MINUTES OF SPECIAL WORKSHOP MEETING **OF JANUARY 22, 2008** CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:30 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Heidi Case **Terry Henley Charles Kulhanek Rick Staigle** David Wilkens

thus constituting a quorum.

Also present was City Attorney Grady Randle.

City Attorney Randle explained how the residential paint color ordinance could be styled to allow the MCIA to maintain control over residential paint colors. He indicated a non-response to a resident's request within "x" amount of days would be considered an approval. Council's consensus was to call a public hearing on the matter on January 29th. A workshop will be scheduled for that evening also to discuss the fiscal year 2006-2007 audit.

Council discussed the new ownership of the Garden Ridge/theater portion of the mall. Mayor Jessup said a gentleman believes he can target between 500,000 and 700,000 people of Pakistani/Indian/Bangladesh ancestry. He will show films to 5,000 - 7,000 folks on any given weekend. Plans are still pending.

Councilmember Staigle made a motion to table discussion of item b. discussion of the audit. Coucilmember Kulhanek seconded the motion which carried unanimously.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:24 p.m.

Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING OF JANUARY 22, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

rles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Mayor Jessup welcomed everyone and second year Webelos, who are moving up in two months, from Den 8, Pack 301 presented the colors.

Captain Jack Ashton then gave a report on police activities since the last regular council meeting which was December 18, 2007. He said there were four reportable accidents, nine arrests, 1608 calls for service, no city ordinance citations but 321 traffic citations were issued. There were 44 incidents requiring police response reported during this time. This has been a very successful Holiday season with no residential burglaries and only 4 business burglaries reported. Most of the arrests were for other agencies. A copper theft from an electrical box in the old Garden Ridge property occurred. There were no drug arrests and not as many house watch activities as had been anticipated. Mayor Jessup asked Captain Ashton to explain the Code Red messages. Captain Ashton explained that up to 50,000 phone numbers per hour can be dialed with the Code Red system. The number appears on Caller ID's as 999-911-9999. When it was tried out in Meadows Place, 64% of the data base was successfully contacted. On another matter, the police are still trying to get the docking stations working after switching from analog to digital videos.

Parks & Recreation Director Terry Modeland gave the Parks & Recreation annual report for 2007. She noted a new employee had been added to the payroll in the form of Kelly Schnarr. Ms. Schnarr had been an assistant manager at the pool last summer. She now assists the Parks department after school on a part time basis. This year's Christmas memories was the best ever and she has a meeting scheduled with concession managers from the different groups to see how it can be made even better. Parks is working with Mayor Jessup on the 25th Anniversary celebration - currently by working on gathering committees and looking over resident suggestions. There is a possibility of some misuse of cards at the tennis courts. Each card allows one resident and up to 3 guests to enter the courts. It appears some residents are giving their cards to people who do not live here to use. The problem is being investigated with the aid of the police department. The Kirkwood annex has been repainted. Much of the wrought iron fencing around the pool needs to be replaced. The "Hall of Honor" has been moved from the Community Center to City Hall. Regarding grants, Grant #1 has been completed and funds received. Grant #2 still has some funds coming - as soon as signage is completed. They are working on Grant #3 now and would like to complete this before working on a new Master Plan for the Parks as the old one is outdated.

During audience comments, Cindy Barrowman asked if her grandchildren could use her card when they are visiting. Answer – yes, as long as she accompanies them.

Timothy LaPointe asked when Heavy Trash day was scheduled. Answer – some time in May – check the Newsletter for exact date.

During Mayor's comments, Mayor Jessup noted there were new owners of the Garden Ridge property and we are waiting on information from them as to what their The city is working with The Oasis folks on their project. A workshop plans are. meeting with updates and changes to the MCIA will be scheduled soon. After attending a recent TMRS meeting, he is convinced Meadows Place is doing the best possible for our employees. There is an article in the Fort Bend Business Journal on page 82 about Councilmember Terry Henley and all he does for the community. Mayor Jessup congratulated Councilmember Henley noting the city appreciated all he has done for it.

During Council comments, Councilmember Case noted she has spent time with each department head to learn what city employees do all day. She said it was an eye opener and she was very impressed.

Chief Baker then presented the Police Racial Profiling Report to Council. He explained that the Department again used the services of Del Carmen Consulting, as they have from the time this report became mandatory six years ago. The first year approximately 40 hours were spent on gathering information with an additional 16 hours mid year audit to make sure the department was on track. Now the report is generated from information gathered and entered into the ticket writers. It included all traffic and pedestrian stops and lists race, ethnicity, whether a search (agreed or forced) was conducted, what the probable cause was for the stop, etc. The purpose of the report is to show that our department is doing its job correctly.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE, TEXAS AND FORT BEND COUNTY, TEXAS, FOR THE ENFORCEMENT OF ANIMAL CONTROL WITHIN THE CITY LIMITS.

This ordinance is the same as previous ones and the cost is also the same. As noted by Councilmember Kulhanek, Animal Control won't come to get an animal unless the animal is contained. While this condition is not ideal, it is the only option we have. We need the county to help us with animal control. It was suggested we inform residents about this requirement in our Newsletter. Councilmember Staigle made a motion to adopt the ordinance, numbered 2008-01, authorizing the Mayor and the City Secretary to enter into an Interlocal agreement with Fort Bend County, Texas, for the enforcement of Animal Control within the City Limits. The motion was seconded by Councilmember Kulhanek and passed with unanimous approval.

Councilmember Kulhanek then made a motion, seconded by Councilmember Staigle, to ratify the expenditures as presented on the agenda. The motion carried unanimously.

During audience comments, Cindy and Stewart Barrowman noted that the police department is more visible and think that they are doing a good job.

Kermit McCarver said if you want a wonderful trip, without worrying what is going on at home, make sure you fill in a house watch form. It works great.

Thomas LaPointe noted that when speeders are stopped on West Airport, they frequently turn onto Meadow Valley or Amblewood and stop. He is requesting that the Police Officers require the motorists to pull further off of West Airport onto Meadow Valley or Amblewood so as not to hinder other traffic.

There being no further business to consider, Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adjourn the meeting. With unanimous approval the meeting was adjourned at 8:50 p.m.

Claine Mer Elaine Herff, City Secretad

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MINUTES OF SPECIAL WORKSHOP MEETING OF JANUARY 29, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:30 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

> Charles Jessup Mayor:

Aldermen:

Heidi Case Terry Henley **Charles Kulhanek Rick Staigle** David Wilkens

thus constituting a quorum.

Council discussed restructuring the MCIA. At the present time, residential requests for paint colors need to be referred to the existing book in City Hall.

Council also discussed progress on the 2006 – 2007 fiscal year audit.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:18 p.m.

Elaine Herff, City Sec

MINUTES OF SPECIAL MEETING OF JANUARY 29, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Mayor Jessup read the caption to the following ordinance:

CONSIDERATION AND ACTION ON AN ORDINANCE CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE TO BE HELD ON THE DAY OF O'CLOCK P.M. AT THE CITY OF 2008, AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING A **PROPOSAL TO CONSIDER AMENDING CHAPTER 24 OF THE** CODE OF ORDINANCES OF THE CITY OF MEADOWS ENTITLED "PLANNING PLACE, AND ZONING **REGULATIONS, "ARTICLE** V, ENTITLED "ZONING **REGULATIONS," DIVISION 1, ENTITLED "ZONING DISTRICTS** AND REGULATIONS OF GENERAL APPLICABILITY," BY ADDING THERETO A NEW SECTION 24-538, ENTITLED "ARCHITECTURAL **AESTHETICS."** COMMERCIAL PROCEDURES ESTABLISHING POLICIES AND TO REGULATE PAINT COLOR FOR NEW AND EXISTING COMMERCIAL STRUCTURES. AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

This ordinance will provide a vehicle for the Planning and Zoning Board to consider architectural aesthetics for commercial establishments. Mayor Jessup recommended the public hearing be called for February 26, 2008 at 7:00 p.m. Councilmember Henley made a motion we adopt the ordinance, numbered **2008-02**, calling the Public Hearing as presented. Councilmember Kulhanek seconded this motion which carried unanimously.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley to adjourn the special meeting. With unanimous approval the special meeting was adjourned at 7:35 p.m.

Elaine Merk

Elaine Herff, City Secretary

MINUTES OF JOINT PUBLIC HEARING **OF FEBRUARY 26, 2008** CITY COUNCIL AND PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The joint public hearing of the Meadows Place City Council and the Planning and Zoning Commission of the City of Meadows Place was called to order at 7:00 p.m. by Mayor Mark McGrath at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Мауог:	Charles Jessup
Aldermen:	Heidi Case Terry Henley Charles Kulhanek Rick Staigle Dave Wilkens
P&Z Commissioners:	Steve Gardner Theresa Bathe E.J. Messarra Bryan Swinney Travis Tanner

Bob McDonald and the following absent:

thus constituting a quorum of both bodies.

Mayor Jessup explained that this was a joint public hearing before the City Council of the City of Meadows Place and the Planning and Zoning Commission of the City of Meadows Place to hear any and all persons desiring to be heard on r in connection with any matter or question involving a proposal to consider amending Chapter 24 of the Code of Ordinances of the City of Meadows Place, entitled "Planning and Zoning Regulations," Article V, entitled "Zoning Regulations," Division 1, entitled Zoning Districts and Regulations of General Applicability," by adding thereto a new Section 24-538, entitled "Architectural Commercial Aesthetics," establishing policies and procedures to regulate paint color for new and existing commercial structures. Mayor Jessup called on members of the public for their input.

Barbara Sellers, a 22 year resident of the City, asked if this would pertain to commercial structures as she lives near the Garden Ridge area. Answer - yes it would. Jack Balderas asked about residential paint colors. Answer - that will be addressed at another meeting. Tonight's meeting is for commercial structures only.

There were no further comments from residents, Council or Planning Commission members.

There being no further business to discuss, Councilmember Staigle made a motion to adjourn the meeting. Councilmember Kulhanek seconded this motion and with unanimous approval the meeting was adjourned at 7:15 p.m.

Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING OF FEBRUARY 26, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:33 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC,. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

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Mayor Jessup welcomed everyone and Webelos from Boy Scout Troop 301 presented the colors.

Captain Jack Ashton then gave a report on police activities since the last regular council meeting which was January 22, 2008. He said there were seven reportable accidents, nine arrests, 1480 calls for service, no city ordinance citations but 641 traffic citations issued and no city ordinance and 117 traffic warnings issued. There were 47 incidents requiring police response reported during this time. A driveway robbery that occurred in the past was prosecuted last week. The guilty party received a 20 year prison sentence. A truck that had been stolen in Sugar Land was clocked at 67 mph on West Airport. Officer Goedken stopped the vehicle in Sam's parking lot. During the investigation the suspect entered another vehicle which then took off. It was stopped in the Texas Instruments parking lot with back up assistance from Sergeant Eissler. During the reporting time there were 2 burglaries of motor vehicles reports but no residential or business burglaries. Chief Baker was interviewed and spoke on Channel 13 on the difficulties of maintaining a police department in a small city. He did a good job.

Code Enforcement Officer Tracey Spiller introduced herself. She said she is a 5 ½ year city resident and was hired to enforce city ordinances. During her time here property building codes have been adopted. She does occupancy inspections and is also a certified health inspector. She inspects 18 food establishments in the city. She helps the city maintain vacant properties. Approximately 3.5% of homes in the city are rental properties. She responds to residents' complaints and reviews plans for new food service establishments. With no code enforcement, our city would die. Resident Vivian Whiteman asked who would be cited if a rental property was not being properly maintained. Mrs. Spiller noted the both the renter and the owner are subject to receiving a citation.

Mayor Jessup noted that, due to the large audience, comments must be kept to the scheduled three minutes each. Margaret Sandlin said she was concerned that the recent purchaser of the Meadows Mall – Garden Ridge site has indicated he would like to turn the mall into a Pakistani establishment. She asked the Mayor to approach Mr. Kahn with residents concerns. Mayor Jessup said that as long as Mr. Kahn follows city ordinances, we a limited as to what we can do. We will make sure he keeps the outside as clean and neat as possible.

Shirley Isbell said she disagreed that a businessman should be able to do whatever he wants She said it is our town, not his. She's afraid the area will end up a flea market looking like Harwin. She noted that she would be happy to support him as long as he puts things in that she can enjoy also. Mayor Jessup said the city and Mr. Kahn want a World Class operation. Most flea markets sport 10X10 foot booths. The shops inside this building will sell food, jewelry and clothing.

Brock Ramey noted that Mrs. Sandlin and Mrs. Isbell hit on the high points of what he is concerned about. He understands that Mr. Kahn is a businessman. He hopes security is enforced as well as loud noises. He is concerned about the safety and security of nearby residents and hopes Mr. Kahn will address Crime and Safety issues. He noted the residents pay taxes and if the area starts to look like Westwood, Sharpstown or West Oaks, will the city stand up for its residents? Mayor Jessup noted that security is an issue with Mr. Kahn also. The issue will be addressed.

Mrs. Whiteman wondered why Mr. Kahn was not at the meeting and thought he should be invited soon.

Councilmember Henley noted that Joe Gurecky, Mayor of Rosenberg, is very impressed with the development in his city. Mr. Kahn is a businessman, has done his research, and is here to make money. As a businessman, he will try to cater to the residents.

Jim Donahue said security was a concern of his also. A theater normally draws in a younger crowd. Mayor Jessup said he understands it is a concern. Property values are the underlying concern. The city has entered into a marketing campaign to let people know about us. We are addressing area realtors right now. Councilmember Henley said it is a perception. We're doing all we can to keep our property values up. Everyone needs to help. Mrs. Isbell asked is we could close the street at Dorrance. Councilmember Staigle, president of Traffic engineers, Inc., noted that main streets through our city are Dorrance and the frontage road of US 59; Dorrance and Kirkwood; Kirkwood and West Airport; and West Airport and U.S. 59. Folks that live near these areas are for closing Dorrance. Those that live further are against closing the street.

Silvia Romano asked if a new fence would be installed between the mall and the residences along Bloomington and if we knew yet what time the businesses would be open. There was no known answer for these questions.

Mayor Jessup thanked everyone for coming out to tonight's meeting and hoped they would come back to more meetings. Councilmember Henley noted these were important issues and they would be expressed to Mr. Kahn

During Mayor's comments, Mayor Jessup thanked Councilmember Heidi for chairing our 25th Anniversary Celebration scheduled for November 15th. Fireworks were an overwhelming request on the survey. He also thanked Councilmember Staigle for working with the Public Works Department on street issues. Starting next week, asphalt overlays will begin being put down on West Airport. These overlays will eventually be replaced with concrete. Mayor Jessup also thanked Lisa Kulhanek for the work she did while working with the PTO to extend the parks trail.

During Council comments, Councilmember Kulhanek thanked everyone for coming out tonight and he assured the audience that all of their concerns were also the concerns of the city and it's council. He then invited everyone to attend Old Town Meadows on March 7th at the school.

Councilmember Henley said he wanted to reiterate Councilmember Staigle's comments regarding the cost of repairing West Airport with Concrete. There are still \$320,000 in federal funds promised by Senator Kay Bailey Hutchenson for this project.

Council then considered a request from Mr. Shoukat Dhanani to close the car wash and expand the existing Food Mart/Burger King building. Mr. Dhanani said that he opened his Shell/Burger King business in Meadows Place ten years ago. Since that time there has been a tremendous amount of growth in the area.

His store does better sales than the car wash which was installed five years ago at a cost of \$250,000. There is a real need now for a larger Burger King and convenience store. There is currently not enough inside seating or outside parking. The updated facility will be better and nicer. Council assured Mr. Dhanani they would again revisit the proposal at their next regular meeting. Kathy LaPointe noted that the mailbox on the property was difficult to get to. Mr. Dhanani said he would get with the Post Office and try to remedy the situation.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING AN ELECTION FOR THE CITY OF MEADOWS PLACE, TEXAS, TO BE HELD ON SATURDAY, THE 10TH DAY OF MAY, 2008, FOR THE PURPOSE OF ELECTING CITY OFFICIALS, PROVIDING FOR EARLY VOTING AND PROVIDING FOR NOTICE OF SAID ELECTION.

Councilmember Henley made a motion to adopt the ordinance, numbered **2008-03**, calling the election and setting the canvass date as May 13, 2008 at 7:30 p.m. The motion was seconded by Councilmember Kulhanek and carried unanimously.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, SUPPORTING CERTIFICATION OF A MUNICIPAL SETTING DESIGNATION AT 14502 FONDREN ROAD, MISSOURI CITY, TEXAS.

Mayor Jessup explained there was gasoline spilled at the old Willowisp Country Club where the golf carts filled up with fuel. The amount was minimal but in order to develop this property the owners need this supporting certification. Councilmember Staigle made a motion to approve the resolution, numbered **2008-01**, as presented. The motion was seconded by Councilmember Case and unanimously approved.

Council then received the recommendation from Planning and Zoning Chairman Steve Gardner to establish policy and procedures for paint colors for commercial establishments. Mayor Jessup read the recommendation which recommended adoption of the ordinance.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," V, ENTITLED "ZONING REGULATIONS," ARTICLE ENTITLED "ZONING DISTRICTS DIVISION 1, AND REGULATIONS OF GENERAL APPLICABILITY," BY ADDING THERETO A NEW SECTION 24-538, ENTITLED "ARCHITECTURAL COMMERCIAL **AESTHETICS,"** ESTABLISHING POLICIES AND PROCEDURES TO REGULATE PAINT COLOR FOR NEW AND EXISTING COMMERCIAL STRUCTURES, AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-04**, as presented. Councilmember Wilkens seconded this motion which carried unanimously.

During audience comments, Brock Ramey suggested that, if all goes well with Mr. Kahn, Chief Baker will need more police officers and residents will need some system to be able to communicate directly with the police department 24 hours a day. Councilmember Staigle noted that a long term goal of the city was to provide 24 hour dispatch service, however this will require hiring at least three additional employees along with paying their benefits. Mr. Ramey then suggested that the city open up Burlingame, which is in Houston.

There being no further business to consider, Councilmember Staigle made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval the meeting was adjourned at 9:15 p.m.

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Elaine Herff, City Secretary

MINUTES OF SPECIAL WORKSHOP MEETING OF MARCH 25, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:05 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041 TGC. with the following members present and in attendance:

> Charles Jessup Mayor:

Aldermen:

Heidi Case **Terry Henley Charles Kulhanek Rick Staigle David Wilkens**

thus constituting a quorum.

Council began by discussing the status of Surface Water Conversion. Public Works, Public Utilities Director Dan McGraw said that on Thursday, he and Mayor Jessup went to Richmond to listen to the Fort Bend Subsidence Report. They hoped to talk to some of the folks from WC&ID 2 to discuss how gray water conversion might benefit us. Currently 21 million gallons of water per day is pumped through our waste water treatment plant. We have two pumps, each 5hp. We have a 50 gal. fiber glass storage tank. It is estimated that it currently takes \$10,000 to pump 21 million gallons. It should cost 1/2 that to pump gray water. A distribution line would have to be laid down the easement to water the parks at an estimated cost of \$102,000.

Council then discussed the proposed MCIA ordinance, on the agenda for tonight's regular meeting. The ordinance will place the responsibility of paint colors on residential homes into the hands of the MCIA. The ordinances needs to stay semi-conservative and the MCIA will be charged with keeping the paint chip book current.

Council then discussed the contents of the Police Policy Manual.

Council also discussed progress on the 2006 – 2007 fiscal year audit and the future shift of the accounting workload.

Mayor Jessup updated council on the media center installation at the community center. EDC funds will pay part of this as well as landscape clean up at the community center so that business meetings can be held there in an effort to attract new businesses.

There being no further business to discuss, Councilmember Case made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:25 p.m.

Elaine Herff, City

MINUTES OF REGULAR MEETING OF MARCH 25, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:33 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Councilmember Staigle led the assembly in the Pledge of Allegiance to the Flag and Chief Baker gave an invocation.

Captain Jack Ashton then gave a report on police activities since the last regular council meeting which was February 26, 2008. He said there were six reportable accidents, ten arrests, 1207 calls for service, no city ordinance citations but 473 traffic citations issued and 4 city ordinance and 106 traffic warnings issued. There were two burglaries of motor vehicles during this time. Most of the accidents were at West Airport and the U.S. 59 feeder road. During this time, police completed 214 business checks, 107 close patrols, 315 house watches and 125 other security checks. A traffic stop for no license plate revealed cocaine in the vehicle and a traffic stop for no seat belt usage in the Kirkwood/Dorrance area revealed a gang member who lives in the city, with hidden Zanex and marijuana in the vehicle. Some "tagging" (gang graffiti) has taken place in the city. Mayor Jessup said we must inform people to call the police right away when they see something wrong going on.

Public Works/Public Utilities Director Dan McGraw gave his report. He said that last month trees have been trimmed so that street lamps can do their work. Also more sand blasting of city roads took place and more will continue in 3 to 4 weeks. 4,500 feet of storm lines have been televised during our storm drain study. 30 cubic yards of debris were removed from our storm sewers. There are 2700 feet of sewer lines still to be televised. We have 13 miles of storm sewer piping. Pack 301 is scheduled to stencil storm drains on two weekends in April. Public Works employees are working on lighting the 14 fixtures along the wrought iron fence line on West Airport. The ramp crosswalk at Valencia and Dorrance will be fixed so that the dirt stays put. Public Works, the Parks Department and EDC are collaborating on new landscaping along the west side of the Community Center. Rain keeps pushing off the asphalt overlay project on West Airport. This will hopefully be finished next week. Mr. McGraw will attend a tree print workshop on March 30th and April 1st.

During audience comments, Morris Waxler, a six year resident of Meadows Place, asked why there has been no response to his two e-mails concerning drainage behind his home and the new strip center along Kirkwood. Mayor Jessup will meet with Mr. Waxler to discuss the problem.

Blayne Jackson addressed Council. He and his friend have been fixing up properties in Meadows Place for resale. They are currently working at 11706 Kangaroo Ct. He said it has been a great experience and that there is great community spirit in Meadows Place. He hopes to market our city to great families. He has a copy of the EDC promotional brochure.

During Mayor's comments, Mayor Jessup noted the very nice write up in the Houston Chronicle regarding Councilmember Staigle who is the new Vice Chairman of Government Relations with the Fort Bend Chamber of Commerce. Mr. Staigle said his job is to line up speakers at both the state and local level to speak at Chamber monthly luncheons. Mayor Jessup also noted that he and Mr. McGraw will be attending the Public Hearing of the Board of Directors of the Fort Bend Subsidence District.

During council comments, Councilmember Kulhanek noted that, starting at 4:30 tomorrow afternoon, Boy Scouts will be dropping off bags at residences to be filled with food and then to be picked up Saturday morning by Cub Scouts. He also noted that the city's presence was active at Old Town Meadows. We assisted in the Jail booth and children enjoyed riding in the back seat of a patrol vehicle. The police presence was felt throughout the event as a very positive presence.

Councilmember Wilkens commented on the new logo sign on the back wall of the Council room.

Minutes from the September 25, 2007 workshop and regular meetings and the October 30, 2007 workshop and regular meetings were presented for approval. Councilmember Henley made a motion to approve the minutes as presented. His motion was seconded by Councilmember Kulhanek and unanimously adopted.

The next agenda item, a presentation to the Dulles High Boy's Basketball team was tabled at the request of the Dulles High School principal.

Council then reviewed the Revised Policy Manual with Chief Baker. Chief Baker said he began to review the policy when he began work here well over one year ago as a result of a need identified by the 2006 Council. A model policy from the Texas Municipal League Intergovernmental Risk Pool was studied and adapted to the City's particular needs. Many hours were spent. Twelve critical tasks were identified as being a necessity for any police manual. Should council approve this manual with no substantial changes, it will be provided to officers on-line and included in their online training. The policy will be updated as needed. Councilmember Henley noted there was some concern that the old manual was not being followed. He then made a motion to approve and accept the new policy manual as presented. Councilmember Wilkens seconded the motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF DAY OF MEADOWS PLACE TO BE HELD ON THE O'CLOCK .M. AT , 2008, AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING A PROPOSAL TO CONSIDER AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE ٧. ENTITLED "ZONING REGULATIONS," DIVISION 1, ENTITLED "ZONING DISTRICTS AND REGULATIONS GENERAL OF APPLICABILITY," BY ADDING THERETO A NEW SECTION 24-539, ENTITLED "ARCHITECTURAL RESIDENTIAL AESTHETICS," ESTABLISHING POLICIES AND PROCEDURES TO REGULATE PAINT COLOR FOR NEW AND EXISTING RESIDENTIAL STRUCTURES, AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

This public hearing will be for comments regarding paint colors on residential dwellings. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-05**, calling the Joint Public Hearing for April 22, 2008, at 7:00 p.m. Councilmember Heidi Case seconded the motion which carried unanimously.

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Mayor Jessup then read the caption to the following ordinance:

ON AN ORDINANCE CALLING A JOINT PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE TO BE HELD ON THE DAY OF ______, 2008, AT ____O'CLOCK _____M. AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING A PROPOSAL TO CONSIDER AMENDING THE SPECIAL USE PERMIT OF MR. SHOUKAT DHANANI AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

This public hearing will be for comments regarding the owner's proposal to demolish the car wash and expand the building/restaurant at the corner of Dairy Ashford and West Airport. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-06**, calling the Joint Public Hearing for the same time and date as the 1^{st} on – April 22, 2008 at 7:00 p.m. Councilmember Henley seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS TO ENTER INTO A JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES BETWEEN THE CITY OF MEADOWS PLACE AND FORT BEND COUNTY, TEXAS.

Councilmember Henley made a motion, seconded by Councilmember Staigle, to adopt the ordinance, numbered **2008-07**, authorizing the Mayor and City Secretary to enter into a joint election agreement and contract for election services with Fort Bend County, Texas. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE TO ENTER INTO A CONTRACT WITH TEXAS LAWN WORKS FOR LANDSCAPE MAINTENANCE ON THE WEST AIRPORT, DAIRY ASHFORD AND KIRKWOOD ESPLANADES.

Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to adopt the ordinance, numbered **2008-08**, as presented. The motion carried unanimously.

Councilmember Staigle then made a motion, seconded by Councilmember Henley to ratify the expenditure of \$23,399.70 to Joe Salvide as presented on the agenda. The motion carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 8:40 p.m.

Elaine I Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING OF APRIL 22, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041 TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Also present were City Attorneys Grady Randle and Chris Nicholes, Chris Sweeland with McCall, Gibson & Company LLCP and Code Enforcement Officer Tracey Spiller.

Discussing the burned house on Mulholland, Mrs. Spiller noted that the house was physically OK but suffered a lot of smoke damage. The garage was very damaged. As letter was sent to the property owner to put his dumpster in within 72 hours and begin work on repairs to the garage.

Discussing the audit, Chris Sweeland noted it was a clean audit, with approval subject to a 10 day review period. It contains a management discussion analysis and noted the debt service fund is 100% funded for next year. The city will end the year with a surplus of approximately \$229,000.

Discussing MCIA options, Mayor Jessup noted the Public Hearing tonight will determine if the Planning Commission is favorable to allowing the creation of an entity (MCIA) to determine allowable residential paint colors.

Discussing Surface Water Conversion, it was determined that we will be basically be paying for water that we don't use, based on what we pump from our own water wells. A "gray" water plant is feasible. Details must be worked out with Water Control & Improvement District No. 2 soon.

Council postponed discussion of the city's newest employee.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:00 p.m.

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Elaine Herff, City Secretar

MINUTES OF JOINT PUBLIC HEARING OF APRIL 22, 2008 CITY COUNCIL AND PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS PLACE, TEXAS

The joint public hearing of the Meadows Place City Council and the Planning and Zoning Commission of the City of Meadows Place was called to order at 7:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Heidi Case Terry Henley Charles Kulhanek Rick Staigle Dave Wilkens
P&Z Commissioners:	Steve Gardner Bryan Swinney Bob McDonald
and the following absent:	Theresa Bathe E.J. Messarra Travis Tanner

thus constituting a quorum of both bodies.

Mayor Jessup explained that this was a joint public hearing before the City Council of the City of Meadows Place and the Planning and Zoning Commission of the City of Meadows Place to hear any and all persons desiring to be heard on or in connection with any matter or question involving a proposal to consider amending Chapter 24 of the Code of Ordinances of the City of Meadows Place, entitled "Planning and Zoning Regulations," Article V, entitled "Zoning Regulations," Division 1, entitled Zoning Districts and Regulations of General Applicability," by adding thereto a new Section 24-538, entitled "Architectural Commercial Aesthetics," establishing policies and procedures to regulate paint color for new and existing commercial structures. Mayor Jessup called on members of the public for their input.

No members of the public were present at the meeting.

There being no further business to discuss, Councilmember Staigle made a motion to adjourn the meeting. Councilmember Wilkens seconded this motion and with unanimous approval the meeting was adjourned at 7:05 p.m.

Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING OF APRIL 22, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:33 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
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Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

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Seven members of Brownie Troop 19116 led the Pledge of Allegiance to the Flag. Mayor Jessup gave an invocation.

Captain Jack Ashton then gave a report on police activities since the last regular council meeting which was March 25, 2008. He said there were five reportable accidents (one at U.S. 59 feeder road and West Airport), eight arrests, 1311 calls for service, no city ordinance citations but 473 traffic citations issued and 51 incidents requiring police response. During this time there were two stolen vehicles reported in the city.

Parks and Recreation Co-Director Monya Keenen reported a staff of nine returning life guards and three new ones at the pool this summer. They will begin duties guarding swim team practices on May 5th. New wrought iron fence/gates, new Community Center media storage and new landscaping around the Community Center are being installed. Wallis State Bank has paid for a new LED scoreboard at the major's baseball field with the baseball league paying for its installation and a five year warranty. An Animal Clinic will be held on Saturday, May 3rd from 11:00 am – 2:00 pm. The first Ladies' Night Out will be held on May 9th. May 16 will see the first Barefoot 'n Friday event. The pool will be officially opened the weekend of May 17th. Splash night will be held on June 13th. The July 4th parade will begin at 10:00 a.m. that Friday. A two week survey is currently being conducted at the tennis courts to determine resident usage. Plans for Grant III should be sent to the state tomorrow with a hoped for two day turn around on their approval. Shirts advertising the City's 25th Anniversary are on sale now for \$5.00 each.

There were no audience comments at this time.

During Mayor's comments, Mayor Jessup encouraged everyone to get involved the the upcoming 25th Anniversary celebration. He said water issues were coming up which will skyrocket water rates and a new trash contract will need to be negotiated by the end of June.

There were no Council comments at this time.

Mayor Jessup then read a proclamation naming today, April 22, 2008, as "Dulles Boys Basketball Day in Meadows Place. All the members of the team, along with their coach, Mike Carrabine, were present in the audience. City of Meadows Place resident Abel Galliguez, one of the team's star players, accepted the proclamation on behalf of the team.

The audit report for 2006 – 2007 was presented for Council's approval Councilmember Kulhanek made a motion to accept the report as presented. Councilmember Henley seconded the motion which was unanimously adopted.

Mayor Jessup then read the caption to the following ordinance:

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AN ORDINANCE AUTHORIZING THE MAYOR AND CITY SECRETARY OF THE CITY OF MEADOWS PLACE TO ENTER INTO AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE AND THE COUNTY OF FORT BEND FOR THE COLLECTION OF TAXES.

This is the same contract as approved in previous years. Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens, to adopt the ordinance, numbered **2008-09**, as presented The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE TO ADOPT AND AUTHORIZE THE EXECUTION OF MEMORANDUM OF UNDERSTANDING BETWEEN SIGNATORY LAW ENFORCEMENT AGENCIES OF THE HOUSTON REGIONAL LAW ENFORCEMENT AGENCIES RELATING TO INTER-JURISDICTIONAL VEHICLE PURSUITS.

Chief Baker told Council that this is one of two projects area police chiefs have been working on for some time. It creates some guidelines for high speed vehicle pursuits among policing agencies. Councilmember Henley made a motion to adopt the ordinance, numbered **2008-10**, as presented. Councilmember Staigle seconded the motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS TO ADOPT AND AUTHORIZE THE EXECUTION OF SOUTHEAST TEXAS CHILD ABDUCTION RESPONSE TEAM (CART) MEMORANDUM OF UNDERSTANDING.

CART stands for Child Abduction Response Team. This ordinance will provide immediate resources should a child turn up missing. Councilmember Kulhanek made a motion, seconded by Councilmember Case, to adopt the ordinance, numbered **2008-11**, as presented. The motion carried unanimously.

Council then received the recommendations from the Planning and Zoning Commission on two items, the first being for MCIA authorizing residential paint colors and the second being a request to demolish the car wash and expand the convenience store/restaurant at the corner of West Airport and Dairy Ashford. The Planning Commission recommended in favor of both with stipulations put on the second. Councilmember Kulhanek moved to accept the two recommendations from the Planning and Zoning Commission. Councilmember Henley seconded the motion with passed with unanimous approval.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE V, ENTITLED "ZONING REGULATIONS," DIVISION 1, ENTITLED "ZONING DISTRICTS AND REGULATIONS OF GENERAL APPLICABILITY," BY ADDING THERETO A NEW SECTION 24-529, ENTITLED "ARCHITECTURAL RESIDENTIAL AESTHETICS," ESTABLISHING POLICIES AND PROCEDURES TO REGULATE PAINT COLOR FOR NEW AND EXISTING RESIDENTIAL STRUCTURES.

Councilmember Wilkens made a motion, seconded by Councilmember Case, to adopt the ordinance, numbered 2008-12, adding Section 24-529 to Chapter 24, Article 5, of our Code of Ordinances. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

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AN ORDINANCE AMENDING THE SPECIAL USE PERMIT OF MR. SHOKAT DHANANI TO PROVIDE FOR THE CLOSURE OF THE EXISTING CAR WASH AND THE EXPANSION OF THE EXISTING FOOD MART/BURGER KING BUILDING.

Councilmember Henley made a motion to adopt the ordinance, numbered 2008-13, with the following conditions: The back fence must be replaced and maintained, homeowners must be contacted to encourage a single fence between the properties, and existing trees must be preserved and maintained. Councilmember Kulhanek seconded this motion which carried unanimously.

Councilmember Staigle then made a motion, seconded by Councilmember Kulhanek to ratify the expenditures as noted. The motion carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 8:40 p.m.

Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING OF MAY 13, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Charles Kulhanek Heidi Case Rick Staigle David Wilkens

thus constituting a quorum.

Also present was Jeanne McDonald, the attorney hired to assist the City in its negotiations with Fort Bend Water Control & Improvement District No. 2 regarding the Ground Water Participation agreement.

Council discussed the City's participation in a Groundwater Reduction Plan. All of the rights to the Brazos River, our closest source of surface water, have been purchased. This is why we must become part of the Fort Bend Water Control and Improvement District #2 (WC&ID #2). Jeanne McDonald explained the situation. She said the Groundwater Reduction Plan is an unfunded state mandate to limit groundwater usage. A regulatory authority monitors everyone that provides water and has a well. The City must provide surface water or join with someone who can. WC&ID #2 bought water rights years ago. Council discussed different monthly fee options. There is a default agreement and the Fort Bend Subsidence District must approve the contract by May 23, 2008. The contract is subject to final approval of the City's attorney regarding the language in the contract.

Council also discussed the Garbage contract, which expires June 30, 2008. The rate right now is \$10.25 per household per month with Republic Waste. Other cities in our area pay between \$11 and \$16 per household per month. Their contracts include fuel surcharges and consumer price increases.

There being no further business to discuss, Councilmember Staigle made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:29 p.m.

Elaine Herff, City Secretary()

MINUTES OF SPECIAL MEETING OF MAY 13, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of the Meadows Place City Council was called to order at 7:35 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Terry Henley Charles Kulhanek Heidi Case Rick Staigle David Wilkens

thus constituting a quorum.

During Mayor's comments, Mayor Jessup congratulated Heidi Case on her election.

There were no audience comments at this time.

During Council comments, Councilmember Henley informed everyone of a Black-Tie event hosted by American Ambulance that he was invited to celebrating the Oasis Medical Complex. Several elected officials were present with almost 50 doctors involved with Oasis. The developers of Oasis hope to break ground on the specialty hospital before the year's end.

Councilmember Kulhanek congratulated Councilmember Case on her election.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF AN ELECTION HELD ON THE 10TH DAY OF MAY, 2008, IN THE CITY OF MEADOWS PLACE, TEXAS, FOR THE PURPOSE OF ELECTION CITY OFFICIALS, TO-WIT: MAYOR, ALDERMAN PLACE NO. 1, ALDERMAN PLACE NO. 2 AND ALDERMAN PLACE NO. 3.

Mayor Jessup read the official canvass of the May 10th election. Charles D. "Charlie" Jessup received 196 votes for Mayor. Heidi S. Case received 175 votes for Alderman, Place No. 1. Benet Gaytos received 50 votes for Alderman, Place No. 1. Charles J. Kulhanek, Jr. received 193 votes for Alderman, Place No. 2. Dave Wilkens received 195 votes for Alderman, Place No. 3. The winners were declared as being: Charles D. "Charlie" Jessup, Mayor; Heidi S. Case, Alderman Place No. 1; Charles J. Kulhanek, Jr., Alderman Place No. 2; and Dave Wilkens, Alderman, Place No. 3. Councilmember Staigle made a motion, seconded by Councilmember Kulhanek, to adopt the ordinance, numbered **2008-14**, declaring the results of the election. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE A GROUNDWATER REDUCTION PLAN PARTICIPATION AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE AND FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 2.

Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adopt the ordinance, numbered **2008-15**, executing a groundwater reduction plan. The motion carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Case made a motion, seconded by Councilmember Wilkens to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:00 p.m.

Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING OF MAY 27, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:02 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041 TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Charles Kulhanek Rick Staigle David Wilkens

and the following absent:

Alderman: Terry Henley

thus constituting a quorum.

Council discussed water costs. At \$1.40 per 1,000 gal plus \$0.20 for a back charge, the cost of water would be \$1.60. Factoring in the cost for a surcharge on water pumpage, council decided to charge \$1.82 for each gallon of water pumped. This amount will, hopefully, not need to be raised in the future. Residents will be informed via the city's Newsletter of the charge.

Discussing the composition of the MCIA Board, council considered how best to appoint the members. Council members Staigle and Kulhanek will work on compiling an information sheet for prospective members to fill out. It should be ready by Splash Night.

There being no further business to discuss, Councilmember Staigle made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:02 p.m.

Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING OF MAY 27, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Heidi Case Charles Kulhanek Rick Staigle David Wilkens

and the following absent:

Alderman: Terry Henley

thus constituting a quorum.

Six life guards, Kelley Palash, Christian Kelly, Mark Jessup, Bridget Silvia, Kristina Hickel and Vinnie Doina led the pledge to the Flag. Mark Jessup gave the invocation.

Judge Kisluk then swore in the new council – Charles Jessup, Mayor; Heidi Case, Alderman, Place No. 1; Charles Kulhanek, Alderman, Place No. 2; and Dave Wilkens, Alderman, Place No. 3.

Betty Schofield and Benet Gaytos, co-chairs of the Home and Garden Club Scholarship Committee then presented Megan Minton with a \$1000 Scholarship. Ms. Minton ranked 39th in her class at Dulles High School. She plans to attend Wesleyan College and major in math and science.

Captain Jack Ashton then gave a report on police activities since the last regular council meeting which was April 22, 2008. He said there were four reportable accidents, 12 arrests, 1481 calls for service, no city ordinance citations but 492 traffic citations issued and 60 incidents requiring police response, no warnings for city ordinance violations but 183 traffic offense warnings. During this time there were three burglaries of motor vehicles, 0 residential burglaries, one business (Radio Shack) broken into. Two vehicles (one a motorcycle) were stolen. Mayor Jessup discussed the fact that Congressman Nick Lampson visited the city as we are the only city in Fort Bend County offering the Safe Place Program, which is a program coordinated with area businesses that are willing to meet the criteria. A yellow diamond sign is placed in the business' window signaling kids that this is a safe place to go to should they not be near their own home or able to return to their own home. Officer Kelly Davis is responsible for this effort.

During Mayor's comments, Mayor Jessup encouraged everyone to get involved in the upcoming 25th Anniversary celebration. He said water issues were coming up which will skyrocket water rates and a new trash contract will need to be negotiated by the end of June.

There were no Council comments at this time.

Mayor Jessup again talked about Congressman Lampson's visit. He also said the received a letter from Dulles basketball coach Mike Caradine noting that the team enjoyed the presentation from Meadows Place better than any other presentation they received. During Council comments, Councilmember Case said the 25th Anniversary Committee was selling commemorative bricks for \$50 to be installed under the newly planned outdoor classroom in the park. She noted this was an excellent memorial opportunity.

Councilmember Kulhanek encouraged the audience to attend Splash Night on Friday, June 13th. He also noted that boy scouts would be selling hot dogs and hamburgers after the 4th of July Parade.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CONFIRMING THE ELECTION OF A MAYOR PRO TEMPORE OF THE CITY OF MEADOWS PLACE, TEXAS, TO SERVE IN SUCH OFFICE UNTIL THE NEXT REGULAR CITY ELECTION.

Mayor Jessup noted that Councilmember Henley, who was away on vacation for this meeting, has done an excellent job in this position for many years and he recommended that he be elected again this year. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-16**, and nominated Councilmember Henley as Mayor Pro Tempore again this year. Councilmember Staigle seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT WITH DIVISION III CONTRACTORS, INC., THE LOWEST QUALIFIED BIDDER FOR PARK IMPROVEMENTS, PHASE III.

Division III should start the construction within three weeks of signing this contract. Councilmember Wilkens made a motion, seconded by Councilmember Kulhanek to adopt this ordinance, numbered **2008-17**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE. ENTITLED "ADMINISTRATION," ARTICLE I, ENTITLED "IN **GENERAL," BY REPEALING SECTIONS 2-14 ENTITLED "THE** CITY OF MEADOWS HOME IMPROVEMENT COMMITTEE CREATED" AND SECTION 2-15 ENTITLED "ENFORCEMENT OF DEED RESTRICTIONS AND RESTRICTIVE COVENANTS" AND BY ADDING THERETO NEW SECTIONS 2-14, ENTITLED PLACE COMMUNITY MEADOWS OF "THE CITY ASSOCIATION" AND SECTION 2-15 IMPROVEMENT ENTITLED "ENFORCEMENT OF DEED RESTRICTIONS AND **RESTRICTIVE COVENANTS", AND TO PROVIDE FOR NOTICE** AS REQUIRED BY LAW.

This ordinance will give Council the authority to create a new Meadows Place Community Improvement Association. Councilmember Staigle made a motion, seconded by Councilmember Case, to adopt the ordinance, numbered **2008-18**, as presented. The motion carried with unanimous approval.

Mayor Jessup then read the caption to the following resolution:

ON A RESOLUTION TO AMEND AUTHORIZED REPRESENTATIVES FOR TEXPOOL AND BANK OF AMERICA. This resolution will allow additional signers on accounts in these two institutions should someone be out of town when checks are needed to be signed. Councilmember Kulhanek made a motion to adopt the resolution, numbered **2008-02**, as presented. Councilmember Staigle seconded the motion which carried unanimously.

Councilmember Staigle then made a motion, seconded by Councilmember Kulhanek to ratify the expenditures as presented on the agenda. The motion carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval the meeting was adjourned at 8:12 p.m.

Elaine Herff, City Secreta

MINUTES OF SPECIAL WORKSHOP MEETING OF JUNE 24, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Charles Jessup Mayor:

Aldermen:

Charles Kulhanek Rick Staigle

David Wilkens Heidi Case

Terry Henley absent was Alderman:

thus constituting a quorum.

Council discussed the proposed three-year garbage contract with bids from WCA Waste Corporation of Texas and Republic Waste. WCA's bid came in at one cent less than Republic Waste's bid. There will also be no fuel surcharge for the duration of the contract and no charge for recycling. Mayor Jessup mentioned that other clients such as the City of Stafford have been pleased with WCA's service. Republic Waste was not willing to change their new contract as far as pricing and the fuel surcharge. Councilmembers Kulhanek and Staigle reminded Mayor Jessup that Republic came to former Mayor Mark McGrath about raising prices without increasing services midway through the current contract. Council's consensus was that WCA's bid was the best one received. The Garbage fee will be \$18.10 per month, which is a \$7.85 increase in the current monthly payment.

Council also discussed projected revenues from ad valorem and city sales taxes.

Council discussed the proposed budget calendar for fiscal year 2008-2009. Workshop meetings will be held at 6:00 p.m. on July 15 (to discuss the police budget), on July 22 (to discuss the public works budget), on July 30 (to discuss the parks and recreation budget), on August 6 (to discuss the administration and municipal court budgets) and on August 13 (to discuss the overall budget). Council tentatively scheduled a Special Meeting for August 19. Department budget discussion dates are subject to possible changes.

There being no further business to consider, Councilmember Case made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:15 p.m.

Carrie Gregg, Deputy Secretary

MINUTES OF REGULAR MEETING OF JUNE 24, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Charles Kulhanek Rick Staigle David Wilkens Heidi Case

absent was Alderman: Terry Henley

thus constituting a quorum.

Boy Scout Troop 791 led the Pledge of Allegiance. Councilmember Wilkens gave the invocation.

Captain Gary Stewart gave an update of Sgt. Larry Eissler's trial. The man accused of shooting Sgt. Eissler during a police chase was tried for and found guilty of attempted capital murder and theft of the truck driven during the chase, which began in Harris County and continued through Stafford and Meadows Place, ending in Sugar Land. Joseph Lee Flores received a life sentence for the attempted murder and sixty years for the theft. Officers with the Meadows Place and Sugar Land Police Departments, and the Fort Bend County Narcotics Task Force testified during the weeklong trial. Chief Mike Baker and Captain Stewart attended the trial every day. Mayor Jessup commented to the Boy Scouts in the audience about the choices they make. He reminded them to follow the Boy Scout code and to make responsible choices. Councilmember Kulhanek commented that he was glad Sgt. Eissler is still with us today. Mayor Jessup asked Captain Stewart what the turnover rate for the police department was for last year. Captain Stewart informed Council that the turnover rate for at least the past two years has been zero. Mayor Jessup was pleased with this information.

Dan McGraw gave an update of Public Works activities since March 2008. The West side of the Community Center was re-landscaped with Bottle Brushes, Loropatalum and knockout roses. A new sprinkler system was installed with improvements made to the existing system. The 3500 linear foot asphalt overlay on West Airport covered cracks that would have become potholes. Sandblasting on Dorrance is complete but there are still a few other areas in the city to clean. The storm drain stenciling project will resume in late July or early August. Upcoming projects include landscaping at the park and the Dairy Ashford Landscape Project scheduled to begin in September 2008. Bid packages will go out in August. Sugar Land will be installing double left turn lanes north and southbound at Dairy Ashford and West Airport, but Dan is unsure how this will affect the Landscape Project. An eight-foot fence is going up at the annex to hide the water plant there. The storm drain study is almost complete. Meadow Glen III has the worst drainage in the city because the water has such a long way to travel down the streets before it reaches the storm drain. Dan will put together a package of the City's sewer line maps to present to council at a later date. Mosquito samples have been taken at several test locations in the City. Counts are up at one location. An environmentally safe, EPA approved chemical briquette will be placed in all of our 378 storm inlays. As the briquette gets wet, a chemical is released that is stronger and will last longer than the previous

chemical used by the City. Fort Bend County will continue to spray whenever needed.

During audience comments, Betty Johnson, longtime resident of Meadows Place, asked about the garbage contract information in the newsletter. She asked Council if they could lower costs by having the garbage company pick up once a week. Mayor Jessup said that this option was sometimes more expensive because of the type of truck used. He also said that gasoline prices are a driving factor for these contracts. When the City entered into the previous contract in 2005, average diesel fuel prices were \$1.67 a gallon. Now, diesel is averaging at \$4.48 a gallon. Since this topic is on the agenda as Item 6, it was tabled until later in the meeting in accordance with the Open Meetings Act.

Sebastian Agudelo of Boy Scout Troop 791 asked the Council about gang crime around the community. Mayor Jessup said that we do not allow it. The Police Department knows the children in the City and keeps a close eye on them. Our city has a drug-free, gun-free zone for 2,000 feet from the elementary school, which encompasses the majority of the city.

Joseph McGreevy of Troop 791 asked if the City was doing anything new to help care for the environment. Councilmember Staigle commented that Boy Scout Pack 301 painted storm drains with a message about not putting things in them. The City has recycling pick-up every Friday. The Public Works Department is testing gray water recycling which would use water from the wastewater treatment plant to irrigate the esplanades and the parks throughout the City. After Christmas last year, the City collaborated with the Village of Surfside Beach to recycle Christmas trees, which were taken to the beach to prevent beach erosion.

Sam Hillmon of Troop 791 asked about residents shooting off fireworks on the Fourth of July. Councilmember Kulhanek said that it is illegal in Meadows Place, Sugar Land, Stafford, and Houston. The Police Department responds quickly to reports of fireworks going off in the City. He reminded the audience that our 25th anniversary celebration in November will have a professional fireworks display and that our City hosts a Fourth of July parade every year with activities at the park afterward.

Dheeraj Ponakala of Troop 791 asked how the City was conserving water. Public Works Director, Dan McGraw said that the City has a drought contingency plan.

Danny Barrera of Troop 791 asked about the City's response to natural disasters and emergencies. Captain Stewart said that the Fire Department, Police Department, and Ambulance are on the scene immediately. The City has implemented the Code Red Notification System, which can dial every resident in Meadows Place within seconds to notify them of imminent natural disasters or any other emergency.

Dheeraj Ponakala of Troop 791 had a question about any Blood Drives in the City. Mayor Jessup said that we had a Blood Drive last year for a resident and the Houston Blood Center was thrilled with the response.

Jarrett Davis of Troop 791 asked about summer activities for children. Mayor Jessup said that the City is home to Meadows Elementary, which is surrounded by parks. The Parks Department offers Monday Movies, Bingo on Wednesday, and Barefoot 'n' Friday Nights for children aged 9-14. The pool is open 6 days a week. The City is home of Meadows Marlins Swim Team, Meadows All-Play Baseball, and several Boy Scout and Girl Scout troops.

During Mayor's comments, Mayor Jessup said the budget cycle begins next month. He and Council are looking at ways to maintain costs with rising gas prices. The MCIA is reforming. There will be more to come about that in the future. Mayor Jessup asked everyone to get involved in the City of Meadows Place. He has been pleased with past volunteer response.

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During Council comments, Councilmember Kulhanek said the Fourth of July Parade is coming up. Congressman Nick Lampson, Congressman Pete Olson, and State Representative Charlie Howard agreed to ride in the Parade. The Parks Department is planning some fun and games after the Parade. As always, the Scouts will participate. Councilmember Case said planning for the 25th anniversary celebration is coming along nicely. There will be fireworks and a band along with many others fun activities. Councilmember Staigle reported that the speeding on Dorrance between Meadow Trail and Amblewood is getting worse. People are driving through there at more than 6 miles over the speed limit. The Police Department will step up patrol in the area.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT WITH ADDENDUM WITH WCA WASTE CORPORATION (WASTE CORPORATION OF TEXAS) FOR TRASH COLLECTION IN THE CITY OF MEADOWS PLACE.

The city's current trash contract expires on June 30. The City received bids from Allied Waste, Republic Waste and WCA - who came in with the lowest bid. There will be no fuel surcharge. This contract includes a \$7.85 per household per month increase in the cost charged to the city for this service. Councilmember Staigle said the City had many issues with Republic. Councilmember Staigle made a motion, seconded by Councilmember Kulhanek, to adopt the ordinance, numbered **2008-19**, with WCA Waste Corporation of Texas for trash collection. The motion carried unanimously.

During audience comments, Sam Hillmon of Troop 791 asked if there was a curfew for juveniles in Meadows Place. Mayor Jessup said the curfew for those 16 and under is 11:00 pm Sunday through Thursday and 12 Midnight Friday and Saturday.

Don Scherer, a longtime Meadows Place resident, asked why there was little to no police presence on West Airport on weekday mornings. Mayor Jessup said that during the school year, the police patrol around the elementary school at that time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Staigle to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:30 p.m.

Carrie Gregg, Deputy City \$ecretary

MINUTES OF WORKSHOP MEETING OF JULY 15, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Charles Kulhanek Rick Staigle David Wilkens Heidi Case Terry Henley

thus constituting a quorum.

Also present was Chief Mike Baker.

Council discussed the 2008-2009 budget in general. Final figures on property revenues are not in yet, but they should be about 6%. Preliminary figures show a 4.158% increase in ad valorem tax revenues.

The proposed Police Department budget for the 2008-2009 fiscal year was discussed. Most items remain the same with increases for fuel and a change in patrol vehicles from Ford Crown Victorias to Dodge Chargers.

Council will hold public hearings to set the 2008-2009 tax rate on September 9 and September 16 at 7:00 pm.

Council discussed holding an August 19 meeting with the City's attorney and candidates for the new MCIA board. This date is tentative.

Council also discussed court fees for the 2008-2009 fiscal year.

There being no further business to consider, Councilmember Kulhanek made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:45 p.m.

Elaine Herff, City Secreta

MINUTES OF SPECIAL WORKSHOP MEETING OF JULY 22, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:08 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Charles Jessup Mayor:

Charles Kulhanek Aldermen: **Rick Staigle** David Wilkens Heidi Case Terry Henley

thus constituting a quorum.

Council discussed the 2008-2009 budget in general. Preliminary figures show a 15% increase in ad valorem evaluations but appeals are expected to bring the final total to 5-6%.

Council discussed the Public Works and Public Utilities budgets with Public Works Director, Dan McGraw. Preliminary operation expenses for the Public Works increased by approximately 12%. A 12-month mowing contract was proposed instead of a 6-month contract. This doubles the expenses for this line item. The Fuel and Lubricants line item is lower because of the proposed outsourced mowing contract. Preliminary operation expenses for the Public Utilities increased by approximately 3%.

Council discussed holding an August 19 meeting with the City's attorney and candidates for the new MCIA board.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:20 p.m.

<u>Elaine</u> Heref Elaine Hereft City Secretary

MINUTES OF REGULAR MEETING OF JULY 22, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen: Charles Kulhanek Rick Staigle David Wilkens Heidi Case Terry Henley

thus constituting a quorum.

Councilmember Staigle led the Pledge of Allegiance. Mayor Jessup gave the invocation.

Sergeant Richard Simmons gave a report on police activities since the last regular council meeting. He said there were 13 reportable accidents. There were 7 arrests made, 1396 calls for services, no city ordinance violations or warnings, 595 traffic violations, 165 traffic warnings, and 51 incidents where an officer is requested. There was a suspicious activity report today at Radio Shack. A customer tried to use an altered driver's license and a fraudulent credit card. That person is now in jail. The police-initiated RAD-Kids Program is underway.

Terry Modeland, Co-Director of the Parks Department gave an update of Parks Department activities since the April 2008 regular council meeting. The scoreboard is going up today at the baseball field. Thanks to Wallis State Bank for sponsoring this. The official unveiling is tentatively set for September 20, which is Opening Day for Fall Ball. Through a grant received from Texas Parks and Wildlife, we have contracted with Division III for completion of the walking trail, the new trail at the elementary school, and new signage and drain work. Work should begin this week with completion in 30 days. The 4th of July parade this year was one of the best ever. Jack Shaw took some great pictures. Thanks to Councilmember Case and her son, LCpl Stuart Case. Barefoot 'n' Friday Nights have been successful this year. The Movies and Bingo are going well. Pool crowds are steady this summer. A Lifeguard is now stationed at the gate to check cards as residents and guests come in. We will have an estimate on the saltwater conversion at the pool soon. Parks Assistant Kelly Schnarr will be leaving soon for college. Kristina Hickle will take her place. Forty pavers have been sold to date. The field house restrooms now have an access system, which opens the doors at 6 a.m. and locks them at 10 p.m. The pool staff was audited recently and received an "exceed" in all skill areas. Mayor Jessup noted that Scot Herff, Pool Aquatics Director, is an outstanding trainer. The next 25th anniversary meeting will be July 24 at 3 p.m.

During audience comments, Pat Altman, Meadows Place resident, said that at the corner of Mulholland and Meadowdale, there has been a pick-up truck with a refrigerator in its bed parked in front of the house for at least 15 days. Mayor Jessup said he would check with the Code Enforcement Officer about this.

Tricia Wilkens, Meadows Place resident, said that about a month ago during morning traffic, a white Jeep was driving erratically on West Airport. She informed Chief Baker after the council meeting last month and the issue has since been resolved.

Alex Bello, Meadows Place resident, will host a brunch for Congressman Nick Lampson this Saturday, July 26th, from 10 – 11 a.m. Alex interns at Congressman Lampson's office in Stafford and will begin Law School in August.

Priya Sinha, owner of Great Wraps Café located in the new Meadows Place Square, said it is wonderful being here in the City of Meadows Place. She wants to be a part of the community. She knows she is in a great location, but she would like to put up some signs at

the corner of West Airport and Kirkwood temporarily. Mayor Jessup welcomed Priya to Meadows Place. He said he is thrilled to have her here and thanked her for providing dinner for Council's workshop meeting tonight. Mayor Jessup also said that sign ordinances are set up for a reason and we strictly enforce them. There may be an opportunity under the Sign Ordinance for Great Wraps and he will look in to it. Mayor Jessup also welcomed Christopher Pham, owner/developer of Meadows Place Square.

Albert Trimble, Meadows Place resident for 32 years, wanted an explanation about the water bill and the new garbage contract.

During Mayor's comments, Mayor Jessup said that Council is trying to anticipate expenses for next year. There will be a new line item for surface water conversion. The Police Department has set a price for fuel costs. We are going to install UPS systems (uninterrupted power systems) in police vehicles, which will allow the vehicles to be turned off and still maintain power to in-vehicle computers, etc. The Police Department is getting new patrol vehicles, which will cost less and use less fuel.

Mayor Jessup also commented about the new garbage contract. The new rate will be \$18.10 per household per month. Diesel fuel prices rose from \$1.25 per gallon in 2005 to near \$5.00 per gallon in 2008. The City changed from Republic Waste to WCA Waste Corporation of Texas because Republic's contract included a fuel surcharge and WCA's did not. We will have a three-year contract with WCA. The City eliminated once-a-year heavy trash pick up, saving the City about \$22,000.

Mayor Jessup explained the new Surface Water Conversion fee. The City is part of the Fort Bend Subsidence District. By a State Mandate, we are required to convert to surface water so we joined the Fort Bend Water Control and Improvement District #2 (WC&ID #2). They purchased 80+ acres for retention and conversion. The fee right now is \$1.82 per 1,000 gallons pumped. If we had not joined WC&ID #2, the fee would be \$3.50. By 2030, we must convert to 70% surface water usage.

During Council comments, Councilmember Henley said that residents in Crystal Beach on Bolivar Peninsula are paying about \$3-\$5/1000 gallons pumped. He said we are all suffering but we had to do this. Mayor Jessup reminded everyone if you see a leak, call City Hall.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO A CONTRACT WITH DIVISION III CONTRACTORS FOR MEADOWS PLACE COMMUNITY PARK IMPROVEMENTS PHASE 2 & 3 IN THE AMOUNT OF \$29,229.76

Since Council authorized the Mayor and City Secretary to sign the contract in May, Councilmember Henley motioned to table the item. Councilmember Kulhanek seconded the motion, which carried with unanimous approval.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION AUTHORIZING THE CITY OF MEADOWS PLACE, TEXAS, TO ADOPT CITY OF HOUSTON, TEXAS, ORDINANCE NO. 2008-253, A MUNICIPAL SETTING DESIGNATION ORDINANCE, PROHIBITING THE USE OF DESIGNATED GROUNDWATER FROM BENEATH A 15.6635-ACRE (682,302 SQUARE FOOT) TRACT OF LAND OUT OF THE DAIRY SUBDIVISION, A SUBDIVISION RECORDED IN VOLUME 1, PAGE 23 AND BLOCK 1, RESERVE "A" CENTRE WESTCHASE, Α SUBDIVISION OF CORPORATE **RECORDED AT FILM CODE NUMBER 528260, BOTH OF THE HARRIS** COUNTY MAP RECORDS, AND SAME BEING OUT OF THE RESIDUE OF A 99.416-ACRE TRACE CONVEYED TO TEXAS AND NEW ORLEANS RAILROAD COMPANY AS RECORDED IN VOLUME 3091, PAGE 298 AND VOLUME 3091, PAGE 305 OF THE HARRIS COUNTY DEED RECORDS (H.C.D.R.), WEST PARK DRIVE, A 100-FOOT RIGHT-OF-WAY (R.O.W.) AS RECORDED IN THE HARRIS COUNTY CLERK'S FILE NUMBER (H.C.C.F. NO) F324484, THE RESIDUE OF A 6.7912-ACRE TRACT CONVEYED TO CRYSTAL CHEMICAL COMPANY AS RECORDED IN H.C.C.F. NO. G154538, THE HARRIS COUNTY FLOOD CONTROL DISTRICT EASEMENTS AS RECORDED IN VOLUME 6872, PAGE 340 AND VOLUME 7185, PAGE 146 H.C.D.R. AND CALLED 3.8001-ACRE TRACE CONVEYED TO UNION PACIFIC RAILROAD COMPANY AS RECORDED IN H.C.C.F. NO. X654006, LOCATED IN THE HENRY WOODRUFF SURVEY, ABSTRACT 844, CITY OF HOUSTON, HARRIS COUNTY, TEXAS, GENERALLY LOCATED NEAR THE INTERSECTION BELTWAY 8 AND WESTPARK DRIVE; AND SUPPORTING ISSUANCE OF A MUNICIPAL SETTING DESIGNATION BY THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.

This resolution supports a Municipal Setting Designation required by the TCEQ. Councilmember Kulhanek explained that this would not affect our water quality because our wells draw from ground that is in excess of 1000 feet below the surface. The area in question is only 10-50 feet below the surface. Councilmember Henley made a motion to approve the resolution, numbered 2008-03, as read. Councilmember Wilkens seconded the motion, which carried with unanimous approval.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:42 p.m.

Elaine Herff, City Secretary ()

MINUTES OF SPECIAL WORKSHOP MEETING OF JULY 30, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek David Wilkens

and the following absent:

Alderman: Rick Staigle

thus constituting a quorum.

Council discussed the 2008-2009 budget in general noting that to date the Public Works and Police budgets are up 2.4 to 4% in general.

Discussing the Parks Department budget for next fiscal year, Mayor Jessup noted salaries were up due to the scheduled 3% increase as well as the required increase due to the minimum wage going up. The computer line item is \$4,000. Park maintenance includes removal of some trees in McDonald Park to allow for the grass to grow. A large savings in pool chemicals will be realized if we convert from a pool chemically treated with chlorine to a salt water pool. Parks Directors requested funds to send our life guards to a competition next summer. The various parks events were also discussed.

Council then discussed some of the suggestions to improve our city as submitted by residents.

There being no further business to consider, Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:25 p.m.

Elaine Herff, City Secret
MINUTES OF WORKSHOP MEETING **OF AUGUST 6, 2008** CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:06 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article Section 551.041, TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley **Rick Staigle** David Wilkens

and the following absent:

Charles Kulhanek Alderman:

thus constituting a quorum.

Council discussed the 2008-2009 budget in general, and then the administration and municipal court budgets in particular.

There were few additions to last year's budget for the administration and court budgets. It was suggested raising the judge and prosecutor salary as these two positions had not seen a raise in pay for the past 10 years.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:40 p.m.

Elaine Herff, City Secre

MINUTES OF SPECIAL WORKSHOP MEETING OF AUGUST 19, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Council discussed budget revenues and expenses. Based on the figures, Mayor Jessup recommended lowering the tax rate to \$0.78. Due to the volatility of the economy, Council members Kulhanek and Henley recommended staying at the \$0.79 rate.

Council then discussed the Heritage Mall traffic study. The study recommended adding a traffic signal light at Troyan and West Airport, installing additional right and left turn lanes on West Airport at Kirkwood; and adding a traffic signal light at Dorrance and Kirkwood.

Council discussed other ways of calming traffic along Kirkwood, mainly with roundabouts.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:27 p.m.

Elaine Herff, City Secretar

MINUTES OF SPECIAL WORKSHOP MEETING OF AUGUST 19, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

Council discussed budget revenues and expenses. Based on the figures, Mayor Jessup recommended lowering the tax rate to \$0.78. Due to the volatility of the economy, Council members Kulhanek and Henley recommended staying at the \$0.79 rate.

Council then discussed the Heritage Mall traffic study. The study recommended adding a traffic signal light at Troyan and West Airport, installing additional right and left turn lanes on West Airport at Kirkwood; and adding a traffic signal light at Dorrance and Kirkwood.

Council discussed other ways of calming traffic along Kirkwood, mainly with roundabouts.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:27 p.m.

Elaine Herff, City Secretar

MINUTES OF SPECIAL MEETING **OF AUGUST 19, 2008** CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

> Mayor: Charles Jessup

Aldermen:

Heidi Case Terry Henley **Charles Kulhanek Rick Staigle David Wilkens**

thus constituting a quorum.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING TWO PUBLIC HEARINGS ON A PROPOSAL TO INCREASE TOTAL TAX REVENUES FROM **PROPERTIES ON THE TAX ROLL FOR YEAR 2008.**

Councilmember Kulhanek then made a motion to adopt the ordinance, numbered 2008-20, calling the two public hearings on a proposal to increase the total revenues from properties on the tax roll for 2008 for September 9, 2008 and September 16, 2008. Both public hearings are to be scheduled to begin at 7:00 p.m. This motion was seconded by Councilmember Wilkens. A voice vote was taken. Councilmember Case voted yes. Councilmember Henley votes yes. Councilmember Kulhanek voted yes. Councilmember Staigle voted yes. Councilmember Wilkens voted yes. The motion, therefore, carried with a unanimous vote.

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens to adjourn the special meeting. With unanimous approval the special meeting was adjourned at 7:35 p.m.

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MINUTES OF REGULAR MEETING OF AUGUST 26, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:33 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Aldermen: Charles Kulhanek Rick Staigle David Wilkens Terry Henley	wayor.	Chanes Jessup
	Aldermen:	Rick Staigle David Wilkens

nd the	following	absent:		
	Alderman	:	Heidi	Case

thus constituting a quorum.

Councilmember Kulhanek led the Pledge of Allegiance. Councilmember Wilkens gave the invocation.

Code Enforcement Officer Tracey Spiller gave a report on activities in her department in the last quarter. She said a new proposed ordinance, to be considered this evening, will require homeowners to trim trees hanging over city sidewalks and streets to a height not lower than ten feet over sidewalks and not lower than 16 feet over streets. Another ordinance being considered this evening is one requiring rental property owners to register with the city and obtain a license, good for one year. This will keep their address and phone number current in city records and allow the city to inspect the exterior of each property on an annual basis. Failure to register will deny the right for the property to receive an occupancy inspection. Mrs. Spiller thanked those residents who call or email her with properties that fail to comply with city ordinances calling those residents her "second pair of eyes." Councilmember Kulhanek told Mrs. Spiller to keep up her good work. Councilmember Wilkens noted he may not see immediate results when he reports something but he knows that something is always happening in the Code Enforcement Department. Councilmember Henley was assured that the rental property owner ordinance was approved by our City Attorney.

Captain Jack Ashton gave a report on police activities since the last regular council meeting. He said there were 7 reportable accidents. There were 4 arrests made, 2040 calls for services, no city ordinance violations or warnings but 655 traffic violations and 210 traffic warnings were issued. There were 57 incidents where a police officer was requested. The past month was a very active one for the police department. There were six cars broken into, one residential burglary but no business burglaries. There were 256 business checks, 760 house watches and 534 property checks made. RadKIDS training will begin September 5th and continue on the 6th and 7th. A sufficient number of children were signed up to warrant a second program to be held soon. RadKIDS teaches child safety and how to react to different dangerous instances. Officers have been saturating the school zones this past week due to the start of school.

There were no audience comments.

During Mayor's comments, Mayor Jessup congratulated the city's life guards on the great job they did this year at the pool. He noted the Parks and Police Departments treat the guards with respect with the police stopping and checking with the guards every so often to make sure things are going ok. Mayor Jessup also thanked the Police Department for their focusing on school zones this past week during the first week of school. He also thanked Council for the hard work they put in on the budget during many workshop meetings the past two months.

During council comments, Councilmember Kulhanek said he was glad the budget process was completed, reminded everyone to drive carefully as school was in session and reminded everyone to purchase their commemorative 25th Anniversary brick. Councilmember Henley noted he purchased five bricks and added he feels the city is healthy and going in the right direction.

Minutes of the November 27, 2007 regular meeting; December 11, 2007 workshop meeting; December 18, 2007 regular meeting; January 22, 2008 workshop and regular meetings; January 29, 2008 workshop and special meetings; February 26, 2008 regular meeting; March 25, 2008 workshop and regular meetings; and the April 22, 2008 workshop; public hearings and regular meetings were presented for council's approval. Councilmember Staigle made a motion, seconded by Councilmember Kulhanek to approve the minutes as read. The motion carried unanimously.

Mayor Jessup then read a proclamation for the expansion of Methodist Sugar Land Hospital. Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adopt the proclamation as read. The motion carried unanimously,

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A PUBLIC HEARING ON THE BUDGET FOR FISCAL YEAR 2008-2008 FOR SEPTEMBER 19, 2008.

Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-21**, calling a public hearing on the budget for Tuesday, September 16, 2008, immediately following the 7:00 public hearing on the tax rate. Councilmember Wilkens seconded this motion which carried with unanimous approval.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE REPEALING SECTION 20-14 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, ENTITLED "MISCELLANEOUS OFFENSES," BY REPEALING SECTION 20-14 IN ITS ENTIRETY AND REPLACING IT WITH A NEW SECTION 20-14 BY ADDING THERETO A NEW PROVISION ESTABLISHING POLICIES AND PROCEDURES FOR THE REGULATION OF TREES AND SHRUBBERY EXTENDING OVER THE PUBLIC SIDEWALKS AND PUBLIC STREETS AND RIGHTS-OF-WAY, AND TO PROVIDE FOR NOTICE AS REQUIRED BY LAW.

This ordinance will require residents to keep their trees and shrubs trimmed for a clearance of ten feet over sidewalks and sixteen feet over city streets. The additional six feet over streets is to allow fire trucks to pass without scraping. Councilmember Wilkens made a motion to adopt the ordinance, numbered **2008-22**, as presented. The motion was seconded by Councilmember Staigle and carried with unanimous approval.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MEADOWS PLACE, TEXAS, BY ADDING THERETO A NEW SECTION 9-12; PROVIDING FOR RESIDENTIAL RENTAL PROPERTY LICENSING AND INSPECTION AND SETTING A FEE OF \$25.00 FOR THE ISSUANCE OF ANY SUCH LICENSE.

This ordinance, similar to one already being used by the cities of Missouri City and Sugar Land, will require owners of residential rental property to register with the city annually at a cost of \$25.00 to help defray our expenses. Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to adopt the ordinance, numbered **2008-23**, as presented. The motion carried unanimously.

Councilmember Kulhanek then made a motion to ratify the expenditures as presented on the agenda. Councilmember Henley seconded this motion with carried with unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:42 p.m.

Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING OF SEPTEMBER 09, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special meeting of the Meadows Place City Council was called to order at 7:00 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Article Section 551.041, TGC. with the following members present and in attendance:

> Mayor: **Charles Jessup**

Aldermen:

Heidi Case Terry Henley **Rick Staigle Dave Wilkens**

and the following absent:

Alderman:

Charles Kulhanek

thus constituting a quorum.

Mayor Jessup explained the purpose of tonight's public hearings was to discuss with the public a proposal to increase the total tax revenues while keeping the same tax rate as last year.

No members of the public were in attendance. Council waited 15 minutes, until 7:20 p.m. at which time Mayor Jessup said would entertain a motion to close the public hearing.

Councilmember Wilkens made a motion to adjourn the public hearing. Councilmember Henley seconded this motion and with unanimous approval the public hearing was adjourned at 7:20 p.m.

Elaine Herff, City Sec

MINUTES OF EMERGENCY MEETING OF SEPTEMBER 16, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special emergency meeting of the Meadows Place City Council was called to order at 7:07 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.045(a), TGC. with the following members present and in attendance:

Mayor: Charles Jessup Aldermen: Heidi Case Terry Henley Charles Kulhanek Rick Staigle Dave Wilkens

thus constituting a quorum.

Mayor Jessup said there were about ten items he wanted to discuss with Council.

Mayor Jessup has signed a notice that declared Meadows Place as a State of Disaster.

There has been mass confusion in the field of communications since Hurricane Ike struck the city. Council and staff need to be very careful in what they say to the public to avoid false rumors. City staff is doing the best they can. They alternate between being very busy to no one calling or coming by City Hall at all.

There was trash pickup today for household garbage only. No storm debris was picked up. WCA is experiencing a diesel shortage problem and will service us as long as they are able.

We lost power to our water wells. While the generator kicked on as it was supposed to, it shut down when power came back on for a short time. When power went out again, the generator did not come back on. Because the pressure dropped below 20 psi, the state required us to inform residents they needed to boil their water. While waiting for test results from our current water/sewer operations company, our Public Works Director Dan McGraw took independent samples from the designated spots. He took the samples to Teledyne Co. in Stafford. Those results showed our water as being free of contaminants and there is no need to boil it.

Our sewer treatment plant lost power for a time. Raw sewage went directly to the bayou and we notified the TCEQ that we were out of compliance for a period of two to four hours.

At the request of our Police Chief, Meadows Place has chosen to keep our curfew in place until further notice.

Mayor Jessup took Meadows Place off the list of places designated as PODS (Points of Distribution) for ice, water and food as there does not seem to be a direct need for such for a majority of our residents.

Many thanks go to our Public Works employees, Police Officers, City Hall staff as well as the general public for the yeoman job they did chipping in to try to return our city back to normal.

Two CODE RED announcements were made. The first one reached 63% of the registered phones. The second reached 50%

FEMA, through the county, will reimburse the city for storm debris pickup. The will not allow any plastic bags to be picked up.

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There being no further items to discuss, Councilmember Henley made a motion to adjourn the public hearing. Councilmember Case seconded this motion and with unanimous approval the public hearing was adjourned at 8:38 p.m.

Elaine Herff, City Secretary

MINUTES OF EMERGENCY MEETING OF SEPTEMBER 17, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special emergency meeting of the Meadows Place City Council was called to order at 7:07 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.045(a), TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Heidi Case Charles Kulhanek Rick Staigle Dave Wilkens

and the following absent:

Alderman: Terry Henley

thus constituting a quorum.

Mayor Jessup read the caption to the following ordinance:

AN ORDINANCE EXTENDING THE TIME OF THE DECLARATION OF DISASTER SIGNED BY THE MAYOR ON THE 12TH DAY OF SEPTEMBER, 2008.

The original declaration was scheduled to expire in seven days unless renewed by City Council. Not knowing when the need for the declaration of disaster would expire, it was decided to extend it indefinitely, or until the effects of the disaster (Hurricane Ike) no longer exist. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-25**, as presented, extending the time of the Declaration of Disaster indefinitely, or until the effects of the disaster no longer exist. This motion was seconded by Councilmember Wilkens and unanimously approved.

There being no further items to discuss, Councilmember Wilkens made a motion to adjourn the emergency meeting. Councilmember Kulhanek seconded this motion and with unanimous approval the public hearing was adjourned at 7:15 p.m.

Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING OF SEPTEMBER 23, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:03 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

thus constituting a quorum.

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Mayor Jessup gave a state of the city review following Hurricane Ike. He said communications were a major problem between the Mayor and the Police Department, Public Work, Fire Department, City Staff and residents.. The Code Red system worked fairly well. Some residents thought it worked great and some thought it worked terribly. An analysis of the system showed that the first time it was used – on Friday – about 50% of those registered received the notice. Subsequent calls showed 63-64% of the residents received the calls. The city actively used the marquis at the Community Center as well as brightly colored posters hung in various strategic areas of the city. Notices were sent to the media but the media wasn't really interested in Meadows Place, although it was noted that the safe drinking water notice and the curfew notice were seen on some network's scrolling news.

As of this evening, every resident in the city should have electrical power. If there are homes in the city that do not have power, they should call CenterPoint at (713) 207-2222.

WCA is picking up all household trash and, to date, there have been no major problems.

Storm drains have been clogged with debris, cleaned out, and are clogging up again due to the heavy accumulation of leaves, twigs, etc. in the city.

City Hall opened at 8:00 a.m. on Monday and has been operating with regular hours since that time. The Police Department is also back to normal schedules with some off duty officers helping out in Stafford at their POD.

Court and Parks Departments are operating as normal.

CERT classes have been cancelled for the time being but should be rescheduled soon.

Salt water mosquitoes got blown into the county and they are actively swarming. It is hoped a "fly over" for mosquito control by air can be scheduled soon.

Discussing a time for a de-briefing between all departments, it was council's consensus to hold this meeting on Tuesday evening, September 30th from 6:00 to 8:00 p.m. All involved are asked to prepare a report and send it to the Mayor before the meeting. Each department should have at least one representative present that is authorized to speak for that department.

Mayor Jessup and Council all agreed that Public Works Director Dan McGraw and his crew have done a fabulous job cleaning up the city after lke..

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:21 p.m.

Elaine Herff, City Secretary

MINUTES OF REGULAR MEETING OF SEPTEMBER 23, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:

Aldermen:

Charles Jessup

Heidi Case Terry Henley Charles Kulhanek Rick Staigle David Wilkens

Councilmember Staigle led the Pledge of Allegiance. Mayor Jessup gave the invocation.

Captain Jack Ashton gave a report on police activities since the last regular council meeting. He said the Police Department survived Hurricane Ike with help from Power Bars calories and caffeine. Incidents were lower than normal due to storm recording activities. Preparations began while Hurricane Gustav was still in the Gulf. Officers were subject to a two hour call out notice and told to be prepared for a five day stay. The department was fully operational out of the Kirkwood Annex. During the period from 8/26/2003 to 9/22/208, there were nine reportable accidents. There were 10 arrests made, 1535 calls for services, no city ordinance violations but one city ordinance warning was given. There were 418 traffic violations and 115 traffic warnings issued. There were 46 incidents where a police officer was requested.

Public Works Direct Dan McGraw reported on activity in his department for the last three months. He said the electrical project on West Airport is complete. His department started boarding up city facilities on September 11th with plywood. They cleared the parks of all objects weighing less than 100 pounds. On Hurricane day, at 6:30 a.m. power to the Well #1 generator went out. It was fixed by resetting the button. By 7:00 a.m. his crew was out with chain saws clearing the major roads. He was amazed by the amount of residential help given. Power went out at the Sewer Treatment plant but a pump was received from Southwest Water that same day. The Public Works crew helped to clean out the storm drains. Again they were impressed by the tremendous amount of residential help they received. After cleaning up, the city found out that the county, due to FEMA rules, would not remove plastic bags from resident's front lawns. Public Works picked the bags up and took them to a site on Monticeto where, with help from Tracey Spiller, several Police Officers and several teen aged boys, they opened the bags and spread the debris so that FEMA could pick up their contents. During the sweep of the city, approximately 15,000 bags were moved and opened. His crew will do one more sweep of the city. FEMA has completed its first round of picking up tree limbs and vegetation. This is an on-going process with two more sweeps expected in the next 7 to 8 weeks. Mr. McGraw also noted that he just returned from a Sugar Land meeting where they approved the contract to contribute to the Dairy Ashford landscaping.

Mayor Jessup then gave an update of city activities resulting from Hurricane Ike. He said a "after the event review" meeting would be held next Tuesday, September 30th, from 6:00 – 8:00 p.m. at City Hall. He said communications were the biggest problem. The city survived Ike, significantly better than some other cities, mainly because of residents help. We've done a lot but there is still much to do. There were no deaths in our city and we are well on our way to recovery. Meadows Place took a progressive, proactive stance. Obtaining a pump at the Sewer Treatment Plant helped to keep the sewage moving. A city wide curfew was instituted. We have completed picking up the plastic bags and tearing them and putting the debris on a pile on Monticeto for FEMA pickup. Meadows Place is the only city in Fort Bend County to have successfully dealt with the plastic bag situation. Sugar Land crews came out to fix our traffic light on Kirkwood and West Airport at no charge. Meadows Place and Stafford worked together to get the power up on 59 and W. Airport. The county is trying to get permission for a fly over for mosquito control. Throughout the entire time, the city has continued to function. Currently our Police Department is helping at the POD in Stafford. While we weren't perfect, we have made many good decisions. Many thanks are due to many people.

During audience comments, resident Steve Bezner of the 11800 block of Amblewood, noted that the morning of the Hurricane at 7:00 a.m. he saw cops on the streets and as soon as the storm died down he saw a tractor clearing the streets. He saw the Mayor and City Council members going around to see how they could help residents. As a resident, his family is proud and thankful they are Meadows Place residents.

Sheryl Oliver, President of the Fort Bend International Festival, invited Meadows Place residents to attend the Festival at the Stafford Civic Center, October 4, 2008 from 11:00 a.m. to 6:00 p.m. noting it is a free family event to be enjoyed by everyone.

Resident Abby Murphy of the 12100 block of Alston said the Hurricane was an event we have not seen as a community in 36 years. Clean up work has been done very efficiently. She then requested that solar signs noting the school speed limit around Meadows Elementary be installed. Councilmember Staigle informed her that this had been looked into. Eight signs would be needed at a cost of \$3,000 to \$5,000 each.

Resident Barbara White asked if we have an Emergency Coordinator in Meadows Place. She was told that job fell to the Mayor. We have no City Manager. Mayor Jessup used the Code RED system twice prior to the Hurricane and four times after the event. Mrs. White said she did not get any of the notices. She was told to contact Captain Gary Stewart with the Police Department if she has registered her phone number(s) and didn't receive any of the messages.

Velon Saint of the 12300 block of Level Run said he was happy with the Police Department and the functioning of the water wells during this crisis. He noted though, that his only form of communication from day one of the Hurricane was to talk to his friends who live in Section I. He said we need better communications.

Patricia Pless of the 12100 block of Brighton complained about the garbage pickup since the Hurricane. Mayor Jessup asked her to bear with us for about two more weeks.

Oscar Villarreal of the 12300 block of Hoggard asked if taxes would increase due to FEMA's involvement in removing the trash from the Hurricane. They will not.

There were no additional Mayor's comments at this time.

During council comments, Councilmember Wilkens noted that there were several instances during the Hurricane lke crisis that the Public Works Director and the Mayor made use of the many contacts they have to make the operation run smoothly. He noted the city is blessed to have quality professionals who work here who share the relationships they have made with the city.

Councilmember Kulhanek noted that, overall, City employees have done a great job. Ten to eleven days after the Hurricane, the city looks almost as if nothing has happened.

Councilmember Staigle then made a motion to approve the minutes of the May 13, 2008, workshop and special meetings; May 27, 2008 workshop and regular meetings; June 24, 2008, workshop and regular meetings; July 15, 2008, workshop meeting; July 22, 2008 workshop and regular meetings; July 30, 2008, August 6, 2008, August 12, 2008, workshop meetings; August 19, 2008, workshop and special meetings; August 26, 2008 regular meeting; September 9, 2008 public hearing and special meetings; September 16, 2008, special and emergency meetings; and September 17, 2008 emergency meeting as presented. Councilmember Henley seconded this motion which carried unanimously.

Mayor Jessup then read a proclamation naming September 26, 2008 as Fort Bend County day in Meadows Place, Texas encouraging all residents to visit the parade and County Fair opening that day. Councilmember Kulhanek made a motion, seconded by Councilmember Wilkens to accept the proclamation as read.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION DESIGNATING A REPRESENTATIVE AND OFFICIAL ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR THE YEAR 2009.

Councilmember Kulhanek made a motion to adopt the resolution, numbered 2008-03, designating Councilmember Henley to serve as our Representative and Councilmember

opportunity for cities to share their common problems and look for common solutions. Council will get together as a group upon returning to share their findings.

There were no Council comments at this time.

Minutes of the September 9, 2008, public hearing (corrected), the September 23, 2008, workshop and regular meetings were presented for approval. Councilmember Kulhanek made a motion to accept the minutes from the three meetings as presented. Councilmember Staigle seconded this meeting which carried unanimously.

Council then discussed changing the date of the regular December council meeting from December 23rd to December 16th. Several members of Council would not be in town on the 23rd, due to the Christmas holidays. Councilmember Wilkens made a motion, seconded by Councilmember Case to change the date of the December meeting to December 16th. The motion carried with unanimous approval.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY OF MEADOWS PLACE, TEXAS IN SUPPORT OF THE APPLICATION OF BELLFORT CLEANERS TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A MUNICIPAL SETTING DESIGNATION (MSD) FOR PROPERTY LOCATED AT 8761 WEST BELLFORT, HOUSTON, HARRIS COUNTY, TEXAS 77031 AND ADJACENT PUBLIC RIGHTS OF WAY IN HOUSTON, TEXAS.

Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adopt the resolution, numbered **2008-04**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY OF MEADOWS PLACE, TEXAS IN SUPPORT OF THE APPLICATION OF WEST BELT BUSINESS PARK TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A MUNICIPAL SETTING DESIGNATION (MSD) FOR PROPERTY LOCATED AT 10651 HARWIN DRIVE, HOUSTON, HARRIS COUNTY, TEXAS 77036 AND ADJACENT PUBLIC RIGHTS OF WAY IN HOUSTON, TEXAS.

Councilmember Kulhanek made a motion, seconded by Councilmember Case, to adopt the resolution, numbered **2008-05**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE RATIFYING THE CONTRACT ENTERED INTO BETWEEN THE CITY OF MEADOWS PLACE, TEXAS AND TEXAS LAWN WORKS FOR LANDSCAPE MAINTENANCE OF CITY OWNED ESPLANADES.

This is a continuation of a contract between the City and Texas Lawn Works for esplanade maintenance. Councilmember Staigle made a motion to adopt the ordinance, numbered **2008-29**, as presented. Councilmember Kulhanek seconded this motion which carried unanimously.

AN ORDINANCE RATIFYING THE CONTRACT ENTERED INTO BETWEEN THE CITY OF MEADOWS PLACE, TEXAS AND TEXAS LAWN WORKS FOR LANDSCAPE MAINTENANCE FOR CITY OWNED PARKS, EASEMENTS AND WATER STATIONS.

A decrease in Public Works staff has allowed funds to be shifted to cover the cost of this contract. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-30**, as presented. Councilmember Wilkens seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE PROVIDING FOR THE HOUSING OF CITY PRISONERS FOR A ONE YEAR TERM BEGINNING ON OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009.

Councilmember Wilkens made a motion to authorize the Mayor and the City Secretary to sign the ordinance, numbered **2008-31**, allowing the County to house our City prisoners. The motion, seconded by Councilmember Staigle, carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE FOR DISPATCHERS THROUGH THE FORT BEND COUNTY SHERIFF'S OFFICE FOR NECESSARY COMMUNICATIONS ESSENTIAL TO THE OPERATIONS OF THE CITY OF MEADOWS PLACE FOR A TWO YEAR TERM BEGINNING ON OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2010.

This agreement is for a two year term, expiring on September 30, 2010. Councilmember Kulhanek made a motion to authorize the signing of the agreement for dispatch service for the two year term. Councilmember Staigle seconded the motion and the ordinance, numbered **2008-32**, was approved with unanimous consent.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE FOR USE OF THE COUNTY'S RADIO SYSTEM FOR A ONE YEAR TERM BEGINNING OCTOBER 1, 2008, AND ENDING ON SEPTEMBER 30, 2009.

Councilmember Case made a motion to approve this ordinance, numbered **2008-33**, authorizing the signing of this agreement for use of the County's Radio System for a one year period. Councilmember Wilkens seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE AND HDR/CLAUNCH & MILLER TO RENEW ITS SUBSCRIPTION TO ONLINE GEOGRAPHIC INFORMATION SYSTEM ("GIS") HOSTING SERVICES.

Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adopt the ordinance, numbered **2008-34**, to renew the GIS hosting services contract. The motion carried unanimously.

Councilmember Staigle then made a motion to ratify the expenditures for as presented on the agenda. Councilmember Case seconded this motion with carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:26 p.m.

Claune Herff, City Secretary

MINUTES OF WORKSHOP MEETING **OF OCTOBER 28, 2008** CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:08 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

> **Charles Jessup** Mayor:

Aldermen:

Heidi Case **Charles Kulhanek Rick Staigle David Wilkens**

and the following absent:

Terry Henley Alderman

thus constituting a quorum.

Mayor Jessup updated Council on code enforcement issues. He noted the amended ordinance requires trees to be trimmed to allow a minimum 16 foot clearance over streets and a minimum ten foot clearance over sidewalks. An article in our November Newsletter explains the city's policy. Hand written signs will be placed at mailbox clusters. Fourteen day warning notices have been issued requiring compliance within ten business days. If the warning is ignored, a \$250 citation will be issued along with another warning. Ten business days later, a \$500 citation will be issued along with a bill for the city's services for cutting the trees. We hope for a good cooperation from the affected residents.

Regarding pool problems, there are at least six pools in the city that are not being properly maintained. One of these has already popped out of the ground. After two warning notices, similar to the tree warnings, citations will be issued. The city will arrange for a cover to be built over the pool and bill the homeowner for the cost.

Discussing police issues, two new police vehicles, Dodge Chargers, have been purchased. One of the vehicles will be marked normally. The second vehicle will be marked with clear, or "ghost" decals. Also, we are looking for a new police officer and one of our officers left the city for another department.

The city is in line for FEMA reimbursement for Hurricane Ike expenses. FEMA will not pay for any items that are reimbursed through our TML insurance policy.

Mayor Jessup said he would like to hold a short meeting, after attendees return from the annual TML Conference this week to discuss things learned during the conference. It was agreed to hold this meeting on Sunday, November 2, 2008, at 2:00 p.m. at the Live Oak Grill.

There being no further business to discuss, Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:06 p.m.

Elaine Herff, City Sec

MINUTES OF REGULAR MEETING OF OCTOBER 28, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

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Aldermen:	Heidi Case
	Charles Kulhanek
	Rick Staigle
	David Wilkens
and the following absent:	

Charles Jessup

Alderman: Terry Henley

thus constituting a quorum.

Mavor:

The Pledge of Allegiance was recited and Councilmember Wilkens gave the invocation.

Captain Jack Ashton gave a report on police activities since the last regular council meeting on September 23rd. He said there were eight reportable accidents, all occurring from Wallis Bank east to the freeway. During this time there were also 13 arrests, 1574 calls for service, zero city ordinance violation citations issued and 747 traffic citations issued. There were also 61 offenses that occurred, six city ordinance warnings and 213 traffic warnings given. One burglary of a motor vehicle occurred as well as one business and two residential burglaries. Business checks totaled 302 and 172 house watches and 720 property checks were made. A new radKids program will start on December 5th. The Police Department is gearing up for Halloween, the city's 25th Anniversary celebration and Christmas Memories. The two new Dodge Chargers will be totally equipped and on the street in two to three weeks. At this point it is undecided as to whether or not to make the "Ghost" car a slick topped vehicle or not.

Parks Director Monya Keenen reported on Parks and Recreation activities that have occurred for the past three months or that will occur soon. Last Saturday the semi-annual animal clinic took place at the Community Center parking Lot from 11 a.m. – 2 p.m.. On November 15th the Parks Department will help Councilmember Heidi Case and the Public Works Department put on the city's 25th Anniversary Celebration. To date 193 commemorative bricks have been sold for \$50 apiece. Phase two brick sale is in place. Bricks will sell for \$60 now. A first class brick design was selected today and will be in place for the celebration. There will be live music, words from the current Mayor as well as our previous three Mayors. Christmas ornaments, courteous of Wallis State Bank will be given to the first 500 residents who show up. An Apache Helicopter will land in conjunction with the opening ceremonies at 3:00 p.m. Fireworks will conclude the event at 7:00 sharp.

Additional Parks items: Christmas Memories will take place on Friday night, December 12th. There will be carriage rides, snow hills, live music, food and Santa Claus. Lights are now lit on the fence down West Airport. The Phase One TP&WL grant is complete and paid in full. Phase 2 is substantially complete and paid in full. Phase 3, which includes the Ft. Bend ISD extended day program's playground structure and the addition to the jogging trail as our matching grant funds only lacks the butterfly garden, which will be installed in the spring, and interpretive signage to be completed. The new wrought iron fence along the parking lot down the ditch, across from the Community Center is complete.

During audience comments, Jim Donoghue, of the 11300 block of Brook Meadows asked for an update on mall activity. Mayor Jessup said the owner had secured some contracts just before IKE hit. He has some grand ideas and we are hoping they can put it all together.

Jim Edwards of the 12200 block of Meadow Bend Court asked if we had a franchise agreement with Comcast. We do.

During Mayor's comments, Mayor Jessup announced that tomorrow council would leave for San Antonio to attend the annual Texas Municipal League Annual Conference. This is an opportunity for cities to share their common problems and look for common solutions. Council will get together as a group upon returning to share their findings.

There were no Council comments at this time.

Minutes of the September 9, 2008, public hearing (corrected), the September 23, 2008, workshop and regular meetings were presented for approval. Councilmember Kulhanek made a motion to accept the minutes from the three meetings as presented. Councilmember Staigle seconded this meeting which carried unanimously.

Council then discussed changing the date of the regular December council meeting from December 23rd to December 16th. Several members of Council would not be in town on the 23rd, due to the Christmas holidays. Councilmember Wilkens made a motion, seconded by Councilmember Case to change the date of the December meeting to December 16th. The motion carried with unanimous approval.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY OF MEADOWS PLACE, TEXAS IN SUPPORT OF THE APPLICATION OF BELLFORT CLEANERS TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A MUNICIPAL SETTING DESIGNATION (MSD) FOR PROPERTY LOCATED AT 8761 WEST BELLFORT, HOUSTON, HARRIS COUNTY, TEXAS 77031 AND ADJACENT PUBLIC RIGHTS OF WAY IN HOUSTON, TEXAS.

Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adopt the resolution, numbered **2008-04**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

A RESOLUTION OF THE CITY OF MEADOWS PLACE, TEXAS IN SUPPORT OF THE APPLICATION OF WEST BELT BUSINESS PARK TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) FOR A MUNICIPAL SETTING DESIGNATION (MSD) FOR PROPERTY LOCATED AT 10651 HARWIN DRIVE, HOUSTON, HARRIS COUNTY, TEXAS 77036 AND ADJACENT PUBLIC RIGHTS OF WAY IN HOUSTON, TEXAS.

Councilmember Kulhanek made a motion, seconded by Councilmember Case, to adopt the resolution, numbered **2008-05**, as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE RATIFYING THE CONTRACT ENTERED INTO BETWEEN THE CITY OF MEADOWS PLACE, TEXAS AND TEXAS LAWN WORKS FOR LANDSCAPE MAINTENANCE OF CITY OWNED ESPLANADES.

This is a continuation of a contract between the City and Texas Lawn Works for esplanade maintenance. Councilmember Staigle made a motion to adopt the ordinance, numbered **2008-29**, as presented. Councilmember Kulhanek seconded this motion which carried unanimously.

AN ORDINANCE RATIFYING THE CONTRACT ENTERED INTO BETWEEN THE CITY OF MEADOWS PLACE, TEXAS AND TEXAS LAWN WORKS FOR LANDSCAPE MAINTENANCE FOR CITY OWNED PARKS, EASEMENTS AND WATER STATIONS.

A decrease in Public Works staff has allowed funds to be shifted to cover the cost of this contract. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-30**, as presented. Councilmember Wilkens seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE PROVIDING FOR THE HOUSING OF CITY PRISONERS FOR A ONE YEAR TERM BEGINNING ON OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2009.

Councilmember Wilkens made a motion to authorize the Mayor and the City Secretary to sign the ordinance, numbered **2008-31**, allowing the County to house our City prisoners. The motion, seconded by Councilmember Staigle, carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE FOR DISPATCHERS THROUGH THE FORT BEND COUNTY SHERIFF'S OFFICE FOR NECESSARY COMMUNICATIONS ESSENTIAL TO THE OPERATIONS OF THE CITY OF MEADOWS PLACE FOR A TWO YEAR TERM BEGINNING ON OCTOBER 1, 2008 AND ENDING ON SEPTEMBER 30, 2010.

This agreement is for a two year term, expiring on September 30, 2010. Councilmember Kulhanek made a motion to authorize the signing of the agreement for dispatch service for the two year term. Councilmember Staigle seconded the motion and the ordinance, numbered **2008-32**, was approved with unanimous consent.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF FORT BEND AND THE CITY OF MEADOWS PLACE FOR USE OF THE COUNTY'S RADIO SYSTEM FOR A ONE YEAR TERM BEGINNING OCTOBER 1, 2008, AND ENDING ON SEPTEMBER 30, 2009.

Councilmember Case made a motion to approve this ordinance, numbered **2008-33**, authorizing the signing of this agreement for use of the County's Radio System for a one year period. Councilmember Wilkens seconded this motion which carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE AND HDR/CLAUNCH & MILLER TO RENEW ITS SUBSCRIPTION TO ONLINE GEOGRAPHIC INFORMATION SYSTEM ("GIS") HOSTING SERVICES.

Councilmember Kulhanek made a motion, seconded by Councilmember Staigle to adopt the ordinance, numbered **2008-34**, to renew the GIS hosting services contract. The motion carried unanimously.

Councilmember Staigle then made a motion to ratify the expenditures for as presented on the agenda. Councilmember Case seconded this motion with carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Case to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:26 p.m.

Elaine Herff, City Secretary

MINUTES OF SPECIAL MEETING OF NOVEMBER 2, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The special emergency meeting of the Meadows Place City Council was called to order at 2:12 p.m. by Mayor Charles Jessup at Live Oak Grill, 12935 Dairy Ashford Road, Sugar Land, Texas, with notice of said meeting giving the time, place, date, and subject thereof having been posted as prescribed by Section 551.045(a), TGC. with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Charles Kulhanek Rick Staigle Dave Wilkens
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and the following absent:

Heidi Case Alderman:

thus constituting a quorum.

Also present were: City Secretary Elaine Herff and Lisa Kulhanek.

Mayor Jessup explained the intended outcome of the meeting was to find out what happened, what to do with the information we received, who and what do we tell the information and how do we incorporate the information into what we do currently.

It was determined that there was much learned by all the attendees. The information rejuvenated old ideas and inspired a spirit of camaraderie among the participants. One theme that came across was for Council to set boundaries and then let the employees do the jobs they were hired to do.

Council felt it would be a good idea to hold a vision meeting to discuss specific issues and problems of the city's population - to discuss who around our city is doing what, when and why. The meeting should be held in January of 2009 and might need a facilitator to lead it.

There being no further items to discuss, Councilmember Staigle made a motion to adjourn the special meeting. Councilmember Henley seconded this motion and with unanimous approval the meeting was adjourned at 3:35 p.m.

MINUTES OF WORKSHOP MEETING OF NOVEMBER 25, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:08 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

Mayor: Charles Jessup

Aldermen:

Terry Henley Rick Staigle David Wilkens

and the following absent:

Alderman

Heidi Case Charles Kulhanek

thus constituting a quorum.

Mayor Jessup updated Council commemorative brick sales. He said that bricks are still available for purchase but at a cost of \$60.00 each. Early next year, perhaps after Valentine's Day, the cost will go up to \$75.00

A vision meeting is planned for the 3rd week of January, exact date to be announced later. A facilitator will be hired. Members of the EDC will also be invited to become involved.

Southwest Water Company is not recognizing Meadows Place as being in their service area. The problem has been traced to their Customer Service Department and not their Dispatch Department as originally expected. We will work with them as a partnership to get the problem resolved.

Mayor Jessup would like the Parks Department to apply for a fourth matching grant with the Texas Parks and Wildlife Department. It was Council's consensus that the Parks Directors now had enough information to apply for a grant without hiring an outside consultant to help them.

City Secretary Elaine Herff noted the city is on target with its applications for reimbursement for damages sustained from Hurricane Ike with both TML and FEMA.

At the January workshop, Council will discuss the duties of the MCIA, which will be basically putting together an approved color chart/book for painting residential homes and maintaining that chart/book.

Due to a recent Attorney General's opinion, "Council Comments" will no longer appear on the agenda unless a Councilmember informs the City Secretary by Thursday, noon before a Council Meeting agenda is posted what topic he/she intends to comment on.

There being no further business to discuss, Councilmember Staigle made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:17 p.m.

<u>Elaine Herff, City Secretary</u>

MINUTES OF REGULAR MEETING OF NOVEMBER 25, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:30 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:

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Charles Jessup

Aldermen:

Terry Henley Rick Staigle David Wilkens

and the following absent:

Alderman: Heidi Case Charles Kulhanek

thus constituting a quorum.

The Pledge of Allegiance was led by Councilmember Henley and Councilmember Wilkens gave the invocation.

There was no officer present to give the Police Report. Mayor Jessup reported that the number of traffic tickets written, which were down in September, was up again for October.

Code Enforcement Officer Tracey Spiller gave a report on activities in her department since she last reported in August. She said many fencing and roof repairs are being made on properties due to damage from Hurricane Ike. She is currently doing annual food service inspections prior to establishments being issued their food service permits. Those establishments that score 95% or better will be recognized in our January 2009 Newsletter. Trees in Meadowglen Section 2 are being trimmed as required. However, the limbs are not always being picked up by the trash company due to their volume and in some cases special arrangements must be made. While observing the tree trimming, Mrs. Spiller noticed a home on Brighton Lane that seemed to have a number of vehicles parked around it during the day. Upon contacting the owner, it was determined that, while he and his spouse lived in Sugar Land, they were using this home to run a business. He was informed this was against the zoning code and he agreed to remedy the situation.

During audience comments, Gary Littlejohn, of the 11900 block of Meadow Trail Lane, said he was concerned that the owners of the mature trees along the entrance at Dorrance might just cut them down rather than trim them as required.

Shad Shreve, of the 12200 block of Hoggard, said the 25th Anniversary Celebration was great. He would like to see fireworks on July 4th as well. His hat is off to Tracey for the great job she does as Code Enforcement Officer. He said to let the Baseball organization know what needs to be done to the baseball fields and people will volunteer their time to help.

Mayor Jessup said the Attorney General has ruled that Council may not speak to any item that isn't already on the agenda, so remarks to resident comments could not be made.

During Mayor's comments, Mayor Jessup noted that Heidi Case, Chairperson for the 25th Anniversary Celebration, has lived with the planning and implementation of the event for one year. She was committed to its success and, with the help many volunteers, the event was a huge success. Everyone would like to see an annual show of fireworks. Appearing at the celebration were Mayor Leonard Scarcella of Stafford, along with former Meadows Place Mayors Sue Troyan, Jim McDonald and Mark McGrath. All were given the chance to address the residents present with a few words. Since the event was not budgeted for, many donations were received and commemorative bricks were sold. The bricks will also be sold at Christmas Memories for an increased price of \$60.00. The cost will increase to \$75.00 sometime next year.

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Mayor Jessup read from a proclamation issued by our first President, George Washington, in 1789 which gave the reason for a day of Thanks to be celebrated throughout the nation.

The newly renovated Community Center was the site for a FEMA meeting earlier in the month.

Minutes of the October 28, 2008, workshop and regular meetings and the November 2, 2008, special meeting were presented for Council approval. Councilmember Henley made a motion to accept the minutes from the three meetings as presented. Councilmember Staigle seconded this meeting which carried unanimously.

Councilmember Henley made a motion to table the next agenda item, a resolution in support of a Municipal Setting Designation at 12715 Royal Drive in Stafford, Texas, as requested by Analysts Inc. The motion was seconded by Councilmember Staigle and carried unanimously.

Council then conducted their quarterly review of the city's investment portfolio. Councilmember Staigle made a motion to accept the portfolio as presented. Councilmember Wilkens seconded this motion which carried with unanimous approval.

Councilmember Wilkens then made a motion to ratify the expenditures as presented on the agenda. Councilmember Staigle seconded the motion. The motion carried unanimously.

There were no audience comments at this time.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Staigle to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:15 p.m.

Elaine Herff, City Secretary

MINUTES OF WORKSHOP MEETING OF DECEMBER 16, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of the Meadows Place City Council was called to order at 6:07 p.m. by Mayor Charles Jessup at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC. with the following members present and in attendance:

> Charles Jessup Mayor:

Aldermen:

Heidi Case Terry Henley Charles Kulhanek **Rick Staigle David Wilkens**

thus constituting a quorum.

Mayor Jessup asked Councilmember Kulhanek to update Council on the After Action review meeting he chaired concerning Hurricane lke. Councilmember Kulhanek noted his committee, made up of Public Works Director Dan McGraw, Police Sergeant Larry Eissler, Stafford Fire Chief Mason Mills and himself met and arrived at ten items to consider.

A vision meeting is planned for the 3rd week of January, exact date to be announced later. A facilitator will be hired. Members of the EDC will also be invited to become involved.

Southwest Water Company is not recognizing Meadows Place as being in their service area. The problem has been traced to their Customer Service Department and not their Dispatch Department as originally expected. We will work with them as a partnership to get the problem resolved.

Mayor Jessup would like the Parks Department to apply for a fourth matching grant with the Texas Parks and Wildlife Department. It was Council's consensus that the Parks Directors now had enough information to apply for a grant without hiring an outside consultant to help them.

City Secretary Elaine Herff noted the city is on target with its applications for reimbursement for damages sustained from Hurricane lke with both TML and FEMA.

At the January workshop, Council will discuss the duties of the MCIA, which will be basically putting together an approved color chart/book for painting residential homes and maintaining that chart/book.

Due to a recent Attorney General's opinion, "Council Comments" will no longer appear on the agenda unless a Councilmember informs the City Secretary by Thursday, noon before a Council Meeting agenda is posted what topic he/she intends to comment on.

There being no further business to discuss, Councilmember Staigle made a motion, seconded by Councilmember Henley to adjourn the meeting. With unanimous approval the meeting was adjourned at 7:17 p.m.

Elaine Herff, City Secretar

MINUTES OF REGULAR MEETING OF DECEMBER 16, 2008 CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:36 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:

Charles Jessup

Aldermen:

Heidi Case Terry Henley Charles Kulhanek Rick Staigle Dave Wilkens

thus constituting a quorum.

James Fenwick, Youth Director for Sugar Land Methodist Church, gave the invocation and the Pledge of Allegiance to the Flag followed.

Jenifer Day with McCall Gibson & Co. PLLC presented the audit to Council. She said in their unqualified opinion, the City's finances were in fine shape. She acknowledged the city's staff for their cooperation and efforts. Councilmember Kulhanek made a motion, seconded by Councilmember Henley to accept the audit as presented. The motion carried unanimously.

Public Works Director Dan McGraw reported on recent projects of his department. In the last 3 months, his staff added granite to the jogging trail, pulled the electricity for the decorative lighting along West Airport at the park and helped with the set up for the City's 25th anniversary celebration. Crews will soon be adding decorative stones at entrances to the park. The bid package for Dairy Ashford landscaping and irrigation is being completed. It will be advertized in January and should be completed in six to eight weeks. New address numbers for the fire station have been installed. Christmas tree recycling will take place from December 26th through January 9th. The average age of the city's Public Works trucks is nine years. Two of them have been refurbished with new paint, dents were repaired and new upholstery was installed. Fire hydrants in sections one and two have been repainted and tops are color coded depending on the size of the water lines. Some of the blue reflectors, which indicate in the street - where fire hydrants are located, are being replaced and a water valve location inspection will be scheduled. When these items are completed, we will ask the state for another ISO inspection. Thirty-three street signs, most damaged by Hurricane Ike, are being replaced with new, highly reflective signs. Tree trimming in the city's medians in Meadow Glen II is being completed. The parking lot by the field house has been re-striped. The City has received an award from the Texas Commission on Environment Quality for not having a bad water sample in the last five years. Part of the reason for the good water samples is the fact that we flush all 149 hydrants every six months.

Captain Jack Ashton reported on police activity for the past two months. He said there were ten (5 each month) reportable accidents; 27 arrests, 2800 calls for service; 117 offense reports; 895 citations issued – none for city ordinance violations – and 622 warnings issued during this time period. Over 1,200 property checks were also made. There have been several residential burglaries in the past three months. The holidays proved to be a busy season. The police department has increased their patrols and manpower levels. All but one of the burglaries occurred during the daytime. Officers are very aggressively talking to people out on the streets. Five arrests have been made since yesterday. Captain Ashton reminded everyone to write down the serial numbers of their valuables.

There were no audience comments at this time.

During Mayor's comments, Mayor Jessup looked back on the year 2008. In January an Anniversary Committee, chaired by Councilmember Heidi Case was formed. They have done an outstanding job. The City has moved forward on its marketing program. A vision meeting is in the planning stages to create a master plan for the next 15 years for the city. Through a collaborative effort with Meadows All Play baseball and Wallis State Bank, a scoreboard has been installed at the Majors field at no cost to the city. Decorative lighting has been installed along West Airport Blvd. The Police web site is updated regularly. The garden area around the Pool/Community Center is completed. We hired a new finance person to assist the City Secretary. The City logo has been installed on the back wall of the Council Room; and entries to the school areas have been re-landscaped. While we need to look at where we are, we also need to look into the future. The city recently named Patty Spade as its Employee of the Year and we are proud of and grateful for Patty. Longevity pins were awarded to Dan McGraw and Patty Spade for 15 years of service to the city and to Elaine Herff for 25 years of service.

During Council Comments, Councilmember Terry Henley noted that three of the Boards he currently serves on have set their Legislative agendas for this year. The Texas Association of Regional Councils (TARC) is composed of 24 councils of government. On a state level they are supporting regional government, a statewide 9-1-1 system, health and human service projects and well as \$204 million in planning projects. The Houston-Galveston Area Council (H-GAC) has a list of regional issues, including a hurricane recovery economic stimulus package. The City hopes to be awarded funds for an auxiliary generator for our Sewer Treatment Plant. The Texas Municipal League (TML) is looking into potential appraisal and revenue caps and opposes the State requiring local governments to relinquish any local control over their municipalities. TML believes the State should consider alternative sources of funding to replace taxes required from municipalities.

Councilmember Staigle commented on the good turnout at Christmas Memories. It was a bit cool but the kids enjoyed the snow hill and everyone enjoyed the music provided by The Emotions.

Councilmember Kulhanek noted the city held its first After Action Review (AAR) meeting in early October to discuss what went right and what went wrong with the City's dealings concerning Hurricane IKE. A committee consisting of himself, Dan McGraw, Sergeant Larry Eissler of the Meadows Place Police Department and Mason Mills with the Stafford Volunteer Fire Department met recently. They recommended action items which included training, communications, a volunteer CERTS coordinator, signage, an updated emergency management manual, consideration of a fuel station and generator needs. Dates for completion of these action items were established.

Minutes from the November 25, 2008 workshop and regular meetings were presented. Councilmember Henley made a motion, seconded by Council member Staigle, that the minutes be approved as presented. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

AN ORDINANCE CALLING A PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE TO BE HELD ON THE _____ DAY OF ______, 2009, AT _____ O'CLOCK ____M. AT THE CITY OF MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION REGARDING JUVENILE CURFEW ORDINANCE 2006-06. State Law requires City Council to review this ordinance every three years to determine its effectiveness and whether or not to renew the ordinance. Mayor Jessup said he was proposing the hold the public hearing on January 27th at 7:30 p.m., in conjunction with our next regularly scheduled Council Meeting. Councilmember Kulhanek made a motion to adopt the ordinance, numbered **2008-35**, to call the public hearing for January 27, 2008 at 7:30 p.m. hear at Meadows Place City Hall to review City Ordinance Numbered 2006-06. This motion was seconded by Councilmember Staigle and passed with unanimous approval.

A bill for \$12,485.00 to Division III + Constructors, Inc., for work completed at the Park pertaining to Grants 2 and 3. Councilmember Henley made a motion to approve the expenditure as noted. Councilmember Case seconded this motion which was unanimously approved.

During audience comments, resident Jimmy Fenwick, who led the invocation, said he was glad he came tonight and appreciated the work Council did for him.

Councilmember Henley noted that there would be an article in the next TML Texas Town & City relating to information they gleaned from the e-blast they recently put out concerning our TxDOT request for payment for Highway 59 improvements, 18 years after the fact.

There being no further business to consider, Councilmember Wilkens made a motion, seconded by Councilmember Kulhanek to adjourn the meeting. With unanimous approval, the meeting was adjourned at 8:56 p.m.

Elaine Herff, City Secretary