARA EL SÁBADO, EL DÍA 14 DE MAYO 2011, CON EL PROPÓSITO DE ELEGIR A LOS FUNCIONARIOS DE LA CIUDAD, PROVEÍDO POR VOTACIÓN ANTICIPADA Y NOTIFICACIÓN DE ELECCIÓN.

The election will be held on the second Saturday of May as authorized by the State Legislature. It also provides for a special meeting at 7:15 p.m. on May 24th to canvass the returns of the election. Councilmember Isbell moved to adopt the ordinance numbered **2011-05**, as presented. Councilmember Staigle seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE TO BE HELD ON THE 22ND DAY OF FEBRUARY, 2011, AT 7:00 O'CLOCK P.M. AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING A PROPOSAL TO AMEND CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE IX OF CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE ENTITLED "SPECIFIC USE AMENDMENTS," BY ADDING THERETO A NEW SUBSECTION 24-012, GRANTING A SPECIFIC USE PERMIT TO DR. DANIEL K. OLUKOYA, GENERAL OVERSEER, PRESIDENT AND FOUNDER, MOUNTAIN OF FIRE AND MIRACLES MINISTRIES WORLDWIDE, TO ALLOW THIS CHURCH TO OPERATE AT 12002 SOUTHWEST FREEWAY, AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

Councilmember Henley made a motion to adopt the ordinance, numbered 2011-06, as presented. Councilmember Case seconded the motion which carried unanimously.

Council then received the quarterly presentation of the City's Investment report. Councilmember Isbell made a motion, seconded by Councilmember Henley to accept the report as presented.

Next on the agenda was ratification of expenditures. The expenditure to HDR Engineering, listed as \$47,098.92 was actually \$58,873.65. The first amount was only for the 80% amount to be received back from TxDOT. The \$58,873.65 includes the City's 20% of the cost. This is for the design work being done on the West Airport renovation project. Councilmember Henley made a motion, seconded by Councilmember Staigle to approve this bill and the other two (to Coban Technologies and Joe Salvide) as presented on the agenda.

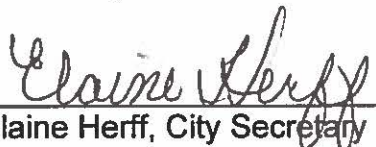
During audience comments, resident Mike Schofield, of the 12100 Block of Meadowdale, said he was concerned about the retirement funds for our City employees. He wanted to make sure they were being invested safely and not used for purposes other than for what they are intended. Mayor Jessup assured him that the funds, invested in the Texas Municipal Retirement System, are as safe as they can possibly be.

John Whiteman, 11400 block of Brook Meadows, said he wanted to see South Kirkwood remain as a four lane, divided street as opposed to a two lane road with roundabouts. He said he previously presented Council with proof that residents do not want, by an overwhelming majority, the roundabouts and he would like to see the project abandoned. Mayor Jessup thanked Mr. Whiteman for the many good things he has done for the City. But, Mayor Jessup also stated that he has spoken to most, if not all, of the residents on the list provided by Mr. Whiteman and noted that the vast majority of the signees are not overwhelming against the project. Many, if not most, also support the project after having received more information about the benefits of the roundabouts.

Audrey Holbrook, 12000 block of Meadow Hollow, said she thought Meadows Place was a single family dwelling community but she knows of several homes that have at least two or more families living in them and wondered what the City is doing about these. Mayor Jessup explained that, in this day and age, it is difficult to define who the members of a single family might be and, therefore, difficult to enforce the Code against these families.

Linden Wong, 11900 block of Brook Meadows, said he felt Council was on a "slippery slope" by approving paint from one manufacturer's paint chart. Mayor Jessup said the City is not telling its residents they must use Behr paint, only the colors on their chart. If other manufactures can match those colors (by use of the color numbers on the chart) residents are welcome to use those paints as well.

There being no further business to consider, Councilmember Staigle made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:14 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
FEBRUARY 15, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:07 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

Councilmember Henley left the meeting at approximately 6:30 p.m. to attend to another obligation stating he would return in about 45 minutes.

Council discussed the recent audit. Melody Vaal confirmed a significant error in the expenditure report. The audit company recognized the importance of fixing the error and has requested that all books we have be returned to them. They will send us the corrected audits as well as inform any persons they may have sent the audit to about the correction.

Council discussed the Behr paint project. A kick-off event will be held on Saturday, March 26, 2011 from 12:00 noon to 3:00 p.m. Behr Paint Company and Home Depot representatives will be there. Other area businesses will or have been asked to attend. A crawfish boil, hot dogs and a DJ playing some Zydeco music will also be there. Council "tweaked" the application process.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Staigle, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 6:58 p.m.



Elaine Herff, City Secretary

MINUTES OF JOINT PUBLIC HEARING
OF FEBRUARY 15, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS AND
PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The Joint Public Hearing of the Meadows Place City Council and the Planning and Zoning Commission of the City of Meadows Place, Texas was called to order at 7:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

P&Z Chairman: Steve Gardner

P&Z Members: Bob McDonald
Patrick Lindquist
E.J. Messarra
Bryan Swinney
Travis Tanner

thus constituting a quorum.

Councilmember Terry Henley arrived at 7:27 p.m.

Mayor Jessup explained that tonight's meeting was a public hearing to hear any and all comments, both for and against, a proposal involving a zoning text amendment concerning the approval of residential paint colors and the appeals process related thereto for the City of Meadows Place, Texas Code of Ordinances .

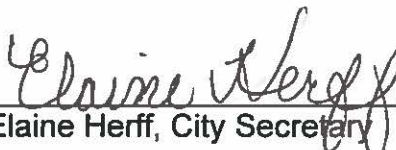
Mayor Jessup introduced the Planning and Zoning members to the audience.

Mayor Jessup said the intent of Council is to solidify the paint color process to the color chart provided by Behr Paint Company. A copy of the paint chart will be mailed to all residents, along with three interior paint color charts and a coupon for \$5.00 off a one gallon can of paint or \$20.00 off a five gallon can of paint. It will not be necessary to use only Behr paint. A resident can use the numbers on the chart to match other brands of paint.

There was some question as to whether or not paint colors currently on homes could simply be repainted with the same color paint that is currently on the house. The Planning and Zoning Commission was asked to come up with a recommendation concerning this issue.

Behr Paint Company has agreed to supply free paint for ten homes in the city with three of the homes receiving free paint labor also. Interested residents will be asked to fill out a form. The residents will be chosen for the give away at a Kick-Off party to be held on Saturday, March 26th at the Community Center from 12 Noon until 3 p.m.

There being no further comments made, Councilmember Staigle made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:29 p.m.


Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING
OF FEBRUARY 15, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:31 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

Agenda item 2, receipt of recommendation from Planning and Zoning Commission regarding a zoning text amendment concerning the approval of residential paint colors and the appeals process related thereto for the City of Meadows Place, Texas Code of Ordinances was postponed until later in the meeting to give the Planning and Zoning Commission time to deliberate the information gathered from tonight's public hearing and come back to Council with a recommendation.

Mayor Jessup then read the caption to the following Ordinance

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE
CITY SECRETARY OF THE CITY OF MEADOWS PLACE,
TEXAS TO ENTER INTO AN INTERLOCAL PROJECT
AGREEMENT WITH FORT BEND COUNTY SO THAT FORT
BEND COUNTY MIGHT PROVIDE ASSISTANCE DIGGING
A LAKE, BUILDING A BRIDGE AND OBSERVATION DECK
AND A GRANITE JOGGING TRAIL.**

Councilmember Staigle made a motion to adopt the ordinance, numbered 2011-07, as read. Councilmember Case seconded this motion which carried with four "aye" votes from Councilmembers Case, Isbell, Staigle and Wilkens and with Councilmember Henley abstaining.

Mayor Jessup then read the caption to the following Ordinance:

**AN ORDINANCE AUTHORIZING THE MAYOR AND THE
CITY SECRETARY OF THE CITY OF MEADOWS PLACE,
TEXAS TO ENTER INTO AN AGREEMENT WITH
ASHBROOK SIMON-HARTLEY OPERATIONS, LP TO
PURCHASE A CLOTH DISK FILTER**

Approval of this ordinance will enable the city to purchase the cloth disk filter necessary to meet TCEQ requirements for the treated effluent to be used to fill the park lake on a timely basis. Councilmember Staigle made a motion to adopt the ordinance, numbered 2011-08, to move forward with the purchase agreement of the cloth disk filter. Councilmember Isbell seconded this motion which carried with unanimous approval.

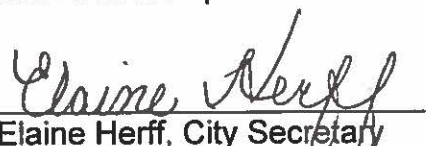
Councilmember Staigle then made a motion to pay the bills as presented on the agenda to ACT Pipe & Supply and Randle Law Office. Councilmember Henley seconded this motion which carried unanimously.

Councilmember Wilkens made a motion, seconded by Councilmember Case, to ratify the expenditures to Ovivo USA and Joe Salvide as presented on the agenda. The motion carried unanimously.

Councilmember Staigle then made a motion to recess the meeting to wait for the Planning and Zoning Commission to complete their deliberations and present their recommendations to Council. Councilmember Henley seconded this motion and, with unanimous approval, the meeting was recessed at 7:44 p.m.

Council reconvened into open session at 8:03 p.m. and considered item number two on the agenda, receipt of recommendation from Planning and Zoning Commission. P&Z Commission Chairman, Steve Gardner, presented the proposal. He said the Planning and Zoning Commission was in favor of the approval of residential paint colors and the appeals process related thereto for the City of Meadows Place, Texas Code of Ordinances. They further recommended that residents be allowed to keep the current house paint colors until 50% or more of the house is repainted within a two year period. At that time the new paint must adhere to the *Behr Exterior Collection*" Chart No. 50001540. Councilmember Henley made a motion, seconded by Councilmember Wilkens to accept the receipt of the recommendations from the Planning Commission. The motion carried unanimously.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Case, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:40 p.m.


Elaine Herff, City Secretary

MINUTES OF JOINT PUBLIC HEARING
OF FEBRUARY 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS AND
PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The Joint Public Hearing of the Meadows Place City Council and the Planning and Zoning Commission of the City of Meadows Place, Texas was called to order at 7:04 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Heidi Case Shirley Isbell Rick Staigle Dave Wilkens
P&Z Members:	Bob McDonald Patrick Lindquist Bryan Swinney Travis Tanner

thus constituting a quorum.

Mayor Jessup explained that tonight's meeting was a public hearing to hear any and all comments, both for and against, a proposal to amend Chapter 24 of the Code of Ordinances of the City of Meadows Place, entitled "Planning and Zoning Regulations," Article IX of Chapter 24 of the Code of Ordinances of the City of Meadows Place, entitled "Specific Use Amendments," by adding thereto a new Subsection 24-912, granting a Specific Use Permit to Dr. Daniel K. Olukoya, General Overseer, President and Founder, Mountain of Fire and Miracles Ministries Worldwide, to allow this church to operate at 12002 Southwest Freeway; and to provide for notice as required by law.

Rachel Dunn, a member of the church and a realtor, said the church would like to purchase property at 12002 Southwest Freeway. She said the church is twenty years old and it is a worldwide organization. Currently there are four branches in Houston. She stated the purpose and statement of belief of the church and gave information about the General Overseer. She also listed benefits to the City of Meadows Place should we allow the specific use.

Councilmember Staigle asked where the primary worshipers would come from. Ms. Dunn said from all over the Houston area. The church picked this place because of the location of the building.

Councilmember Case asked how many would be drawn to attend their conventions. Ms. Dunn said it was hard to tell but they expect 100,000 to 200,000 people. These conventions are held only once every two years. Day to day people would come and go to do business in their bookstore. On Sundays there would be approximately 1000 worshipers.

Councilmember Isbell asked if the church would hold any services during the week. Ms. Dunn said currently on Sunday they meet from 9:00 a.m. until noon for Sunday Services. From 6:00 p.m. to 7:00 p.m. they meet in different homes for House Fellowship. They also meet from 7:00 p.m. to 9:00 p.m. on Tuesdays and 7:00 p.m. - 9:15 p.m. on Thursdays for evening services. Once a month they meet from 7:30 p.m. Friday; until 3:00 a.m. Saturday for services.

Ms. Dunn noted that currently the church has 500 single members. The books that will be available in their bookstore are printed in Nigeria and are currently only available for sale on Amazon.com. They understand that, although they are a tax

exempt organization, they would pay to Meadows Place a sum each year that would be decided by a committee. They know they must contribute to the community.

Mrs. Betty Johnson asked if the church would provide for their own security at their own cost when their two year convention takes place. The answer was yes.

Pat Lindquist asked where the 100,000 to 200,000 folks attending their two year convention would park. Ms. Dunn said they would be bussed in from area hotels where they would be staying.

Mayor Jessup noted that the building was owned by two separate individuals, each of whom retains a first right of refusal over what the other might want to put into their space. He asked if the church has been in contact with both owners. Ms. Dunn answered yes.

Chad Shawler, 11300 block of Brook Meadows said he thought people leaving after the one Saturday of each month's Friday night to Saturday morning at 3:00 a.m. service might be more noise and traffic than this residential neighborhood can handle. While this is an indoor event, traffic leaving at 3:00 a.m. can seem louder due to it being so quiet at that hour.

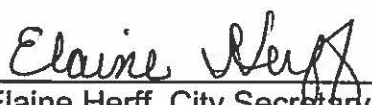
Tim LaPoint, 12000 block of Meadow Valley, noted we have had traffic in the mall area in the past without any disturbances.

Sylvia Romano, 11900 block of Bloomington, said the City needs to consider property and other taxes as well as the influence this church would have on property values when making its decision.

Gabby Donatti, 12200 block of Monticeto, said she does not think this is the area for an Evangelical church. While a duty of the church is to feed and shelter the homeless, this neighborhood has few if any homeless people in it. This church would be more suited to the downtown Houston area.

There being no further comments, Mayor Jessup noted the Planning and Zoning Commission would call a meeting to deliberate the proposal and pass on its recommendation to Council for action.

Councilmember Isbell made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:37 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF FEBRUARY 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:45 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Heidi Case Terry Henley Shirley Isbell Rick Staigle Dave Wilkens

thus constituting a quorum.

The Pledge to the Flag was led by members of Boy Scout Troop 791, William Sharp, Cyril Clark and Ryan Sadrai, accompanied by Assistant Scoutmaster Jesse Hudgens. Councilmember David Wilkens gave the invocation.

Police Captain Gary Stewart reported on Police activities since the December regular Council Meeting. He noted there were eight reportable accidents, five arrests, 1379 calls for service, 11 offense reports, 335 traffic citations, no code ordinance violation citations, 335 traffic warnings and 5 city ordinance warnings issued. There was one traffic accident - at the intersection of Dairy Ashford and West Airport which involved the flashing yellow light. There were no motor vehicle burglaries, two residential burglary and one building burglary. Officers made 500 business checks, 110 house watches and 555 property checks this past month.

Captain Stewart said new laptops have been installed in all vehicles and the Police Department is in the process of completing an H-GAC grant application for the LaserShot system.

Captain Stewart gave Council a synopsis of the burglary that occurred on Sunday and how the perpetrators were caught.

Code Enforcement Officer Kathi Sutton spoke about activities in her department since November 2010. She has sent 62 high weeds and grass letters and issued 17 warnings with three citations. She has sent 37 boat and trailer letters with 15 warnings. She has issued 169 first warnings and 29 second warnings on improper tree height. She has pulled 203 illegal signs. She has sent 11 first warning letters and two second warning letters for pools with black water, 28 first warning and six second warning letters for dilapidated fences, 43 fist letters, eight second warning letters and issued two citations for property maintenance issues. She has sent 53 first warning, four second warning letters and issued one citation for trash in yards, 41 first warning, five second warning letters and issued three citations for air conditioning units not properly maintained or stored. Officer Sutton has completed 41 residential occupancy inspections and 32 health and annual food service inspections. She is in the process of inspecting the exteriors of all rental properties and sending out owner letters informing them they must renew their licenses. If any neighbors have any issues with surrounding property owners, they should contact Officer Sutton. She has begun to use the same ticket writers the Police Department uses.

During Mayor's comments, Mayor Jessup: 1: Said there were 21 EMS calls; four Fire/Carbon Monoxide Alarm calls; One Motor Vehicle Accident; and four Hazardous Materials calls made by the Fire Department in Meadows Place during the month of January. 2: Said a contractor has poured the pads at the Waste Water Treatment Plant for the reclaimed water tanks. The three stage

tertiary filter should arrive soon. This will provide water to our lake as well as esplanade watering in the future. We have received permission from the county to lay the purple pipe. 3: Thanked Councilmember Isbell for all the hard work she has done getting the Behr Paint Project off the ground. A packet with paint sample brochures will be mailed to residents soon. Councilmember Isbell has involved the school children in the project also. A fun Kick-off event will be held on March 26th.

Councilmember Henley, a ten year member of the Texas Municipal League's Board of Directors, spoke about legislative issues being considered by the Texas State Senate. HB 507 will allow Texas cities and counties, the option of using electronic notices for their bid notices. HB 79 will reduce the amount from 10% to 5% that an appraisal district can increase residential home values by. A bill has been filed to amend the Texas constitution to exempt all residential property from property taxes. Also a member of the H-GAC's Board of Directors, Councilmember Henley noted that the State was slashing Criminal Justice Grant funding by 76%. State assistance grants to Texas COGS are gone, as are funds for low income vehicle repairs.

Councilmember Henley then made a motion to accept the minutes of the January 25, 2011 workshop and regular meetings and the February 15, 2011 workshop meeting. This motion was seconded by Councilmember Case and unanimously approved.

Mayor Jessup then read the caption to the following Ordinance

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS AMENDING SECTION 2-4 OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS; DESIGNATING OFFICIAL NEWSPAPERS FOR THE CITY, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY.

Councilmember Staigle made a motion, seconded by Councilmember Henley, to adopt the ordinance, numbered **2011-09**, designating the *Fort Bend Southwest Star* and the *Houston Chronicle* as official newspapers for the City. The motion carried unanimously.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS AMENDING SECTION 24-538 OF ARTICLE V OF CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS ESTABLISHING POLICIES AND PROCEDURES TO REGULATE EXTERIOR PAINT COLOR FOR EXISTING AND NEW RESIDENTIAL STRUCTURES; PROVIDING A PENALTY; AND PROVIDING FOR SEVERABILITY.

Councilmember Isbell made a motion, seconded by Councilmember Case, to adopt the ordinance, numbered **2011-10**, as read. The motion carried unanimously.

Councilmember Case then made a motion to pay the bills to ACT Pipe & Supply Corp; Techline Sports Lighting; USA Blue Book and HDR/Claunch & Miller as presented on the agenda. Councilmember Wilkens seconded this motion which carried unanimously.

Next on the agenda was ratification of expenditures. Councilmember Staigle made a motion, seconded by Councilmember Henley to ratify the

expenditure of \$39,843.43 to HDR/Claunch & Miller Engineering as listed on the agenda. The motion carried unanimously.

During audience comments, John Whiteman, 11400 block of Brook Meadows, said he was in favor of maintaining South Kirkwood as a four lane, divided street and he wanted to see the roundabout project abandoned. Mayor Jessup said that he respected Mr. Whiteman as a businessman and a longtime volunteer and resident of the City of Meadows Place, after talking to many residents he is now more confident than ever that the roundabout project is a good one.

Sylvia Romano, 11900 Block of Bloomington, asked that Council keep residents informed about what is going on regarding the property behind them.

Jesse Hudgens, Assistant Scout Master for Troop 791, thanked Council for allowing the Scouts to sit in on this evening's meeting. He asked how Meadows Place promotes scouting in the City. He was told that the City helps to fund the Halloween Carnival from where the Scouts sell S'Mores to residents. Boy Scout Troop 1115 also place American Flags in front of residents' homes on four holidays for a fee of \$25.00. Cub Scouts have helped in the Public Works Department with stenciling the City's storm drains reminding residents not to dump anything down them. Another Troop has stored their equipment at the Sewer Treatment Plant. Mayor Jessup said the City was very pro-Scouting.

Boy Scout William Sharp also thanked Council for welcoming the Troop here tonight.

Boy Scout Cyril Clark thanked Council for inviting him and asked how Council got their jobs here. Mayor Jessup told him Council was elected to two year terms with no term limits. The City Secretary is appointed.

Boy Scout Ryan Sadrai also thanked Council for allowing the Scouts to be here tonight. He asked if, when residents fill out their paper work, do they put Meadows Place or the City of Houston as their city? Mayor Jessup told him the residents voted in 1983 to incorporate as a City and yes, they put Meadows Place down as their address.

Councilmember Isbell asked the boys what grades they were in in school. The boys ranged in age from 13 to 16 and were in grades nine and ten.

There being no further business to consider, Councilmember Staigle made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:53 p.m.


Elaine Herff, City Secretary

MINUTES OF JOINT WORKSHOP
OF MARCH 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS AND
ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF MEADOWS PLACE,
TEXAS

The Joint Workshop of the Meadows Place City Council and the Economic Development Corporation of the City of Meadows Place, Texas was called to order at 5:40 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

EDC Members: Terry Henley, Chairman
Bob Graf
Harry Hamilton
Clyde Little
Margaret Sandlin
Travis Tanner

and the following absent:

EDC Member" Tracey Spiller

thus constituting a quorum.

Mayor Jessup received permission to address city business first. He noted that the Behr Paint Kick-off party was being held this weekend (March 26th). The City has chosen to allow residents to paint their homes any color that is listed on the Behr Exterior Color Paint Chart without first obtaining permission from the City. The party will feature a DJ, Behr give away items, a children's art table and face painting, a trolley for rides through the city, as well as plenty of crawfish and hotdogs to eat. Names will be pulled from those residents who return their forms for three residential paint and labor winners and seven additional free residential paint winners.

Mayor Jessup wanted Council to be aware that a hearing was being held at this evening's Council meeting concerning a request for reassignment of the Oasis ownership as required by City Ordinance 2004-15. This hearing will inform Council of what is happening at the facility.

Mayor Pro Tem/EDC Chairman Terry Henley then called the EDC portion of the meeting to order. Commissioner Graf made a motion to approve the minutes of the September 27, 2010 and the November 16, 2010 meetings as written. Commissioner Travis seconded this motion which carried with unanimous approval.

The Commission then heard about a luncheon meeting held in early March with LJA Engineering Company. Representatives in attendance from LJA were Gary Mensek and John Perry (both former residents of Meadows Place). Representatives from Meadows Place included Mayor Jessup and Councilmembers Henley, Isbell and Staigle. LJA said they would study the areas available for businesses in the City to see what would be the best possible fit. They want to look at the whole picture before giving possibilities. Councilmember Isbell said she would like to see a "blurb" for the Fort Bend Chamber magazine noting that it is our aim to attract family oriented business in Meadows Place. Councilmember Staigle noted it makes it easier to attract businesses if the City pays for a demographic study. Commissioner Hamilton said any ad placed in any magazine needs to be professionally created.


Mayor Jessup reminded EDC members that a workshop was being held on July 15th at the Hilton Hobby Airport hotel. EDC has set aside funds for any member who wished to attend this workshop.

A committee with Mr. Hamilton, Mr. Henley and Mrs. Isbell was formed to work on publicity and demographics.

Funds were approved for a participation in the Fort Bend Sub Regional Planning Initiative program as well as for website development.

Mayor Jessup gave an update on recent activities occurring at the mall on Dorrance and the Southwest Freeway.

There being no further business to discuss, Councilmember Wilkens made a motion, seconded by Commissioner Tanner to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:20 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF MARCH 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:31 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

The Pledge to the Flag was led by Police Chief Mike Baker. Councilmember. David Wilkens gave the invocation.

Chief Baker reported on Police activities since the February regular Council Meeting. He noted there were six reportable accidents, nine arrests, 1272 calls for service, 37 offense reports, 369 traffic citations, no code ordinance violation citations, 69 traffic warnings and nine city ordinance warnings issued. There was one traffic accident - at the intersection of Dairy Ashford and West Airport which involved the flashing yellow light. There were seven motor vehicle burglaries, zero residential burglaries and zero building burglaries. Officers made 481 business checks, 84 house watches and 481 property checks this past month.

The city received two license plate readers. Two officers attended a Regional License Plate Recognition meeting at the DPS on March 2, 2011. Information we receive from these readers will be shared with other area agencies. Officers also attended Human Trafficking training on the 15th and a Fort Bend County traffic management plan meeting today.

The Police department will be visible at the Behr Paint event on March 26th with our Mobile Command trailer as well as the Meadows Elementary PTO "old Town Meadows" carnival scheduled for April 15th.

Officer Hodge has been back at work on light duty for three weeks. He is approximately mid way with his treatments with fatigue being the most prominent side effect at this time.

Public Works Director Dan McGraw reported on activities in his department since the December regular Council meeting. He said 525 feet of four inch purple pipe has been laid into the ground. There is still 2,300 feet more to be buried. His department has completed crossing the Monticeto bridge this week and hope to complete crossing the Dorrance bridge next week.

Foundations have been laid for the tertiary filter and tanks. The three, 3,000 gallon tanks have been received. Electrical conduit is in the ground and he hopes to have all the wire pulled and the panels built by April 5th when the pumps will be installed. The filter is scheduled to arrive April 15th and will take a week to set up. It should be ready for use by the end of April or the first week of May. The Waste Water Treatment plant filters about 10 millions gallons of water per year. Three and one half million of this will now be used to irrigate the park. The pump station will be able to pump up to 200 gallons per day to the lake. The pumps will run and replenish water in the lake after the irrigation system runs, several times per week. To run a continuous discharge from the lake requires a discharge permit from TCEQ. Mr. McGraw plans to add this to the City's permit when it is renewed in 2012.

The butterfly valves, orifices and electronic valves at the Waste Water Treatment plant have all been replaced. Pressure washing and painting will follow shortly.

Mr. McGraw said he and Mayor Jessup taped a 13 minute segment with KETH-14 on storm water management in Meadows Place which is scheduled to air in May and June. Information will be included the Newsletter.

Mayor Jessup said Fire Chief Larry DiCamillo will be in attendance at next months City Council meeting to give his report.

During Mayor's comments, Mayor Jessup: 1: Talked about the Behr Kick-off party being held at the Community Center this coming Saturday. It will be filled with good fun and food for everyone. 2: Noted that the walking trail at the park will not be disturbed by the new lake. In fact, additional trail will be added to the existing trail. Weather permitting the bulk of the project will be completed by the end of May. 3: Noted that he and Dan McGraw were interviewed for a segment to air some time in the future on Channel 14, Community Educational Television, about reclaimed water. 4. Said we just participated in a joint City Council/EDC workshop concerning the possibility of businesses relocating to Meadows Place and he was pleased with the passion and enthusiasm of all of Council and the EDC members in pursuing this goal.

Councilmember Isbell then made a motion to accept the minutes of the February 22, 2011 workshop, joint public hearing with the Planning Commission and regular meetings as presented. The motion was seconded by Councilmember Wilkens and unanimously approved.

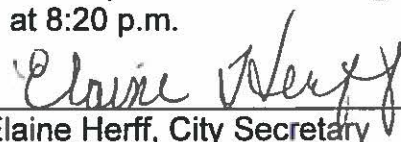
A hearing before the City Council to consider and take action on an assignment of rights and privileges granted under Ordinance 2004-15 then took place. Representatives of AEW, the company interested in purchasing the Oasis property, explained their company mainly invests retirement funds. They provide the capital and Verizon Bay then manages the property. It is possible the company may look into purchasing the remainder of the property adjacent to the Oasis at a later date. There being no further discussion/questions, Councilmember Henley made a motion, seconded by Councilmember Staigle, to allow the non-exclusive assignment of rights and privileges to AEW Senior Housing Fund Acquisition Company LLC and to its affiliate SHI Oasis LLC as provided for and granted in ordinance number 2004-15. The rules and regulations of Ordinance 2004-15 shall remain in full force and effect and any future assignment by AEW Senior Housing Fund Acquisition Company LLC or its affiliate SHHI Oasis LLC shall then be presented to this city council for approval as contained therein in said ordinance. The motion carried unanimously.

Bills to BJ's Park & Recreation Products for \$ 28,238.65 and to Coastal Pump Services, Inc. for \$16,254.00 were presented to Council for payment approval. Councilmember Staigle made a motion, seconded by councilmember Case to pay the two bills as presented. The motion carried unanimously.

Payments to Joe Salvide for \$10,800.00, to Pumps, Motors & Controls for \$12,127.00; to HDR/Claunich & Miller for \$34,336.97 and to Coastal Pump Services, Inc. for \$16,254.00 for ratification. Councilmember Wilkens made a motion, seconded by Councilmember Case to ratify the payments as presented. The motion carried unanimously.

There were no audience comments.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:20 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
APRIL 26, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:06 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell Rick Staigle Dave Wilkens

thus constituting a quorum.

Council discussed the proposed budget schedule. On June 21st, Council will discuss Revenues as well as the Administration and Municipal Court budgets. On June 28th, Council will discuss the Police Department budget. On July 12th, Council will discuss the Public Works budget. On July 19th, Council will discuss the Parks and Recreation Department budget. And on August 9th, Council will conduct a final review of the entire budget. Of major concern this year are rising gasoline prices.

Council then discussed the ongoing lake project. Mayor Jessup said it was looking good and coming in under budget. The budget for this project is \$125,000 and costs are currently \$57,000. The County has bent over backwards to do a good job and the Mayor is impressed with their competency, work attitudes and ethics.

Council discussed the possibility of replacing our current water meters with new "Smart Meters". These are radio read water meters. It's expected there is an abundance of water that is not registering on our water meters, causing residents to be under billed. The water does register as being pumped from our wells, causing the city to pay more for surface water than is taken in.

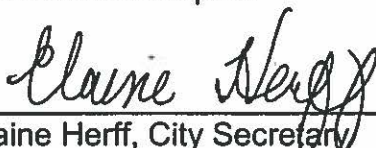
Council discussed adding permit software to the budget. Currently everything is done by hand which allows for some oversights in required inspections, etc.

Council discussed purchasing a new police vehicle before October. This would eliminate the wear and tear being placed on existing vehicles due to one of them having been totaled in a recent accident. If a new vehicle is purchased before October, no funds for an additional vehicle will be allotted for an additional vehicle in next year's budget.

Council discussed the possibility of Behr funneling their reimbursement for their event through H-GAC, a 501(C)3 corporation, on behalf of Meadows Place so they can receive a tax break.

Council briefly went over the agenda for tonight's regular Council meeting. There were no questions.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:25 p.m.



Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF APRIL 26, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:31 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Heidi Case Terry Henley Shirley Isbell Rick Staigle Dave Wilkens

thus constituting a quorum.

The Pledge to the Flag was led by Mayor Charles Jessup. Councilmember David Wilkens gave the invocation.

Captain Jack Ashton reported on Police activities since the March regular Council Meeting. He noted there were eight reportable accidents, six arrests, 1459 calls for service, 40 offense reports, 295 traffic citations, no code ordinance violation citations, 46 traffic warnings and six city ordinance warnings issued. There were four motor vehicle burglaries, one residential burglary and zero building burglaries. Officers made 480 business checks, 171 house watches and 580 property checks this past month.

May 7, 2011 is "Salute to Law Enforcement" day. An event will be held at Willowbrook Mall. Last year's event saw 70,000 people within the four hour period of 11:00 a.m. - 3:00 p.m. This year Meadows Place Police will be there with their Crime Scene Van.

Officer Hodge has completed his treatments with the prominent side effect being fatigue. He expects to be released to full time duty soon.

Meadows Place Elementary was one location chosen to bring a delegation of seven Police Officers from Poland who were visiting with the Fort Bend Sheriff's office to show the interaction between multiple police agencies in the United States.

The incident where a pregnant lady was knocked down and dragged several feet at CVS Pharmacy was solved within 11 days. Seven officers and dispatchers were involved in the resolution.

Captain Ashton said he has just completed Module One of a three week Executive Leadership Development Module at College Station.

Parks & Recreation Director Monya Keenen reported on activities in her department since the January regular Council meeting. A busy spring took place and a busy summer is planned. Events were: the Behr Paint project, swimming pool opening for swim team, hiring this season's lifeguards (congratulations to the entire pool staff for earning a Platinum International Award only given to the top 10% of pools registered with Jeff Ellis Associates throughout the U.S. last season), new pool and tennis court access terms, Splash Night June 10th, an Animal Wellness Clinic May 7, three planned Barefoot 'n Friday events and the July 4th Parade

Construction on the new lake began March 7th and things are moving fast. The electricity was inspected this morning, a pump is scheduled to be installed tomorrow. Light will be installed shortly. Two aerators will be installed just before the lake begins to be filled. The bridge will be completed by the end of the week. The 24X24 pavilion is being installed on the North West side of the jogging trail. We hope to reopen the jogging trail on June 1.

The Fire Department is working hard with the Police Department and other emergency employees. They hope to run some emergency scenarios in June.

During Mayor's comments, Mayor Jessup: 1: Said our budget season is fact approaching. Increasing gas prices will impact the police, public works and garbage budget. He thanked Councilmember Staigle for setting up the process and our computers. 2: Election day is May 14th. Vote at City Hall from 7:00 a.m. - 7:00 p.m.. Early voting is May 2-6 from 8:00 a.m. - 5:00 p.m. and May 9th and 10th from 7:00 a.m. - 7:00 p.m. The Fort Bend Chamber of Commerce is and has been holding a series of "meet the candidates" meeting. One for Meadows Place is scheduled for Saturday, April 30th at 6:30 p.m. in our community Center. Each candidate will be allowed to address the audience for ten minutes. A question and answer session will follow. 3: Noted that he received two letters of commendation from resident Delores Reaves. The first recognized Public Works Director Dan McGraw for always being courteous and helpful, saying he is an asset to our city. The second recognized Police Sergeant Richard Simmons for two cases of fraud he has helped solve, recognizing how great our Police Department is.

Councilmember Staigle gave an update on the West Airport construction. He said the design work is 60% complete. TxDOT is moving very slowly on the environmental study, which may not be completed until March of 2012. An additional \$80 million in road construction has been approved by the H-GAC and we hope to receive some of these funds. We should know by August if any federal funds are available. Kelly's would like a left turn lane installed at their cost. Walgreens and the strip center owner will be approached to see if they are also interested in a left turn lane under the same circumstances. Mayor Jessup thanked Councilmember Staigle for the engineering help he has given to the City at no cost.

Councilmember Staigle then made a motion to accept the minutes of the March 22, 2011 joint workshop with EDC and regular meetings. The motion was seconded by Councilmember Henley and unanimously approved.

No one was in attendance from the Planning and Zoning Commission to give Council their report on the granting of a Specific Use Amendment to Dr. Daniel K. Olukoya for his Mountain of Fire and Miracles Ministries Worldwide Church. Councilmember Henley made a motion, seconded by Councilmember Wilkens to table the agenda item. Motion carried unanimously,

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE IX OF CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "SPECIFIC UE AMENDMENTS," BY ADDING THERETO A NEW SUBSECTION 24-912, GRANTING A SPECIFIC USE PERMIT TO DR. DANIEL K. OLUKOYA GENERAL OVERSEER, PRESIDENT AND FOUNDER, MOUNTAIN OF FIRE AND MIRACLES MINISTRIES WORLDWIDE, TO ALLOW THIS CHURCH TO OPERATE AT 12002 SOUTHWEST FREEWAY.

Mayor Jessup said a public hearing was held, as required, and comments and questions made and answered. Councilmember Isbell made a motion, seconded by Councilmember Case to refuse the request for the Specific Use Permit. The motion carried unanimously.

Council then considered setting Ad Valorem exemptions for fiscal year 2011-2012. Current exemptions are as follows: Homestead Exemption: 13% or \$5,000, whichever is greater; Over 65 Exemption - \$30,000; Disabled Person Exemption - \$30,000; Disable Veteran's Exemption \$5,000 - \$12,000. Mayor Jessup said he recommends keeping the exemptions the same as last year. Explanations of these exemptions can be found on the City's website. Councilmember Henley made a motion, seconded by Councilmember Isbell to adopt the same Ad Valorem exemptions for fiscal year 2011-2012 as were in existence last year. The motion carried unanimously.

The quarterly investment report was presented to Council for their approval. The City's funds are invested in a very sound, fiscal, conservative manner. They must also be kept very liquid. Councilmember Staigle made a motion to accept the Investment report as presented. Councilmember Case seconded the motion which carried with unanimous approval.

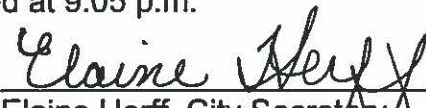
Bills to BJ's Park & Recreation Products for \$ 28,238.65, to Coastal Pump Services, Inc. for \$16,254.00 and to NuWest Golf Course Construction for \$19,881.00 were presented to Council for payment approval. Councilmember Case made a motion, seconded by Councilmember Wilkens to pay the three bills as presented. The motion carried unanimously.

Payments to Joe Salvide for \$10,800.00, to Pumps, Motors & Controls for \$12,127.00; to HDR/Claunch & Miller for \$34,336.97 and to Coastal Pump Services, Inc. for \$16,254.00 for ratification. Councilmember Staigle made a motion, seconded by Councilmember Henley to ratify the payments as presented. The motion carried unanimously.

During audience comments, Mr. Art Keepers, 12200 Block of Alston, said he had three items to comment on. First he asked Councilmember Staigle why we could not hold a non-binding referendum and was answered that a non-binding referendum is not an allowable use of city funds under State Law. Second he noted that the increase in cut-through traffic was very heavy on his street and he asked if the police budget had been cut at all. Mayor Jessup answered that no projects currently in the works or planned for the future has or will effect the Police budget. We all agree that our Police Department is great and we are trying to draw young professionals, folks that care, into our city. Safety of our residents comes first and foremost. Third he asked if repairs on Kirkwood would affect the city's budget. Mayor Jessup answered that, while we can't foresee the future, the bond money promised to us from Fort Bend County for this project will not come out of the City's general fund budget.

Mr. Mike Wilson, 12000 Block of Pender, expressed is displeasure at not being able to put things on the ballot for a vote.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Case, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:05 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
MAY 24, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

Also present was Alderman elect John Whiteman.

Council talked about code enforcement issues. Vandals have been stealing the backflow preventers from commercial properties along West Airport. Requiring businesses to install cages over their backflow preventers was discussed. Car cover over vehicles parked in driveways was discussed. Some are custom made and some are not. A decision as to whether or not to legislate these covers as being illegal or to hold a public hearing to determine public opinion was not made.

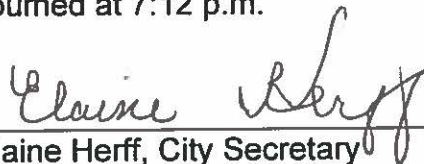
Council then discussed upcoming repairs to West Airport and Kirkwood. Federal funds will pay for the engineering study along West Airport only. County funds will be used for construction but it is unclear whether or not the County will bid the project for us. Construction supervision of the project can run close to \$200,000. While County funds are also available for the Kirkwood project, engineering costs are not. Currently there are no funds available for that.

Council discussed the solid waste contract up for renewal in June. A cost close to what we are paying was offered by our current contractor which includes each residence being given a recycling container by the contractor. A lower cost would leave service the way it is.

Councilmember Isbell said the Buck-ee's Corporation has express possible interest in locating one of their facilities in Meadows Place.

Council briefly went over the agenda for tonight's regular Council meeting. There were no questions.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:12 p.m.


Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING
MAY 24, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of Meadows Place City Council was called to order at 7:19 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

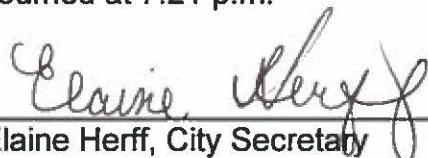
Also present was Alderman elect John Whiteman.

Mayor Jessup read the caption to the following ordinance:

**AN ORDINANCE CANVASSING THE RETURNS AND
DECLARING THE RESULTS OF AN ELECTION HELD ON THE
14TH DAY OF MAY, 2011, IN THE CITY OF MEADOWS PLACE,
TEXAS, FOR THE PURPOSE OF ELECTING CITY OFFICIALS,
TO-WIT: ALDERMAN PLACE NO. 4, AND ALDERMAN
PLACE NO. 5.**

Mayor Jessup read the canvassed results as follows: Alderman, Place No. 4, 320 votes for Terry Henley. Alderman, Place No. 5, 211 votes for Rick Staigle and 263 votes for John Whiteman. Mayor Jessup declared John Whiteman as the winner of Alderman, Place No. 5. Councilmember Staigle made a motion to accept the canvassed votes as presented. Councilmember Henley seconded the motion and with unanimous approval, Ordinance No. 2011-11 was adopted.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Staigle, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:21 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF MAY 24, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum

Also present was Alderman elect John Whiteman.

The Pledge to the Flag was led by Councilmember Rick Staigle. Councilmember David Wilkens gave the invocation.

Because Judge Cannata had not yet arrived, Mayor Jessup moved agenda item 4 up now. LuAnn Kelly with the Meadows Home and Garden Club presented a \$1,000 scholarship to Kristina Hickle and a \$500 Scholarship to Katie Cavendar, noting that both essays were excellent.

Justice of the Peace, Precinct 3, Ken Cannata then arrived. He gave the Oath of Office to returning Councilmember Terry Henley as Alderman, Place No. 4 and to new Councilmember John Whiteman as Alderman, Place No. 5. Councilmember Staigle stepped down and Councilmember Whiteman took his seat on the dais.

Captain Gary Stewart reported on Police activities since the April regular Council Meeting. He noted there were six reportable accidents, seven arrests, 1332 calls for service, 46 offense reports, 315 traffic citations, no code ordinance violation citations, 73 traffic warnings and 11 city ordinance warnings issued. There were five motor vehicle burglaries, two residential burglaries and zero building burglaries. Officers made 510 business checks, 122 house watches and 462 property checks this past month. Theft of back-flow preventers has been occurring in the area lately. Stafford made 12 arrests for this offense in the last month. The Department is waiting to hear if they will get an H-GAC grant for Laser Shot. The interview room camera has been installed. The new Tahoe has been delivered and all equipment has been ordered and is in route. A disabled vehicle turned into the arrest of two subjects suspected of burglaries at Walgreens and Radio Shack.

Code Enforcement Officer Kathi Sutton spoke about activities in her department since February 2011. She has sent 176 high weeds and grass first warnings, 33 second letters and with 2 citations issued. She has sent 42 boat and trailer first warnings with 11 second warnings. She has sent 11 first warnings and 12 second warnings for cut/dead limbs and other debris visible from the street not on garbage day. She has issued 129 first warnings and 31 second warnings on improper tree height. She has pulled 167 illegal signs. She has sent 13 first warning letters, seven second warning letters and issued one citation for pools with black water, 31 first warning, nine second warning letters and issued two citations for dilapidated fences, 68 first letters, five second warning letters and issued five citations for other property maintenance issues. She has sent 144 first warning and 62 second warning letters for trash cans visible in yards, When a problem is

first brought to her attention, Officer Sutton generally issues a warning that same day. The resident has three to five days to remedy the situation.

Fire Chief DiCamillo was not available to present his fire report.

During Mayor's comments, Mayor Jessup: 1: Said there was a tremendous turn out for the May 5th National Day of Prayer, held outside City Hall and organized by Tim Shoulders of Sugar Grove Church of Christ. Approximately 20 people offered prayers for various intentions. 2: Noted that one of the last sections of piping was installed today on the new lake/reclaimed water project. There are still a few pieces of pipe to be installed under the Dorrance bridge. Weather permitting; we will begin to fill the lake in about 10 days. This lake allows us to become a great steward of our community by saving many thousands of dollars using treated reclaimed waste water to fill our lake and, eventually, water our esplanades. The lake will take approximately 10 to 12 days to fill with no rainfall. 3: Said that we had a record turnout for our City election held May 14th. The votes have been canvassed and John Whiteman pulled the most votes for Place No. 5 with Terry Henley winning unopposed his Place No. 4 seat. He wished Councilmember Staigle a fond farewell and thanked him for the countless hours he served. He congratulated Councilmember Whiteman on his win.

Councilmember Whiteman said he looked forward to working on Council. He thanked his volunteers and those who voted for him. He believes the vote was a referendum on residents' dislike of the Kirkwood two lane roundabouts and hopes to preserve South Kirkwood as a four lane divided road. He hopes to make city government responsive to the needs of the residents.

Councilmember Henley made a motion, seconded by Councilmember Wilkens, to approve the minutes of the April 26, 2011 workshop and regular meetings. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

**AN ORDINANCE CONFIRMING THE ELECTION OF A
MAYOR PRO TEMPORE OF THE CITY OF MEADOWS
PLACE, TEXAS, TO SERVE IN SUCH OFFICE UNTIL THE
NEXT REGULAR CITY ELECTION.**

Councilmember Case made a motion to adopt the Ordinance, numbered **2011-12**, electing Councilmember Henley as Mayor Pro Tempore until the next regular city election. Councilmember Isbell seconded this motion which carried with unanimous approval. Councilmember Henley thanked his fellow council members saying he appreciated their support.

Mayor Jessup then read the caption to the following ordinance:

**AN ORDINANCE CALLING A JOINT PUBLIC HEARING
BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS
PLACE, TEXAS, AND THE PLANNING AND ZONING
COMMISSION OF THE CITY OF MEADOWS PLACE,
TEXAS, TO BE HELD ON THE 28TH DAY OF JUNE 2011, AT
7:00 O'CLOCK P.M. AT THE CITY OF MEADOWS PLACE
CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE,
TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO
BE HEARD ON OR IN CONNECTION WITH ANY MATTER
OR QUESTION INVOLVING A PROPOSAL TO AMEND
CHAPTER 153 OF THE CODE OF ORDINANCES OF THE
CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND
ZONING REGULATIONS," SECTIONS 153.197 AND 153.198
OF CHAPTER 153 OF THE CODE OF ORDINANCES OF
THE CITY OF MEADOWS PLACE, ENTITLED "SIGNS;
RESIDENTIAL" AND "SIGNS; COMMERCIAL/OFFICE"**

**RESPECTIVELY BY ADDING THERETO A NEW
SUBSECTION 153.197(H) AND SUBSECTION 153.198(O);
PROVIDING RULES AND REGULATIONS FOR
FLAGPOLES.**

Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adopt the Ordinance, numbered 2011-13, calling a public hearing for 7:00 p.m. on Thursday, June 28th to consider regulating the height of flagpoles in the city. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS, TO BE HELD ON THE 28TH DAY OF JUNE 2011, AT 7:00 O'CLOCK P.M. AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING A PROPOSAL TO GRANT A SPECIFIC USE PERMIT TO MIKE WELCH AND RICK WILLIAMS OF TEXAS DIRECT AUTO, TO ALLOW FOR THE OPERATION OF A TRANSPORTATION AND AUTOMOBILE AND RELATED USES, SPECIFICALLY RELATING TO AUTO AND MOTORCYCLE SALES AND SERVICE AS WELL AS GENERAL RETAIL AND THE POSSIBILITY OF A PARK OR RECREATIONAL AREA (BOTH INDOOR AND OUTDOOR) BEING DEVELOPED FOR THE PURPOSES OF COMMUNITY INVOLVEMENT ON AN APPROXIMATE 22.0923 ACRE TRACT OF LAND CURRENTLY ZONED C-2 LOCATED AT 12002 SOUTHWEST FREEWAY AND 11000 DORRANCE LANE AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

Councilmember Henley made a motion, seconded by Councilmember Case, to adopt the ordinance, numbered 2011-14, calling a public hearing for 7:00 p.m., or immediately following the first public hearing on the flag poles, for Thursday, June 28th to consider public comments, both for and against, a proposal to grant a Specific Use Permit to Mike Welch and Rick Williams to develop the land along both sides of Dorrance Lane for retail, automotive and recreation use. The motion carried four to one with Councilmembers Case, Henley, Whiteman and Wilkens voting "aye" and Councilmember Isbell abstaining.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING A CODE OF ORDINANCES FOR THE CITY OF MEADOWS PLACE, REVISING, AMENDING, RESTATING, CODIFYING AND COMPILING CERTAIN EXISTING GENERAL ORDINANCES OF THE CITY OF MEADOWS PLACE DEALING WITH SUBJECTS EMBRACED IN SUCH CODE OF ORDINANCES, AND PROVIDING FOR SEVERABILITY.

Councilmember Henley made a motion to adopt the Ordinance, numbered 2011-15, adopting the new codified code of ordinances, as stated. Councilmember Wilkens seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A CONTRACT BETWEEN THE CITY OF MEADOWS PLACE AND THE COUNTY OF FORT BEND AMENDING THE INTERLOCAL COOPERATION AGREEMENT FOR THE COLLECTION OF TAXES.

Councilmember Henley made a motion, seconded by Councilmember Isbell, to adopt the Ordinance, numbered **2011-16**, extending the contract for tax collection by one year. The motion carried unanimously.

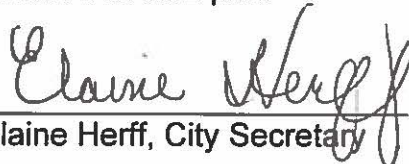
The next agenda item, ratification of contract for advertizing in Fort Bend Chamber Business Directory and Fort Bend Chamber Newcomers Guide, was tabled by a motion from Councilmember Isbell and seconded by Councilmember Case and unanimously approved.

Bills were presented for Council's approval. Councilmember Wilkens made a motion, seconded by Councilmember Case, to pay the bills as presented on the agenda. The motion carried unanimously.

During audience comments, Mr. Larry Ewing, 12000 Block of Alston, said he would like for the city to provide for a safe place for young people to play basketball as opposed to the street or sidewalks. He said kids need a safe place to play.

Mr. John Rittman, 11900 block of Brighton, said he was cited for two tree stumps in his yard, as well as leaving items in his back yard. He phoned the code enforcement officer and she did not return his call. However the code enforcement officer was quick to issue a second warning on a sewer issue awhile back.

There being no further business to consider, Councilmember Isbell made a motion, seconded by Councilmember Case, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:32 p.m.


Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING
JUNE 16, 2011
CITY COUNCIL, ECONOMIC DEVELOPMENT COUNCIL AND PLANNING AND
ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of Meadows Place City Council, the Meadows Place Economic Development Council and the Meadows Place Planning and Zoning Commission was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Shirley Isbell
John Whiteman
Dave Wilkens

Members: Bob Graf
Harry Hamilton
Clyde Little
Margaret Sandlin
Tracey Spiller

EDC and P&Z Member: Travis Tanner

Planning & Zoning Chair: Steve Gardner
Patrick Lindquist
Bob McDonald

And the following absent:

Alderman and EDC Chair: Terry Henley

P&Z Member: E.J. Messarra
Brian Swinney

thus constituting a quorum of Council, EDC and P&Z.

Mayor Jessup introduced Mike Welch and Rick Williams as owners of Texas Direct Auto. They are proposing a development that will include the entire mall area as well as undeveloped land along the northeast side of Dorrance Lane. He noted this is a working meeting where questions from the audience are welcomed.

Mr. Welch and Mr. Williams noted they are proposing to spend about \$1.5 million on improvements to the property in the form of a new façade around the building, new wrought-iron/brick fencing, a dog park, improved landscaping and improved road work. The building will mainly be used to renovate and make ready vehicles for sale. While they sell their vehicles across the freeway in Stafford, they are investigating possibility that they could create a second dealer license allowing for interstate vehicles to be sold out of the Meadows Place facility.

The two friends have signed a five year lease, with two possible five year extensions on the property, contingent on obtaining the Specific Use Permit from Meadows Place

Currently they sell over 800 vehicles per month. They are open from 9:00 a.m. to 6:00 or 7:00 p.m., Monday through Saturday. If they obtain the Specific Use Permit, they will complete the cosmetic improvements first and then move to reconditioning the inside for their use.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:18 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JUNE 21, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell John Whiteman Dave Wilkens

thus constituting a quorum.

Council discussed the revenue, administration and court budgets for 2011 - 2012.

First discussed were revenues. Preliminary figures from the Central Appraisal District indicate our taxable value for 2011 will be \$1,636,552. This is \$89,886 less than last year. Keeping the tax rate the same for this year, Council felt they could budget \$1,755,403 for ad valorem tax revenue. While we expect to receive additional sales taxes due to the two new restaurants, Council felt it would be prudent to budget just \$10,000 more than last year, increasing that amount to \$460,000. No funds are expected to be received from mixed beverage taxes. If a Specific Use Permit is granted to Texas Direct Auto, Council felt \$20,000 could be budgeted for license and permit income. If not, then the amount should be left at \$4,000. The amount budgeted for franchise revenues should remain at \$230,000 and for fines and forfeitures the amount budgeted could be \$400,000. Newsletter advertising should remain at \$14,000. No funds were expected to be received in supply and equipment sales as there will be no police vehicles sold next year. Recreation center and pool center rentals should remain as is - \$9,000 and \$450 respectively. Amounts to be budgeted for pool passes is \$2,000 and for tennis court passes is \$450. Interest earned revenue is decreasing - budgeted is \$2,000.

Council then discussed Court expenditures. They feel they can decrease the overtime earnings budget and the TWC expense budget to \$250 each. Miscellaneous expenses can be decreased to \$500, and office supplies to \$2,500. Most of the rest of the court expenditures will remain the same.

Council then discussed the Administration expenditures. They propose increasing the legal fee budget to \$60,000, payroll services to \$5,000, financial services to \$3,000, inspector fees to \$5,000, Consulting Building Official fees to \$10,000, computer fees to \$12,500 and employee relations expenses to \$1,500. They propose decreasing the fees for Newsletter printing to \$18,000 and for utilities to \$10,000 based on this year's budget actual figures.

Discussing the Utility budget, Mayor Jessup noted that water is being lost from meters that have aged and no longer register correctly. He is proposing new, radio read meters be installed. The cost of these meters is to be looked at.

Additional expenses are expected to be needed in the City's administration department due to the anticipated retirement of the City Secretary next August.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Case, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:00 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
OF JUNE 22, 2010
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Dave Wilkens

and the following absent:

Alderman Rick Staigle

thus constituting a quorum.

Council first discussed the MCIA. Mayor Jessup explained they have been on hold since Hurricane IKE struck. The original purpose of the MCIA was to enforce deed restrictions. Most of these are now covered under the city's Code of Ordinances. Now its only duty is aesthetics, such as paint and roof colors. The question remains, do we want an ordinances that will cover these aesthetics, or do we want to appoint a city MCIA Board of Directors that will consider what appropriate paint colors are and be an extra set of eyes and ears for our Code Enforcement Officer? Council's consensus was that while anyone could call the Code Enforcement Officer to ask her to address Code infractions it would make more sense to create an ordinance that would legally allow the Code Enforcement Officer to handle these issues. Mayor Jessup will ask our City Attorney to draw up this ordinance.

Council then discussed the upcoming budget season. It is anticipated that revenues for the new budget will be approximately \$67,000 less than what was budgeted for this current fiscal year. This will be another tough budget year.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:25 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JUNE 28, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

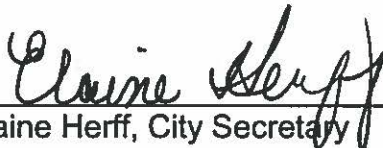
Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell John Whiteman Dave Wilkens

thus constituting a quorum.

Council discussed agenda items, including the height allowed residential and commercial in the proposed flag pole ordinance and the 7:00 p.m. public hearing and related Specific Use Permit.

Council then discussed the Police Department proposed budget for 2011-2012. Chief Baker said he was proposing the following changes in his budget from this year: A zero amount for vehicle purchase - since an unanticipated new vehicle was purchased this year; a zero amount for prisoner housing since the County has changed their policy; a decrease in miscellaneous expenses of \$1,000 - to \$3,000; an increase of \$500 - to \$13,000 for office supplies & equipment; an increase of \$920 - to \$16,000 for computer hard and software; an increase of \$300 - to \$9,600 for uniforms; an increase of \$10,000 - to \$55,000 for fuel & lubricants; an increase of \$624 - to 11,000 for dues & subscriptions; a decrease of \$3,000 \$10,000 for radio equipment & maintenance; a decrease of \$6,600 - to \$3,000 for vehicle equipment (again due to the equipping of the new vehicle purchased this budget year); a decrease of \$1,500 - to \$11,000 for utilities; and an increase of \$2,500 - to \$31,500 for telephones. He proposed that other budget line items remain the same. Employee salary and supporting payroll items as well as insurance was not discussed pending further information from suppliers.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 6:58 p.m.


Elaine Herff, City Secretary

MINUTES OF JOINT PUBLIC HEARING
OF JUNE 28, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS AND
PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The Joint Public Hearing of the Meadows Place City Council and the Planning and Zoning Commission of the City of Meadows Place, Texas was called to order at 7:04 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Shirley Isbell
Rick Staigle
Dave Wilkens

P&Z Chairman: Steve Gardner

P&Z Members: Bob McDonald
Patrick Lindquist
Travis Tanner

thus constituting a quorum.

The first item was a public hearing to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to amend Chapter 153 of the Code of Ordinances of the City of Meadows Place, entitled "Planning and Zoning Regulations," Sections 153.197 and 153.198 of Chapter 153 of the Code of Ordinances of the City of Meadows Place, entitled "signs; residential" and "signs; commercial/office" respectively by adding thereto a new subsection 153.197(h) and subsection 153.198(o); providing rules and regulations for flagpoles. The suggested height for flag poles in the residential section of the city was one flagpole not exceeding twenty-five (25) feet in height containing one flag with an effective area not exceeding forty (40) square feet. The suggested height for flag poles in the commercial section of the city was: one flagpole not exceeding seventy (70) feet in height containing one flag with an effective area not exceeding eighty (80) square feet. There were no questions or comments from the audience or from members of Council or the Planning Commission.

The next item was a joint public hearing to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to grant a Specific Use Permit to Mike Welch and Rick Williams of Texas Direct Auto, to allow for the operation of transportation, automobile and related uses, specifically relating to auto and motorcycle sales and service as well as general retail and the possibility of a park or recreational area (both indoor and outdoor) being developed for the purposes of community involvement on an approximate 34.89 acre tract of land currently zoned C-2 located at 12002 Southwest Freeway and 11000 Dorrance Lane.

Mr. Williams introduced himself and Mr. Welch to the audience. He said the two friends went to school together and formed a successful software company in 1997 which they sold in 2000. In 2003 they entered the car business. Basically they recondition used vehicles and resell them to the public. A retail automotive seller will typically sell approximately 45,000 new vehicles annually. Their company sells approximately 300,000 reconditioned vehicles annually. If granted a Specific Use Permit in Meadows Place, they plan to also recondition the area to make it look more like a college campus. They will fence in, with a wrought iron/brick fence, the entire current mall area, omitting an area for parking purposes around the restaurant. They will lease retail space along the 59 feeder road. They will put a new façade around the mall. They will use the inside of the mall to recondition their vehicles as well as for maintenance and repair of public vehicles. The area across Dorrance will be used

partly to store their reconditioned vehicles as well as for employee parking. The grassy area will be turned into a dog park which they will maintain and which will be open to the public. They hope to obtain a second dealer's license which would enable them provide some vehicle inventory taxes to Meadows Place, perhaps on vehicles sold out of the State of Texas via the internet. They expect the improvements to the outside of the facility to cost between \$1.5 and \$2 million. They want to become part of Meadows Place immediately. They are planning to furnish the vehicles for dignitaries in the July 4th parade.

Councilmember Henley said he has purchased two vehicles from Texas Direct Auto and he received outstanding service. He is very happy with the company.

There were no further comments from Council, the Planning Commission or the audience.

Councilmember Isbell made a motion, seconded by Councilmember Case, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:54 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF JUNE 28, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 8:06 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Police Chief Mike Baker. Mayor Jessup gave the invocation.

Chief Baker reported on Police activities since the May regular Council Meeting. He noted there were seven reportable accidents, 12 arrests, 2048 calls for service, 75 offense reports, 347 traffic citations, no code ordinance violation citations, 101 traffic warnings and no city ordinance warnings issued. There were 16 motor vehicle burglaries, zero residential burglaries and zero building burglaries. Officers made 502 business checks, 714 house watches and 520 property checks this past month. Most of the motor vehicle burglaries occurred the first Tuesday of June - right after school let out for the summer. The Firearms Training/Laser Shot grant is still pending. Preliminary grant approval to upgrade our police radios to replace outdated ratios has been received. This grant is being applied for jointly with three other surrounding cities. The Police Department will provide security for the July 4th parade. Two suspects in Walgreens/Radio Shack burglaries have been apprehended. The Department successfully completed their firearms training for this year.

Public Works Director Dan McGraw was on vacation. Mayor Jessup gave his report. He noted that the Tertiary Disc Filter at the STP is running great. To date we have run 1.3 million gallons through the filter in 12 days. The water is being used to fill the lake and supply the sprinkler system at the park. Each time the irrigation system runs, it uses 30,000 gallons of water that must be replaced back into the lake. The Public Works department is now doing some catch up work around the city. They will be addressing Median irrigation issues, sign replacement and straightening due to drought shifting the ground and they have completed the siding project at the Kirkwood Annex building. Mr. McGraw is working on getting the storm water segment up on the web site. Permits issued & inspections made from March to June of this year include 8 alarm, 11 driveway and walkway, 3 roof, 10 foundation, 9 electrical, 2 commercial signs, 9 heating and air conditioning, 5 plumbing and 11 irrigation systems. Mayor Jessup added that the Public Works Department, which includes, Director Dan McGraw and workers Dan Denny and Joseph French, has gone way beyond what is expected of any employee during these last three or four months. He hopes if anyone sees one of them, they will be thanked. Asked about the cost of main breaks, the Mayor estimated they can run up to \$15,000 each. Smaller breaks cost from \$2,500 to \$4,000 if the sidewalk is broken out.

Mayor Jessup continued with the Fire Department review. He thanked Chief Larry DiCamillo as well as member Bill Bomberger for their involvement in Meadows Place Splash Night. Everyone enjoyed "touring" the fire truck and the kids really enjoyed being "hosed down" while in the swimming pool. Last month, May, the Fire Department responded to 19 EMS calls, three good intent calls and one other fire related call. Most incidents (8) occurred during the weekday hours of 7:00 a.m. to 6:00 p.m. Seven occurred on weeknight hours - 6:00 p.m. to 7 a.m. Eight occurred during the weekend.

During Mayor's comments, Mayor Jessup: 1: Said Council is in the midst of another difficult budget season. A workshop meeting was held last week to discuss the Administration and Court budgets and tonight to discuss the Police Department budget. 2: Noted that two replacement restaurants were opening soon. Tradicao , a Brazilian Steak House noted as being in the top 10 in the Galveston/Houston area, will open in the old Pappas Grill building. Kelley's Country Cookin' will open in the old Golden Corral location. Both restaurants should help our sales tax numbers greatly. . 3: We are meeting with the owners of Kelley's as well as other establishments on West Airport to see if there is any interest in their contributions towards left turn lanes into their properties. Ayrshire Corporation has agreed to donate their land at the southwest corner of Kirkwood and West Airport for this project. Sugar Grove Church of Christ is looking into the matter.

Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to approve the minutes of May 24, 2011 workshop, special and regular meetings, June 16, 2011 special meeting and June 21, 2011 workshop meeting. The motion carried with four ayes and Councilmember Whiteman abstaining.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO EXECUTE A CONTRACT WITH ADDENDUM WITH WCA WASTE CORPORATION (WASTE CORPORATION OF TEXAS), IN A FORM AS ATTACHED HERETO AND MARKED "EXHIBIT A."

This contract is essentially the same as the last one with additional items being picked up for recycling. Councilmember Henley made a motion to adopt the Ordinance, numbered 2011-17. Councilmember Isbell seconded this motion which carried with unanimous approval.

Planning and Zoning Commission members re-entered the meeting after having conducted their own deliberation meeting. They told Council their decision was unanimous to approve both requests - the flag pole height and the Specific Use Permit for Texas Direct Auto. They also recommended that Council require Texas Direct Auto to ensure that there would be no loading or unloading of vehicles in the public right of way and that a ten foot (10') set back from the right of way be required for all fencing. Councilmember Henley made a motion, seconded by Councilmember Isbell to accept the recommendations of the Planning Commission. Mayor Jessup thanked the Planning Commission for looking out for the citizens of the City.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE THE CITY OF MEADOWS PLACE, TEXAS, AMENDING CHAPTER 153 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," BY ADDING NEW SUBSECTIONS 153.197(h) AND 153.198(o) OF SECTIONS 153.197 AND 153.198 ENTITLED "SIGNS; RESIDENTIAL" AND "SIGNS; COMMERCIAL/OFFICE" RESPECTIVELY PROVIDING RULES AND REGULATIONS FOR FLAGPOLES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, PROVIDING A PENALTY, AND PROVIDING FOR SEVERABILITY.

Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adopt the Ordinance, numbered 2011-13, calling a public hearing for 7:00 p.m. on Thursday, June 28th to consider regulating the height of flagpoles in the city. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, GRANTING A SPECIFIC USE PERMIT AUTHORIZING USE OF APPROXIMATELY 34.89 ACRES OF LAND IN THE CITY OF MEADOWS PLACE AS A SPECIFIC USE - TRANSPORTATION, AUTOMOTIVE AND RELATED USES; AUTO OR MOTORCYCLE SALES AND AUTOMOBILE SERVICES; PROVIDING LIMITATIONS, RESTRICTIONS, AND CONDITIONS ON SUCH USE; DESCRIBING SUCH 34.89 ACRES OF LAND; AMENDING THE ZONING DISTRICT MAP OF THE CITY AS ADOPTED BY ORDINANCE NO. 85-036 ADOPTED ON DECEMBER 5, 1985, AS AMENDED; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A PENALTY, AND PROVIDING FOR SEVERABILITY.

Councilmember Wilkens made a motion, seconded by Councilmember Isbell, to adopt the ordinance, numbered 2011-18, including the two recommendations of the Planning Commission, as amended. The motion carried unanimously.

Council then discussed approval of Consideration of a Development Agreement with Left Gate Property Holding, Inc. d/b/a Texas Direct Auto. This agreement provides for many things including site plan amendments, design and construction standards, notice requirements, and the payment of past due taxes. It will enable the project to move along more rapidly. Councilmember Henley made a motion, seconded by Councilmember Case to approve the Development Agreement with Left Gate Property Holding, Inc. as presented. The motion carried unanimously.

Councilmember Wilkens then made a motion to table agenda item 11 as it was incomplete on the agenda. The motion, seconded by Councilmember Case, carried with unanimous approval.

Councilmember Case then made a motion to approve the bills as presented on the agenda. Councilmember Wilkens seconded this motion which carried unanimously.

The next agenda item, ratification of contract for advertizing in Fort Bend Chamber Business Directory and Fort Bend Chamber Newcomers Guide, was tabled by a motion from Councilmember Isbell and seconded by Councilmember Case and unanimously approved.

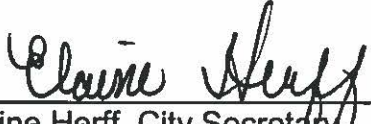
Bills were presented for Council's approval. Councilmember Wilkens made a motion, seconded by Councilmember Case, to pay the bills as presented on the agenda. The motion carried unanimously.

During audience comments, Mr. Linden Wong, 11900 Block of Broom Meadows, said he is concerned that the hills around the lake are too high. He was told they are their final height.

Mayor Jessup announced the city is currently in the final throws of preparation. They are dressing up the trails and will soon begin irrigating sod that will be laid eight foot up from the lake with the remainder of the hills being hydro mulched. The wetland areas have been planted. We hope to open the area to trail traffic only on Friday or Saturday. Jennifer Reyna, the Channel 2 traffic announcer will be our 4th of July Parade Marshall.

Councilmember Wilkens noted he called in three water breaks recently.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:07 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JULY 12, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell John Whiteman Dave Wilkens

thus constituting a quorum.

Also present was Public Works/Public Utilities director Dan McGraw.

Council discussed the Public Works/Public Utilities proposed budget for 2011-2012. Mr. McGraw said he was proposing the following changes in his budget for next year: An increase in animal control expenses to \$200 (to \$1,700); a decrease of \$30 (to \$1,250) for office supplies & equipment; a decrease of \$1,000 (to \$4,000) for computer hard and software; an increase of \$2,500 (to \$11,000) for fuel & lubricants; an increase of \$2,000 (to \$4,500) for employee training and travel; an increase of \$1,000 (to \$10,500) for firehouse expenses; a decrease of \$1,200 (to \$2,500) for GIS services; an increase of \$260 (to \$800) for utilities; and a decrease of \$6,500 (to \$7,000) for telephones. He proposed that other budget line items remain the same. Employee salary and supporting payroll items as well as insurance was not discussed pending further information from suppliers.

Mr. McGraw proposed the Administration budget of the Public Utilities Department remain the same with the exception of decreasing the amount allocated for miscellaneous expenses by \$250 (to \$250); and increasing the amount allocated for meter reading expenses by \$23,175 (from zero) an oversight in last year's budget due to a contractor error.

Mr. McGraw proposed keeping the Water Department budget the same with the exception of decreasing the cost allocated for chemicals by \$2,500 (to \$5,000.)

Mr. McGraw proposed keeping the Sewer Department budget the same with the exception of increasing the cost allocated to permit fees by \$5,000 (to \$15,000); increasing the cost allocated to telephones by \$30 (to \$1,738) and decreasing the cost allocated to maintenance & repair by \$15,000 (to \$115,000.)

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:37 p.m.



Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JULY 19, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:04 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
John Whiteman
Dave Wilkens

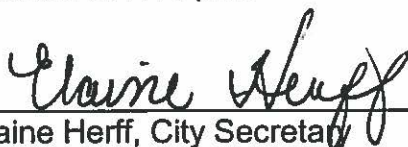
thus constituting a quorum.

Also present was Parks & Recreation Director Monya Keenen..

Council discussed the Parks & Recreation Department proposed budget for 2011-2012. Mrs. Keenen said she was proposing the following changes in his budget from this year: An decrease in office supplies & equipment of \$250 to \$1,500; a decrease of \$150 to \$250 for dues & subscriptions; a decrease of \$500 - to \$3,500 for employee training & travel; a decrease of \$1,000 - to \$4,000 for telephones; a decrease of \$700 to \$6,000 for tennis court electricity; an increase of \$1,000 to \$4000 for pool chemicals; a decrease of \$1,500 to \$5,500 for July 4th parade; an increase of \$3,000 to \$12,000 for playing field electricity; and a decrease of \$1,000 to \$4,000 for CenterPoint leases; She proposed that other budget line items remain the same. Employee salary and supporting payroll items as well as insurance was not discussed pending further information from suppliers.

No budget line items for personnel and insurance costs were discussed.

There being no further business to consider, Councilmember Whiteman made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:14 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
JULY 26, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell John Whiteman Dave Wilkens

thus constituting a quorum.

Council discussed the problems at the Sewer Treatment Plant. Mayor Jessup stressed that, while the problems are grave, our STP was never in violation of any State or Federal laws. The problem was first discovered when Public Utilities Director Dan McGraw noticed that there appeared to be too much algae in one of the tanks. Upon further examination, Mr. McGraw noticed the sludge had not been removed for a very long time. This all happened since Mr. McGraw did numerous updates to the plant that were completed approximately eight months ago. We are very unhappy with the service received from our contractor and have exercised our sixty (60) day option for cause. Mayor Jessup is looking into his options with three other sewer plant operator companies.

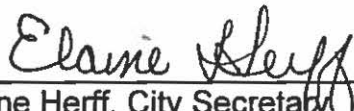
Discussing elections, since SB 100 has been passed, many counties are having a difficult time promising that election equipment will be available to cities for their even year May elections. Cities have three options. They can decide to change their election dates to November, joining with county and federal elections; they can only have elections in May of odd numbered years, which would eliminate staggered terms; or they can stay the way they are and hope the county can provide them with election equipment. At a meeting held in Sugar Land on July 21st, Fort Bend County Election Administrator John Oldham said the thought the county could still service us although it would require the city entering into a joint election agreement with every entity in the county holding an election as well as the possibility of fewer voting machines in each polling place and a possible reduction in the number of early voting polling places in the county. At this time the city will stay with May elections.

Discussing city emails, Mayor Jessup said he would like to see any emails leaving city computers to have the same signature. He plans to ask Kristina in the Parks Department to help with this task.

Discussing the West Airport project, Mayor Jessup said we are still looking into the possibility of adding a left turn lane into Kelley's restaurant. While they have initially agreed to pay for this, discussions have been put on hold while the management of Kelley's recovers from an unexpected death in the family. There are still some tree issues with Sugar Grove Church of Christ that should be able to be solved. The bid process shouldn't cost too much and we should be ready to go out for bids in September or October.

Discussing business development, Councilmember Isbell asked Council's help in contacting those recipients of the free paint to keep them in the loop. She also noted that the Houston area is the number one in the Top Ten cities for new homes being built. She would like help from the EDC members in contacting new businesses that might be a fit for our city. She also requested the city pay her \$300.00 registration fee to the George Foundation Leadership Training course which is expected to meet monthly.

There being no further business to consider, Councilmember Case made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:23 p.m.



Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF JULY 26, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Councilmember Heidi Case. Resident Mike Schofield gave the invocation.

Captain Ashton reported on Police activities since the June regular Council Meeting. He noted there were six reportable accidents, three arrests, 2057 calls for service, 37 offense reports, 343 traffic citations, no code ordinance violation citations, 63 traffic warnings and six city ordinance warnings issued. There were three motor vehicle burglaries, one residential burglary and one business burglary. Officers made 521 business checks, 682 house watches and 618 property checks this past month. There was an attempted robbery at Radio Shack. The new Chevy Tahoe has been equipped and is out on the street. Mayor Jessup noted that crime rates for the entire state of Texas are down. The percentage of population affected by property crimes in Texas is 4.06%, in Fort Bend County is 2.17% and in Meadows Place is 1.86%. The percentage of population affected by violent crimes in Texas is 0.52%, in Fort Bend County is 0.22% and in Meadows Place is 0.05%. Councilmember Isbell asked Captain Ashton if he had completed his classes yet. He said the Leadership Command College is a three year commitment of which he has completed the first year. He has submitted his thesis today and hopes to graduate with his Master's Degree in Criminal Justice on August 6th from Sam Houston State University.

Parks Director Monya Keenen began her report with the announcement that it was City Secretary Elaine Herff's birthday today and everyone sang Happy Birthday to her. She continued her report noting that city lifeguards are working on another platinum plaque from Jeff Ellis and Associates. They have exceeded expectations during their last two audits and this award is only given to the top ten pools under Jeff Ellis supervision in the country. (Check with Monya - is this top ten pools or top 10 percent.) The new wrist band pool access system is working well as is the tennis court card access system. Concessions are being sold at the pool daily. Adult swim is held every Tuesday and Thursday from 7:00 - 8:00 a.m. AND from 8:00 - 9:00 p.m. The last Barefoot 'n Friday will be held on August 19th. Splash Night, June 10th, was a huge success. New classes added for this summer include an art class and a kid fitness class. The July 4th Parade was also a huge success. Governor Perry had been invited to participate. He declined but sent a plaque congratulating the city for their community spirit. Mrs. Keenen thanked Troop 731 for their flag display. Grand opening of the new lake was also held on July 4th. There is currently an amazing purple martin show that occurs at dusk over the lake.

Regarding the Fire Department, Mayor Jessup said he spoke with Stafford City Councilmember Cecil Willis as well as Stafford Fire Chief Larry DiCamillo. Stafford expects to increase their budgeted funds for the Fire Department by about \$31,000. We can expect our cost from them to increase by 10% of this amount.

During Mayor's comments, Mayor Jessup: 1: noted that Texas Direct Auto has begun to move into their expanded space in Meadows Place. They are the largest independent used auto dealership in the U.S. Residents should check our website to get an idea of how Meadows Place entrance will be enhanced. 2: There have been a few kinks in the reclaimed water system at the lake that are being worked out. We seem to be the only small city in Texas to do a water reclamation project of this size. The State,

County and City are all involved. Currently the Purple Martin and Chimney Swift show at dusk is amazing. 3: Southwest Water recently changed their phone number to report water line breaks. The new number is: (832) 209-5049. Residents need to call in whenever they see a water leak anywhere in the city.

Councilmember Isbell noted that Houston and Dallas had the faster growing city developments in Texas. Meadows Place, therefore, is in a prime location for housing locations for businesses and family oriented commerce. She asked residents to let us know what good business neighbors they would like to see in Meadows Place, noting that it is harder to get businesses to relocate here than it is to keep the businesses here. She also noted Dakota Mills is playing at the state level in baseball.

Mayor Jessup reminded everyone to eat a Tradicaos and Kelleys.

Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to approve the minutes of the June 28, 2011 workshop, joint public hearing and regular meetings; and the July 12, 2011 and July 19, 2011 workshop meetings. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR A FIREARMS TRAINING PROGRAM.

This resolution is necessary before the Police Department can receive a grant for its firearms training program. No funds will be expended for this grant. Councilmember Case made a motion, seconded by Councilmember Isbell to approve the resolution, numbered 2011-01, as read. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE APPOINTING A REGULAR MEMBER OF THE PLANNING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS (CITY PLANNING AND ZONING COMMISSION) FOR A TERM BEGINNING IMMEDIATELY UPON PASSAGE OF THIS ORDINANCE, AND ENDING ON THE LAST DAY OF DECEMBER 2013 PURSUANT TO THE TERMS AND PROVISIONS OF CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE

Steve Gardner has resigned his position on the Planning and Zoning Commission due to his move out of the city. Rick Staigle said he would accept the position if appointed. Councilmember Henley made a motion to adopt the ordinance, numbered 2011-19, appointing Mr. Staigle to the Planning Commission for a two year term. This motion was seconded by Councilmember Case and carried with unanimous approval.

Bills were presented for Council's ratification and approval. Councilmember Whiteman made a motion, seconded by Councilmember Wilkens, to ratify the bill to NuWest Golf Course Construction for supervision of the lake construction project, and approval of the expenditures to Coban Technologies for police vehicle work; Houston Siding Company for residing the Kirkwood Annex overhang and to Randle Law Office for legal services rendered as presented on the agenda. The motion carried unanimously.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:07 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
AUGUST 9, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:02 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Also present was former Councilmember Staigle and TML IEBP representative Laura Bloss. Mrs. Bloss explained that due to a high loss ratio of 119%, the city is experiencing an 11% increase in its medical insurance rates. She explained the differences in this policy versus other, Consumer Driven Policies, being offered by TML IEBP. Our policy is a very good one and employees appreciate it. To date, employees have had to pay a very small portion of their dependant insurance costs. Council's feelings were that employees must be asked to contribute more towards their own coverage as well as their dependent coverage.

Council discussed the final budget figures. All departments were examined for possible reductions. Each one penny increase in the tax rate generates \$26,000. The total valuation of taxable property in the city has increased by 1.5%. Council hopes to be able to set a tax rate again this year that will not exceed the city's effective tax rate.

There being no further business to consider, Councilmember Whiteman made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:24 p.m.



Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
AUGUST 23, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:04 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley
Heidi Case
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Council briefly discussed items on tonight's regular Council Meeting agenda. Neither Code Enforcement Officer Kathi Sutton - due to illness, nor Fire Department Chief Larry DiCamillo - due to a previous commitment, will be available to present their reports. Since we are proposing to adopt the effective tax rate, no public hearings on the tax rate will be necessary. We will call a public hearing on the budget for Sept. 13, 2011.

Discussing Southwest Water situation, Mayor Jessup has met with another company to see what they could provide and is waiting to meet with a third company also. On the water side, Southwest Water is working out very well. On the sewer treatment side, it remains to be seen what can, or should, be done.

Discussing permit department progress, due to the shortage of funds, it may not be feasible to purchase a computer program to track permits, however all permits will be updated in look and will be available on our website. Contractors must still come into City Hall to pull their permits.

Discussing recycling information, an insert will be in the September Newsletter explaining all the different recyclables that WCA will accept. WCA will pay 1/2 the cost of the insert. The first recycle bin is given to residents upon move in. Additional bins are available at City Hall for \$10.00. Another insert in the September Newsletter will be the storm water flyer created by Dan McGraw. This will become part of his 4th year Storm Water report to the State.

Discussing water main brakes, we have had more breaks during the month of August than we usually have during one year. While the City does not yet need to ration water, residents are encouraged to call in water main brakes so that they might be fixed as soon as possible, saving the City money on surface water subsidence fees that must be paid on all pumped water.

Car covers will be discussed when Ms. Sutton returns to work.

Council briefly discussed attending the annual Texas Municipal League Conference being held in Houston this year. Council members were told to email the city secretary with their decisions to attend the meeting as soon as possible.

Discussing Zip Codes, Mayor Jessup said his column in the September Newsletter would explain that residents need to call/write/email their Senator and Representative in Washington to request that Meadows Place be assigned their own Zip Code as some of our sales taxes are being sent to Stafford, Texas - where the 77477 Zip Code Post Office is. Mayor Jessup will be meeting with a Postal Service representative in September.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:10 p.m.



Elaine Herff, City Secretary

MINUTES OF PUBLIC HEARING
OF SEPTEMBER 13, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The Public Hearing of the Meadows Place City Council was called to order at 7:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

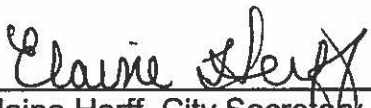
Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
Rick Staigle
Dave Wilkens

thus constituting a quorum.

Mayor Jessup announced that the purpose of this meeting was to hear any and all comments, both for and against, the proposed city budget for fiscal year 2011-2012. Since there was no one in the audience, Mayor Jessup said we would wait for at least 15 minutes to see if any residents were running late.

At 7:20 there was still no one in the audience. There being no further business to discuss, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:21 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
SEPTEMBER 27, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:08 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Terry Henley (arrived at approximately 6:20)
Shirley Isbell
John Whiteman
Dave Wilkens

and the following absent:

Heidi Case

thus constituting a quorum.

Council discussed the audit engagement letter.

Discussing the budget, Mayor Jessup said the tax rate that would need to be adopted this evening to support the budget is \$0.0898687 with \$0.709480 allocated to Maintenance and Operations and \$0.189207 allocated to the Interest and Sinking Fund.

Councilmember Henley said approving the EDC budget as it is on the agenda will result in the EDC having \$66,400 additional revenues than expenses next fiscal year.

Mayor Jessup passed around a booklet created by Code Enforcement Officer Kathi Sutton which showed dated pictures of residences that have one or more tarp covered vehicles visible from the street. Mayor Jessup said he would like to hold one or two Public Hearings on the issue to understand how neighbors feel about the tarps. While Council does not want to get into legislating petty issues, it is believed that the tarp covered vehicles can have a detracting effect on residential property values. Councilmember Wilkens asked that we inquire about the manner which other cities are handling this issue. It was agreed to address this issue at next month's Council workshop meeting.

Discussing Texas Direct Auto, Mayor Jessup said they are letting out bids on fences and they expect that their total renovations will be completed within a year.

The Mayor and Dan McGraw met with two other wastewater treatment plant operator companies. Both would like to bid on our contract when the current contract expires. Because Southwest Water cleaned up their problems and promised a clean, well kept plant in the future, we will keep them at least until the end of their contract, unless their actions force us to end the contract sooner.

Mayor Jessup told Council that permit forms are being updated and will soon be available to download from our website. Also, we are looking into ways to move forward with payroll - perhaps with computer driven or thumb print types of employee access.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:17 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF SEPTEMBER 27, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Boy Scouts Zachary Whitman and Matthew Ogura. Resident Mike Schofield gave the invocation.

Police Chief Mike Baker reported on Police activities since the August regular Council Meeting. He noted there were ten reportable accidents, three arrests, 1354 calls for service, 43 offense reports, 385 traffic citations issued, no code ordinance violation citations issued, 82 traffic warnings and seven city ordinance warnings issued. There were 13 motor vehicle burglaries, one residential burglary and two business burglaries. Officers made 411 business checks, 268 house watches and 406 property checks this past month. There has been a significant increase in the number of motor vehicles burglaries this past month - mostly in restaurant parking lots. These have occurred at various hours throughout the day. Burglars are grabbing briefcases, which often have other valuables inside (cell phones, checkbooks, paperwork, credit cards, etc.) It is important to take briefcases inside the restaurant with you or to lock them in your trunk. National Night Out is being held in Meadows Place on Tuesday, October 4th. September 9th was "First Responder Day" at Meadows Elementary. Officer Nix and Sgt. Dottei attended and spoke to several classes. Notification was received from the Governor's Office yesterday that Meadows Place was awarded a LaserShot Grant. Officers have been attending legislative update training which is required by the State in years when the Legislature meets.

Public Works Director Dan McGraw gave a report on activity in his department since the June 2011 Council meeting. He noted that the total pumpage from the city's three water wells was 96,472 million gallons for June, July and August. Total pumpage during the same time period in 2010 was 61,170 million gallons. Average total pumpage from all three wells is 6.4 million gallons per day. Year four Storm Water Report will be submitted to TCEQ in October when year five starts. This is currently the last year for this report. New storm water permits must be obtained in November of 2013 and we are not sure exactly what to expect. Pamphlets were sent out to our residents concerning storm water. These will also be available to commercial customers to pass along to their patrons. Since June 10th, 7.5 million gallons of reclaimed effluent have been reused at our lake/parks. 80 million gallons of effluent has been treated. Due to the drought, we are experiencing heaving, cracking and separation on our roads, sidewalks and sound wall mow strips. At this point, all we can do is make repairs to the extreme situations and prioritize the other areas for repair. Once we receive a consistent amount of rainfall, some of these areas may go back to their original position. Public Works staff will survey the city after we receive substantial rain. From June to August five alarm permits, 10 driveway and sidewalk, one roof, nine foundation, ten electrical, five commercial signs, five heating and air conditioning, 14 plumbing and 13 irrigation permits/inspections were issued. The Fire Marshal also made five inspections. Councilmember Henley noted we have fairly decent water pressure, considering the amount of water breaks in the City.

Mayor Jessup reported that a computer went out at the Fire Department. Captain Ashton worked closely with Chief DiCamillo to replace and update it. Recently the Fire Department participated in a practice drill. During the time they were out of the City, fire trucks from Richmond came to the station to make sure fire coverage was not interrupted.

During Mayor's comments, Mayor Jessup noted 1: A sign up sheet if available before Council meetings. Residents wishing to address an item that is on the agenda should note the agenda number next to their name and address. Residents wishing to address an item that is not on the agenda will be heard from at the end of the meeting. 2: This year the Fort Bend County Fair is celebrating its 75th year. It is a big part of our history. The City of Richmond was incorporated before Fort Bend County even existed. He thanked Council members to going out to Richmond when he presented them with our proclamation. 3: Mayor Jessup had lunch this week with Meadows Elementary school principal Irma Cobos. She is thrilled that once again Meadows Elementary is an exemplary school. There are currently 440 children enrolled in the school and two new kindergarten classes have been added. 4: West Airport construction has been pushed back about 400 days due to the fact that the City of Houston closed West Bellfort down to two lanes before we could start. Approximately 24 to 25,000 cars per day use West Bellfort. We will do a traffic count on Scottsdale and Monticeto to see if traffic is up any due to the construction on West Bellfort. 5: Mayor Jessup thanked everyone who wrote letters regarding our ZIP code. We are now in the 60 day waiting period. He thanked Congressman Pete Olson and his staff who pushed hard to get the support of Senators Cornyn and Hutchison. The postal service has agreed to do an official review of the matter.

Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to approve the minutes of the August 23, 2011 workshop and regular meetings; and the September 13, 2011 workshop minutes. The motion carried unanimously.

Mayor Jessup then read the caption to the following Resolution:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS DESIGNATING A REPRESENTATIVE AND OFFICIAL ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR THE YEAR 2012.

Mayor Jessup recommended that Councilmember Henley, who has served the City well in this capacity for more than 20 years, be reappointed as our official representative. With Council's approval, he said he was willing to serve as the official alternate to the general assembly of the H-GAC for 2012. Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to approve the resolution, numbered 2011-02, naming Councilmember Henley as the representative and Mayor Jessup as the Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2012. The motion carried unanimously.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE FOR USE OF THE COUNTY'S RADIO SYSTEM, FOR A TERM BEGINNING OCTOBER 1, 2011 AND ENDING ON SEPTEMBER 30, 2012.

Councilmember Henley made a motion, seconded by Councilmember Isbell to adopt the ordinance, numbered 2011-22, as presented. The motion carried unanimously. Councilmember Whiteman asked about reports that response times from the County are slow, especially after 5:00 p.m. and on weekends. This is a continuing problem that the City is constantly addressing. Sheriff dispatchers have different ideas of what is important and they must make decisions based on the whole county's needs.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF MEADOWS PLACE, TEXAS, FOR THE TAX YEAR 2011.

Councilmember Whiteman made a motion to adopt the ordinance, numbered 2011-23, to levy the total tax rate at \$0.898687 with \$0.709480 going for Maintenance and Operation functions and \$0.189207 to reduce the Interest and Sinking fund balance. This motion was seconded by Councilmember Henley and carried with unanimous approval.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE ADOPTING THE FISCAL 2011-2012 BUDGET FOR THE CITY OF MEADOWS PLACE, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Councilmember Wilkens made a motion to adopt the ordinance, numbered 2011-24, as presented. Councilmember Isbell seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE APPROVING THE FISCAL 2011-2012 BUDGET FOR THE CITY OF MEADOWS PLACE ECONOMIC DEVELOPMENT CORPORATION AS ADOPTED BY THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AT THEIR SEPTEMBER 20, 2011, REGULAR MEETING AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Councilmember Henley noted the Economic Development Commission met on September 20th. They arrived at this budget which includes \$230,000 in sales tax revenue, \$162,000 in expenditures and \$100,000 for West Airport road repairs, leaving a \$66,500 balance. This past year \$229,000 was received in revenue and \$60,000 - \$70,000 in expenses leaving a balance of \$160,000. Councilmember Henley then made a motion to adopt the ordinance, numbered 2011-25, approving the 2011-2012 EDC budget. Councilmember Isbell seconded the motion which carried unanimously.

Mayor Jessup then read the caption to the following Resolution:

A RESOLUTION REGARDING WEBSITE POSTING.

Councilmember Henley noted that currently the Local Government Code requires cities to select a newspaper of general circulation in which to publish all public notices. This is very expensive. In our own situation, tax notice posting in the Fort Bend Star runs between \$400 and \$500. Residents no longer receive the Star newspaper and must pick up a copy either at Walgreens or City Hall. The same notice in the Houston Chronicle runs about \$11,000 or \$4,000 if published in the "This Week" section of the Chronicle. We, like most cities, want a website where we post articles of general importance and information. To post the same notice on our website would cost us nothing. We, through the Texas Municipal League, have asked the Legislature to relieve us of the obligation to post in the newspaper and allow all public notices to be posted only on our website. Newspapers are fighting this as a large loss of revenue to them. We hope to introduce this legislation once again and hope for passage in the next Legislative session. Councilmember Henley moved to adopt the resolution, numbered 2011-03, as presented. Councilmember Wilkens seconded the motion which carried with unanimous approval.

Councilmember Wilkens then made a motion to approve payment of expenses as presented on the agenda. Councilmember Whiteman seconded this motion which carried with unanimous approval.

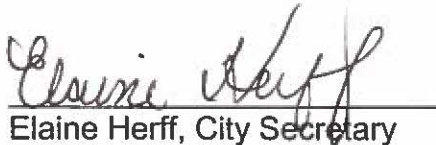
Councilmember Henley then made a motion to ratify expenses as presented on the agenda, noting that \$166,000.00 to the City of Stafford was for Fire Marshal and Fire Fighting services. Councilmember Wilkens seconded this motion which carried unanimously.

During audience comments, resident Chuck McClurkin of the 11900 block of Brighton said he has a continuing problem with after hours police dispatch. Mayor Jessup noted the City looked at a joint dispatch agreement with area cities which wasn't feasible. The city would need to hire five more people to have 24 hour dispatch service in house.

Resident Zachery Whitman of the 12300 block of Scarcella, and also a Boy Scout, asked why the police in Meadows Place change their police cruisers for Tahoes. Mayor Jessup said it was for durability, to vary our stock, for use in high water emergencies, they hold more than a full size cruiser and therefore are a better fit for some of our larger officers and typically are worth more at trade in time than the cruisers are.

Matthew Ogura of the 12300 block of Scottsdale, and also a Boy Scout, asked if we expect the crime rate to go up when traffic increases due to road construction. Mayor Jessup said he hoped not but that only time would tell.

There being no further business to consider, Councilmember Whiteman made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:53 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
OCTOBER 25, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:02 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Council briefly discussed tonight's regular meeting agenda items. They discussed the Credit Card Resolution proposed to be adopted tonight. It was explained that, while the ordinance calls for a \$5.00 charge to be added to any credit card transaction made with the City, currently credit cards are only accepted for Municipal Court payments. Extensive work would have to be done before accepting credit cards for any other City fee/payment and there is no move right now for that to happen. They also discussed changing the regular November and December meeting dates due to the holidays. While the November date of November 22nd was not a problem for anyone with the Thanksgiving holiday, Council's consensus was to change the December meeting date from December 27th to December 20th due to the Christmas holiday.

Car tarps were then discussed. Car tarps, six years ago, were a small problem. They are now growing in number. Some, custom made, do not seem offensive. Others are visibly offensive. All have a tendency to blow off in a strong wind. Council felt they should all be treated the same and they leaned to not allowing them at all due to a potential loss in property values, but their consensus was to hold a public hearing on the matter and see how residents feel about the matter. A public hearing will be called at the November Regular Council meeting.

Discussing the Retail Coach, Councilmember Henley said all EDC members were in agreement, once favorable results were announced as to the references provided by the Retail Coach, to sign the contract. A special meeting will be called for Monday night at 6:00 p.m. to sign the contract.

Mayor Jessup noted that permits have been updated and will soon be available for contractors to download from the City's website. All contractors will still have to come into City Hall to submit their plans, pay for and receive their permits.

Mayor Jessup said the City has been looking into using ADP as our payroll service company. There was some discussion as to why certain types of time clocks available and the type desired by department heads. The big issue is cost which we hope to work out.

The Mayor said that a Realtor Tour will be held on November 17th. It will begin at 9:00 a.m. with a breakfast buffet at Kelley's. A trolley will pick the realtors up and take them on a tour through the City, ending at the park/lake. At that time one of the realtor's cards will be pulled to win a \$200 gift card from Tradicao's. Each realtor will be given a Christmas Memories flyer and the

trolley will return them to Kelley's to pick up their vehicles. Post cards inviting the realtors will be mailed and the tour will be limited to the first 24 who respond

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:23 p.m.



Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF OCTOBER 25, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Thomas La Pointe. Councilmember Wilkens gave the invocation.

Police Captain Jack Ashton reported on Police activities since the September regular Council Meeting. He noted there were nine reportable accidents, four arrests, 1143 calls for service, 46 offense reports, 163 traffic citations issued, no code ordinance violation citations issued, 47 traffic warnings and no city ordinance warnings issued. There were three motor vehicle burglaries, three residential burglaries and zero business burglaries. Officers made 361 business checks, 147 house watches and 380 property checks this past month. Due to our rapid response to a Radio Shack call, a phone thief was captured. Another Radio Shack robbery was cleared in conjunction with a Houston Police Department robbery. With an assist from the Houston Police Department, two residential burglars were captured. There was a good turn out for National Night Out and the Fun Run sponsored by Sugar Grove Church appears to have been a success. Halloween is fast approaching. Police will be busy with the City's event at the park, Sugar Grove's "Treat in a Trunk" event and other Trick or Treaters throughout the City. Christmas Holidays will be here soon. Bad guys have got to shop for Christmas too. Don't leave anything in your car or put things in your car within sight of the bad guys. Take them with you or lock them in your trunk and then park your car in a different location. Councilmember Henley noted that the number of citations issued was down significantly from previous years. Captain Ashton acknowledged this and said he plans to discuss the situation with his staff tomorrow.

Parks Director Monya Keenen gave a report on activity in her department since the July 2011 Council meeting. Mrs. Keenen first introduced Martha Weaver who took several beautiful pictures at our new lake which were displayed in the back of Council chambers. Mrs. Weaver agreed to loan the pictures to the City for a temporary display. Mrs. Keenen went on to inform Council that throughout this hot summer, life guards at the pool were constantly vigilant in their duties. They achieved "exceed" marks on all three of their audits. Mayor Jessup complimented Mrs. Keenen as well as Pool Manager Kristina Hickie and Aquatics Director Scot Herff for this accomplishment noting that Mr. Herff commands respect from his staff and he is an excellent trainer. The new green pool access bracelets were a big hit this year and will be repeated next year with a different color bracelet. The recently held Fun Run conducted by Sugar Grove Christian School was a huge success. While the Parks and Police Departments helped out, all expenses are paid for by the School - including overtime for Parks and Police employees. The Run had 200 entrants last year and over 240 this year with Mark Jessup coming in 2nd in the race. Parks employee Higinio Sanchez has been keeping busy sprucing up the park/lake area. Most folks are keeping the grounds clean. The first fish were caught by Sgt. Larry Eissler's

grandsons. We are seeing a larger range of residents using the park every day. The Halloween carnival will be held next Monday evening. It is being run by the Swim Team as well as Baseball, Garden Club and the PTO. Council will hand out Glow in the Dark Necklaces starting at 7:00 pm. A Mobile Animal Clinic will be held on Nov. 5th from 11 am - 2 pm. Santa's Mail Box will be in place Nov. 23rd - Dec. 24th. Christmas Memories will be held on Dec. 9th from 6 - 9 p.m. Items for the Sugar Grove Church of Christ Food Pantry are accepted at every event.

Mayor Jessup reported that an electrical problem at the Fire Station seems to have been fixed. The Stafford Fire Department is purchasing new equipment. A new fire truck will be housed in Meadows Place. There is a very good rapport between our Police and Fire Departments.

During Mayor's comments, Mayor Jessup noted 1: Work is being completed at the Sewer Treatment Plant by Southwest Water Company that will prepare us for a five month long new permit process. Several cities have come by to observe our water reclamation process. Southwest Water Company now fully understands how we want our plant operated and they are doing an outstanding job. 2: All building permits are being redone. They will soon be on line on our website so that contractors can have them filled out before coming in to pay for them. An outstanding job was done by Mimi Boos with the help of Kristina Hickle, Kathi Sutton and Dan McGraw. 3: The annual TML Conference was held in Houston this year on October 19 - 21. It provided excellent seminars for our employees to attend and bring information back to utilize when making our city better. Councilmember Henley submitted a resolution to allow cities to publish their legal notices on their websites instead of having to pay for publication in our official Newspaper. Our city residents do not even receive our official Newspaper at their homes. They must pick one up at either City Hall or Walgreens. The resolution will be submitted to the Texas Legislature during their next session. It is expected to be opposed throughout the State by newspapers that stand to lose significant advertising funds should the resolution pass.

Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to approve the minutes of the September 27, 2011 workshop and regular meetings.. The motion carried unanimously.

Mayor Jessup then read the caption to the following Resolution:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS ADOPTING A FEE FOR EACH USAGE OF A CREDIT OR DEBIT CARD FOR PAYMENTS OF UTILITY BILLS AND FEES, RENTS, UTILITY AND OTHER DEPOSITS, RECONNECTION FEES, FEES FOR WATER AND SEWER TAPS, MUNICIPAL TICKETS AND FINES, PERMITS AND LICENSES.

Councilmember Isbell made a motion, seconded by Councilmember Henley, to approve the resolution, numbered **2011-04**, as presented. Councilmember Whiteman proposed we amend the resolution to exclude the fee from all but Municipal tickets and fines. Councilmember Henley noted that we currently only allow use credit cards for payment of Municipal Court fines. The City may wish to expand to other things in the future. Councilmember Isbell said she didn't think other residents should have to pay the fee charged for each use of a credit card used by someone else. They have a choice of paying cash, by check or money order or by credit card. Councilmember Whiteman's motion died for lack of a second. The original motion carried with a vote of 4 ayes to 1 nay.

The quarterly investment report was presented for Council's inspection. Councilmember Henley made a motion, seconded by Councilmember Case to accept the investment report as presented. The motion carried with unanimous approval.

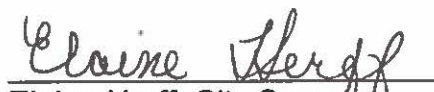
Councilmember Case then made a motion to approve payment of \$5,962.50 to Hydrant.com who checked tested and painted all of the City's fire hydrants. Her motion was seconded by Councilmember Wilkens and unanimously approved.

During audience comments, resident Chuck McClurkin of the 11900 block of Brighton had two comments. The first was a complaint about a street light that had been out for the past six months. When he called CenterPoint and told them where the light was in Meadows Place, he had to wait at least five to seven minutes before the lady helping him could locate the light. The second was a question about our progress in obtaining a unique Zip Code for Meadows Place. Mayor Jessup responded that the Postal Department has changed their response to the 77477 Zip Code. Their new software will now allow patrons to choose either Meadows Place or Stafford for their city.

Resident Thomas La Pointe of the 12100 block of Meadow Valley Lane said he had joined the Marine Corp and would be leaving on Tuesday, November 1st for San Diego. Mayor Jessup congratulated him and wished him good luck noting that Mr. La Pointe has grown up in Meadows Place and participated in Meadows Place's Scouting program.

Mayor Jessup again thanked resident Martha Weaver for sharing her nature photographs of our lake with the City.

There being no further business to consider, Councilmember Whiteman made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:44 p.m.


Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING
OCTOBER 31, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of Meadows Place City Council was called to order at 6:04 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Heidi Case
	Terry Henley
	Shirley Isbell
	John Whiteman
	Dave Wilkens

thus constituting a quorum.

Mayor Jessup read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A CONTRACT WITH THE RETAIL COACH FOR RETAIL ANALYSIS AND A RECRUITMENT STRATEGY FOR THE CITY OF MEADOWS PLACE, TEXAS.

Councilmember Isbell asked if the company would update us periodically on their progress. Councilmember Henley said they assured us at the EDC meeting they attended that they would do this. Councilmember Henley made a motion, seconded by Councilmember Isbell to adopt the ordinance, numbered **2011-26**, authorizing the Mayor and the City Secretary to sign the contract with The Retail Coach. The motion carried unanimously.

There being no further business to consider, Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 6:05 p.m.



Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
NOVEMBER 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:02 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Council discussed the City's Sign Ordinance which is designed to keep the City from looking trashed up. Political Signs being put up too soon are a problem.

Discussing Zip Codes, Mayor Jessup said the City now has a Zip Code option. The United States Post Office site now lists 77477 as an acceptable option for both Stafford and Meadows Place. We will not receive our own Zip Code because we are (well) under the 25,000 population limit.

The Mayor will address Car Tarps in his December Newsletter article noting that they will be discussed at the City's December Council meeting.

Representatives of the Retail Coach, have met with representatives of Texas Direct Auto. TDA very much wants to see City friendly businesses at their location. The Retail Coach will be in the City working next week.

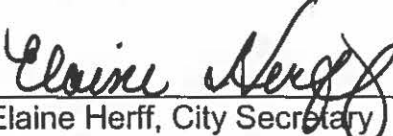
The switch from Paychex to ADP is going smoothly so far.

Violators in Municipal Court are continuing to use their credit cards even with the \$5.00 convenience fee added to the total amount owed.

The Mayor updated Council on the Realtor Tour that was held on November 17th. He said everything went perfectly and he hopes to continue this event on an annual basis.

Council briefly discussed items on tonight's regular agenda.

There being no further business to consider, Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:05 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF NOVEMBER 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:37 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Mayor Jessup. Councilmember Wilkens gave the invocation.

Mayor Jessup then announced Council would be entering Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551, Texas Government Code (Texas Disaster Act) to discuss an appeal by Officer Imelda Rodriguez for disciplinary Action resulting from policy violations and unsatisfactory work quality.

Council returned to open session at 8:14 p.m. Councilmember Henley made a motion to deny the appeal. Councilmember Wilkens seconded the motion which carried with unanimous approval.

Code Enforcement Officer Kathi Sutton then gave her report on activities in her department since the August regular Council Meeting. She issued 182 warnings, 23 second warnings and two citations for high weeds and grass; 38 warnings for boats and trailers visible from the street; 72 warnings and 6 second warnings for limbs and trash; 67 warnings and two second warnings for low branches and dead trees; 259 warnings and four second warnings for signs; 14 warnings for unsanitary pools, 193 warnings, 15 second warnings and one citation for trash cans visible from the street; 167 warnings, 4 second warnings and one citation for trash accumulation; 30 first and nine second warnings for unsafe fences; 20 first, two second warnings and one citation for inoperable vehicles on the street; and 72 first warnings and five second warnings for other violations. She performed 35 residential occupancy inspections and issued 22 property maintenance letters. She is currently researching and writing a rough draft, with the help of the city attorney, for a car tarp ordinance. The Texas food establishment ordinance should be ready soon. She has mapped and ID'd every visible tree stump. She has updated the city's rental house registry listing. Rental homes currently make up 5.6% of the homes in Meadows Place. She is searching for software programs to make the code enforcement more efficient and accessible. Councilmember Isbell asked Ms. Sutton what the percentage of warnings is that go to fines. Ms. Sutton said that, for the most part, residents comply after receiving a first warning. Mayor Jessup said he thought the number was less than 1%.

Police Captain Jack Ashton reported on Police activities since the October regular Council Meeting. He noted there were eight reportable accidents, four arrests, 1572 calls for service, 42 offense reports, 390 traffic citations issued, no code ordinance violation citations issued, 85 traffic warnings and 11 city ordinance warnings issued. There were two motor vehicle burglaries, two residential burglaries and zero business burglaries reported. Officers made 547 business checks, 218 house watches and 514 property checks this past month.

Two young girls were walking home from school. Two black males approached them, knocked one of the girls down and took her cell phone. There were no known problems that occurred on Halloween night. The Christmas season is approaching. A theft occurred at Walgreen's in the perfume department. Captain Ashton again advised residents not to leave anything in their vehicles that could be visible from the outside. Councilmember Isbell asked what we were doing to educate young women and kids in general about danger that could take place. Captain Ashton said we must rely on events such as RAD Kids as well as our Newsletter. Councilmember Wilkens asked what the reason was for the increase in citation activity. Captain Ashton said a staff meeting was held to remind the officers of their capabilities.

Mayor Jessup announced that the Fire Department responded to 17 incidents in the City during the month of October, most of which occurred between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday. Mayor Jessup commented on the good working relationship we have between our Police Department and the Stafford Fire Department.

During Mayor's comments, Mayor Jessup noted 1: His article in December's Newsletter would include the fact that at Council's December 20th regular Council Meeting, they would be discussing possible car tarp regulations throughout the City. 2: While the City will not get its own Zip Code or Post Office, we will now receive official recognition in the U.S. Postal Codes. Patrons will now have a choice when entering the 77477 Zip Code designation of choosing either Meadows Place or Stafford.

Councilmember Case made a motion, seconded by Councilmember Wilkens, to approve the minutes of the October 25, 2011 workshop and regular meetings. The motion carried unanimously.

Mayor Jessup then read the caption to the following Resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, CASTING CITY OF MEADOWS PLACE' 10 VOTES FOR THE BOARD OF DIRECTORS OF THE FORT BEND CENTRAL APPRAISAL DISTRICT.

Councilmember Henley made a motion, seconded by Councilmember Wilkens, to approve the resolution, numbered 2011-05, casting all ten of the City of Meadows Place's votes for the Board of Directors of the Fort Bend Central Appraisal District to Al Abramczyk. The motion carried unanimously.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF MEADOWS PLACE; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.

Councilmember Henley made a motion, seconded by Councilmember Whiteman, to adopt the ordinance, numbered 2011-27, as presented. The motion carried unanimously.

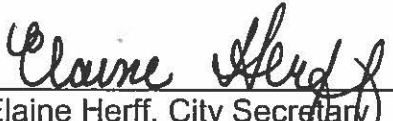
Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A PUBLIC HEARING BEFORE THE CITY OF MEADOWS PLACE, TEXAS, TO BE HELD ON THE _____ DAY OF _____, 2011, AT _____ O'CLOCK _____.M. AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION REGARDING AN ORDINANCE FOR THE TAXATION OF TANGIBLE PERSONAL PROPERTY IN TRANSIT, WHICH WOULD OTHERWISE BE EXEMPT FROM TAXATION PURSUANT TO TEXAS TAX CODE SECTION 11.253; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

Mayor Jessup explained this public hearing is necessary in order to continue taxing tangible personal property in transit in the City due to a new law recently passed by the State Legislature. Councilmember Case made a motion, seconded by Councilmember Isbell to adopt the ordinance, numbered 2011-28, as presented. The motion carried unanimously.

During audience comments, Mayor Jessup reminded Council and the audience that the December Council Meeting would be held one week early, December 20th, due to the Christmas Holidays. He then invited Jennifer Sterner, of the 11700 block of Dorrance Lane and a Saint Agnes Academy senior working on a government project, to the podium to ask Council a question of her choice. Ms. Sterner asked council if a decision can be made by Council when they are meeting in an Executive Session or if they must come back to Open Session before making any decisions. Mayor Jessup said all of Council's decisions must be made in Open Session. He then congratulated Ms. Sterner on her recent acceptance into Texas A&M University.

There being no further business to consider, Councilmember Whiteman made a motion, seconded by Councilmember Henley, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:00 p.m.


Elaine Herff, City Secretary

MINUTES OF PUBLIC HEARING
OF DECEMBER 20, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The Public Hearing of the Meadows Place City Council was called to order at 7:09 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

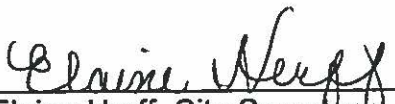
Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Mayor Jessup announced that the purpose of this meeting was to hear any and all comments, both for and against, any matter or question providing for the taxation of tangible personal property in transit, which would otherwise be exempt from taxation pursuant to Texas Tax Code Section 11.253; repealing all ordinances or parts of ordinances inconsistent or in conflict herewith; and providing for severability.

At 7:13 there was still no one in the audience. There being no further business to discuss, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:13 p.m.


Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING
OF DECEMBER 20, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum

The Pledge to the Flag was led by Councilmember Case. Police Chief Baker gave the invocation

Police Chief Mike Baker reported on Police activities since the November regular Council Meeting. He said that because this meeting was being held one week earlier than normal due to the Christmas Holiday, some of the numbers were a bit lower than normal. He noted there were eight reportable accidents, five arrests, 1723 calls for service, 34 offense reports, 202 traffic citations issued, no code ordinance violation citations issued, 72 traffic warnings and 12 city ordinance warnings issued. There were three motor vehicle burglaries, two residential burglaries and two business burglaries reported. Officers made 562 business checks, 343 house watches and 553 property checks this past month. An alert officer discovered Walgreens had been burglarized last night by noticing outside lights were on after closing - indicating an alarm activation. There was one theft of a package delivered to a front porch while the homeowner was away. Several of these thefts occurred at this time last year. Christmas Memories went well from the Police security standpoint. This year officers were assigned to overnight security Thursday to protect the city's property. A traffic stop on Dec. 1st resulted in the arrest of a 26 year old Houston woman who had outstanding warrants. She had been part of a team of burglars arrested here several years ago. Ten (10) portable radios have been ordered with funds received from a Homeland Security/UASI (Urban Area Security Initiative) Regional Radio Grant which we entered with Missouri City, Sugar Land, and Stafford. Mayor Jessup thanked Chief Baker and complimented him on the many achievements of the police department.

Public Works Director Dan McGraw then gave a report on activities in his department since the September regular Council Meeting. He said that in 2009 the city pumped 228 mg of water with a 17% loss; in 2010, 1886 mg were pumped with a 10% loss and to date in 2011, 244 mg of water were pumped with a 16% loss. The city has completed the 4th of a 5 year cycle on Storm Water. The 5th year started in August and it will be our last year on this plan. A new Storm Water plan is due March 2012, which Mr. McGraw is currently working on. A new permit will need to be obtained for the next five years. The new plan will have best management Practices such as: organizing volunteers to do stream cleanup, renting a street sweeper to keep leaves out of the storm sewers twice a year; labeling the storm drains with aluminum disks that contain a storm water message, the review and update of our dumping ordinance, and the distribution of our storm water flyers at Splash Dan and the 4th of July as well as Newsletter updates. Mr. McGraw also noted that 9.5 MG of reclaimed effluent water has been pumped to the lake since June 10, 2011. Some sidewalk replacement has taken place over the last few months to repair the trip hazard due to drought and subsidence around manholes. West Airport has received asphalt patches

weekly and some asphalt patches have been poured on the vertical separations on several streets. In the last three months, 137 alarm permits, 22 driveway and sidewalk permits, 5 roofing permits, 17 foundation permits; 5 heating and air conditions permits, 17 plumbing permits and four irrigation permits have been issued. We have also issued one demolition permit, one new construction permit and three commercial sign permits in the last three months. A new metal building will be placed at the sewer treatment plant which will help workers with wind, rain and heat in the area. The drought this past summer has intensified main line water breaks as well as service line breaks, meter leaks and water loss from inaccurate meters.

Mayor Jessup announced that the Fire Department responded to 22 incidents in the City during the month of November, 14 of which occurred between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday. This appears to be typical of all fire/emergency calls made in the city.

During Mayor's comments, Mayor Jessup said this year's Christmas Memories was the best one ever. He was especially impressed at the way Baseball, Swim Team, Boy Scouts and Meadows Home and Garden Club all came together to help Parks Director Monya Keenen make a memorable event. New this year was a small snow hill for toddlers. Older kids enjoyed sledding down the snow mountain.

Councilmember Case made a motion, seconded by Councilmember Isbell, to approve the minutes of the November 22, 2011 workshop and regular meetings. The motion carried unanimously.

The audit report for fiscal year 2010-2011 was presented by Jennifer Day of McCall, Gibson, Swedlund, Barfoot PLLC. She said the report included a clean management report, and the City is in good financial standing. Ms. Day indicated the audit went quickly and easily this year thanks to Melody Vaal's assistance. Councilmember Wilkens made a motion to receive and approve the audit report for fiscal 2010-2011. His motion was seconded by Councilmember Isbell and unanimously approved.

Council then conducted its annual review of the City Investment Policy. There have been no changes made to the policy. While we are not earning much interest on our investments, we are investing wisely and are not losing any money either. There were no comments from Council.

Mayor Jessup then read the caption to the following Ordinance:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, PROVIDING FOR THE TAXATION OF TANGIBLE PERSONAL PROPERTY IN TRANSIT, WHICH WOULD OTHERWISE BE EXEMPT FROM TAXATION PURSUANT TO TEXAS TAX CODE SECTION 11.253; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY.

By passage of this ordinance, Council preserves the right to tax items in transit should we ever need that right. The ordinance must be passed by December 31, 2011 or we will lose that right. Councilmember Isbell noted this concerned commercial goods only. Councilmember Wilkens made a motion, seconded by Councilmember Henley, to adopt the ordinance, numbered **2011-29** as presented. The motion carried unanimously.

Mayor Jessup then opened the floor up for a Public Hearing to consider any and all comments, both for and against, an ordinance to not allow car tarps that are visible from the street in the City of Meadows Place. The only comment came from resident John Barker of the 12100 block of Valencia. He said he is a

nine year resident of the city. His car is covered with a custom made tarp. He asked Council to not penalize residents who do have nice covers for their vehicles but to take them into consideration when passing any ordinance. There being no further comments, Mayor Jessup closed the Public Hearing on car tarps.

Mayor Jessup then read the caption to the following Ordinance:

**AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS,
TO REPEAL CHAPTER 115 OF THE CODE OF ORDINANCES
ENTITLED "FOOD AND FOOD HANDLERS" IN ITS ENTIRETY
AND ADD A NEW CHAPTER 115 ENTITLED "FOOD SERVICE";
PROVIDING RULES AND REGULATIONS FOR FOOD SERVICE
SANITATION; PROVIDING A PENALTY; AND PROVIDING FOR
SEVERABILITY.**

Passage of this ordinance will revamp and modernize our ability to inspect food handling facilities. It totally deletes our old ordinance and allows Council to appoint someone, in this case the Code Enforcement Officer, who has proper training and knowledge to inspect food service establishments to make sure they are safe and sanitary. Councilmember Case made a motion, seconded by Councilmember Wilkens, to adopt the ordinance, numbered 2011-30, as presented. The motion carried unanimously.


Councilmember Henley then made a motion to table the next agenda item, consideration of and action on an ordinance appointing a regular member of the Board of Adjustment of the City of Meadows Place, Texas, for a term of two (2) years commencing immediately, pursuant to provisions of Chapter 24 of the Code of Ordinances of the City of Meadows Place. His motion was seconded by Councilmember Isbell and carried with unanimous approval.

Councilmember Isbell then made a motion to pay the bills (to Randle Law Office for \$7,064.17 and to JBC Metal Buildings LLC for \$8,928.75) as presented on the agenda. The motion was seconded by Councilmember Case and approved unanimously.

Councilmember Isbell then made a motion to ratify the expenditure of \$11,335.00 to Joe Salvade for cement work completed in the city. Her motion was seconded by Councilmember Case and carried unanimously.

There were no audience comments at this time. Mayor Jessup thanked everyone for coming to the meeting. He said the purpose of a City Council meeting is to conduct the business of the City and he is please so many residents are interested in how that business is conducted. He wished every one a very Merry Christmas and a Happy New Year.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Isbell, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:20 p.m.


Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING
DECEMBER 22, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:05 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Trojan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Heidi Case
Terry Henley
Shirley Isbell
John Whiteman
Dave Wilkens

thus constituting a quorum.

Also present were City Attorneys Grady Randle and Timothy Kirwin.

Mr. Randle began with a discussion of the legal dos and don'ts for Mayor and City Council. He touched on many Attorney General opinion's and stressed the danger of what could be construed as a "walking quorum" of City Council members, either in person, on the telephone or via emails.

Mr. Kirwin then discussed the Food Ordinance as it appears on tonight's agenda. He explained our current Food Ordinance was severely outdated. Adopting tonight's ordinance would delete the old ordinance and adopt a new ordinance more up-to-date, giving Council the right to appoint our qualified code enforcement officer more authority with food handlers and food establishments

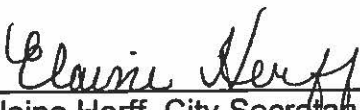
Mrs. Herff explained that the Payroll change was on schedule.

Mayor Jessup said the Retail Coach will have a press release ready soon and a joint meeting with the EDC Board will be held in January.

Also on tonight's agenda is an ordinance which preserves the right of the City to tax tangible personal property in transit, which would otherwise be exempt from taxation pursuant to Texas Tax Code Section 11.253, should the need arise in the future, as well as the presentation of the audit for fiscal year 2010-2011 and a public hearing on car tarps. Mayor Jessup apologized for not having contacted a candidate to be appointed to the Board of Adjustments and hoped we could postpone this item.

Council then discussed the Kirkwood project. Councilmember Whiteman noted that currently the project is on the H-GAC 2011 - 2014 Houston Transportation Improvement Program as roundabouts. He presented Council with a draft ordinance which would modify the project, making Kirkwood four lanes without roundabouts. He would like to see this ordinance on the January meeting agenda.

There being no further business to consider, Councilmember Isbell made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:02 p.m.


Elaine Herff, City Secretary