



CITY OF MEADOWS

12002 Southwest Freeway, Suite 3225
Meadows/Stafford, Texas 77477 • (713) 240-7830

MAYOR
JIM McDONALD

ALDERMEN
CLYDE E. LITTLE
RICHARD L. MARSHALL
DAVID J. PISONKA
TERRY J. HENLEY
HARRY D. HAMILTON

CITY SECRETARY
ELAINE HERFF

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, JANUARY 22, 1991
MEADOWS CITY HALL, 12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Presentation of Officer of the Year Award by Police Chief Paul Hughes.
6. Presentation and discussion of audit by Chuck Yapel of Null, Braaten & Co.
7. Consideration of and action on an ordinance appointing an Associate Judge to serve in the Municipal Court of the City of Meadows, Texas, and administration of oath of office to appointee.
8. Consideration of and action on an ordinance appointing members of the Planning Commission of the City of Meadows, Texas, (City Planning and Zoning Commission) for a term commencing on the 1st day of February, 1991, and ending on the 1st day of February, 1993, pursuant to the provisions of Chapter 24 of the Code of Ordinances of the City of Meadows.
9. Consideration and discussion of municipal facility and City logo.
10. Consideration of and action on naming a street in the City of Meadows.
11. Presentation of bills:

Cameo Software Solutions, Inc.	\$ 1,100.00
Alexander M. Fazzino Architect	11,152.78
Firmin A. Hickey, Jr.	1,201.15
12. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition.

13. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 18TH DAY OF JANUARY, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
JANUARY 22, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall

and the following absent:

Alderman:	David Piwonka
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thus constituting a quorum.

Mayor McDonald said he was sure everyone present was aware of the Persian Gulf crisis. He asked that we all think of the service men and women stationed there as we can appreciate what they are going through.

There were no audience comments.

Alderman Little said he was had intended to check into the references given by the organic company, but that he had been ill so he did not have a chance to do so thus far. He intends to do it this week.

Alderman Hamilton asked what the problem was with the street lights on Brook Meadows. The city secretary said she would check into it.

Alderman Henley said he had spoken with Sam's Wholesale Club's Jim Riley and that the recycling containers were to be available by last Thursday or Friday. The city secretary said she would check to see if they had arrived yet.

Police Chief Paul Hughes then announced that the winner of the Officer of the Year Award was Officer Joe Wappel. Following tradition, Officer Joe MacDonough presented Officer Wappel with the award. Chief Hughes explained Officer Wappel was selected by all of the employees of the city as the officer who best represented the image of a Meadows Police Officer.

Chief Hughes took this opportunity to invite everyone to the annual Exchange Club's Spaghetti Supper benefiting the Crime Stoppers Program as well as other Fort Bend charities. The supper will be held on Friday, February 8, 1991, from 5:00 - 9:00 p.m. at the Flour Daniel building. Tickets are \$6.00 for adults and \$3.00 for children. Chief Hughes is three time defending champion with his spaghetti sauce.

Chuck Yapel with Null-Braaten then went over the draft copy of the 1989-1990 city audit. He explained a few changes that needed to be made. He said the final document would be available for approval at the next City Council meeting. Addressing suggestions made last year, Mr. Yapel said audit adjustments have been completed and were in sync with current financial statements. He added there is still a need for fixed asset control for internal accountability. Mayor McDonald asked that finalized reports be ready as soon as possible so that they can be made available for the city's financial advisors.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE APPOINTING AN ASSOCIATE JUDGE TO SERVE IN THE MUNICIPAL COURT OF THE CITY OF MEADOWS, TEXAS, AND ADMINISTRATION OF OATH OF OFFICE TO APPOINTEE.

Mayor McDonald introduced Rose Mary Galvan. He said when Judge Riepen resigned, a search for a new judge was initiated. Ms. Galvan has excellent credentials, including five years with the Fort Bend County District Attorney's office. Alderman Henley moved to approve the ordinance, numbered 91-04, appointing Rose Mary Galvan as an associate judge to serve the the Municipal Court of the City of Meadows. Alderman Marshall seconded the motion which passed with unanimous approval. Mayor McDonald then administered the oath of office to Judge Galvan.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE APPOINTING MEMBERS OF THE PLANNING COMMISSION OF THE CITY OF MEADOWS, TEXAS, (CITY PLANNING AND ZONING COMMISSION) FOR A TERM COMMENCING ON THE 1ST DAY OF FEBRUARY, 1991, AND ENDING ON THE 1ST DAY OF FEBRUARY, 1993, PURSUANT TO THE PROVISIONS OF CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS.

Mayor McDonald proposed three current members of the commission whose terms were expiring on February 1, 1991, be reappointed. They are: R. Gregg Moon, Robert Ramsey and Craig Kress. Alderman Little moved to approve the ordinance, numbered 91-05, appointing Mr. Moon, Mr. Ramsey and Mr. Kress to the Planning Commission for two years. The motion was seconded by Alderman Henley and passed unanimously.

Alderman Hamilton then passed out business cards and a copy of the city letterhead and envelope with the new city logo imprinted on them. He said the city will replace its current stock of forms as they become depleted with new forms sporting the new logo. He noted the color of the logo is actually a little lighter than the sample currently hanging on the wall in City Hall. Mayor McDonald thanked Alderman Hamilton stating he could be very proud of the work completed. Mayor McDonald also noted that he had a meeting with Architect Alex Fazzino on Thursday and was assured that all specs would be completed by Monday and in the city attorney's office for review.

Council then discussed the naming of a street in the City of Meadows. The street in question is currently referred to as an extension of Bloomington. It stretches eastbound from West Airport, curving into the Meadows Center Mall parking lot. The new municipal facility will be located on this street. Council decided to keep in mind the city was mostly residential and not business, thereby ruling out names such as "Commerce" or "Corporate". Alderman Little felt a name containing the word "arbor" would be environmentally neat. He also felt that something historical would be appropriate such as "Trojan" after the city's first mayor. This name was agreeable to the rest of the council members and Alderman Hamilton made a motion to name the street "Trojan Drive". The motion was seconded by Alderman Marshall and unanimously approved by council.

After council examined the bills, Alderman Marshall made a motion to pay the bills as presented on the agenda. Alderman Henley seconded the motion which was unanimously approved.

Alderman Henley then moved to adjourn into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition. The motion was seconded by Alderman Hamilton and with unanimous approval council adjourned into executive session at 8:26 p.m.

Council returned to open session at 8:38 p.m. and, there being no further business to discuss, Alderman Hamilton made a motion to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned.

Elaine Herff
Elaine Herff, City Secretary

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, FEBRUARY 26, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-5830
Fax (713) 240-4003

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Piwonka

City Secretary

Elaine Herif

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of January 15, 1991, regular meeting.
6. Consideration of and action on a resolution of the City Council of the City of Meadows, Texas, recognizing and supporting the brave men, women and families of Meadows for their dedication and commitment while participating in Operations Desert Shield and Desert Storm.
7. Consideration of and action on an ordinance calling an election for the City of Meadows, Texas, to be held on Saturday, the 4th day of May, 1991, for the purpose of electing city officials, and appointing election officials, providing for absentee voting and providing for notice of said election.
8. Consideration of and action on accepting the audit for fiscal year 1989-1990.
9. Consideration and discussion of Council committee reports on parks and on recycling.
10. Presentation of bills:

Bernshausen Oil Co.	\$1,808.23
Best Locking Systems	1,757.80
Cameo Software Solutions, Inc.	2,200.00
Alexander M. Fazzino, Architect	1,150.00
Fort Bend County, Precinct 3	1,512.22
Firmin A. Hickey, Jr.	417.75
Kwik-Kopy Printing	502.10
Null-Braaten & Company, P.C.	1,100.00
Meadows M.U.D.	4,735.26
Southwest Precision Printers, Inc.	1,639.00

11. Consideration of and action on the ratification of an expenditure of \$8,700.00 to Sam's Wholesale Club.
12. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition.
13. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 22ND DAY OF FEBRUARY, 1991, BY 7:00 P.M.

Elaine Herff
Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
FEBRUARY 26, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:32 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Clyde Little Richard Marshall David Piwonka

and Alderman Terry Henley who arrived later on in the meeting, thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said he would reserve recycling comments to later on in the meeting;
2. Announced that six contractors attended the optional pre-bid conference was held at City Hall this afternoon - (to date seven contractors have picked up plans with two more indicating they were still intending to pick plans up);
3. Called attention to the new flower bed on Kirkwood and West Airport;
4. Asked council members to look over the package containing recommendations from the Parks Department.

During audience comments, Cheryl Beu complimented the Parks Directors, saying they were doing a good job and that she thinks many good things will be accomplished by them. Alderman Little said he thought the way they were contacting individual groups asking for their recommendations was a good idea.

Bill Bomberger asked if a sprinkler ordinance was being worked on yet (it will be referred to the Fire Marshal this week) and if there was going to be a heavy trash pick up this year. Mayor McDonald said council hadn't discussed having a heavy trash pick up yet but thought council would consider it a favorable idea.

During council comments, Alderman Marshall suggested a ribbon be strung in the park around the hole where the sprinkler system is being worked on. Alderman Little said he thought it was all right to charge \$20.00 for a key to the recreation center but it should be called a rental fee and not a deposit. Terry Modeland said she and Monya Keenen felt it was the most economical way to go, and that they were not calling the \$20.00 a deposit fee. Alderman Marshall asked what was happening with the fence on Amblerwood and West Airport. He was told the City is tearing it down since the developer said he does not have the funds to repair it.

Alderman Piwonka then made a motion to accept the minutes of the January 15, 1991, special meeting as presented. The motion was seconded by Alderman Little and passed with Aldermen Piwonka, Little and Marshall voting "aye" and Alderman Hamilton abstaining.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MEADOWS, TEXAS, RECOGNIZING AND SUPPORTING THE
BRAVE MEN, WOMEN AND FAMILIES OF MEADOWS FOR
THEIR DEDICATION AND COMMITMENT WHILE
PARTICIPATING IN OPERATIONS DESERT SHIELD AND
DESERT STORM.

Alderman Hamilton moved to adopt the resolution, numbered 91-01, as read by Mayor McDonald. The motion was seconded by Alderman Piwonka and passed by unanimous decision.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE CALLING AN ELECTION FOR THE CITY OF MEADOWS, TEXAS, TO BE HELD ON SATURDAY, THE 4TH DAY OF MAY, 1991, FOR THE PURPOSE OF ELECTING CITY OFFICIALS, AND APPOINTING ELECTION OFFICIALS, PROVIDING FOR ABSENTEE VOTING AND PROVIDING FOR NOTICE OF SAID ELECTION.

Mayor McDonald noted there were two positions open, Alderman Place No. 4 and Alderman Place No. 5. Council's consensus was to hold the meeting canvassing the election on the Tuesday following the election, May 7, 1991, at 7:30 p.m. Alderman Marshall moved to adopt the ordinance, numbered 91-06, as read, inserting the May 7, 1991, 7:30 p.m. canvass date. Alderman Little seconded the motion which was unanimously passed.

Mayor McDonald then said he would consider a motion to accept the audit which was originally presented to council and discussed at the January 22, 1991, meeting. Alderman Piwonka moved to accept the fiscal year 1989-1990 audit as presented by Null-Braaten and Co. Alderman Marshall seconded the motion which carried unanimously.

Committee reports on parks and recycling were then presented. Cheryl Beu read a letter she sent to Mayor McDonald updating Council on the work the Recycling Committee has undertaken to date. She said recycling will begin on March 1 and continue every Friday thereafter. Red recycling containers, ordered from Sam's Wholesale Club were delivered to all Meadows residences on Saturday, February 23rd by Meadows Boy Scouts and Girl Scouts. A party, attended by about 400 residents was held the afternoon of February 23. Those attending were given recycling information, food and a chance at door prizes. The committee expects reports from Mr. Purvis on participation numbers, pound averages for each type of recycling item and profit/loss records. Approximately \$200 remains from the initial budget of \$1,000 which will be used for other recycling projects during the year. The committee requested further direction from Council in areas to pursue. Mayor McDonald thanked Mrs. Beu and her committee. He suggested the remaining funds, as well as any funds which might come back to the City, be used throughout the year to remind residents about recycling. Recycling enthusiasm is high in the community. Residents are very excited. Alderman Little asked if we knew what the market was on recycled paper. Mayor McDonald said the market is not strong and will not improve until Champion Paper Co. builds their de-inking plant in Cedar Bayou. Parks Directors Monya Keenen and Terry Modeland suggested the profits be used to print a community calendar which would be mailed to all residents. Alderman Hamilton thought such a calendar could be made a part of the January Newsletter.

Council then discussed proposed projects with the Parks Directors. Mayor McDonald said he would like to see a 4th of July celebration planned. The directors wondered if they would have the time to do an adequate job since they would be so involved with the summer program and the June 1st Splash Day activities. Alderman Hamilton said fireworks were not needed since area cities already provide them. Cheryl Beu said Garden Club was looking for help to make the annual non-motorized parade a little more exciting. Parks Directors will look into the situation. Other events will be discussed at a future meeting.

Alderman Little then gave a report on grounds maintenance. He said he met with representatives of Organic Services regarding the park playing fields. He recommends the City follow through with soil testing so an informed decision can be made regarding chemical versus organic fertilization. He likes the organic idea and feels it is a good way to go. He would like feedback from the Park Department on

which way they would like to go. He feels the cost must be considered since organic fertilization would initially cost \$2,000 to \$2,500 more. This money would eventually be saved on water bills. A decision must be made soon since the first organic microbes must be applied by March 15. Fertilizer costs average \$4.00 or more per bag. Insect control would be cheaper. The timetable of maintenance operations is much the same with both methods. Mayor McDonald said the fields must be redone this year and the organic people thought using organic microbes would not require redoing all of the grass. Alderman Little reminded him that the fields still need to be tilled and reshaped so we will have to reseed all of them. The Fort Bend Independent School District has been using organic methods on some of their fields for several years. They all look good now and Alderman Little feels it might be good for the City to take the lead in this area. He feels it would help the soil cracks common in the fields in the summertime since the grass roots would be stronger and longer. Alderman Hamilton likes the idea but would like to know the continuing, year to year, maintenance costs. Alderman Little said if we decide to go organic, we should use the same maintenance company for work throughout the City. Mayor McDonald said the City's landscape specifications were be worked on and should be ready for bid soon. Alderman Hamilton said to be sure whichever method is used, the fire ants are controlled. Mrs. Keenen wondered if the fields could be sown with rye grass in the winter but due to the fast growth of rye grass, it would require too much winter maintenance. Rye grass is also very slippery. Alderman McDonald said Cheyenne Bermuda grass should be used on the fields. Alderman Little suggested an class on organic gardening be offered in the Summer Program. Mayor McDonald said he would call tomorrow to authorize the soil testing.

Alderman Little then passed around pictures of various signs in the area. He said before a new entrance sign is made, Council needs an idea of what type of sign (paint, colors, materials) they would like. Costs for a sign will run from \$600 to \$1,500. A sign company he talked to recommends a metal sign on a brick background. Council studied the sign pictures and Mayor McDonald will give them to Garden Club so they can make their recommendations also.


Bills were presented for Council's approval. Mayor McDonald noted the architects bill was listed incorrectly on the agenda since it did not include all costs. He recommended it be paid in full and placed on a future agenda for ratification. Alderman Marshall moved to pay the bills as discussed. Alderman Piwonka seconded the motion which was unanimously approved.

Alderman Henley then moved to ratify the expenditure of \$8,700 to Sam's Wholesale Club for the purchase of the red recycling containers. Alderman Little seconded the motion which passed with unanimous approval.

At 8:35 p.m., Alderman Hamilton made a then motion to take a short break. His motion was seconded by Alderman Piwonka and passed unanimously.

Returning to open session at 8:45 p.m., Alderman Piwonka moved to into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition. This motion was seconded by Alderman Hamilton and unanimously approved.

Returning to open session at 9:07 p.m., Alderman Little made a motion, there being no further business to discuss, to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 9:08 p.m.


Elaine Herff, City Secretary

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MEADOWS CITY HALL
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MEADOWS, TEXAS



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

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4. Comments from council.
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7. Consideration of and action on an ordinance calling an election for the City of Meadows, Texas, to be held on Saturday, the 4th day of May, 1991, for the purpose of electing city officials, and appointing election officials, providing for absentee voting and providing for notice of said election.
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Elaine Herff, City Secretary

(SEAL)

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OF
FEBRUARY 26, 1991
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and Alderman Terry Henley who arrived later on in the meeting, thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

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2. Announced that six contractors attended the optional pre-bid conference was held at City Hall this afternoon - (to date seven contractors have picked up plans with two more indicating they were still intending to pick plans up);
3. Called attention to the new flower bed on Kirkwood and West Airport;
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Alderman Piwonka then made a motion to accept the minutes of the January 15, 1991, special meeting as presented. The motion was seconded by Alderman Little and passed with Aldermen Piwonka, Little and Marshall voting "aye" and Alderman Hamilton abstaining.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MEADOWS, TEXAS, RECOGNIZING AND SUPPORTING THE
BRAVE MEN, WOMEN AND FAMILIES OF MEADOWS FOR
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PARTICIPATING IN OPERATIONS DESERT SHIELD AND
DESERT STORM.

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Mayor McDonald noted there were two positions open, Alderman Place No. 4 and Alderman Place No. 5. Council's consensus was to hold the meeting canvassing the election on the Tuesday following the election, May 7, 1991, at 7:30 p.m. Alderman Marshall moved to adopt the ordinance, numbered 91-06, as read, inserting the May 7, 1991, 7:30 p.m. canvass date. Alderman Little seconded the motion which was unanimously passed.

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Committee reports on parks and recycling were then presented. Cheryl Beu read a letter she sent to Mayor McDonald updating Council on the work the Recycling Committee has undertaken to date. She said recycling will begin on March 1 and continue every Friday thereafter. Red recycling containers, ordered from Sam's Wholesale Club were delivered to all Meadows residences on Saturday, February 23rd by Meadows Boy Scouts and Girl Scouts. A party, attended by about 400 residents was held the afternoon of February 23. Those attending were given recycling information, food and a chance at door prizes. The committee expects reports from Mr. Purvis on participation numbers, pound averages for each type of recycling item and profit/loss records. Approximately \$200 remains from the initial budget of \$1,000 which will be used for other recycling projects during the year. The committee requested further direction from Council in areas to pursue. Mayor McDonald thanked Mrs. Beu and her committee. He suggested the remaining funds, as well as any funds which might come back to the City, be used throughout the year to remind residents about recycling. Recycling enthusiasm is high in the community. Residents are very excited. Alderman Little asked if we knew what the market was on recycled paper. Mayor McDonald said the market is not strong and will not improve until Champion Paper Co. builds their de-inking plant in Cedar Bayou. Parks Directors Monya Keenen and Terry Modeland suggested the profits be used to print a community calendar which would be mailed to all residents. Alderman Hamilton thought such a calendar could be made a part of the January Newsletter.

Council then discussed proposed projects with the Parks Directors. Mayor McDonald said he would like to see a 4th of July celebration planned. The directors wondered if they would have the time to do an adequate job since they would be so involved with the summer program and the June 1st Splash Day activities. Alderman Hamilton said fireworks were not needed since area cities already provide them. Cheryl Beu said Garden Club was looking for help to make the annual non-motorized parade a little more exciting. Parks Directors will look into the situation. Other events will be discussed at a future meeting.

Alderman Little then gave a report on grounds maintenance. He said he met with representatives of Organic Services regarding the park playing fields. He recommends the City follow through with soil testing so an informed decision can be made regarding chemical versus organic fertilization. He likes the organic idea and feels it is a good way to go. He would like feed back from the Park Department on

which way they would like to go. He feels the cost must be considered since organic fertilization would initially cost \$2,000 to \$2,500 more. This money would eventually be saved on water bills. A decision must be made soon since the first organic microbes must be applied by March 15. Fertilizer costs average \$4.00 or more per bag. Insect control would be cheaper. The timetable of maintenance operations is much the same with both methods. Mayor McDonald said the fields must be redone this year and the organic people thought using organic microbes would not require redoing all of the grass. Alderman Little reminded him that the fields still need to be tilled and reshaped so we will have to reseed all of them. The Fort Bend Independent School District has been using organic methods on some of their fields for several years. They all look good now and Alderman Little feels it might be good for the City to take the lead in this area. He feels it would help the soil cracks common in the fields in the summertime since the grass roots would be stronger and longer. Alderman Hamilton likes the idea but would like to know the continuing, year to year, maintenance costs. Alderman Little said if we decide to go organic, we should use the same maintenance company for work throughout the City. Mayor McDonald said the City's landscape specifications were be worked on and should be ready for bid soon. Alderman Hamilton said to be sure whichever method is used, the fire ants are controlled. Mrs. Keenen wondered if the fields could be sown with rye grass in the winter but due to the fast growth of rye grass, it would require too much winter maintenance. Rye grass is also very slippery. Alderman McDonald said Cheyenne Bermuda grass should be used on the fields. Alderman Little suggested an class on organic gardening be offered in the Summer Program. Mayor McDonald said he would call tomorrow to authorize the soil testing.

Alderman Little then passed around pictures of various signs in the area. He said before a new entrance sign is made, Council needs an idea of what type of sign (paint, colors, materials) they would like. Costs for a sign will run from \$600 to \$1,500. A sign company he talked to recommends a metal sign on a brick background. Council studied the sign pictures and Mayor McDonald will give them to Garden Club so they can make their recommendations also.

Bills were presented for Council's approval. Mayor McDonald noted the architects bill was listed incorrectly on the agenda since it did not include all costs. He recommended it be paid in full and placed on a future agenda for ratification. Alderman Marshall moved to pay the bills as discussed. Alderman Piwonka seconded the motion which was unanimously approved.

Alderman Henley then moved to ratify the expenditure of \$8,700 to Sam's Wholesale Club for the purchase of the red recycling containers. Alderman Little seconded the motion which passed with unanimous approval.

At 8:35 p.m., Alderman Hamilton made a then motion to take a short break. His motion was seconded by Alderman Piwonka and passed unanimously.

Returning to open session at 8:45 p.m., Alderman Piwonka moved to into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition. This motion was seconded by Alderman Hamilton and unanimously approved.

Returning to open session at 9:07 p.m., Alderman Little made a motion, there being no further business to discuss, to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 9:08 p.m.


Elaine Herff, City Secretary

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-1003

7:30 P.M., TUESDAY, MARCH 26, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

Mayor
Jim McDonald

Aldermen
Harry D. Hamilton
Terry J. Herley
Clyde E. Little
Richard L. Marshall
David J. Piwonka

City Secretary
Elaine Herff

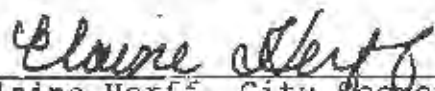
1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Recognition of years of service of various employees.
6. Approval of minutes of January 22, 1991, regular meeting.
7. Consideration of and action on a resolution authorizing publication of notice of intention to issue certificates of obligation.
8. Consideration of and action on a draft copy of the Official Statement regarding the sale of the certificates of obligation.
9. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the city of Meadows, Texas to execute a contract for emergency road repairs with R. L. Nelson Construction & Foundation Repair Inc., in a form as attached hereto and marked Exhibits "A", "B" and "C".
10. Consideration and discussion of council committee reports on recycling and park improvements.
11. Consideration and discussion of the possibility of contracting for a heavy trash pickup for 1991.
12. Presentation of bills:

Bernshausen Oil Co.	\$ 772.03
Communications & Emergency	903.33
Alexander M. Fazzino Architect	2,095.25
Fort Bend Central Appraisal District	1,277.91
Firmin A. Hickey, Jr.	4,636.31
Ridgewood Landscaping, Inc.	3,230.00

13. Consideration of and action on the ratification of an expenditure of \$8,940.73 to Alexander M. Fazzino Architect.

14. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 22ND DAY OF MARCH, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SFAL)

MINUTES OF REGULAR MEETING
OF
MARCH 26, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Explained that awarding the building construction contract would not take place this evening so that some small administrative details could be taken care of. A special meeting will be called as soon as possible.
2. Said he plans to publish bids for field and landscape maintenance and for new sprinkler systems before the next meeting.
3. Announced he held a meeting with the M.C.I.A. officers on Tuesday, March 19, at which time it was agreed that the M.C.I.A. would turn over all funds in their treasury to the City to be used to upgrade the playing fields on the condition that mention of this action will be included in a separate insert in the City's March Newsletter. Another meeting is scheduled for April 2.
4. Reported the Boy Scouts will deliver the March Newsletter. The City should save some money, even after donating funds to the Boy Scouts for the project. If the arrangement works out, it will continue indefinitely.

During audience comments, Bill Bomberger reported that a film crew from the television program "Rescue 9-1-1" will be working in Meadows to recreate an episode that was experienced when a family, currently residing in Meadows, were victims of the "Fondren Firebug" last year. The program will be shown on CBS sometime in August.

During council comments, Alderman Hamilton explained how the decision to use Boy Scouts to deliver the City Newsletter was arrived at. He said the post office has recently increased their rates for bulk mail and they no longer allow stapled items to be mailed because of the danger of ruining their automatic equipment. The laborious task of placing a small sticker on each folded newsletter must now take place before mailing the newsletter. The Boy Scouts have agreed to put the newsletters in a biodegradable bag and hang them on residents doors for a small charge. This will keep the money, normally spent on postage, in the community. Also, this month's newsletter, will feature a new look with the City's new logo on top and a side bar containing a column from the Mayor or a different Councilman each month.

Alderman Henley noted West Airport Blvd looked ragged. Mayor McDonald said to save funds, the number of times the City's right-of-ways are mowed during the slow growing months were cut back. It is impossible to know when any one month will be particularly rainy, causing excessive growth, which would require additional mowing.

Alderman Little noted that he got the impression that the City was involved in the most recent effort to paint numbers on curbs. Mayor McDonald said even though the literature gave that impression, there was not a whole lot that the City could do about the problem.

Alderman Henley reminded Council members to inform their neighbors and friends that the last day to register and be eligible to vote in the May 4, 1991, election was April 4.

Mayor McDonald then reported that the City was beginning a new tradition of recognizing years of service of its employees and council members. Three of those being recognized this evening were unable to attend the meeting due to another meeting they had previously committed to. They are Police Chief Paul Hughes with seven years of service, Ray Scholton with three years and Joe Wappel with two years of service. Some type of award, perhaps 5, 10 and 15 year pins, will be developed within the next several months.

Alderman Henley then moved to approve the minutes of the January 22, 1991, regular meeting. The motion was seconded by Alderman Little and passed unanimously.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF
INTENTION TO ISSUE CERTIFICATES OF OBLIGATION.

Mayor McDonald recognized Mr. Peter Fisher of Moroney, Beissner and Co., Inc., who explained the resolution to council. He said to satisfy the Attorney General's rules, the ordinance pledges revenues from the City's parks functions to pay for the certificates of obligation being sold to finance the new municipal facility. In reality, ad valorem taxes will pay the debt. The resolution must be published twice in the City's official newspaper, the first publication being not less than fifteen days from the date we intend to sell the bonds. It will be published on the next two Thursdays and on April 23, Council will meet to pass an ordinance authorizing the sale of Certificates of Obligation in the amount of \$800,000 to pay for the construction of the municipal facility as well as associated incidental expenses. If the city is not able to sell the certificates on the 23rd, the item will be tabled, but Mr. Fisher is confident that a purchaser will be available. Mr. Fisher feels this is the most logical and cheapest way for the City to borrow the amount of funds it needs for this project. The exact interest rate will not be known until the bonds are sold but it should be less than 8%. Alderman Hamilton moved to adopt the resolution, numbered 91-02, authorizing publication of notice of intention to issue certificates of obligation. Alderman Henley seconded the motion which passed by unanimous decision.

Mr. Fisher then presented a draft copy of the Official Statement regarding the sale of the Certificates of Obligation to council for review. He explained this is the first time in the City's history for them to go into the bond market. His company, Moroney and Beissner will negotiate with a group of underwriters who will purchase the bonds for resale. Because the bonds are tax exempt, the interest rate will not be 9% but 7 1/2% or lower. The official statement will be offered to prospective buyers so that they may make a decision on the credit worthiness of the city. He said these bonds qualify for tax exempt status because the city will not issue \$10 million in bonds in this calendar year. The maturity schedule is dated March 15 and the first interest payment will be due on September 15, 1991, with the first principal payment coming due on March 15, 1992. The bonds will be totally paid off in ten years with a five year call option. Those bonds due in 1997 through 2001 will be callable in 1996. Subject to approval by the Attorney General and our bond counsel, Mr. Fisher anticipates the bonds will be sold by April 23 and the City will have the money in hand by May 23.

Page two of the official statement tells how the certificates are authorized and what they will be used for. NCNB bank is appointed the paying agent registrar. The City will pay NCNB and they will keep the records, pay the certificate holders and arrange for transfer for sale by bond holders. This is subject to change if necessary. Pages three and four of the statement give taxing information of the City. Page five shows the City's financial

statement. It shows the City is in good financial shape with the ratio of General Obligation Debt to 1990 assessed valuation at 0.58%. The worry ratio is 7%. Also, creditors worry when a general obligation debt per capita is over \$800. The City's is \$145. Creditors become nervous when the percent of tax collections falls below 90%. The city's percent of tax collections has been over 99% since incorporation. Mr. Fisher recommends the City purchase insurance for these bonds if available since insured bonds automatically qualify for AAA ratings and the interest rate could be as low as 6 1/2%. He plans to negotiate with First City to purchase the Certificates of Obligation. Alderman Piwonka moved to accept and approve the proposed draft copy of the Official Statement with the corrections as discussed at the table. His motion was seconded by Alderman Henley and unanimously approved.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE A CONTRACT FOR EMERGENCY ROAD REPAIRS WITH R.L. NELSON CONSTRUCTION & FOUNDATION REPAIR INC., IN A FORM AS ATTACHED HERETO AND MARKED EXHIBITS "A", "B" AND "C".

Mayor McDonald explained the company contracted with in December to do this work could not fulfill the City's insurance requirements. R.L. Nelson has the necessary insurance and can do the work for less money as soon as the weather will permit. Alderman Henley moved to adopt the ordinance, numbered 91-07, as read. Alderman Piwonka seconded the motion which carried unanimously.

Discussing recycling, it was noted that the City Newsletter coming out was thanking the companies and individuals who participated in the party as well as the Boy and Girl Scouts for distributing the containers. Approximately 500 red containers were counted on the first recycling day and it appeared that on the second Friday there were many more at the curbs. Mayor McDonald asked Alderman Henley to tell his committee the City appreciates all the work they accomplished. The project has gone very well.

Alderman Little then reported on park improvements. He said he met with Ridgewood Landscape Co. regarding their thoughts on organic landscaping. He did not receive the feedback he expected. He was informed organic landscaping is not used extensively throughout the state. That it is a "new old way" of landscaping and it has some problems. One of the problems was the odor of the organic fertilizer. Ridgewood suggests more chemical fertilizer be used with some organic being OK. Ridgewood has collected samples of our soil to send to Lubbock for analysis. With that information and with Ridgewood's help, our landscape specifications would be ready soon. Alderman Little said he also spoke with the Fort Bend County Extension Service in Rosenberg. They were not helpful in promoting organic gardening. They did not give their stamp of approval but they did not say it was a bad thing either. The City will decide which way to go when results of the soil samples are received.

Council then discussed the possibility of contracting for a heavy trash pickup for 1991. Mayor McDonald said the same company who performed the service last year for \$250 per load was contacted. They were interested in contracting with the City again this year but the cost per load would be \$275. Council's consensus was that all residents enjoyed this service last year and they probably would enjoy it again this year. They decided mid May would be a good time because we could give residents notice of it in the April Newsletter as well as posting it on the board at the recreation center.

Alderman Little then made a motion to pay the bills as presented on the agenda. The motion was seconded by Alderman Marshall and carried unanimously.

Alderman Henley moved to ratify the expenditure of \$8,940.73 to Architect Alex Fazzino. This motion was seconded by Alderman Piwonka and unanimously approved.

There being no further business to discuss, Alderman Marshall moved to adjourn the meeting. The motion was seconded by Alderman Piwonka and with unanimous approval the meeting was adjourned at 8:52 p.m.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., FRIDAY, APRIL 5, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

John McDonald

Aldermen

Harry D. Haudison

Terry J. Henley

Clyde E. Lyle

Richard L. Marshall

David J. Pienkula

City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Receipt of bid tabulation for the City of Meadows Municipal Facility.
6. Consideration of and action on accepting the bid and proposal of the lowest and best bidder.
7. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 2ND DAY OF APRIL, 1991, BY 7:00 P.M.

A handwritten signature in cursive script, appearing to read "Elaine Herff", written over a horizontal line.

Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
APRIL 5, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 5:25 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

Also present were Architect Alexander Fazzino and contractor Roy Goin.

It was council consensus to forego taking all comments for this meeting.

Alderman Henley made a motion to accept the bid tabulations for the City of Meadows Municipal Facility as presented. Alderman Little seconded the motion which carried unanimously.

Mayor McDonald then turned the meeting over to Mr. Fazzino who introduced Mr. Goin, owner of L. Arnold Construction, to Council. Mr. Goin was the low bidder on the Municipal Facility project. Mr. Fazzino said he was very pleased with the way the bids came in. The time spent since then has been used to evaluate the bids. He is confident L. Arnold Construction is the lowest qualified bidder and a notice of acceptance from City Council is needed so that Mr. Goin can secure his bonds and lock in the prices with his sub contractors. Mr. Fazzino said he was recommending Council accept L. Arnold's base bid of \$696,444 as well as alternate bids number 1 (an underground irrigation system for \$6,500), number 3 (the use of plastic toilet partitions instead of metal ones for \$300), number 7 (a six foot brick screening wall for electrical service for \$2,500), and number 8 (a covered carport for \$9,000). He was recommending Council not accept alternate bids number 2 (the use of birch veneer cabinets instead of plastic topped ones for \$2,200), number 4 (using plexi-glass letters instead of cast bronze ones for a savings of \$500), number 5 (changing the size of the foundation reinforcement wire for a savings of \$1,700), and number 6 (installation of a radio antenna pad which the City will now contract separately for). Mr. Fazzino said he will present the contract to the city attorney for his approval on Monday morning. There are just a few areas that needed clarification and the final contract should be ready for approval by Thursday. Council decided to set a meeting date of April 11 at 7:30 p.m. to sign the contract. Mr. Fazzino said a ground sign would be installed on the site within a week. Council decided to hold ground breaking ceremonies on Sunday afternoon, April 21, 1991, at 3:00 p.m. The project is scheduled for completion in 175 days. Alderman Hamilton then made a motion to accept the bid of L. Arnold Construction as the lowest and best bidder. This motion was seconded by Alderman Henley and passed with unanimous consent.

Alderman Little said he was pleased the bids came in so close to what was estimated and that we could accept the bid of such a good contractor.

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. Alderman Little seconded the motion and with unanimous approval the meeting was adjourned at 5:50 p.m.

Elaine Herff
Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., THURSDAY, APRIL 11, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Chyle E. Little

Richard L. Marshall

David J. Pivanka

City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Consideration of and action on an ordinance authorizing the Mayor and City Secretary of the City of Meadows to execute a contract for the construction of the City of Meadows Municipal Facility with LeRoy A. Goin D/B/A L. Arnold Construction, in a form as attached hereto and marked Exhibit "A".
6. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 8TH DAY OF APRIL, 1991, BY 7:00 P.M.

A handwritten signature in black ink, appearing to read "Elaine Herff", written over a horizontal line.

Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
APRIL 11, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:37 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Clyde Little Richard Marshall David Piwonka

and the following absent:

Alderman:	Terry Henley
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thus constituting a quorum.

Also present were Architect Alex Fazzino and Contractor Roy Goin.

Mayor McDonald received Council's consensus to rearrange the agenda and address agenda item 5, at this time.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY
SECRETARY OF THE CITY OF MEADOWS TO EXECUTE A
CONTRACT FOR THE CONSTRUCTION OF THE CITY OF
MEADOWS MUNICIPAL FACILITY WITH LEROY A. GOIN OF
L. ARNOLD CONSTRUCTION, IN A FORM AS ATTACHED
HERETO AND MARKED EXHIBIT "A".

Mr. Fazzino explained the contract documents contained the standard form of agreement and the bid proposals and alternates. He said he had Mr. Goin's certificates of insurance and a breakdown of the different phases of work which will enable a payment schedule to be worked out. He said everything seems to be in place. Mr. Goin said he will stake the property on Friday or Monday and will begin to move dirt next week. He will be at the ground breaking ceremonies on Sunday, April 21. Mr. Fazzino will stake the site for the sign company on Friday. Alderman Marshall moved to accept the ordinance, numbered 91-08, as presented. The motion was seconded by Alderman Piwonka and carried unanimously.

Ground breaking ceremonies were discussed. Mr. Goin was asked if there was anything he needed and he responded a dry day would be best. The event will take place on the 21st whether it is a sunny or a rainy day. Items discussed as being needed were a podium, shovels and light refreshments.

Returning to agenda item 2, Mayor's comments, Mayor McDonald said he spoke during the day with Mr. Pete Fisher of Moroney, Beissner and Co. Mr. Fisher feels quite certain an Insurance Company will accept the bonds and put a rating on them. Cost of the insurance will be approximately \$8,500 but the having the bonds insured will save the City approximately \$30,000 in interest. Mr. Fisher feels certain he will have a buyer for the April 23 meeting.

There were no comments from the audience.

During Council comments, Alderman Hamilton said the empty lot on Mulholland as well as the ones on Amblerwood and Meadow Crest looked very bad. Mayor McDonald said they were on the list to be maintained as soon as the weather permitted.

There being no further business to discuss, Alderman Piwonka moved to adjourn the meeting. Alderman Little seconded the motion and with unanimous approval the meeting was adjourned at 7:59 p.m.


Elaine Herff, City Secretary

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

7:30 P.M., TUESDAY, APRIL 23, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionka

City Secretary

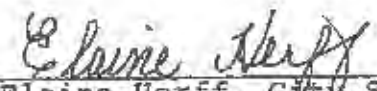
Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Presentation and discussion of July 4, 1991, events with Parks Directors.
6. Approval of minutes of February 26, 1991, regular meeting, March 26, 1991, regular meeting, April 5, 1991, special meeting and April 11, 1991, special meeting.
7. Consideration of and action on an ordinance authorizing the issuance of \$800,000 City of Meadows, Texas, Tax and Revenue Certificates of Obligation, Series 1991.
8. Presentation of bills:

Bernshausen Oil Co.	\$ 820.51
Bloomers Garden Accents & Gifts	598.00
Contemporary Pools and Spas	1940.20
Firmin A. Hickey, Jr.	1432.08
Missouri City Printing	550.00
9. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 19TH DAY OF APRIL, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
APRIL 23, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

Also present were City Secretary Elaine Herff, Peter Fisher with Moroney, Beissner & Co., J. Dale Lehman with First City Bank, Parks Directors Monya Keenen and Terry Modeland, David Allen and Jack Phillips representing Meadows All Play Baseball, Cindy Holeman reporting for the Mirror and residents John Whitemen, Bruce Whiteman, Myra McMillan and Ron Rieger.

During Mayor's Comments, Mayor McDonald:

1. Recapped the mood of Sunday's ground breaking ceremony saying he was pleased the work had already progressed to its present stage;
2. Informed Council the sprinkler system at the Recreation Center has been installed and tested and he will tell Garden Club so that they can replace the dead trees as previously agreed;
3. Announced bids for renovation of the esplanade sprinklers will be opened on Thursday afternoon and that flowers will be planted in the beds on Kirkwood at West Airport and at Scottsdale tomorrow;
4. Encouraged attendance at a public hearing being held this Thursday evening, April 25, at Dulles High School cafeteria by Jim Tallas on the Wharton Junior College referendum so that it can be known the City officially opposes the referendum.

There were no comments from the audience.

During comments from council, Alderman Henley wondered if Missouri City didn't already pass a resolution opposing the Wharton Junior College referendum. Mayor McDonald said they officially went on record at one of their meetings as opposing it but to date did not pass such a resolution. They may still do so and we will try to get a copy of the resolution and possibly pass our own resolution at our scheduled May 7 meeting. This non binding referendum would appear on a ballot for voters to express their desires.

Mayor McDonald then received council's consensus to address agenda item number 8 next. He read the caption to the following ordinance which was then discussed:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$800,000
CITY OF MEADOWS, TEXAS, TAX AND REVENUE
CERTIFICATES OF OBLIGATION, SERIES 1991.

Mayor McDonald introduced Pete Fisher who had been working on the sale of the certificates. Mr. Fisher was present with Dale Lehman of First City, Texas, the bank that purchased the certificates. Mr. Fisher said that since the last council meeting, he had met with both the MBIA and the AMBAC, companies which insure bonds and certificates of obligation against the possibility of default of payments. Both companies were interested in insuring the city's certificates. The cost of this insurance is \$20,000 which is paid by the underwriters which pass the cost on in the interest rate. The

net result would be a savings to the City. Mr. Fisher said a decision was made to have AMBAC insure the certificates.

Mr. Fisher then explained the Debt Service Schedule sheet showing that the weighted average interest the certificates were sold at is 6.91%. He also explained the bond purchase agreement which indicates First City's willingness to buy the certificates, and under which terms, and also Meadows' intent to sell them. The bank has put up a good faith deposit of \$12,000 and anticipates having the money for Meadows by May 23.

Mr. Fisher said Mr. Clifford Youngblood of Vinson & Elkins, the City's bond attorney, sent his regrets with Mr. Fisher that he could not attend the meeting and discuss the ordinance with council. The ordinance authorizes the conditions of the sale of the certificates of obligation. Mr. Fisher said he was delighted everything worked out the way it did reflecting the good credit rating the City has built for itself since incorporation. His company will issue a supplement to the official statement which will satisfy state regulations and will reflect the interest rate. Mayor McDonald complemented the firm of Moroney & Beissner and thanked First City for their interest in purchasing the certificates. Mr. Lehman said First City appreciates the opportunity to be of a service to the community. He is glad the market has held up and less than 7% interest rate could be obtained.

Alderman Henley moved to pass the ordinance, numbered 91-09, an ordinance authorizing the issuance of \$800,000 City of Meadows Texas, Tax and Revenue Certificates of Obligation, Series 1991. The motion was seconded by Alderman Piwonka and carried unanimously.

Council then entered into a discussion with the Parks Directors about July 4th activities. Mayor McDonald said the Parks Directors were asked to schedule four city events. The first event was the Meadows Christmas Memories in December, the second will be Splash Day on June 1. The third will take place on July 4th and the last is a yet unplanned event to take place on Labor Day weekend. Mrs. Modeland said Garden Club has asked the City to help expand their annual non-motorized parade on July 4th. The Parks Directors are scheduling a Yellow Ribbon Welcome Home Parade. They plan to view the parade being held in Alief in May and will rent one of the floats being used in it. This float can also be used in the City of Stafford parade which is traditionally held the evening of July 3rd. An article will appear in the April Newsletter asking for names of all Armed Forces members, past and present, to participate. City Council members and their families will also ride on the float. Both Mr. Drew with Dulles Middle School and Mr. Duggan with Dulles High School have been approached about the possibility of having at least one of their marching bands in the parade. If possible, a mule drawn wagon will also be in the parade.

Mayor McDonald then recognized the two representatives of the Meadows All Play Baseball League and told them the City would attempt to fill their request for a permanent back stop when the fields are reworked. He said all groups using the fields would have to agree on the placement of the fixture. Mr. Allen said the league was willing to split the cost of the back stop and field maintenance with the City. He felt such a structure would encourage additional usage by other leagues and fees could be charged to help with the maintenance costs. Alderman Little felt this was a good idea since it can be expensive to maintain a field properly. Mr. Allen said the Baseball League had many volunteers willing to do the work. Alderman Hamilton reminded Mr. Allen the cooperation of the Soccer League must also be obtained. Mayor McDonald said anything the City can do to get the most utilization out of the fields was a good idea. Mr. Allen asked if lighting the fields was in the foreseeable future. He said he thought he could get some lights donated and that the Army Corps of Engineers would be willing to install them. Alderman Hamilton said the City had examined the possibility of such an idea in the past and figures indicated the use of old lights should be bypassed for new, more economical lights.

Parks Directors then presented a proposal to Council for the installation of a volley ball pit. Currently, the only place to play volley ball is in the summer months at the pool site during the time the pool is open. A site big enough to build the pit was found just outside the field house. A few trees would have to be moved and two sprinkler heads would have to be capped. The cost would be \$4,300. Council felt this was high. Mrs. Modeland said everyone seemed to have the same initial reaction but the white sand it is necessary to use is what drove the cost up so high. She will look for other bids also.

Mayor McDonald then asked for a motion to approve the minutes. Alderman Little moved to approve the minutes of the February 26, 1991, regular meeting, March 26, 1991, regular meeting, April 5, 1991, special meeting and April 11, 1991, special meeting as presented. Alderman Piwonka seconded the motion which carried unanimously.

Bills were then presented for Council's approval. Alderman Marshall made a motion to pay the bills as presented. The motion, seconded by Alderman Piwonka, was passed unanimously.

There being no further business to discuss, Alderman Henley made a motion to adjourn the meeting. Alderman Piwonka seconded the motion and with unanimous approval the meeting was adjourned at 8:20 p.m.

Elaine Herff
Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

April 23, 1991

[illegible]



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7880
Fax (713) 240-4003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionka

City Secretary

Elaine Herff

7:30 P.M., TUESDAY, MAY 7, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of April 23, 1991, regular meeting.
6. Consideration of and action on an ordinance canvassing the returns and declaring the results of an election held on the 4th day of May, 1991, in the City of Meadows, Texas, for the purpose of electing City Officials, to-wit: Alderman, Place No. 4 and Alderman, Place No. 5.
7. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute a contract with Hall Sprinkler Company for irrigation system work in the esplanades on West Airport and South Kirkwood Boulevards.
8. Consideration and discussion of City signage.
9. Presentation of bills:

Contemporary Pools and Spas	\$1,050.00
Hall Sprinkler Company	3,305.00
Missouri City Printing	887.00
Tennis Management Services	587.00
10. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (g) to discuss city personnel.

11. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 3RD DAY OF MAY, 1991, BY 7:00 P.M.

Elaine Herff

Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
MAY 7, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:32 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said the plumbers have been working at the new building laying underground lines and, if the weather holds, the slab will be poured early next week.
2. Reported he has requested the City Attorney to look into the franchise the City has with HL&P since the PUC has agreed to allow the utility to charge a 2% fee to all of their customers, while rebating 4% to cities they have their franchise agreements with. Meadows current agreement is a 2% fee to business customers only. In order to receive the funds charged to Meadows residents, our franchise agreement must be changed. The new agreement should be ready for the May 28, regular Council meeting.
3. Requested Council to look at the proposed design for this year's Splash Day tee shirt after the meeting and voice their comments.
4. Reminded Council to attend the street naming ceremony on June 1st at 8:30 a.m. Former Mayor Troyan and her family will be here for the festivities.

There were no comments from the audience.

During Council comments, Alderman Hamilton remarked that during the last two weeks the City has been the cleanest he has seen it in a long time. Mayor McDonald assured him the City was strictly enforcing the its ordinances on trash and weeds. Property of absentee owners will be cleaned by the City and liens will be filed on the properties. Alderman Little suggested this message be passed on to residents in the Newsletter.

Alderman Little said he again talked to Joe Scarpinato regarding organic landscape maintenance. Mr. Scarpinato gave him a new estimate on the cost of such fertilization. He said the first two years the cost would be high but after that it would be only 1/3 higher than regular chemical fertilization. Alderman Little will have a report on actual costs for discussion at the next meeting.

Alderman Henley said he talked with Vincent Purvis about the progress on our city's recycling efforts. Mr. Purvis said he is ready to start picking up #1 and #2 plastics for recycling. (The number is on the bottom of the plastic container enclosed in the recycling symbol.) Alderman Henley will write an article for the May Newsletter informing the residents of this decision. Also, Mr. Purvis has promised a recycling profit and lost report within the next few days. Residents need to be continually reminded about the importance of participating in the recycling program.

Alderman Marshall moved to accept the minutes of the April 23, 1991, regular meeting as presented. The motion was seconded by Alderman Piwonka and carried unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF AN ELECTION HELD ON THE 4TH DAY OF MAY, 1991, IN THE CITY OF MEADOWS, TEXAS, FOR THE PURPOSE OF ELECTING CITY OFFICIALS, TO-WIT: ALDERMAN, PLACE NO. 4 AND ALDERMAN, PLACE NO. 5.

After opening the official election envelope, Mayor McDonald announced that for Alderman Place No. 4, Terry J. Henley received 285 votes, Brad Gibson received 151 votes and Jesse Nelson received one vote. For Alderman Place No. 5, Jesse Matthews received 165 votes and Harry D. Hamilton received 272 votes. Mayor McDonald declared Terry J. Henley and Harry D. Hamilton winners in the race for Alderman Place No. 4 and Alderman Place No. 5 respectively. Alderman Piwonka moved to adopt the proposed ordinance, numbered 91-010, as read, inserting the names of Terry J. Henley and Harry D. Hamilton as the elected Aldermen. His motion was seconded by Alderman Little and passed unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE A CONTRACT WITH HALL SPRINKLER COMPANY FOR IRRIGATION SYSTEM WORK IN THE ESPLANADES ON WEST AIRPORT AND SOUTH KIRKWOOD BOULEVARDS.

Mayor McDonald said only one bid had been received. This was from Hall Sprinklers, the same company that recently installed a new sprinkler system on the Recreation Center grounds. The company is fully insured and Mayor McDonald recommended acceptance of their bid as it currently takes the city's maintenance man one half to one full day a week just turning the esplanade sprinklers on and off during the summer time. Alderman Little moved to accept the ordinance, numbered 91-011, as read. Alderman Marshall seconded the motion. Alderman Hamilton said even though the company is a reputable one he wished more bids could be obtained but, since this is already the middle of May, he too was in favor of accepting the bid. Mayor McDonald called for a vote on the motion and all council members voted in the affirmative.

City signage was then discussed. Mayor McDonald said he wanted to see city entrance and exit signs similar to the "Entering Houston" and "Leaving Houston" signs in the area. Since the Houston signs are already green and white, he was proposing blue signs with white lettering. Many of the city's street signs also need to be replaced. He thought it would be nice to put the city's logo on the signs, but a white sign with black lettering and green logo would have a tendency to look dirty fast. He would like to see white lettering on blue signs here too. Alderman Hamilton said, in discussing the matter with County Commissioner Alton Pressley, he was informed that street signs in colors other than green and white (such as the red signs of Bellaire and the red, white and blue signs of Missouri City) are actually illegal. Mayor McDonald said he would pursue the problem further but would like to start with the entering and leaving signs on major thoroughfares at least.

Alderman Hamilton said a new vehicle decal for residents is in the works. The new decal should be 3 3/4 inches by 1 1/8 inches and will fit on the inside of the vehicle's back window.

Bills were presented for Council approval. Alderman Marshall made a motion to pay the bills as presented. Alderman Little seconded the motion which passed unanimously.

Alderman Piwonka then moved to enter into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (g) to discuss city personnel. The motion was seconded by Alderman Henley and carried unanimously. Council entered executive session at 8:09 p.m.

Council returned to open session at 8:13 p.m. There being no further business to discuss, Alderman Henley moved to adjourn the meeting. The motion was seconded by Alderman Little and with unanimous approval the meeting was adjourned.

Elaine Herff
Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, MAY 28, 1991

Mayor
Jim McDonald

MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Aldermen

Harry D. Hamilton

Terry J. Hensley

Clyde E. Little

Richard L. Marshall

David J. Pivonka

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

City Secretary
Elaine Herff

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of May 7, 1991, regular meeting.
6. Swearing in of city officials elected May 4, 1991.
7. Consideration of and action on an ordinance confirming the election of a Mayor Pro Tempore of the City of Meadows, Texas, to serve in such office until the next regular City election.
8. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute an agreement to contribute funds to the State of Texas, acting by and through the State Department of Highways and Public Transportation to acquire right of way along Highway US 59 (south) from the Harris County line to west of Airport Boulevard, in a form as attached hereto and marked Exhibit "A".
9. Consideration of and action on an ordinance approving the settlement agreement filed with the Public Utility Commission on February 27, 1991, and authorizing the City of Meadows to become a signatory to the settlement agreement filed with the Public Utility Commission in the Houston Lighting & Power rate increase request and making various findings and provisions relating to the subject.

City of Meadows to become a signatory to the settlement agreement filed with the Public Utility Commission in the Houston Lighting & Power rate increase request and making various findings and provisions relating to the subject.

12. Consideration and action on an ordinance adopted pursuant to the provisions of Ordinance No. 85-017, and Section 7 thereof, heretofore previously adopted on the 25th day of June, 1985 granting to the Houston Lighting & Power Company a franchise to provide electric service within the city limits of the City of Meadows, Texas; and providing, pursuant to the authority granted in Section 7 thereof for four percent (4%) franchise fee to be paid on all class of the customers of Houston Lighting & Power Company served within the city limits of the City of Meadows, Texas.
13. Consideration of and action on an ordinance amending Ordinance No. 90-18, adopting the fiscal 1990-1991 budget for the City of Meadows, Texas, and appropriating the several sums set up therein to the objects and purposes therein named.
14. Presentation of bills:

Bernshausen Oil Co.	\$ 864.56
Custom Tours & Travel	998.40
Alex Fazzino, Architect	2,319.48
Firmin A. Hickey, Jr.	1,798.51
House of T-Shirts	636.50
Houston Stafford Electric, Inc.	550.67
Randall's Food Store	734.60
15. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (g) to discuss city personnel.
16. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 24TH DAY OF MAY, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
MAY 28, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:33 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Announced the money from the sale of the certificates of obligation would be in the bank on Thursday at about 10:00 p.m.;
2. Reminded council to meet at 8:30 a.m. Saturday morning at the corner of West Airport at Troyan Drive for the dedication of that street while former Mayor Troyan is in town;
3. Asked if any council member would like to attend the May 30th HGAC spring meeting (Alderman Henley said he would);
4. Said this year's TML Annual Meeting would be held in Fort Worth October 23 - 26 and council should let him know this week if they were interested in attending;
5. Said the bid notice for the park field renovation was in last Thursday's Mirror, would be published again in this Thursday's Mirror, and bids would be opened on June 6th with a special meeting being called to award the contract;
6. Reminded council to pick up their tee shirts for splash day;
7. Informed council the reconditioned radar unit had again broken down, a new one was ordered and should arrive within 21 days, and police were temporarily using a unit on loan from the DPS;
8. Said a recycling meeting was held on Friday evening and he was still waiting for a written report from the committee members.

During audience comments, it was noted there were three Boy Scouts in the audience who were working on their citizenship badge. Joy Gammon asked council what the status on the park fields was - are there plans for more baseball fields? Mayor McDonald said that not decisions have been made yet and the parks department was continuing to work with all groups to provide the best utilization of the playing fields.

During council comments, Alderman Little wondered what was scheduled as far as recreation center improvements. Mayor McDonald said the sprinkler system has been installed and the Parks Directors have requested permission to make repairs to the ladies' rest room as well as replace the walls there. The Parks Directors are currently working on a capital improvement budget.

Alderman Little then gave a report on the cost of chemical vs. organic fertilization. He said, based on 5,000 square feet, the estimated cost of a three year organic program would be \$23,583 vs. \$13,500 for a chemical program. The price includes labor and material. The third year, the cost would drop to \$6,540 for organic vs. \$4,500 for chemical. Therefore, organic fertilization is about 30% more costly than chemical, but the costs for organic should decrease as the demand increases. Other advantages to going organic are the fact that this method requires less water, resulting in a savings in that cost and microbes would also keep the soil aerated, making the ground more porous resulting in a softer ground surface. Alderman Little said he feels the City should give due consideration

to organic fertilization. Mayor McDonald said council would decide which way to go at the meeting when the contract is awarded for field renovations.

Alderman Hamilton said he thought heavy trash pick up went rather smoothly, taking less days to complete this year than last.

Mayor McDonald then recognized Debbie Wood, Administrative Assistant, who has been with the City in a full time capacity for four years. Prior to that, she worked approximately two years part time. Mayor McDonald said Mrs. Wood was a very hard worker and does a good job. He said the city is still in the process of developing awards for various years of service.

Alderman Hamilton then moved to approved the minutes of the May 7, 1991, regular meeting as written. The motion was seconded by Alderman Henley and unanimously approved.

Mayor McDonald gave the floor to Police Chief Paul Hughes who announced promotions within the Police Department. Officers Wappel and Jackson were promoted from Patrolmen I to Patrolmen II. Officer MacDonough was promoted from Patrolman II to Patrol Sergeant. Officer Scholton was promoted from Detective to CID Sergeant. Officer Pickett was promoted from Patrol Sergeant to Administrative Lieutenant.

Mayor McDonald then gave the oath of office to Aldermen Hamilton and Henley who were reelected to office on May 4.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE CONFIRMING THE ELECTION OF A MAYOR PRO TEMPORE OF THE CITY OF MEADOWS, TEXAS, TO SERVE IN SUCH OFFICE UNTIL THE NEXT REGULAR CITY ELECTION.

Alderman Piwonka nominated Alderman Harry Hamilton to serve as Mayor Pro Tempore. Alderman Henley seconded the motion which passed with all Aldermen voting "aye" and with Alderman Hamilton abstaining. Alderman Little then moved to approve the ordinance, numbered 91-12, confirming the election of Harry Hamilton as Mayor Pro Tempore of the City of Meadows, Texas, to serve in such office until the next regular City election. This motion was seconded by Alderman Marshall and adopted with all Aldermen voting "aye", except Alderman Hamilton who abstained from voting.

Mayor McDonald then read a proclamation, proclaiming the week of June 2-8, 1991, as Hurricane Awareness Week in Meadows. Alderman Piwonka moved to adopt the proclamation as presented. The motion was seconded by Alderman Henley and carried unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE AN AGREEMENT TO CONTRIBUTE FUNDS TO THE STATE OF TEXAS, ACTING BY AND THROUGH THE STATE DEPARTMENT OF HIGHWAYS AND PUBLIC TRANSPORTATION TO ACQUIRE RIGHT OF WAY ALONG HIGHWAY US 59 (SOUTH) FROM THE HARRIS COUNTY LINE TO WEST OF AIRPORT BOULEVARD, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor McDonald said the Highway Department is currently asking for \$18,000 which is part of our 10% share to purchase the right of way on the freeway widening project from the Harris County line to west of West Airport. The city's total obligation will be \$132,000. Alderman Hamilton moved to approve the ordinance, numbered 91-13, authorizing the execution of the agreement to contribute funds. The motion was seconded by Alderman Marshall and carried unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE APPROVING THE SETTLEMENT AGREEMENT FILED WITH THE PUBLIC UTILITY COMMISSION OF FEBRUARY 27, 1991, AND AUTHORIZING THE CITY OF MEADOWS TO BECOME A SIGNATORY TO THE SETTLEMENT AGREEMENT FILED WITH THE PUBLIC UTILITY COMMISSION THE HOUSTON LIGHTING & POWER RATE INCREASE REQUEST AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATING TO THE SUBJECT.

Mayor McDonald said this ordinance was requested by the Coalition of Cities, an organization which Meadows joined to help investigate the rate increase request from HL&P. A raise in rates of 11 - 11.4% has been approved by the Coalition. Alderman Marshall moved to approved the ordinance, numbered 91-14. Alderman Piwonka seconded the motion which passed with Aldermen Hamilton, Henley, Marshall and Piwonka voting "aye" and Alderman Little voting "nay".

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE ADOPTED PURSUANT TO THE PROVISIONS OF ORDINANCE NO. 85-017, AND SECTION 7 THEREOF, HERETOFORE PREVIOUSLY ADOPTED ON THE 25TH DAY OF JUNE, 1985, GRANTING TO THE HOUSTON LIGHTING & POWER COMPANY A FRANCHISE TO PROVIDE ELECTRIC SERVICE WITHIN THE CITY LIMITS OF THE CITY OF MEADOWS TEXAS; AND PROVIDING PURSUANT TO THE AUTHORITY GRANTED IN SECTION 7 THEREOF FOR FOUR PERCENT (4%) FRANCHISE FEE TO BE PAID ON ALL CLASS OF THE CUSTOMERS OF HOUSTON LIGHTING & POWER COMPANY SERVED WITHIN THE CITY LIMITS OF THE CITY OF MEADOWS, TEXAS.

Mayor McDonald explained that in 1985, the City adopted a franchise agreement with HL&P, authorizing a 4% franchise fee to be charged to commercial customers only. This amount was clearly shown on each commercial electric bill. The Public Utility Commission has recently authorized HL&P to include, as part of the 11% rate increase, a 2% fee from every customer they service, whether in a city or out. This fee will then be used to pay cities with franchise agreements. Meadows residents will be paying the fee and passing this ordinance will assure the funds will rebated to Meadows. Alderman Piwonka moved to approve the ordinance, numbered 91-15, as written. Alderman Henley seconded the motion which carried unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING ORDINANCE NO. 90-18, ADOPTING THE FISCAL 1990-1991 BUDGET FOR THE CITY OF MEADOWS TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

He explained he has increased revenues to show actual amounts received through May. The audit expense line has been increased to allow for internal audit controls to be implemented. Office supplies was increased to cover the cost of the new City logo and future computer training. Salaries in the Municipal Department were increased to accommodate summer maintenance help. The esplanade sprinkler maintenance expense line was increased to pay for the new battery operated system recently installed. A recycling line item was added to pay for the recycling literature published and red containers purchased. The parks department salary increased was partially offset by the deletion of the summer program salary line item. Miscellaneous expenses at the recreation center were increased by \$2,000 and the capital improvement line item was increased by \$17,000 to cover playing field renovations. Alderman Little moved to adopt the ordinance, numbered 91-16, approving the budget amendments as written. Alderman Hamilton seconded the motion which carried unanimously.

Alderman Marshall then moved to the pay the bills as presented on the agenda. The motion, seconded by Alderman Henley, was unanimously passed.

Alderman Hamilton then moved to take a ten minute break before adjourning into executive session. Alderman Piwonka seconded this motion which carried unanimously.

Returning from their ten minute break, Alderman Henley moved to go into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (g) to discuss city personnel. The motion was seconded by Alderman Piwonka and with unanimous approval council entered into executive session at 8:55 p.m.

Returning to open session at 9:05 p.m., Alderman Piwonka moved, there being no further business to discuss, the meeting be adjourned. Alderman Little seconded the motion and with unanimous approval the meeting was adjourned at 9:07 p.m.

Elaine Herff
Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-1003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., THURSDAY, JUNE 6, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Herley

Clyde E. Lisle

Richard L. Marshall

David J. Pionka

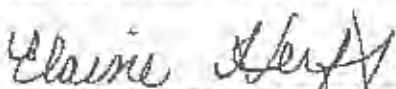
City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Consideration and discussion of bids for field restoration.
6. Consideration of and action on an ordinance authorizing the Mayor and City Secretary of the City of Meadows, Texas to enter into an agreement with the lowest and best bidder as determined by the bid opening at 4:00 p.m., Thursday, June 6, 1991, for restoration of the playing fields at Meadows Community Park.
7. Presentation of bills:
Kustom Signals, Inc. \$2,690.00
8. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 3RD DAY OF JUNE, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
JUNE 6, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:35 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During comments from the Mayor, Mayor McDonald:

1. Told council that Parks Director Terry Modeland will have a parade route map and a list of events scheduled for the 4th of July ready for the next city newsletter, that the City will have a float and invited council and their wives to ride the float. He also invited them to ride during the July 3rd City of Stafford parade and to wear the new Meadows T-shirts for these events. He stated the City of Rosenberg had also invited the City to participate in their 4th of July parade. Councilmen Little and Henley were the only ones sure that they would be in town for the 4th.
2. Said that the women's rest room at the recreation center had been bad for some time and renovations should be completed on June 7th. He stated the men's rest room also need to be redone but the funds are not available right now.
3. Informed council the PC and portable computer should be here next week. A word processing program like the one presently being used on the IBM 36 system will be obtained. This will make doing the newsletter easier.
4. Asked if anyone wanted to attend the TML convention October 23-26, in Ft. Worth. Councilmen Little and Henley said they would attend.
5. Told council that blue signs with white letters, saying "Entering Meadows" and "Leaving Meadows" had been ordered from Commissioner Pressley's office.

There were no comments from the audience.

During comments from council, Alderman Hamilton stated the bids on the PC computer were all within \$20. He feels the new system will be useful for a long time.

Mayor McDonald stated the remainder of the driveway at the new Municipal Facility was not poured today as scheduled due to rain, but, weather permitting, will be poured on Monday.

Alderman Hamilton remarked the hole in Mulholland near Airport is getting large and needs to be reported to Commissioner Pressley for repair.

Alderman Henley reported on the TML Region XIV dinner last Thursday. He said during one of the last legislative sessions, the ceiling for going out for bids was raised from 5 to 15 thousand dollars. Mayor McDonald said he thought it was only for counties and cities over 50,000 population, but he will check it out. He also stated that funds were available through HGAC for recycling and that cities of 5,000 or more will have to be doing 40% recycling in the future. The legislature has also raised the local tax limit from 1% to 2%. Alderman Henley is also on the Region XIV nominating committee for August.

Alderman Little asked if mention was made of the law about police departments becoming more like civil service (Law 110). Mayor McDonald said he didn't think it made the floor.

Alderman Little said part of the yard behind him had been mowed. He had tried but his mower just could not do the job.

Mayor McDonald told council he was going to write a letter to the city's municipal judges telling them that we are regularly enforcing city ordinances and fines need to be upheld. Council agreed it was OK to do that.

Mayor McDonald asked for a discussion of using organic fertilizing along with the discussion of agenda item #5, consideration and discussion of bids for field restoration. Two bids were received. The one from Ridgewood Landscaping, Inc. was for \$19,809 and the one from Organic Services Incorporated was for \$57,500. Alderman Little felt possibly Organic Services did not understand the bid was just to do the field crown. Mayor McDonald said he had estimated the bids to be around \$17,000 or \$18,000. Alderman Little stated that after 2 years, organic fertilizing will cost one-third more than chemical. He feels as the years go by, the organic method will become cheaper. The first two years of organic fertilizing will cost about \$8,000, which is about twice as much as the chemical method. Alderman Henley feels that the cost will go down in the future as it becomes more widespread.

Mayor McDonald said that in about three months the city will go out for landscape maintenance bids and at that time we can ask for both chemical and organic method bids. Alderman Little said he thinks we should go with the organic method and that it would give the city a lot of good publicity. He said he hopes that Ridgewood will eventually be able to go to the organic method and also use real mowers rather than rotar ones. Alderman Henley agreed they are less damaging to the grass.

Mayor McDonald stated that Ridgewood will be able to start the renovation work in a week and at the outside, it will take two months until the fields are useable.

Alderman Hamilton made a motion to authorize the Mayor and City Secretary of the City of Meadows, Texas, to enter into an agreement with Ridgewood Landscaping, Inc. for restoration of the playing fields at Meadows Community Park. The motion was seconded by Alderman Piwonka. Exhibit A is a copy of the bid of June 5, 1991 in the amount of \$19,809 and a copy of the bid specification. The motion was passed with unanimous approval.

Agenda item #7 was the presentation of a bill from Kustom Signals, Inc. for two radar units. Alderman Piwonka moved to pay the bill and it was seconded by Alderman Little. The motion passed unanimously.

There being no further business to discuss, Alderman Henley moved to adjourn the meeting. Alderman Piwonka seconded the motion and with unanimous approval the meeting was adjourned at 8:03 p.m.


Debbie Wood, Assistant City Secretary



12002 Southwest Freeway
Stafford, Texas 77177
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, JUNE 25, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jon McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionka

City Secretary

Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of May 28, 1991, regular meeting and June 6, 1991, special meeting.
6. Consideration of and action on a proclamation, proclaiming July 20, 1991, Marvin Zindler Day in Meadows, to benefit the Crohn's and Colitis Foundation of America.
7. Appearance by Ron Bickers to address council regarding possible Eagle Scout projects.
8. Presentation of bills:

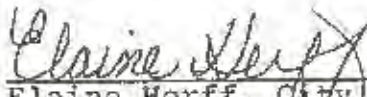
Carol F. Andrews	\$1,032.00
Bernshausen Oil Co.	847.67
Bloomers	662.50
Boy Scouts of America, Troop 301	697.05
Contemporary Pools & Spas	600.00
Fort Bend Central Appraisal Dist.	1,277.91
GECS, Inc.	1,050.00
Candy Gibson	1,525.00
G.W. Wall Co.	3,351.00
Firmin A. Hickey, Jr.	1,781.29
K & R Tire	939.26
Kwik-Kopy	673.15
Mickler Construction Co.	4,300.00
Terry Modeland	549.50

9. Consideration of and action on the ratification of the following expenditures:

CWD Waste Systems	\$8,250.00
Fame City	560.00
UBM, Inc.	3,673.00

10. Review and discussion of City Improvement Committee recommendations and action taken.
11. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition.
12. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 21ST DAY OF JUNE, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
JUNE 25, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:33 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton
	Terry Henley
	Clyde Little
	Richard Marshall
	David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said the 4th of July parade was growing and getting better by the day. He reminded all of council to be at the mall be 9:30. Bike judging was to start at 9:00 and the parade at 10:00 with the route going west on Dorrance, from the mall, to Pender where it will turn south and then east on Brighton to the park.
2. Said many complements have been received on the work that has been completed to the women's rest room at the Recreation Center. Work on the men's rest room will be completed this winter.
3. Said part of the steel was up on the new Municipal Facility. The rest of the steel should arrive within a day or so.
4. Said new blue signs with white lettering have been ordered from the County Commissioner and a request has been sent to repair several holes in the city's streets.
5. Announced vigorous ordinance enforcement has begun, concentrating mainly on the garbage and low tree limb ordinances.
6. Said work on the 1991-1992 budget has begun and any comments should be turned into City Hall.
7. Reported a letter from the Veterans' Cemetery on Memorial Highway has been received, thanking our police department, specifically Officers Pickett and Jackson, for their volunteer work, being in charge of security at ceremonies at the cemetery on Memorial Day.
8. Reminded Alderman Little he was to write the Newsletter article for July and Alderman Marshall he was to write the Newsletter article for August.
9. Said he was proposing a change to the zoning ordinance allowing eight foot fences to be constructed behind those homes on Cedar Form which back up to Dairy Ashford.
10. Said, as city vehicles are replaced, they will be all white in color with the city logo on their doors.

During audience comments, Joyce Janicek said she was extremely happy her suggestion was adopted and that radar has been put on police vehicles. She said she would like to see more radar units and their maintenance provided for in the city's budget.

Jack Phillips was representing Meadows All Play Baseball and asked for an update on the new fields (whether lights and a fence would be included.) He brought a report from David Allen requesting at least the same amount of baseball fields as there have been in the past. Mayor McDonald told him the City wanted to amiable to both baseball and soccer. Mr. Phillips said he has talked to the president of the soccer league who said he saw no reason something couldn't be worked out. Baseball wants lights badly on the field and would truly like a permanent fence, especially for 11 and 12 year old boys.

Debbie Waddell asked for a street sign on the right hand side of Brighton and Kirkwood as well as the left hand sign of the street. Mayor McDonald said that was already being taken care of.

Don Cook said he wanted to put Alcoa aluminum cedar shakes on his roof but the ordinance currently allows only composition roofing shingles. He would like to see it changed to read composition shingles "or better" could be used. Mayor McDonald said the matter had been referred to the consulting building official two weeks ago and he would check into what the hold up was.

During Council comments, Alderman Little said he thought he saw our volleyball court on Channel 2 news last Friday night. Mayor McDonald said the volleyball court has received much use since its installation. One net has already been stolen. Alderman Marshall said he would like to see lighting at the court and possibly a shower. Mayor McDonald said there were already security lights up and a shower would require extra drainage. Mr. Phillips said this community was fortunate that it had activities for adults to participate in as well as kids.

Alderman Little reported on the 26th Institute for Mayors and Councilmen which he attended in Galveston. He said it was very well presented, with excellent speakers. Henry Cisneros, the keynote speaker, said the tax system in Texas was antiquated and the State is looking for ways to get \$4.7 billion. Mr. Cisneros said he was sure there would be a 5% state income tax within the next two years. Alderman Little said he attended the "Small Cities Challenges" seminars at the meeting which addressed such issues as "Fishing for Revenues" (check into grants from state and foundations), "Keeping a Good Staff" (encourage them to get all the training available), and "City Council Deals with City Staff" (deal with the staff through the Mayor and ask for feedback from the staff). Alderman Little said he appreciated the opportunity to attend the seminar and will make notes for the rest of Council.

Alderman Hamilton said the appearance of the most recent Newsletter was a little rough because we used a laser jet printer this time. We learned this is not a good alternative. The next Newsletter will look better.

Mayor McDonald recognized and congratulated Mrs. Leen Zellers in the audience who was recently elected chairman of the Planning and Zoning Commission. Mrs. Zellers said the Commission would like lots of communications between the Building Official's office, Council and the Commission.

Alderman Marshall then moved to approve the minutes of the May 28, 1991, regular meeting and the June 6, 1991, special meetings as presented. Alderman Henley seconded the motion which carried unanimously.

Mayor McDonald then read a proclamation, proclaiming July 20, 1991, as Marvin Zindler Day in Meadows, to benefit the Crohn's and Colitis Foundation of America. He said the Fort Bend Chamber of Commerce made a request for this proclamation and that it was for a very good cause. Alderman Little made a motion to approve the proclamation and Alderman Piwonka seconded the motion. The motion carried with unanimous approval.

Ron Bickers, Troop Master for Boy Scout Troop 301, then made a request to Council for a trophy or display case at the new City Hall so that the City sponsored troop could display meaningful items for Meadows' youth, such as a wooden plaque with the names of those 15 scouts who have achieved the rank of Eagle Scout within the last 17 years. He also requested Troop 301 be the color guard at the new Municipal Facility's grand opening, so that they could raise the flag for the first time.

Regarding Eagle Scout projects, a scout must complete six hours of community service work before he can attain the Eagle rank. He is first responsible for formulating a plan or idea and then getting it approved. It is his responsibility to get the funds for the project. The whole project usually entails 80 to 100 hours of work. Some possible projects that can be done in Meadows involve development of the quarter acre park in Meadow Glen with landscaping, playground equipment and benches.

Mr. Bickers noted that as of July 31, 1991, the new Scout Master will be Royal Revelow.

Alderman Henley then made a motion to pay the bills as presented on the agenda. The motion, seconded by Alderman Little, passed with unanimous approval.

Alderman Piwonka moved to ratify the expenditures to CWD Waste Systems, Fame City and UBM, Inc. This motion was seconded by Alderman Little and unanimously approved.

Mayor McDonald then called for review and discussion of the City Improvement Committee's recommendations and action taken on them. He said it had been awhile since the recommendations were made and wondered if the committee should be reconvened for input on actions taken thus far and what should be done in the future. Taking the recommendations one by one, Council first discussed property values. City ordinances being strictly enforced has resulted in a clean city with a clean appearance. Current ordinances have been reviewed for their adequacy and the Planning and Zoning Commission is currently going through the Planning and Zoning Ordinance to make sure it is what the City's wants. Educating citizens about ordinances is an on going task. The City Newsletter usually has some sort of reminder about current ordinances each month. A monthly report is filed by the City staff about complaints received and followed up on.

Regarding complaints, Alderman Little said the report indicated that all complaints called in have been followed up on. Alderman Marshall said he would like it stated in the Newsletter that it was not necessary to leave your name when filing a complaint. Mrs. Zellers suggested a short brochure be compiled on "how to be a good neighbor" which outlines Meadows high grass, tree limbs, garbage and other ordinances. Mayor McDonald said a similar brochure is being worked on right now. Mrs. Gibson complained about a neighbor who was issued a roofing permit over a year ago, started the project and still has not finished. Mayor McDonald said he would check into the situation.

Discussing common areas and how they can be kept up to increase property values, Mayor McDonald said regular street sweeping was proposed but was financially prohibitive. Sidewalk repairs should be put in the next budget. Replacing the fencing along common areas is also too costly. Alderman Marshall said he was glad the City is cleaning up its vacant lots.

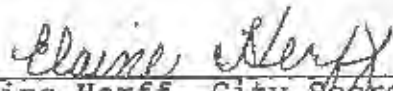
The committee had several suggestions about promotion. A City logo has already been developed. The format for a City brochure is available. When the freeway renovations are completed, there should be a City of Meadows sign at the Airport exit, but this is at least two years away. Several City wide functions have taken place or are being planned including the "Meadows Christmas Memories", "Splash Day", July 4th Parade and a "Labor Day Jubilee".

The committees' recommendations for City beautification suggested efforts be coordinated with the Garden Club to determine a long term plan and funds set aside for the same. Alderman Little said a proposal was being developed to apply for federal funds for tree planting on the City's boulevards.

Alderman Henley then moved to take a short break in the meeting. The motion was seconded by Alderman Piwonka and unanimously approved.

Returning to the meeting after their break, Alderman Hamilton moved to adjourn into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (f) to discuss property acquisition. The motion, seconded by Alderman Henley, was passed unanimously. Council entered executive session at 9:17 p.m.

Returning to the open meeting at 9:48 p.m., Alderman Little moved, there being no further business to discuss, the meeting be adjourned. Alderman Henley seconded the motion which carried unanimously.



Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

June 25, 1991

[illegible]



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4005

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, JULY 23, 1991

MEADOWS CITY HALL

12002 SOUTHWEST FREEWAY, SUITE 3225

MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Ferry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionika

City Secretary

Ebaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of June 25, 1991, regular meeting.
6. Recognition of five years of service from Officer Joe MacDonough and three years of service from Office Ken Jackson.
7. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute a contract to provide trash and garbage service with Purvis Disposal Service Corp. in a form as attached hereto and marked Exhibit "A".
8. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute change order number one to a contract for the construction of the City of Meadows Municipal Facility with LeRoy A. Goin D/B/A L. Arnold Construction, in a form as attached hereto and marked Exhibit "A".
9. Consideration of and action on an ordinance calling a joint public hearing before the City Council of the City of Meadows, Texas, and the Planning and Zoning Commission of the City of Meadows, Texas, on the _____ day of _____, 1991, at _____ o'clock _____ M. to be held at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, concerning a proposal to amend

Chapter 24 of the Code of Ordinances of the City of Meadows, entitled "PLANNING AND ZONING REGULATIONS," Article V, entitled "Zoning Regulations," Division 1, entitled "Zoning Districts and Regulations of General Applicability," Section 24-512, entitled "Fence Regulations," by adding thereto a new subsection (c) which shall provide that fences not exceeding eight (8) feet in height shall be permitted for residences whose rear yards abut Dairy Ashford Street and providing that the City Secretary shall cause a notice to be published in a form as attached hereto.

10. Consideration of and action on an ordinance amending Chapter 18 of the Code of Ordinances of the City of Meadows, Texas, entitled "JUNKED AND ABANDONED PROPERTY," Article II thereof, entitled "Junked Vehicles," Section 18-20, entitled "Exemptions," Subsection (c) thereof by repealing the present provisions thereof and substituting new provisions to provide a clearer definition of "Appropriate Means."
11. Consideration of and action on an ordinance amending Chapter 18 of the Code of Ordinances of the City of Meadows, entitled "JUNKED AND ABANDONED PROPERTY," Article II, entitled "Junked Vehicles," Section 18-17, entitled "Nuisance Declared," by repealing the present provisions of Section 18-17 and substituting new provisions thereof; by repealing the present provisions of Section 18-20, entitled "exemptions," and substituting new provisions thereof; by adding a new Article IV, entitled "Nuisance" a new section 18-55, entitled "Nuisance Defined," a new section 18-56, entitled "Minimum Penalty Provided," and a new Section 18-57, entitled "Specific Applicability"; and further, amending Chapter 18 by changing the name and designation of Chapter 18 to provide "JUNKED AND ABANDONED PROPERTY - NUISANCES."
12. Consideration of and action on an ordinance amending Chapter 9 of the Code of Ordinances of the City of Meadows, Texas, entitled "BUILDINGS," by amending Article I, entitled "In General," Section 9-5, entitled "Insurance Requirements," Subsection (1), by deleting the present provision thereof requiring worker's compensation insurance.
13. Consideration of and action on an ordinance amending Chapter 9 of the Code of Ordinances of the City of Meadows, entitled "BUILDINGS," Article II thereof, entitled "building in Residential Districts," Section 9-50, entitled "Residential Roofing Requirements," by adding thereto a new subsection (d)(5) by providing additional residential roofing requirements.

14. Consideration of and action on an ordinance amending Chapter 21.5 of the Code of Ordinances of Meadows, Texas, entitled "PARKS AND RECREATION," Article I, entitled "In General," Section 21.5-2, entitled "Structure of Department," Section 21.5-3, entitled "Board of Parks and Recreation Commissioners," Section 21.5-4, entitled "Duties and Responsibilities of the City of Meadows Parks and Recreation Commissioners," and Section 21.5-5, entitled "Special Duties and Responsibilities of the Advisory Board to the Board of Parks and Recreation Commissioners," providing the repeal of those sections since the mechanism relating to a Board of Parks and Recreation Commissioners is no longer appropriate or necessary.

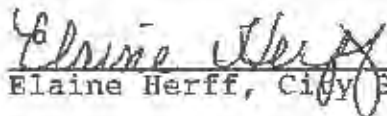
15. Presentation of bills:

Carol Andrews	\$ 654.90
Bernshausen Oil Co.	819.01
Entre Nous	3,435.54
Fame City	560.00
Candy Gibson	1,000.00
Firmin A. Hickey, Jr.	780.27
K & R Tire	734.04
Missouri City Printing	585.00

16. Executive session as authorized by V.T.C.S., Article 6252-17, Sections 2,(e) to discuss pending litigation, 2,(f) to discuss property acquisition and 2,(g) to discuss city personnel.

17. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 19TH DAY OF JULY, 1991, BY 7:00 P.M.



Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
JULY 23, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Acknowledged that the July 4th parade was quite a success, with Parks Directors working hard. It will be an annual event and Mayor McDonald thanked all of the participants.
2. Announced the Labor Day celebration was cancelled due to the condition of the park, renovation of which is running behind because of rain and that construction on the new Municipal Building was also running slightly behind because of the rain.
3. Said there seems to be some misunderstanding between the baseball and soccer boards regarding field reconfiguration. The purpose of the Parks Department is to utilize the fields to their most efficient use and until all organizations agree to a resolution, the present field set up will continue.
4. Congratulated Alderman Little on his proposal to Texas A&M which resulted in some federal funding to the City for the planting of new trees.
5. Said some headway was being made on the brochure to be printed about the City. Ordinances of importance have been identified and are now being condensed.
6. Announced that August 6 is National Night Out and details of the event are highlighted in the July Newsletter.
7. Said the budget was being put together and a budget workshop is being scheduled for August 13.

During audience comments, Dwight Cates, President of the Meadows - Sugar Land Soccer Club said he had been trying to get together with the Baseball Board. The soccer organization would like to keep the park fields the way they currently are. They do not feel that walling off part of the fields for approximately 100 kids to play pony league baseball would be the most efficient use of the fields since last fall at least 350 kids played in the soccer league on the fields that the city is proposing to wall off. Mr. Cates said Meadows Community Park is one of the best facilities on this side of town. Mayor McDonald said he would instruct the parks directors to get a resolution between the baseball and soccer leagues. Alderman Marshall asked Mr. Cates to continue trying to get together with the baseball board. Alderman Hamilton asked Mr. Cates how many of the soccer players in the Meadows - Sugar Land League were Meadows residents and he was told 30-40% were Meadows residents.

Resident Paul Tatum said he was curious as to why the total city budget was not listed in the Newsletter. Mayor McDonald said State Law requires that a Public Hearing be called before the budget is passed and a tax rate is adopted. State Law also requires the city to publish notice of this hearing in the city's official newspaper, which must be one of general (paid) circulation in the city. The Fort Bend Mirror has been designated as the city's official newspaper because it fulfills these qualifications. Dates and times are not always available for these things to be published

in the newsletter due to it being a monthly publication which must have all articles ready two to three weeks before it actually appears on residents door steps. Alderman Little said articles of general news information are included in the monthly Newsletter but perhaps the date for the budget public hearing would be known enough in advance to include it on a calendar of events for the next Newsletter.

Resident Bryant Parker said he agrees that more information needs to be published in the Newsletter. He felt information on the new building, (how it was being paid for, was it's cost \$500,000 or \$850,000) was not readably available and residents had to dig for the facts. Mayor McDonald reminded him that the "This Week's Section" of the Houston Chronicle which is delivered free to all homes in Meadows, whether Chronicle subscribers or not, had all the information about the cost and how the building was being paid for in several of its articles. Alderman Little noted the April 1989 Newsletter had an article about the purchase of land for the building. In July 1990, Alderman Hamilton wrote an article about the floor plan on the building and in May of 1991, an article appeared about financing of the building. Alderman Henley wondered if a short synopsis of each council meeting could be put in the Newsletter. Alderman Little said he thought of that and tried to condense the minutes but it was too difficult a task.

Mr. Parker then noted that the playing fields were only used by the Soccer and Baseball Leagues 50% of the time. The other 50% of the time many other activities were taking place, from flying airplanes to golf practice. He asked that the City keep the park fields open, as cutting off a field with a fence will greatly lessen the park usage. Mayor McDonald thanked him for his comments and said the parks directors would be making a recommendation to City Council for the field's utilization.

During Council comments, Alderman Little reported on the grant he applied for. The Federal Government provides funds to States for grants to plant trees. Alderman Little, for the city, completed the application and stated where we would plant these trees, why and at what cost. His original application requested \$46,710 as the ration of grant monies was 65% supplied by the Government and 35% supplied by the city. The city planned to use the funds to landscape and irrigate the new Municipal Building as well as to plant some trees along Trojan Drive, the Airport and Kirkwood easements and in the small park. The State replied they could give us \$15,000 if the city would match with \$12,000. This will be enough to landscape the new building as well as plant crepe myrtles and oak trees down Trojan Drive, Kirkwood and Airport. Elm trees were originally discussed but it was decided their roots were too shallow and they would blow over too easily. The city is not tied down to these plans as the second request did not require a plan be submitted. Mayor McDonald thanked Alderman Little for all the work he did on the submittal.

Alderman Hamilton asked if plans at the new building call for a cut through from Bloomington to our parking lot. He feels this should be done. Mayor McDonald said the original plans which called for the cut through were changed because of the potential traffic problem which could result from people using it to access an easier method to get to Sam's Wholesale Club.

Alderman Hamilton, addressing the Newsletter comments, reminded the audience that the city has gone through great lengths to attain a professional look for the Newsletter, but it is still developing and changing each time it is published.

Alderman Marshall then made a motion to approve the minutes of the June 25, 1991, regular meeting as presented. The motion was seconded by Alderman Hamilton and unanimously approved.

Mayor McDonald then recognized Officer Joe MacDonough for his five years of service to the city and Officer Ken Jackson for his three years of service to the city. He also noted that Alderman

Little has served the city for two years, taking the oath of office on July 11, 1989.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE A CONTRACT TO PROVIDE TRASH AND GARBAGE SERVICE WITH PURVIS DISPOSAL SERVICE CORP. IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor McDonald explained this was essentially the same contract that was approved three years ago with a small increase in price and a change in the time from 7 days to 48 hours allowed for garbage to sit on the curb before the city can declare an emergency and hire another company to pick it up. Alderman Piwonka moved to approve the ordinance, numbered 91-18, authorizing Purvis Disposal Service to provide trash and garbage service to the City. His motion was seconded by Alderman Henley and passed with unanimous approval.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE CHANGE ORDER NUMBER ONE TO A CONTRACT FOR THE CONSTRUCTION OF THE CITY OF MEADOWS MUNICIPAL FACILITY WITH LEROY A. GOIN, D/B/A L. ARNOLD CONSTRUCTION, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor McDonald explained the change order includes the addition of a sidewalk from the mall parking lot to the building parking lot and using all brick on the building instead of some cement blocks. Alderman Henley moved to approved the ordinance, numbered 91-19, to allow the change order #1 as modified to read the new contract sum will be \$732,438. The motion was seconded by Alderman Piwonka and passed unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE CALLING A JOINT PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS, AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS, TEXAS, ON THE _____ DAY OF _____, 1991, at _____ O'CLOCK _____ M. TO BE HELD AT MEADOWS CITY HALL, 12002 SOUTHWEST FREEWAY, SUITE 3225, MEADOWS, TEXAS, CONCERNING A PROPOSAL TO AMEND CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE V, ENTITLED "ZONING REGULATIONS," DIVISION 1, ENTITLED "ZONING DISTRICTS AND REGULATIONS OF GENERAL APPLICABILITY," SECTION 24-512, ENTITLED "FENCE REGULATIONS," BY ADDING THERETO A NEW SUBSECTION (c) WHICH SHALL PROVIDE THAT FENCES NOT EXCEEDING EIGHT (8) FEET IN HEIGHT SHALL BE PERMITTED FOR RESIDENCES WHOSE REAR YARDS ABUT DAIRY ASHFORD STREET AND PROVIDING THAT THE CITY SECRETARY SHALL CAUSE A NOTICE TO BE PUBLISHED IN A FORM AS ATTACHED HERETO.

Mayor McDonald said the whole purpose of this ordinance was to allow eight foot fences along Dairy Ashford. Some residences already have an eight foot fence, contrary to the current zoning ordinance and to deed restrictions but, because Dairy Ashford has been raised so much due to additional layers of asphalt being put on it each time repair work is completed, an eight foot fence is required for the residents' safety, privacy and an acceptable noise level. Alderman Piwonka moved to approve the ordinance, numbered 91-20, authorizing eight foot fences along Dairy Ashford. Alderman Hamilton seconded the motion which carried unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, TEXAS, ENTITLED "JUNKED AND ABANDONED PROPERTY," ARTICLE II THEREOF, ENTITLED "JUNKED VEHICLES," SECTION 18-20, ENTITLED "EXEMPTIONS," SUBSECTION (c) THEREOF BY REPEALING THE PRESENT PROVISIONS THEREOF AND SUBSTITUTING NEW PROVISIONS TO PROVIDE A CLEARER DEFINITION OF "APPROPRIATE MEANS."

Mayor McDonald explained the original ordinance said antique or special interest vehicles were exempted from being classified as a junked or abandoned vehicles if they were screened by appropriate means. This ordinance under consideration, defines screening by appropriate means to be screened from permanent view by means of a permanently attached fence, rapidly growing trees, shrubbery or any other means which is permanently attached or affixed to the ground or the existing house structure as a fixture. Alderman Henley asked what the definition of a special interest vehicle was. Mayor McDonald said as long as it was screened, the city really didn't care. Alderman Little asked if the vehicle needed to be screened from the next door neighbor. Mayor McDonald said no, just from the nearest abutting public street. Alderman Piwonka moved to approve the ordinance, numbered 91-21, providing a clearer definition of "appropriate means." Alderman Little seconded the motion which passed unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 18 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, ENTITLED "JUNKED AND ABANDONED PROPERTY," ARTICLE II, THEREOF ENTITLED "JUNKED VEHICLES," SECTION 18-17, ENTITLED "NUISANCE DECLARED," BY REPEALING THE PRESENT PROVISIONS OF SECTION 18-17 AND SUBSTITUTING NEW PROVISIONS THEREOF; BY REPEALING THE PRESENT PROVISIONS OF SECTION 18-20, ENTITLED "EXEMPTIONS," AND SUBSTITUTING NEW PROVISIONS THEREOF; BY ADDING A NEW ARTICLE IV, ENTITLED "NUISANCE," A NEW SECTION 18-55, ENTITLED "NUISANCE DEFINED," A NEW SECTION 18-56, ENTITLED "MINIMUM PENALTY PROVIDED," AND A NEW SECTION 18-57, ENTITLED "SPECIFIC APPLICABILITY"; AND FURTHER, AMENDING CHAPTER 18 BY CHANGING THE NAME AND DESIGNATION OF CHAPTER 18 TO PROVIDE "JUNKED AND ABANDONED PROPERTY - NUISANCES."

Mayor McDonald said this ordinance provides for a minimum penalty of \$100 for non compliance as well as further defining a nuisance. It includes loud noises from motor vehicles. Alderman Piwonka moved to adopt the ordinance, numbered 91-22, as read. Alderman Henley seconded the motion which passed with unanimous approval.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 9 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, TEXAS, ENTITLED "BUILDINGS," BY AMENDING ARTICLE I, ENTITLED "IN GENERAL," SECTION 9-5, ENTITLED "INSURANCE REQUIREMENTS," SUBSECTION (1), BY DELETING THE PRESENT PROVISION THEREOF REQUIRING WORKER'S COMPENSATION INSURANCE.

Mayor McDonald said that changes in state law relieve cities of liability to workers simply because a permit was issued by the city. Legal council has assured the Mayor that this deletion was acceptable. Alderman Hamilton moved to adopt the ordinance, numbered 91-23, as read. Alderman Little seconded the motion which was passed with unanimous approval.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 9 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, ENTITLED "BUILDINGS," ARTICLE II THEREOF, ENTITLED "BUILDING IN RESIDENTIAL DISTRICTS," SECTION 9-50, ENTITLED "RESIDENTIAL ROOFING REQUIREMENTS," BY ADDING THERETO A NEW SUBSECTION (d)(5), BY PROVIDING ADDITIONAL RESIDENTIAL ROOFING REQUIREMENTS.

Mayor McDonald explained a resident had requested this type of roof be approved. He supplied the necessary information which was studied by the Building Official and the Consulting Building Official who agreed this was a proper roof. Alderman Henley questioned if this wording would allow all aluminum roof systems (including corrugated aluminum roofs) to be installed on Meadows homes. After some deliberation, council agreed to add the wording "resembling wood shakes" after aluminum roof systems. Alderman Henley moved to adopt the ordinance, numbered 91-24, as modified. Alderman Piwonka seconded the motion which passed unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 21.5 OF THE CODE OF ORDINANCES OF MEADOWS, TEXAS, ENTITLED "PARKS AND RECREATION," ARTICLE I, ENTITLED "IN GENERAL," SECTION 21.5-2, ENTITLED "STRUCTURE OF DEPARTMENT," SECTION 21.5-3, ENTITLED "BOARD OF PARKS AND RECREATION COMMISSIONERS," SECTION 21.5-4, ENTITLED "DUTIES AND RESPONSIBILITIES OF THE CITY OF MEADOWS PARKS AND RECREATION COMMISSIONERS," AND SECTION 21.5-5, ENTITLED "SPECIAL DUTIES AND RESPONSIBILITIES OF THE ADVISORY BOARD TO THE BOARD OF PARKS AND RECREATION COMMISSIONERS," PROVIDING THE REPEAL OF THOSE SECTIONS SINCE THE MECHANISM RELATING TO A BOARD OF PARKS AND RECREATION COMMISSIONERS IS NO LONGER APPROPRIATE OR NECESSARY.

Mayor McDonald said he was recommending passage of this ordinance since the city now has Parks and Recreation directors who perform the duties of the Parks and Recreation Commission. Alderman Marshall moved to adopt the ordinance, numbered 91-25, as read. Alderman Piwonka seconded the motion and the motion carried with unanimous approval.

Alderman Piwonka then moved to pay the bills as presented on the agenda. This motion was seconded by Alderman Henley and was unanimously passed.

Alderman Hamilton moved to take a short break before going into executive session. Alderman Henley seconded the motion which was unanimously approved.

Returning to open session at 9:14 p.m., Alderman Piwonka moved for council to enter into executive session as authorized by V.T.C.S., Article 6252-17, Sections 2,(e) to discuss pending litigation, 2,(f) to discuss property acquisition and 2,(g) to discuss city personnel. Alderman Henley seconded the motion and with unanimous approval council entered into executive session.

Returning to open session at 9:45 p.m., Alderman Little made a motion, there being no further business to discuss, to adjourn the meeting. Alderman Piwonka seconded the motion and with unanimous approval the meeting was adjourned.


Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

July 23, 1991

[illegible]

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, AUGUST 13, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jon McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pawlaka

City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Report from Alexander Fazzino, Architect on progress of Municipal Facility construction.
3. Budget workshop.
4. Presentation of bills:

Communications & Emergency Products, Inc.	\$ 587.00
Rainman Sprinkler Systems & Landscape	1960.62
Ridgewood Landscaping, Inc.	563.48
5. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2,(g) to discuss city personnel.
6. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 9TH DAY OF AUGUST, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

{SEAL}

MINUTES OF SPECIAL MEETING
OF
AUGUST 13, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:37 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

Mayor McDonald called upon Architect Alexander Fazzino to report on the progress of the Municipal Facility construction. Mr. Fazzino said the building was 44% paid for. The shell is up and the roof is on. The brick veneer is almost complete and the exterior glazing should be completed within a week or two. There have been some structural problems but nothing too big. It is now necessary to make color selections. He suggested the color schemes be kept as neutral as possible without making it too dull. He recommended warm greys be used in the lobby area and cool greys in the administration area. A statement can be made in the council/court room with accent walls, different paint, vinyl, etc. He said there will be bronzed anodized aluminum frames used and suggested the use of vinyl wall covering, not cloth, for easier cleaning. He suggested a medium blue carpeting be used with dark blue in the Mayor's office. Where used, the laminate should be grey. He suggested blue partitions in the men's public rest room and rose partitions in the ladies' public rest room.

Alderman Little asked if the City had received any complaints from near by residents about construction noises. Mayor McDonald said only one complaint, on a Saturday, concerning a radio being too loud.

Mr. Fazzino said the contractor is right on schedule. Counting rain days, he has until January 14, 1992, to complete construction. Their target date is late November or early December. Mayor McDonald noted that although the flag polls are up, they have not yet been permanently set in and, therefore, are still out of plumb. Alderman Hamilton said he would like a clean scan of the building for the Newsletter.

Mr. Fazzino said interior signage will need to be discussed soon. A bronze dedication plaque is planned. A sign proposed for West Airport may not be installed because the size it must be would be too much of a visual traffic obstruction. Council discussed redesigning the sign but Mr. Fazzino said smaller letters would not be useful. He requested council to please consider the color selections and get back with him as soon as possible.

Council then began their budget workshop as scheduled on the agenda. Mayor McDonald explained page one of the budget packet provided showed a funds summary for three separate funds - general, capital and debt service. Estimated cash balance on 10/1/91 totals \$1,021,687 for all three funds. Included in proposed expenditures from the capital fund is \$121,000 for highway expansion and \$30,000 for contingencies which will probably not be spent until fiscal year '92-'93.

Page two of the packet shows the City's ad valorem tax history. Page three shows its sales tax collection history. Mayor McDonald estimates \$610,000 will be collected in sales tax this year. Page four lists capital improvements proposed for the next five years. Page five lists the bond payment schedule for the certificates of obligation sold this year. Pages six through twelve show the proposed budget. Mayor McDonald noted that contingency funds on page seven were removed from the administration budget and put into the capital fund.

While discussing the parks and recreation budget, Alderman Piwonka said he would like to see a report from the parks directors on the summer program when the program is completed. Mayor McDonald noted that it would cost approximately \$23,000 to make repairs to the men's rest room at the recreation center. If this work is not completed by September 30, 1991, those funds will be transferred to the capital fund.

Council decided on September 10, 1991, as the date to hold a public hearing on the budget.

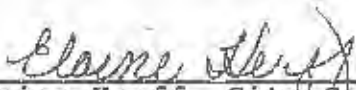
Resident Kim Gonzalez noted that a residence on Monticeto, across from where she lives, had cleaned up its front yard but the back yard needed attention.

Bills were then presented for council's approval. After inspection, Alderman Marshall moved to pay the bills as presented. Alderman Henley seconded the motion which passed unanimously.

Alderman Piwonka then moved to take a short recess before entering into executive session. Alderman Henley seconded the motion and with unanimous approval council took a short break at 9:00 p.m.

Returning to open session at 9:07 p.m., Alderman Henley moved to enter into executive session as authorized by V.T.C.S., Article 6252-17, Section 2,(5) to discuss city personnel. Alderman Hamilton seconded this motion which carried unanimously and council adjourned into executive session.

Returning to open session at 9:40 p.m., Alderman Piwonka moved, there being no further business to discuss, the meeting be adjourned. Alderman Henley seconded this motion and, with unanimous consent, the meeting was adjourned.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, AUGUST 13, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Chloe E. Little

Richard L. Marshall

David J. Piontko

City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Report from Alexander Fazzino, Architect on progress of Municipal Facility construction.
3. Budget workshop.
4. Presentation of bills:

Communications & Emergency Products, Inc.	\$ 587.00
Rainman Sprinkler Systems & Landscape	1960.62
Ridgewood Landscaping, Inc.	563.48
5. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2,(g) to discuss city personnel.
6. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 9TH DAY OF AUGUST, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
AUGUST 13, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:37 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

Mayor McDonald called upon Architect Alexander Fazzino to report on the progress of the Municipal Facility construction. Mr. Fazzino said the building was 44% paid for. The shell is up and the roof is on. The brick veneer is almost complete and the exterior glazing should be completed within a week or two. There have been some structural problems but nothing too big. It is now necessary to make color selections. He suggested the color schemes be kept as neutral as possible without making it too dull. He recommended warm greys be used in the lobby area and cool greys in the administration area. A statement can be made in the council/court room with accent walls, different paint, vinyl, etc. He said there will be bronzed anodized aluminum frames used and suggested the use of vinyl wall covering, not cloth, for easier cleaning. He suggested a medium blue carpeting be used with dark blue in the Mayor's office. Where used, the laminate should be grey. He suggested blue partitions in the men's public rest room and rose partitions in the ladies' public rest room.

Alderman Little asked if the City had received any complaints from near by residents about construction noises. Mayor McDonald said only one complaint, on a Saturday, concerning a radio being too loud.

Mr. Fazzino said the contractor is right on schedule. Counting rain days, he has until January 14, 1992, to complete construction. Their target date is late November or early December. Mayor McDonald noted that although the flag polls are up, they have not yet been permanently set in and, therefore, are still out of plumb. Alderman Hamilton said he would like a clean scan of the building for the Newsletter.

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Council then began their budget workshop as scheduled on the agenda. Mayor McDonald explained page one of the budget packet provided showed a funds summary for three separate funds - general, capital and debt service. Estimated cash balance on 10/1/91 totals \$1,021,687 for all three funds. Included in proposed expenditures from the capital fund is \$121,000 for highway expansion and \$30,000 for contingencies which will probably not be spent until fiscal year '92-'93.

Page two of the packet shows the City's ad valorem tax history. Page three shows its sales tax collection history. Mayor McDonald estimates \$610,000 will be collected in sales tax this year. Page four lists capital improvements proposed for the next five years. Page five lists the bond payment schedule for the certificates of obligation sold this year. Pages six through twelve show the proposed budget. Mayor McDonald noted that contingency funds on page seven were removed from the administration budget and put into the capital fund.

While discussing the parks and recreation budget, Alderman Piwonka said he would like to see a report from the parks directors on the summer program when the program is completed. Mayor McDonald noted that it would cost approximately \$23,000 to make repairs to the men's rest room at the recreation center. If this work is not completed by September 30, 1991, those funds will be transferred to the capital fund.

Council decided on September 10, 1991, as the date to hold a public hearing on the budget.

Resident Kim Gonzalez noted that a residence on Monticeto, across from where she lives, had cleaned up its front yard but the back yard needed attention.

Bills were then presented for council's approval. After inspection, Alderman Marshall moved to pay the bills as presented. Alderman Henley seconded the motion which passed unanimously.

Alderman Piwonka then moved to take a short recess before entering into executive session. Alderman Henley seconded the motion and with unanimous approval council took a short break at 9:00 p.m.

Returning to open session at 9:07 p.m., Alderman Henley moved to enter into executive session as authorized by V.T.C.S., Article 6252-17, Section 2,(5) to discuss city personnel. Alderman Hamilton seconded this motion which carried unanimously and council adjourned into executive session.

Returning to open session at 9:40 p.m., Alderman Piwonka moved, there being no further business to discuss, the meeting be adjourned. Alderman Henley seconded this motion and, with unanimous consent, the meeting was adjourned.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF JOINT PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF MEADOWS, TEXAS WILL HOLD A JOINT PUBLIC HEARING, OPEN TO THE PUBLIC, AS FOLLOWS:

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pivonka

7:30 P.M., TUESDAY, AUGUST 20, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

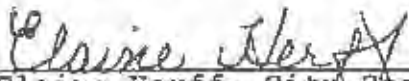
AGENDA:

1. Call to order.
2. Public hearing to hear any and all persons desiring to be heard on or in connection with a proposal to amend Chapter 24 of the Code of Ordinances of the City of Meadows, entitled "PLANNING AND ZONING REGULATIONS," Article V, entitled "Zoning Regulations," Division 1, entitled "Zoning Districts and Regulations of General Applicability," Section 24-512, entitled "Fence Regulations," by adding thereto a new subsection (c) which shall provide that fences not exceeding eight (8) feet in height shall be permitted for residences whose rear yards abut Dairy Ashford Street.
3. Adjournment.

City Secretary

Elaine Herff

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 16TH DAY OF AUGUST, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
AUGUST 20, 1991
CITY COUNCIL AND PLANNING AND ZONING COMMISSION
OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council and the Meadows Planning and Zoning Commission was called to order at 7:33 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka
Zoning Chairman:	Leen Zellers
Commission Members:	John Perry Mark McGrath Jeanne Linzl

thus constituting a quorum.

Also present were City Attorney Firmin Hickey, City Secretary Elaine Herff and resident Pat Allen.

Mayor McDonald explained the purpose of the meeting was to hold a public hearing to obtain public opinion regarding a proposal to amend Chapter 24 of the Code of Ordinances of the City of Meadows, entitled "PLANNING AND ZONING REGULATIONS," Article V, entitled "Zoning Regulations," Division I, entitled "Zoning Districts and Regulations of General Applicability," section 24-512, entitled "Fence Regulations," by adding thereto a new subsection (c) which shall provide that fences not exceeding eight (8) feet in height shall be permitted for residences whose rear yards abut Dairy Ashford Street. He requested the City Attorney to acquaint the audience with the requirements necessary for this change.

City Attorney Firmin Hickey explained this public hearing was part of a statutory process required by the law of the State of Texas. After the hearing is closed, City Council cannot take action on the proposal until after the Planning and Zoning Commission meets and discusses tonight's meeting and recommends some approach. City Council can then adopt the recommendation or not, or it can revise the recommendation or it can refuse to take any action.

Mr. Hickey explained the reason for the public hearing was so that the Planning and Zoning Commission can study the proposal. He said he would first read the proposal, then ask the Zoning Chairman to introduce the commission members present and then it would be time for the public to speak. After all the public is recognized and all speakers are heard, the Mayor will recognize members of the Planning and Zoning Commission and City Council. When all opinions are heard, the public hearing will be adjourned. The Planning and Zoning Commission must then meet to discuss the public's opinion. They must then render a recommendation to City Council and City Council must receive the recommendation.

Mayor McDonald then requested City Attorney Hickey to read the proposed ordinance change, which he did. Leen Zellers, Planning and Zoning Chairman then introduced the members of the Commission who were present as John Perry, Mark McGrath and Jeanne Linzl.

Resident Pat Allen said she felt the change should be made because it would keep uninvited guests (intruders) out of back yards. She also feels an eight foot fence should be allowed around any house with a swimming pool (whether it backs up to Dairy Ashford or not) because swimming pools are attractive nuisances and eight foot fences are harder to climb.

There were no further comments from the audience.

Mayor McDonald called upon Mrs. Linz1 who asked why only six foot fences are allowed in the first place. Mayor McDonald said that was the height allowed by deed restrictions.

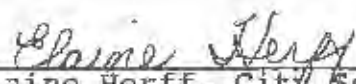
Mr. Perry wondered, since the intent of the change was to stop undue noise and automobile lights from entering yards, why not allow a ten foot fence. Mayor McDonald said an eight foot fence should allow adequate privacy.

There were no further comments from the commission.

Mayor McDonald asked for comments from council. Alderman Little asked if there were a minimum fence height allowed. The City Attorney said the City cannot mandate a fence. All the alderman voiced their support of the ordinance change.

Chairman Zellers asked when the Planning and Zoning needed to meet to make its recommendation. Mayor McDonald said at their convenience.

There being no further business to discuss, Alderman Piwonka made a motion to adjourn the meeting. Alderman Henley seconded the motion and with unanimous consent the meeting was adjourned at 7:48 p.m.


Elaine Herff, City Secretary

*Each item may be addressed only once by each individual up to a maximum of three (3) minutes.

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

Public Hearing - Joint City Council & P&Z 8/20/91

[illegible]



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-2830
Fax (713) 240-1003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, AUGUST 27, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Hendley

Clyde E. Little

Richard L. Marshall

David J. Piwonka

City Secretary

Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of July 23, 1991, regular city council meeting.
6. Recognition of employees and aldermen for years of to the City as follows: Tana Dautriel, 4 years; Richard Marshall and Glen Dillender, 3 years; Phil Kempthorne 2 years; Beverly McMinn, 1 year.
7. Presentation of proposed new uniforms for the police department.
8. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute a contract and agreement with Police Agency Combined Testing (P.A.C.T.) of Fort Bend County, in a form as attached hereto and marked exhibit "A."
9. Consideration of and action on an ordinance calling a public hearing on the budget for fiscal year 1991 - 1992.
10. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute an agreement with Houston Power and Lighting Co. for an easement for electric distribution facilities, in a form as attached hereto and marked exhibit "A".

11. Consideration of and action on an ordinance confirming the appointment of members and alternate members of the City of Meadows Building Standards Commission for a term commencing on the 23rd day of June, 1991, and ending on the 23rd day of June, 1993, or until their successors are appointed, pursuant to the provisions of Chapter 9, Article III, of the Code of Ordinances of the City of Meadows.
11. Consideration of and action on an ordinance appointing members of the Planning Commission of the City of Meadows, Texas, (City Planning and Zoning Commission) for a term beginning immediately and ending on the 1st day of February, 1993, pursuant to the terms and provisions of Chapter 24 of the Code of Ordinances of the City of Meadows.
12. Presentation of bills:

Bernshausen Oil Co.	\$ 857.60
Hall Sprinkler Co.	1,164.35
Firmin A. Hickey, Jr.	3,646.87
Missouri City Printing	585.00
Shaffer Tower Services, Inc.	4,754.00
13. Executive session as authorized by V.T.C.S., Article 6252-17, Sections 2,(f) to discuss property acquisition and (g) to discuss personnel.
14. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 23RD DAY OF AUGUST, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
AUGUST 27, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:31 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said the date to present the check for fire fighting services to Stafford has been changed from September 18 to September 4.
2. Said the date for the town meeting has been changed from November 7 to November 12.
3. Asked Council to add September 27 to their calendar of events as Fort Bend County day in Meadows.
4. Announced that September 11 would again be 9-1-1 day in the state, counties and local cities.
5. Said a calendar will now be a regular feature in the City Newsletter, and residents should look for it each month.
6. Said he received a letter from the local post office, in answer to his question of obtaining a zip code for Meadows, saying we could not get one due to the similarities between the names Meadows and Meadow, a city in Terry County Texas. He plans to pursue the matter further.
7. Announced the new city building was coming along as scheduled. All the brick is now on the building, work is being done inside and glass should be installed any day, certainly within a week.
8. Said work on the playing fields has been delayed because of rain. The fields will be ready for games by September 15, but adult games will not be played until about October 1.

During audience comments, Mr. John Whiteman said he had a request about signs. He said council should have received a letter regarding a proposed zoning ordinance change for informational signs. He feels residents are disappointed in the look of some business signs in Meadows and used Texas Furniture Outlet as an example. He said they have four "informational signs" on the building. He would like to see this kind of practice stopped by changing the ordinance to allow only two name recognition signs per business. Mayor McDonald told Mr. Whiteman that his request would be submitted to the Planning and Zoning Commission for them to make recommendations for the redesign of the ordinance. Their recommendations would then be submitted to the City Attorney and then to Council.

Rusty Tatum said she was present at the request of Meadows Bridge Club to protest the charge of a fee for a key to the recreation center. She said they understand and endorse a deposit for a key but not the purchase of one and requests the return of the purchase fee cost.

Ward Sanchez asked what the city's requirements were for parking cars on the street by home owners. He said several residents who live around him own several vehicles and park them in the street, making it difficult for him to exit his driveway at times. Mayor McDonald advised him to get a copy of the city's ordinances on the matter.

Paul Adams had a question about the requirement for obtaining prior permission to bring his boat home for parking. He said there was confusion between the Zoning Ordinance, Chapter 24-515 and Chapter 30, the Traffic Code regarding time allowed to park oversized vehicles on the street and getting permission for the same. Mayor McDonald said a clarification would be sent to Mr. Adams.

Council comments followed. Alderman Hamilton said he feels Mr. Whiteman is entirely correct with his thought that the intent of the Zoning Ordinance regarding signs is to allow only two signs per business. He said council must plug the loophole in such a way that Texas Furniture Outlet's signs are kept from being grandfathered in.

Alderman Little said, speaking as a citizen, he feels the key charge for the recreation is unfair and wonders why a charge for a key is more effective than a deposit. He feels the charge is only a revenue making decision and remembers a discussion last year that left him with the understanding that the fee was a deposit and not a charge. Aldermen Henley and Marshall agreed with him and they felt the \$20 should be refunded.

Alderman Marshall questioned Mr. Adams about his boat problem. He asked if it wasn't possible to store the boat in his garage. Mr. Adams said he has an off site storage space for the boat but enjoys night fishing and, due to his employment situation, does not know until the last minute if he can go fishing. He would not have time to get the necessary permission in this case. He proposed council grant a grace period of one to two nights of parking his boat as his residence.

There were no further council comments.

Alderman Little moved to accept the minutes of the July 23, 1991, regular city council meeting as written. Alderman Henley seconded the motion which carried unanimously.

Mayor McDonald then presented certificates of appreciation to employees and aldermen for years of service to the City as follows: Tana Dautriell, 4 years; Richard Marshall and Glen Dillender, 3 years; Phil Kempthorne, 2 years; Beverly McMinn, 1 year.

Police Chief Paul Hughes then presented the proposed new police uniforms for council's view. Giving a short history, Chief Hughes said when Meadows first became a city in 1984, the objective was to get a police department on the city streets as soon as possible. The quickest and least expensive way was to purchase those uniforms which were readily available in uniform shops - the same uniform worn by City of Houston police officers. This had good points, as our officers were now immediately identifiable as police officers. As the years have progressed however, problems have come up with citizens wondering why our police officers could not solve problems in Houston when they were there already and looked liked Houston Police Officers. As the city has progressed and tried to establish its own identity, so has the city's police department. Meadows Police Officers have spent a considerable amount of time to come up their own identity. Officer Randy Schlauch modeled a uniform similar to what Chief Hughes is proposing Meadows adopt. The proposed shirts will be dark navy in color with red piggy-back shoulder straps and no contrasting pocket color to provide a possible target area. The proposed pants will be tan colored with a 1 1/4 inch red/navy piggy-back stripe. Council agreed the uniform was good looking.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE A CONTRACT AND AGREEMENT WITH POLICE AGENCY COMBINED TESTING (P.A.C.T.) OF FORT BEND COUNTY, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor McDonald said all area cities - Stafford, Sugar Land, Missouri City, Meadows, and Rosenberg - are entering into this agreement as a means to secure top police applicants. Alderman Little moved to approve the ordinance, numbered 91-26, as read. Alderman Henley seconded the motion which passed unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE CALLING A PUBLIC HEARING ON THE
BUDGET FOR FISCAL YEAR 1991-1992.

After a short discussion, Alderman Henley moved to approve the ordinance calling a public hearing for September 10, 1991, at 7:30 p.m. at Meadows City Hall to discuss the budget for fiscal year 1991-1992. Alderman Piwonka seconded the motion which passed with unanimous approval.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY
SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO
EXECUTE AN AGREEMENT WITH HOUSTON POWER AND
LIGHTING CO. FOR AN EASEMENT FOR ELECTRIC
DISTRIBUTION FACILITIES, IN A FORM AS ATTACHED
HERETO AND MARKED EXHIBIT "A".

Mayor McDonald explained this easement was necessary for electrical power to be extended to the new City Hall building and any future building between City Hall and Kirkwood. Alderman Piwonka moved to adopt the ordinance to grant the easement for electric distribution facilities as proposed. Alderman Marshall seconded this motion which carried unanimously.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE CONFIRMING THE APPOINTMENT OF
MEMBERS AND ALTERNATE MEMBERS OF THE CITY OF
MEADOWS BUILDING STANDARDS COMMISSION FOR A TERM
COMMENCING ON THE 23RD DAY OF JUNE, 1991, AND
ENDING ON THE 23RD DAY OF JUNE 1993, OR UNTIL
THEIR SUCCESSORS ARE APPOINTED, PURSUANT TO THE
PROVISIONS OF CHAPTER 9, ARTICLE III, OF THE CODE
OF ORDINANCES OF THE CITY OF MEADOWS.

Mayor McDonald explained the members proposed were actually being reappointed to their positions. Alderman Little moved to adopt the ordinance, numbered 91-029, appointing Ken Wright, Jon Bergeron, John Joyner, William Bomberger and Dr. Carl Meisner as members and George Barnts and Richard Spade as alternate members of the City of Meadows Building Standards Commission for a two year term as proposed. Alderman Henley seconded the motion which passed with unanimous approval.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE APPOINTING MEMBERS OF THE PLANNING
COMMISSION OF THE CITY OF MEADOWS, TEXAS, (CITY
PLANNING AND ZONING COMMISSION) FOR A TERM
BEGINNING IMMEDIATELY AND ENDING ON THE 1ST DAY
OF FEBRUARY, 1993, PURSUANT TO THE TERMS AND
PROVISIONS OF CHAPTER 24 OF THE CODE OF
ORDINANCES OF THE CITY OF MEADOWS.


Mayor McDonald said the Planning Commission Chairman, Leen Zellers has requested that Mark McGrath, currently an alternate on the commission, be appointed a regular member. Alderman Piwonka moved to adopt the ordinance, numbered 91-30, appointing Mr. McGrath as a regular member of the Planning and Zoning Commission. Alderman Marshall seconded this motion which passed unanimously.

Bills were presented for council's approval. Alderman Henley moved to approve the bills as presented. Alderman Little seconded the motion which was unanimously approved.

Alderman Henley then moved to adjourn for a short break before the executive session. Alderman Piwonka seconded the motion and with unanimous approval council took a break at 8:20 p.m.

Returning to open session at 8:33 p.m., Alderman Henley moved to go into executive session. The motion was seconded by Alderman Piwonka and with unanimous approval council went into executive session as authorized by V.T.C.S., Article 6252-17, Sections 2, (f) to discuss property acquisition and (g) to discuss personnel.

Returning to open session at 9:15 p.m., Alderman Henley moved, there being no further business to discuss, the meeting be adjourned. Alderman Piwonka seconded the motion and with unanimous approval Mayor McDonald adjourned the meeting.


Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

August 27, 1991

[illegible]

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, SEPTEMBER 10, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionka

City Secretary

Elaine Herff

PURPOSE: SPECIAL COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Public Hearing on the proposed City budget for fiscal year 1991-1992.
4. Consideration and approval of the purchase of a truck for the maintenance department.
5. Consideration and discussion of Police Department radio purchase.
6. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 6TH DAY OF SEPTEMBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
SEPTEMBER 10, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Terry Henley Clyde Little Richard Marshall David Piwonka

and the following member absent:

Alderman:	Harry Hamilton
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thus constituting a quorum.

Mayor McDonald read a resolution passed by the Greater Harris County 9-1-1 Emergency Network Board of Managers at their meeting of August 29, 1991, declaring September 11, 1991, to be 9-1-1 Day in the territory served by the 9-1-1 Network. Mayor McDonald said the 9-1-1 program was a good program. Having the address and phone number of emergency phone calls displayed on a computer screen is a great help to our police and fire departments.

Mayor McDonald then declared the Public Hearing on the 1991-1992 budget to be opened. He explained that after conferring with the city's auditor, he left \$20,000 in the contingency fund. Due to an increase in property valuations, the ad valorem tax rate is down slightly - to .3666 per hundred dollars.

Mayor McDonald went through the budget packet with Council. He explained that page one shows the funds summary of the General, Capital and Debt Service Funds. Included in the Capital Fund is \$121,000 - the City's share of the Highway 59 right-of-way purchase. The balances shown are close estimates.

Page two shows the City's history of the Ad Valorem tax levy and collection. The proposed tax rate for 1991 is .3666 per hundred dollar valuation. The City has been reevaluated this year and the net assessed valuation is higher, resulting in a lower effective tax rate.

Page three shows a history of sales taxes collected in Meadows and page four shows a proposed five year Capital Program. Added since the last budget workshop is a survey to determine exact City boundaries.

Page five shows the debt payment schedule of the Certificates of Obligation sold this year.

Page six lists proposed revenues for 1991-1992. The total amount of revenues for the coming year is considerably less than this year due to the \$850,000 in Certificates of Obligation which were sold this year and the fact that no funds for Capital improvements will be received next year.

Pages seven through eleven show the proposed expenditures for the administrative, court, municipal services, police and parks departments respectively. Throughout the departments, amounts are up considerably for insurance fees and new social security requirements.

Page twelve shows amounts expected to be expended for Capital improvements and debt repayment.

Mayor McDonald announced that at this time it was appropriate to take questions and comments from the floor.

Mr. John Joyner asked what the highway R-O-W acquisition funds were for. Mayor McDonald said they were for the City's 10% share of acquiring the land necessary for the expansion of U.S. Highway 59 through the City. Mr. Joyner also asked about the matching funds for the State funded tree project as listed on page 4. Alderman Little explained the Federal Government has granted funds to State Governments, to be granted to cities, to plant trees, ground cover and irrigation systems. The City originally requested \$30,000 to be matched at a 45% rate. We were informed that we would receive \$15,000 if we would supply matching funds of \$12,000, for a total of \$27,000. Of those funds, \$15,000 will go into landscaping the new City Hall building. \$12,000 will be used to plant some oak trees and crape myrtles on Trojan Drive and crape myrtles on Kirkwood from West Airport to the city limit.

Mrs. Debbie Waddell asked about plans for the small park on Meadow Valley. Mayor McDonald said the park directors were developing plans with possible help from boy scouts working on their eagle scout projects. She also asked what the newsletter postage funds were for since the newsletters were no longer mailed, and what election expense funds were for. Mayor McDonald said the newsletter postage funds are used to compensate the boy scouts for door to door delivery of the newsletters and election expense pay for required legal notice publications as well as ballot printing and poll expenses. Mrs. Waddell noted that funds were in the budget for Crime Watch and wondered if that program was going to be started again. Mayor McDonald said yes, that the City is 99% finished with plans for a new Crime Watch Program.

Mrs. Leen Zellers asked if the audit expense was an annual one and was informed that, yes, the City is required to have an annual audit performed by an outside agency. She wondered about the contingency funds in the administration and police departments and was told the funds were necessary to pay unexpected expenses from unforeseen emergency situations - such as cleaning up after a hurricane. She noted that she was pleased the City was putting additional funds into the recycling program and also asked if the City had a strategic plan to keep its vehicles moving. She was assured the City was keeping a current fleet and is looking into the purchase of its vehicles instead of leasing them to save on interest expenses. Maintenance costs of City vehicles is closely monitored.

There being no further questions or comments from the audience, Council members were asked for their comments. Alderman Little asked if enough funds were budgeted for maintenance of the new building. Mayor McDonald said the amounts budgeted were a best guess estimate and to keep in mind that move in may not take place until January and that high efficiency air conditioning units were being installed in the building. There were no further comments from Council.

Council then discussed purchasing a vehicle for use by the maintenance department. Mayor McDonald said the truck currently being used was purchased at auction for \$2,800 two years ago. Approximately \$4,800 has been spent to repair the vehicle to date and, though it is operable, additional repairs are recommended. Through the cooperative purchasing agreement with HGAC, a bid has been received for \$10,109 for a vehicle similar to a Chevy S-10 type pick up. It is anticipated that approximately \$250 will need to be spent to outfit the truck with a tool box. Mayor McDonald said he would like to take the cost of this vehicle out of this year's budget. The funds can come from the difference in what this month's sales tax check was budget for (\$44,900) and what has been actually received (\$57,851). This would be one of the first items bought outright and Mayor McDonald would like to see the policy continued. Mayor McDonald asked Council to allow the approval of funds for the

purchase so that the Mayor and City Secretary can execute a contract for the same. Alderman Marshall made a motion to purchase the truck. Alderman Henley seconded the motion which was unanimously approved.

Mayor McDonald then discussed the purchase of new radios for the Police Department. He said the funds are currently in this year's budget to purchase the radios which would be on the 800 Megahertz Public Safety Radio System. Currently Missouri City, Sugar Land and Stafford are on the 800 system with Stafford's Volunteer Fire Department to follow shortly. At that time, our police will not be able to communicate with fire department personnel in cases of emergencies. Currently they cannot communicate directly with police officers in Stafford or Sugar Land. Use of the Missouri City tower will be accomplished as part of Stafford's package. Within a year, the Fort Bend Sheriff's Department will switch to the 800 system as well. It is anticipated that the City of Houston will also switch to this system shortly. Use of multiple radios will then no longer be necessary. Our radios will be lease/purchased through Motorola Corporation through a contract previously negotiated with the HGAC. Mayor McDonald would like to put down \$10,000 and pay out the remaining \$9,000 over the next three years.

There being no further business to discuss, Alderman Piwonka moved to adjourn the meeting. The motion was seconded by Alderman Henley and with unanimous approval the meeting was adjourned at 8:02 p.m.


Elaine Herff, City Secretary

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., THURSDAY, SEPTEMBER 12, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pionka

City Secretary

Elaine Herff

AGENDA

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. A proclamation by the Mayor designating September 27, 1991, as Fort Bend County Day in Meadows, Texas.
6. Consideration of and action on an ordinance adopting the fiscal 1991-1992 budget for the City of Meadows, Texas, and appropriating the several sums set up therein to the objects and purposes therein named.
7. Consideration of and action on an ordinance leveling a tax rate for the City of Meadows, Texas, for the tax year 1991.
8. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 6TH DAY OF SEPTEMBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
SEPTEMBER 12, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:34 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Clyde Little Richard Marshall David Piwonka

and the following members absent:

Aldermen:	Harry Hamilton Terry Henley
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thus constituting a quorum.

There were no Mayor's comments.

There were no audience comments.

During council comments, Alderman Marshall: requested the City, once again, mow and secure the property at 12022 Cedar Form; asked if the key deposit had been returned to the various groups using the recreation center yet; and wondered why the county stopped mowing three feet from the fence line along Dairy Ashford. Mayor McDonald said: he would submit the Cedar Form request to the Building Official; he will discuss the key deposit situation with the Parks Directors as soon as one of them returned from the hospital; County Commissioner Pressley is currently short handed and will mow the three foot area as soon as he gets more staff.

Alderman Piwonka wondered about last Wednesday's meeting with Stafford when the check for fire services was presented and a discussion about land swap between Meadows and Stafford was on the agenda. Mayor McDonald said the discussion again reverted to the school issue and he hopes to discuss the matter with Mayor Scarcella after Stafford passed their budget for next year.

Alderman Marshall then asked for a better description on the monthly report on complaints of what actually happens regarding follow ups and ultimate resolution of the complaints. Mayor McDonald said he would instruct the Assistant City Secretary to include this on her reports when available.

Mayor McDonald then read a proclamation, proclaiming September 27, 1991, as Fort Bend County Fair Day in the City of Meadows and urged all citizens of the City to participate in the many events sponsored by the Fort Bend County Fair Association from September 27 through October 5. The proclamation will be presented during a ceremony at Richmond City Hall on September 18, 1991, at 4:00 p.m. Alderman Piwonka will accompany Mayor McDonald to make the presentation.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE ADOPTING THE FISCAL 1991-1992 BUDGET
FOR THE CITY OF MEADOWS, TEXAS, AND APPROPRIATING
THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS
AND PURPOSES THEREIN NAMED.

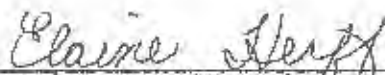
He explained the budget has not changed since Tuesday's Public Hearing. Alderman Marshall moved to approve the ordinance, numbered 91-31, adopting the fiscal 1991-1992 budget for the City and appropriating the several sums set up therein to the objects and purposes therein named. Alderman Little seconded the motion which carried unanimously.

Mayor McDonald then read the following ordinance caption:

AN ORDINANCE LEVELING A TAX RATE FOR THE CITY OF
MEADOWS, TEXAS, FOR THE TAX YEAR 1991.

Mayor McDonald said the tax rate he was proposing was .3666 for maintenance and operation and 0 for debt service for a total tax rate of .3666 per hundred dollars of valuation. Alderman Piwonka moved to adopt the ordinance, numbered 91-32, leveling a tax rate for the City for the tax year 1991 at a rate of .3666 cents per one hundred dollars of valuation. Alderman Little seconded the motion which passed unanimously.

There being no further business to discuss, Alderman Marshall made a motion to adjourn the meeting. The motion was seconded by Alderman Piwonka and with unanimous approval the meeting was adjourned at 7:43 p.m.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, SEPTEMBER 24, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Perry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Piwonka

City Secretary

Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of August 13, 1991, special meeting, August 20, 1991, special meeting, August 27, 1991, regular meeting, September 10, 1991, special meeting and September 12, 1991, special meeting.
6. Presentation of a Certificate of Appreciation to Cheryl Beu for her many volunteer services to the City of Meadows and its residents.
7. Recognition of employees and aldermen for years of service to the City as follows: Penny Dewey, 5 years; Steve Combs, 1 year.
8. Proposal by Bev Carter to name the Southwest Star as the official newspaper of the City of Meadows.
9. Consideration of and action on a resolution of the City Council of the City of Meadows, Texas, recognizing October 14-18, 1991, as Red Ribbon Week, and encouraging its citizens to participate in drug prevention education activities, making a visible statement of their strong commitment to a drug-free community.
10. Consideration of and action on a proclamation designating the week of October 6-12, 1990, as Fire Prevention Week in the City of Meadows.

11. Consideration of and action on a resolution designating a representative and an alternate representative to the General Assembly of the Houston-Galveston Area Council for 1992.
12. Consideration of and action on an ordinance amending Ordinance No. 90-18, adopting the fiscal 1990-1991 budget for the City of Meadows, Texas, and appropriating the several sums set up therein to the objects and purposes therein named and establishing a capital projects fund and a sinking fund.
13. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas to execute an interlocal agreement by and between the City of Meadows, Texas, and the City of Missouri City, Texas, for access by the City of Meadows to a public safety radio system owned by the City of Missouri City, Texas.
14. Consideration of and action receipt of a report from the Planning and Zoning Commission as contained in the minutes of their September 5, 1991, meeting.
15. Consideration of and action on a resolution to allow the City of Meadows to participate in the National Tree Planting Program Challenge Grant.
16. Presentation of bills:

Bernshausen Oil Co.	\$ 1,640.12
Ft. Bend Central Appraisal Dist.	1,339.82
Firmin A. Hickey, Jr.	3,589.41
Null & Associates	1,870.00
Shaffer Tower Services	1,600.00
17. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 20TH DAY OF SEPTEMBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
SEPTEMBER 24, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:32 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Richard Marshall David Piwonka

and the following member absent:

Clyde Little

thus constituting a quorum.

Mayor McDonald said he just had one comment, that being that the restoration of the playing fields is nearly completed. Children's soccer games are being played now and adult soccer can begin playing within three weeks.

During audience comments, Steve Von Hofe asked if the neighborhood association was still active regarding enforcement of deed restrictions. If not, who is enforcing the deed restrictions and what can be done regarding parked boats and RV's, high grass and foreclosed homes with their fences falling down. He said this is a tightly knit community which should be kept up.

Myra McMillen then told council about an address (12002 Cedar Form) which had been painted incorrectly when the boy scouts did the curb painting last year. She said the error has not yet been corrected. She also asked that something be done about the 1 1/2 foot weeds in the back yard at this address.

There were no further audience comments.

During council comments, Alderman Hamilton said he would like the Mayor to respond to Mr. Von Hofe, but added that the Meadows Community Improvement Association was not active right now. He said when council adopted the Zoning Ordinance, they tried to incorporate as many deed restrictions as possible, but only matters of health and safety can be addressed by ordinance. Mayor McDonald said the city has religiously been enforcing city ordinances for the past six months. Some problems, such as boats in driveways, still exist due to the way they were originally plated. The city is in the process of trying to correct these inconsistencies. Grass over nine inches is in violation of city ordinance and he has a list of about thirty warnings or citations which have been given within the past thirty days. It is difficult to catch all offenders however, and Council said residents should call in complaints as they see them. It is not necessary to leave a name. Mr. Von Hofe asked if the Police Department was the "watch dog" of the city. Mayor McDonald said no, that the Police Department was aided by the Building Official who currently puts in an additional four hours on weekends. Alderman Hamilton told Mr. Von Hofe that he appreciated the comments and agrees that a better maintained neighborhood means a better quality neighborhood. Alderman Piwonka reminded Ms. McMillen that the City periodically mows vacant residences and files a lien on the property to recoup costs. Mayor McDonald said the matter would again be referred to the Building Official for an immediate solution.

Minutes of previous council meetings were then presented for approval. Alderman Henley noted that a correction to the August 13, 1991, minutes should be made to read Council decided on a September (not August) date for the budget public hearing and a correction to the August 27, 1991, minutes should be made to indicate Alderman Piwonka moved to adopt ordinance 91-30 and Alderman Marshall seconded the motion. Alderman Henley then moved to adopt the minutes to the August 13, 1991, special meeting and the August 27, 1991, regular meeting as amended and the August 20, 1991, special meeting, the September 10, 1991, special meeting and the September 12, 1991, special meeting as presented. Alderman Piwonka seconded the motion which carried unanimously.

Mayor McDonald then presented a Certificate of Appreciation to Cheryl Ben for her many volunteer services to the City of Meadows and its residents. He noted the twelve year resident and her family were moving to Hobbs, New Mexico. She has been extremely active while living in Meadows as a volunteer in the Home and Garden Club, the softball and swim teams, the Fort Bend Independent School District, and in particular as the chairman of the Meadows Recycling Committee. Her services will be greatly missed. Mrs. Ben replied that Meadows has been a great place to live and raise her children for the last twelve years. She has enjoyed watching the City grow from an unincorporated subdivision of Stafford, through incorporation to the City Government it currently is. She noted she is already involved in Hobbs, having agreed to coach a softball team. She will volunteer in the school system there and notes there is no recycling program in that city and plans to do her best to start one.

Mayor McDonald then presented certificates of appreciation to Penny Dewey for her five years as a school crossing guard and to Steve Combs for completing his first year as a Meadows Police Officer.

Bev Carter, owner and editor of the Fort Bend Star/Fort Bend Southwest Star, then approached council with a proposal to name the Southwest Star the the official newspaper of the City of Meadows. Ms. Carter explained her proposal is basically the same as the one she made about two years ago. At that time she was informed the paper needed a second class mailing permit to be considered. She now brings to Council proof of having obtained the second class permit as well as current advertising rates of her paper. She said her purpose at tonight's meeting was to propose the Ft. Bend Star be named Meadows' official newspaper and to start 100% circulation in the city. She said the city's current official newspaper only goes to a small representation of the total population. She feels, to be fair, City Council needs to make its legal notices available to all city residents since they are ultimately paying for the publication of the notices with their tax dollars. Stafford, Sugar Land and Missouri City have all named the Fort Bend Star as their official newspapers. The Fort Bend Star and the Fort Bend Southwest Star are both Wednesday papers. The first has a paid circulation of about 900 while the second is thrown free to about 35,000 area residents. Most of her revenues come from her advertisers. She said historically most people never get around to subscribing to a local newspaper. When asked why she stopped throwing the paper in Meadows, Ms. Carter replied it was because most businesses in the city were not the type to advertise in her paper and other areas of the county (ie. First Colony and Greatwood) have grown so fast she needed to either cut circulation or go up on her advertising rates. She feels, if the Fort Bend Star becomes the city's official newspaper, she could again throw to all city residents because the city would be paying part of the bill. She estimated it costs about \$250 a week to deliver her paper in Meadows. Mayor McDonald thanked Ms. Carter for coming to council with her presentation and will consider her proposal at the October regular council meeting. Ms. Carter recommended the city put out bids just as other area cities have.

Mayor McDonald then read a resolution, with the following caption, proclaiming the week of October 19 through October 27 as Red Ribbon Week in Meadows.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS, RECOGNIZING OCTOBER 19 - 27, 1991, AS RED RIBBON WEEK, AND ENCOURAGING ITS CITIZENS TO PARTICIPATE IN DRUG PREVENTION EDUCATION ACTIVITIES, MAKING A VISIBLE STATEMENT OF THEIR STRONG COMMITMENT TO A DRUG-FREE COMMUNITY.

He said the elementary school was really promoting the program and is planning to have the largest red ribbon in the area with all students signatures affixed to it. Alderman Hamilton moved to adopt the resolution, numbered 91-03, as read. Alderman Piwonka seconded the motion which passed unanimously.

Mayor McDonald then read a proclamation, its caption as follows:

A PROCLAMATION DESIGNATING THE WEEK OF OCTOBER 6-12, 1991, AS FIRE PREVENTION WEEK IN THE CITY OF MEADOWS.

The proclamation urged all residents to participate in fire prevention activities at home, work and school, and to do as the Fire Prevention Week theme for 1991 suggests, "FIRE WON'T WAIT: PLAN YOUR ESCAPE NOW." He said Vernon Eschenfelder, Meadows Fire Marshal strongly encourages the passage of this proclamation. He has also offered tips on fire prevention for the city's Newsletter. Alderman Henley moved to approve the proclamation as read. Alderman Piwonka seconded the motion which carried unanimously.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION DESIGNATING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR 1992.

Mayor McDonald noted the city's current representative and alternate representative to the HGAC are Aldermen Henley and Little respectively. Alderman Hamilton noted Alderman Henley had done a good job as the city's current representative and, with his permission, nominated him as this year's representative again. He also renominated Alderman Little as the city's HGAC alternate representative. Alderman Marshall seconded this motion which passed with unanimous approval and the resolution is numbered 91-04.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING ORDINANCE NO. 90-18, ADOPTING THE FISCAL 1990-1991 BUDGET FOR THE CITY OF MEADOWS, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSED THEREIN NAMED AND ESTABLISHING A CAPITAL PROJECTS FUND AND A SINKING FUND.

Mayor McDonald explained the ordinance would establish a new capital project fund and a sinking fund. \$600,000 is being transferred from the general fund to the capital project fund. The city has already paid the September 15, 1991, interest payment on general obligation certificates sold this year. \$139,000 is being transferred to the sinking fund to pay the principal and interest payments due next year. This year's budget is also being amended to reflect increased sales taxes received to \$619,000 and a reduction in the certificates of obligation from \$850,000 to the \$800,000 actually sold. The municipal services budget is being amended to reflect an increase of \$9,800 in the cost of garbage collection instituted several months ago as well as an increase of \$2,500 in the cost of street lighting. The parks budget is being increased \$5,500 to cover the cost of renovating the playing fields. With proper maintenance, the field turf will be in good shape for many years to come. The capital improvements budget is being changed to reflect the decreased amount of certificates of obligation sold. Approximately \$745,000 has been

committed on building construction related costs to date. There will be two or three minor changes to be approved next month, one being the unexpected necessity of placing barrier poles around the new power pole installed in the mall parking lot which will provide electricity to the building. Another change in the budget is a reflection of the \$12,500 pledged to match matching funds from the Texas Forest Services for a tree planting grant as well as \$13,000 to be spent for a new maintenance truck. Total revenues are being increased by \$39,000 and total expenses are increased by \$43,300. Alderman Piwonka moved to adopt the ordinance, numbered 91-33, amending Ordinance No. 90-18, adopting the fiscal 1990-1991 budget for the City of Meadows, Texas, and appropriating the several sums set up therein to the objects and purposes therein named and establishing a capital projects fund and a sinking fund. Alderman Henley seconded the motion which carried with unanimous approval.

Mayor McDonald read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF MEADOWS, TEXAS, AND THE CITY OF MISSOURI CITY, TEXAS, FOR ACCESS BY THE CITY OF MEADOWS TO A PUBLIC SAFETY RADIO SYSTEM OWNED BY THE CITY OF MISSOURI CITY, TEXAS.

Mayor McDonald explained this interlocal agreement would provide the city's Police Department with the needed aerial tower for their new 800 Megahertz radio system. Stafford is currently using the system, with the Stafford Volunteer Fire Department soon to follow. The Sheriff Department is looking at approximately one to one and a half years before they, too, will be on the system. Alderman Piwonka asked what the cost involved with this agreement was and he was informed it would be \$48 per year per radio unit. Meadows will have six to eight radios for an annual cost of approximately \$300 or \$400. Alderman Henley noted, from a safety standpoint, the city had no choice but to go with this system. Alderman Henley moved to adopt the ordinance, numbered 91-34, authorizing the Mayor and the City Secretary to execute an interlocal agreement by and between the City of Meadows and the City of Missouri City for access by the City of Meadows to a public safety radio system owned by the City of Missouri City, Texas. The motion was seconded by Alderman Piwonka and passed with unanimous approval.

Council then considered a report from the Planning and Zoning Commission as contained in the minutes of their September 5, 1991, meeting, stating it was the opinion of the Commission that the height of the fences remain at six (6) feet as is currently written in the "Zoning Regulations" for yards which abut Dairy Ashford Street. Mayor McDonald said it was his recommendation to refer the matter back to the Planning and Zoning Commission to reconsider the matter since it was his opinion that a majority of Council were in favor of the amendment. At the public hearing, there was no one who spoke against the amendment and, since the zoning ordinance actually requires eight (8) foot fences in areas where a commercial district abuts a residential district, the amendment would not go against the intent of the ordinance. If, after reconsidering the matter, the Zoning Commission still recommends against the amendment, a reason for their recommendation should be given to Council. Alderman Henley made a motion to refer the matter back to the Planning Commission for further consideration. Alderman Marshall seconded the motion. After further discussion, during which Alderman Piwonka remembered one resident at the public hearing who suggested an eight foot fence be allowed around any yard with a swimming pool and Alderman Hamilton wondered why the Planning Commission chose to give their recommendation in as simplistic a statement as the minutes of their meeting, Mayor McDonald called for a vote on the motion. The motion carried unanimously.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION TO ALLOW THE CITY OF MEADOWS TO
PARTICIPATE IN THE NATIONAL TREE PLANTING PROGRAM
CHALLENGE GRANT.

It was explained that this resolution is required to assure that the City is actually committed to spend its share (\$12,272) of the total funds (\$27,272) for the Small Business Association's tree planting grant. Mayor McDonald informed the audience that this was the grant which Alderman Little worked on for eight days, the total time given to the City to apply for the grant, several months ago. Alderman Hamilton moved to approve the resolution, numbered 91-05, allowing the city to participate in the National Tree Planting Program Challenge Grant. The motion was seconded by Alderman Piwonka and unanimously approved.

Alderman Henley then made a motion to approve the payment of the bills as presented on the agenda. Alderman Marshall seconded this motion which carried unanimously.

There being no further business to discuss, Alderman Piwonka moved the meeting be adjourned. His motion was seconded by Alderman Hamilton and, with unanimous approval, the meeting was adjourned at 8:40 p.m.


Elaine Herff, City Secretary

*Each item may be addressed only once by each individual up to a maximum of three (3) minutes.

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

September 24, 1991

[illegible]



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, OCTOBER 22, 1991

Mayor
Jim McDonald
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Aldermen
Harry D. Hamilton
Terry J. Henley
Clyde E. Little
Richard L. Marshall
David J. Phouka

City Secretary
Elaine Herli

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of September 24, 1991, regular meeting.
6. Recognition of employees for years of service to the City as follows: Mike Pickett, 5 years; Randy Schlauch, 3 years.
7. Report from Parks Directors on 1991 Summer Program.
8. Consideration of and action on a resolution proclaiming the week of October 20-26, 1991, as "PHARMACY WEEK" in the City of Meadows, Texas.
9. Consideration of and action on a decision to change the December regular Meadows City Council meeting date from December 24, 1991, to December 17, 1991.
10. Consideration of and action on an ordinance amending Chapter 24 of the Code of Ordinances of the City of Meadows, Texas, entitled "Planning and Zoning Regulations," Article V., entitled "Zoning Regulations," Division 1, entitled "Zoning Districts and Regulations of General Applicability," Section 24-512, entitled "Fence Regulations," by adding thereto a new subsection (c) which shall provide that fences not exceeding eight (8) feet in height shall be permitted for residences whose rear yards abut Dairy Ashford Street.

11. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute an agreement between Fort Bend County and the City of Meadows to coordinate emergency management programs.
12. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute an agreement between Fort Bend County and the City of Meadows to undertake or assist in the undertaking of community development and housing assistance activities within Meadows for fiscal years 1992, 1993 and 1994.
13. Consideration and discussion of Council committees.
14. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute change order number two (2) to a contract for the construction of the City of Meadows Municipal Facility with LeRoy A. Goin D/B/A L. Arnold Construction, in a form as attached hereto and marked Exhibit "A".
15. Consideration of Bev Carter's proposal to have the Fort Bend Star as the official newspaper of the City of Meadows.
16. Consideration and discussion of a proposal to amend Chapter 24 of the Code of Ordinances of the City of Meadows, Texas, entitled "Planning and Zoning Regulations, Article V, entitled "Zoning Regulations, "Division I, entitled "Zoning Districts and Regulations of General Applicability," Section 24-515, entitled "Special Off-street Parking Regulations," by adding thereto a new subsection by adding a letter (b) which shall provide that in all residential districts, no vehicle other than a passenger, or a vehicle less than 1/2 ton in displacement shall be stored in any matter upon any property in residential use where the same is visible from any public street.
17. Presentation of bills:

Bernshausen Oil Co.	\$ 914.63
Communications & Emergency Products Inc.	521.31
George's Plumbing Co.	2,682.00
G.W. Wall Co.	3,546.30
Firmin A. Hickey, Jr.	2,201.25
K & R Tire	700.96
Null & Associates	990.00

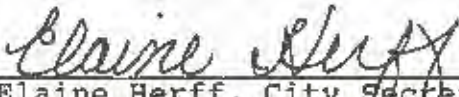
18. Consideration of and action on the ratification of the following expenditures:

Missouri City Printing	\$ 585.00
Motorola Credit Corp.	10,000.00
Texas Municipal League	1,285.00

19. Executive session as authorized by V.T.C.S., Article 6252-17, Section 2,(3) to discuss pending litigation.

20. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 18TH DAY OF OCTOBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
OCTOBER 22, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Richard Marshall David Piwonka

and the following absent:

Clyde Little

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said the newsletter should be out this weekend announcing the new date for the November Town Meeting - 11/14/91 - at 7:30 p.m. This is the first town meeting (with the exception of the one held specifically for recycling information) to be held since incorporation.

2. Reminded everyone to observe the new 'MEADOWS' signs approaching the city from either direction on U.S. 59. Also the new blue and white 'Entering' and 'Leaving' City of Meadows signs are up.

3. Announced he represented the city on Saturday morning at the rally for the Fort Bend Alliance Against Drugs rally held at Wheeler Field House. He said it was a pleasure to be there and to ride in the parade which followed. He rode in the same car with Scotty Bass, principal of Meadows Elementary School. Ms. Bass was very appreciative of the fact that Meadows Police officers spend time with the elementary school children at lunch once a week.

4. Informed council the police department has received a video camera from the Fort Bend District Attorney's office which is now permanently mounted in the night patrol vehicle.

5. Said the new building was pretty much on schedule and it is hoped that bids for a telephone system and for furniture will be ready for advertisement within ten days to two weeks. On October 29, a meeting is scheduled between the Mayor, Alderman Little, Garden Club representatives and the landscape architect to discuss landscaping plans for the new City Hall.

During audience comments, Nathan Watson, with Fort Bend County Precinct 2, addressed agenda item 12, an ordinance authorizing the execution of an agreement to undertake community development and housing assistance activities in Meadows for the next three years in coordination with the county. He stated that with the 1991 census, Ft. Bend County has a population over 200,000 and is therefore an entitlement county that can get funds from HUD for housing, road repairs, etc. The county will set up a Board who will have the final approval on who gets what funds for which projects. There will be a three year funding cycle. The amount of funds available is not yet known but the more cities that cooperate, the more funds will be received. Part of the funds will be used to hire a staff to keep track of grants and their funding. Alderman Hamilton asked if smaller cities would have a better chance of receiving funds and was told "not really". Mr. Watson continued to explain that only 20% of the amount allotted to the county would be used for salaries. If the city does not join now, it will be three years before the opportunity will come up again. County Judge Roy Cordes has expressed the need for Meadows to join for the good of the whole county. Mr. Watson then thanked council for the opportunity to address them.

There were no further comments from the audience.

During council comments, Alderman Marshall said the would like to recommend the city plant a tree in the park as a memorial to Katrine Bugayong

Alderman Henley said Stafford Councilwoman Antoinette Cangelosi has asked him if any members of Meadows City Council would be interested in joining the Stafford - Missouri City Lions Club. If there were enough members from Meadows, the city name might be added to the name of the club. The group meets twice monthly, once at Sugar Street with their spouses and once alone for a business meeting. Mayor McDonald said it would be an honor to have the city's name added to the name of the club but he wasn't sure how many members could be recruited from the city.

Alderman Hamilton said he has recently been involved in a fund raiser with churches in the tri-city area (Stafford, Missouri City and Sugar Land) and thought Meadows might try to make it a 'quad-city' area.

There were no further council comments.

Alderman Hamilton then moved to approve the minutes as presented. Alderman Henley seconded the motion which passed unanimously.

Mayor McDonald then recognized city employees Mike Pickett for five years of service and Randy Schlauch for three years of service to the city .

Due to a conflict in their schedules, the parks directors were not able to attend the meeting to present their 1991 Summer Program report.

Mayor McDonald then read a proposed resolution proclaiming the week of October 20-26, 1991, as "PHARMACY WEEK" in the City of Meadows, Texas. Alderman Henley moved to adopt the resolution as read. His motion was seconded by Alderman Marshall and unanimously approved.

Alderman Hamilton then made a motion to change the date of the December regular City Council meeting from December 24, 1991, to December 17, 1991. Alderman Piwonka seconded this motion which passed with unanimous approval.

Mayor McDonald then recommended tabling agenda item 10, approval of an ordinance amending Chapter 24 of the Code of Ordinances to allow eight foot fences in those portions of yards which abut Dairy Ashford. Alderman Hamilton moved to table agenda item 10. Alderman Piwonka seconded his motion which passed unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE AN AGREEMENT BETWEEN FORT BEND COUNTY AND THE CITY OF MEADOWS TO COORDINATE EMERGENCY MANAGEMENT PROGRAMS.

Mayor McDonald reminded council that the Texas Disaster Act of 1975 requires each political jurisdiction to have an Emergency Management Program embodying all aspects of pre-disaster preparedness and post disaster response. The city currently has an Emergency Management Ordinance on file. County assistance would also be required in an emergency situation. Ft. Bend County has a comprehensive Emergency Management Program in effect and has extended its coverage to all jurisdictions in the county in the past. This has been done without benefit of any formal agreement. The State is now requiring that there be a formalized agreement to meet the requirements of the Texas Disaster Act. The Mayor will act as liaison between the city and the

county. Alderman Piwonka moved to pass the ordinance, numbered 91-35, as written. Alderman Henley seconded the ordinance which passed unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE AN AGREEMENT BETWEEN FORT BEND COUNTY AND THE CITY OF MEADOWS TO UNDERTAKE OR ASSIST IN THE UNDERTAKING OF COMMUNITY DEVELOPMENT AND HOUSING ASSISTANCE ACTIVITIES WITHIN MEADOWS FOR FISCAL YEARS 1992, 1993 AND 1994.

This is the ordinance that was discussed earlier in the evening with Mr. Nathan Watson. Alderman Henley moved to adopt the ordinance, numbered 91-36, as presented. The motion was seconded by Alderman Piwonka and passed with unanimous approval.

Mayor McDonald then discussed with council the committees he would like to appoint council members to. He said he would like to appoint Alderman Little to a 'vegetation committee' which would oversee, make recommendations on plantings and maintenance to city property.

Other committees Mayor McDonald would like to council members to serve on include one to give guidance to the Parks and Recreation directors, one (consisting of one or two members) to act as a liaison to the Planning and Zoning commission, a possible revival of the Community Improvement Committee (or a public relations committee), a city historian committee and a recycling committee. Mayor McDonald asked council to think about these committees and decide at the next council meeting which ones they would like to be members of.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE CHANGE ORDER NUMBER TWO (2) TO A CONTRACT FOR THE CONSTRUCTION OF THE CITY OF MEADOWS MUNICIPAL FACILITY WITH LEROY A. GOIN D/B/A L. ARNOLD CONSTRUCTION, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Mayor McDonald noted the change order involved 18 changes or modifications to the contract adding an additional \$11,708 to the contract for a total contract cost of \$744,146. The more costlier changes involve rounding off the table in the council chambers and providing a small work space for council's notes during meetings, the addition of an extra podium for use by judges during court night and the installation of telephone and data cables to the building. Council examined the change documents closely and Alderman Henley moved to approve the ordinance, numbered 91-37, authorizing change order #2 to the building contract. Alderman Marshall seconded the motion which passed unanimously.

Council then discussed Bev Carter's proposal to have the Fort Bend Star as the official newspaper of the City of Meadows. Mayor McDonald reminded council Ms. Carter agreed to start throwing the paper to every house in Meadows if we agree to name the Fort Bend Star at the city's official newspaper. She feels legal publications by the city would cover the extra cost. Alderman Hamilton agreed the idea was a good one but added Ms. Carter has made no secret of the fact that she uses her editorial comment for her own purposes. Alderman Piwonka felt the paper would not survive the the city's ads which total a little more than \$500 annually. This was not an action item on the agenda but council's feeling was to deny the request.

Council then discussed a proposal to amend Chapter 24 of the Code of Ordinances of the City of Meadows, Texas, entitled "Planning and Zoning Regulations," Article V, entitled "Zoning Regulations,"

Division 1, entitled "Zoning Districts and Regulations of General Applicability," Section 24-515, entitled "Special Off-street Parking Regulations," by adding thereto a new subsection by adding a letter (b) which shall provide that in all residential districts, no vehicle other than a passenger, or a vehicle less than 1/2 ton in displacement shall be stored in any manner upon any property in residential use where the same is visible from any public street. Mayor McDonald said there is currently nothing in the Zoning Ordinance to stop someone who lives on a corner lot from parking anything on the side of his house. Council felt the 1/2 ton limit might be too light as many vans are 3/4 tons in weight. They also felt that the one hour allowed for temporary storage was too short. This ordinance would cover all oversized vehicles visible from a public street. If visitors are expected, special permission from the Mayor, Police Chief or City Engineer can currently be obtained to allow for temporary parking of oversized vehicles on city streets. Alderman Marshall felt this ordinance needed to be publicized in the Newsletter when passed. Mayor McDonald received council's consensus to draft a letter to the Planning and Zoning Commission to study the ordinance.

Alderman Marshall then moved to pay the bills as presented on the agenda. Alderman Piwonka seconded the motion which passed with unanimous approval.

Alderman Henley then moved to ratify the expenditures as presented on the agenda. Alderman Piwonka seconded the motion which was unanimously passed.

Alderman Hamilton moved to take a short break of about five minutes before entering into executive session. Alderman Marshall seconded this motion which was unanimously approved.

Returning to open session after their break, Alderman Piwonka moved to enter into executive session as authorized by V.T.C.S., Article 6252-17, Section 2, (e) to discuss pending litigation. Alderman Hamilton seconded this motion and with unanimous approval council entered into executive session at 8:46 p.m.

Returning to open session at 8:57 p.m., Alderman Piwonka moved, there being no further business to discuss, the meeting be adjourned. Alderman Henley seconded this motion and with unanimous approval the meeting was adjourned.


Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

October 22, 1991

[illegible]



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN SPECIAL SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., THURSDAY, NOVEMBER 7, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pivonka

City Secretary

Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Workshop with City Council members and Planning and Zoning members.
6. Consideration of and action on a resolution of the City Council of the City of Meadows, Texas, in the election of candidates to the Board of Directors of the Fort Bend Central Appraisal District.
7. Presentation of bills:

Bernshausen Oil Co.	\$ 892.75
K & R Tire	731.77
Incentive Sales Action	531.88
Jim McDonald	673.71
Missouri City Printing	582.87
8. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 4TH DAY OF SEPTEMBER, 1991, BY 7:00 P.M.

Elaine Herff, City Secretary

(SEAL)

MINUTES OF SPECIAL MEETING
OF
NOVEMBER 7, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The special meeting of the Meadows City Council was called to order at 7:33 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor: Jim McDonald

Aldermen: Harry Hamilton
Clyde Little
David Piwonka

and the following members absent:

Terry Henley
Richard Marshall

thus constituting a quorum.

Also present were Leen Zellers, Chairman of the Planning and Zoning Commission and John Perry and Craig Kress, Planning and Zoning Commissioners.

During Mayor's comments, Mayor McDonald reminded all present of the planned town meeting on Thursday, November 14, at 7:30 p.m. and said he would like to see everyone there along with their neighbors.

There were no audience comments.

During audience comments, Alderman Little updated council on his work to obtain the Federal Grant for landscaping. He said he was composing an updated letter to the state so that the city could obtain approximately \$14,000 in grant money. These funds must be matched with matching funds and spent within a three year period.

A workshop with City Council members and Planning and Zoning members then followed. Mayor McDonald explained the purpose of the workshop was for council to explain their feelings for and Planning and Zoning members to explain their feelings against the proposed change to Chapter 24 of the Code of Ordinances, allowing eight foot fences to be constructed by residents along Dairy Ashford Boulevard. He said only two residents showed up at the meeting and all of their comments were in favor of the change. At their meeting following the public hearing to deliberate the change, the Planning and Zoning Commission decided against it. City Council has asked for more specific reasons, other than the memo from Chairman Zellers, as to why they decided to deny the change. Mayor McDonald reminded the members that it was still the option of council to pass the ordinance. He said there were many reasons council felt the change would be good, the primary one being the safety of the residents. Everytime the county repairs ruts on the black topped surface of Dairy Ashford, the road has been raised several inches. Although it is planned to someday lower that road to match the level it currently is in Houston, there are no funds in the current budget, nor is it anticipated there will be in the near future, for this project. It is council's hope that differences with the Planning and Zoning Commission can be worked out before this ordinance is considered by council.

Alderman Hamilton said he lives very close to where Level Run intersects with Cedar Form. It is those residents on Cedar Form whose back yards abut Dairy Ashford. He did a straw poll and found most of the residents did not come to the meeting because they thought it was a good idea and did not feel the change would be denied. Typically, people come out in force when they are against a measure but, when they are content their feelings go with the majority, they are silent. The three people he polled agreed the

change would enhance security as well as privacy. One of them said as soon as he was financially able he would like to erect an eight foot fence along Dairy Ashford. The other two were not predisposed to an eight foot fence but they were in favor of having the option.

Alderman Marshall noted that several eight foot fences along Dairy Ashford been erected and he feels aesthetically, people do not mind the difference between six foot fences and eight foot fences as much as they are concerned with the condition (deterioration) of whatever fences are actually erected.

Alderman Little said the list of reasons presented by the Planning and Zoning Commission in favor of denying the request for the higher fence showed that time and thought had gone into their denial process. He felt, however, that the commission may not fully have understood the uniqueness of Dairy Ashford - how it had been built up in recent years - and that this ordinance change would not impact other roads in Meadows.

Commissioner John Perry said the woman speaking at the public hearing in favor of the change already had an eight foot fence all around her residence.

Commissioner Craig Kress said it was not easy to see in residents back yards while driving along Dairy Ashford since you really travel too fast to notice anything. He feels if the option is not available, people will not install an eight foot fence. He believes it is only an isolated two of three residents who want the higher fence.

Commissioner Leen Zellers felt the ordinance change would not really accomplish anything, and Dairy Ashford will definitely be lowered some day.

Commissioner Kress said he does not feel six foot fences are a problem that need to be changed. After much thought, the Planning and Zoning Commission felt they couldn't recommend the change. Alderman Little asked Commissioner Kress if he lived along Dairy Ashford, wouldn't he want an eight foot fence? Commissioner Kress said he would find another aesthetically pleasing way to solve the problem such as planting ligustrum or pyracantha bushes. He does not feel that adding two feet to the allowable fence height would solve any noise problem from passing vehicles.

Commissioner Perry said, if all Dairy Ashford residents were in agreement that something should be done, they could plant fast growing trees to solve the problem. He encouraged the city to write these residents a letter encouraging tree planting as well as maintenance on their existing fences.

Alderman Little said he feels this is a unique situation which requires a unique solution and that eventually all of Dairy Ashford residents will install an eight foot fence if it is allowed.

Mayor McDonald reminded council and commission members that Section 24-512 of the Code of Ordinances already allows an eight foot fence in the R-2 and R-3 districts of the city.

Mayor McDonald said the ordinance would be on a future agenda for council's consideration. Alderman Little said that as a citizen, he appreciates the hard work that the Planning and Zoning Commission is doing and he hopes there are no hard feelings if council does not follow their recommendations.

Chairman Zellers said she would like to commend the members of the Planning and Zoning for their work also. She said that in addition to this ordinance change, they have been studying the section on signs to make recommendations to council for possible changes.

Mayor McDonald said he was getting ready another project for Planning and Zoning to study. Currently there is a problem with parking oversized vehicles on corner lots because our ordinances state such vehicles must be parked behind the building line. The front building line, as it appears on the plot plan, is considered the front of the house and residents on corner lots feel they can park these oversized vehicles on the side of their lots which goes against the intent of the ordinance. There are currently four or five instances where residents are parking these vehicles in their drive ways on the side of their homes. Mayor McDonald said he was referring this problem to the Planning and Zoning Commission with no time limit for a solution. Commissioner Zellers reminded council that the Planning and Zoning Commission meets on the second Thursday of each month at 7:00 p.m. and council members are welcome to attend.

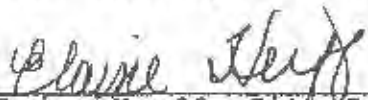
Mayor McDonald then read the caption to the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MEADOWS, TEXAS, IN THE ELECTION OF CANDIDATES TO
THE BOARD OF DIRECTORS OF THE FORT BEND CENTRAL
APPRAISAL DISTRICT.

Mayor McDonald said the city has 13 votes to cast. Alderman Hamilton made a motion to approve the resolution, numbered 91-06, by offering all 13 of the city's votes to Don Cook. The motion was seconded by Alderman Little and unanimously passed.

Bills were presented for council's approval. Alderman Hamilton noted the bill to Incentive Sales Action was for vehicle stickers which are not quite what we had in mind and we they are being reworked. An adjustment to this bill will be made. Alderman Marshall made a motion to pay the bills as presented with the Incentive Sales Action bill which should be paid when adjusted. Alderman Little seconded the motion which passed unanimously.

There being no further business to discuss, Alderman Little moved to adjourn the meeting. The motion was seconded by Alderman Hamilton and, with unanimous approval, the meeting was adjourned at 8:52 p.m.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, NOVEMBER 26, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Chde E. Little

Richard L. Marshall

David J. Pivonka

City Secretary

Elaine Herff

PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Consideration of and action on naming the Southwest Star as the official newspaper of the City of Meadows.
6. Presentation of request by Sharon Kitchen and Linda Ough on behalf of "Moms of Meadows".
7. Consideration of and action on request from "Moms of Meadows".
8. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute change order number three (3) to a contract for the construction of the City of Meadows Municipal Facility with LeRoy A. Goin D/B/A L. Arnold Construction, in a form as attached hereto and marked Exhibit "A".
9. Consideration of and action on determining the need to adopt a curfew in the City of Meadows.
10. Appointment of Council committees.

11. Presentation of bills:

Atlas Fence Co.	\$ 831.81
Bernshausen Oil Co.	918.25
Hall Sprinkler Co.	1,212.29
Firmin A. Hickey, Jr.	4,359.48
Null & Associates	1,865.00
Southwest Uniforms	2,750.36
Texas Municipal League	827.00

12. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 22ND DAY OF NOVEMBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

{SEAL}

MINUTES OF REGULAR MEETING
OF
NOVEMBER 26, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:30 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor:	Jim McDonald
Aldermen:	Harry Hamilton Terry Henley Clyde Little Richard Marshall David Piwonka

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Said he received the results of the sidewalk survey taken by the maintenance department during the past several months. He said the city has 231 areas with sinkage of more than 1 1/2 inches, 84 which have a three inch drop and 147 with a drop of 3/4 inch to 1 3/8 inch sinkage. He estimates the cost to repair all the bad sidewalks would be approximately \$175,000. He hopes to have more accurate figures by the next meeting.

2. Reminded those present that the city's annual Christmas Memories event was to be held on December 14, 1991, beginning at 12:00 noon with a cookie swap and ending with carolling at about 6:00 p.m. All events will originate at the park.

3. Announced the town meeting held on November 7, was very successful with 75 to 100 people in attendance.

During audience comments, Leen Zellers said she has set up a communications task force with area realtors. They hope to invoice every city in Ft. Bend County to write a short article about their city. The article will be included in a brochure to be compiled which would be given to companies interested in relocating in the county. No direct realtor ads would be included in the brochure. Ms. Zellers would like council to be thinking about how they would like to sell the City of Meadows and its wonderful qualities. She hopes to make this a yearly publication and will know more about the project in January.

Also signed up to speak was Sharon Kitchen who said she would like to reserve her comments for when council discussed agenda item #7, consideration of and action on a request from "Moms of Meadows".

During council comments, Alderman Hamilton said he also thought that the town meeting went well. He noted a common thread among people seemed to be "I'll do it as long as my neighbor must also do it the same way." He feels we must work on our policies so that they are simplified and straightforward and work for all residents. Alderman Hamilton also feels the city must do more to find out who is making all the ruts in the city's esplanades and suggested asking the highway department about how to fix the intersections of U.S.59 at Dorrance and West Airport to make the right turn easier to negotiate.

Alderman Little said he looked at the playing field on Sunday, after a heavy rain, and the ruts are in areas that we did not renovate. We only fixed the crown of the field so that it would drain better. He felt that on Monday the field was playable but there was still a big water puddle inside the goals as usual. He suggested the city purchase a load of sand and ask the soccer club to fill in the holes after a heavy rain. Alderman Little also reminded

council that in addition to setting aside funds to repair sidewalks which have sunk, money will be needed to repair subsidence problems in city streets. He believes it will be too costly for the city to fund everything.

Council then discussed naming the Southwest Star as the official newspaper of the City of Meadows. Mayor McDonald reminded council that Bev Carter, owner of the Southwest Star, made a presentation to council about two months ago. She has asked that her request be put back on the agenda as an action item. She repeated her offer to the mayor to guarantee delivery to 100% of the homes in Meadows if named the city's official newspaper. Currently the city spends about \$500 per year on publications. Legal counsel has said that it is legal for the city to have several official newspapers if desired. Alderman Hamilton made a motion to deny the request to name the Southwest Star of the official newspaper of the City of Meadows. Alderman Henley seconded the motion which passed with unanimous approval.

Sharon Kitchen and Linda Ough then presented a request to council on behalf of "Moms of Meadows". Mrs. Kitchen said the group has been in existence since November of 1976. It is an established baby-sitting co-op with no exchange of money, although some coupons are traded. There is a one time fee to join which covers the cost of printing parental consent forms and official guidelines for the co-op. The group would like to use the Meadows Recreation Center for quarterly meetings, impromptu meetings and various other functions or parties (ie: Christmas and Valentines parties) during the year. These would be in the evenings or weekend afternoons. They would like to use of the building at no charge.

Council then considered their request. Mayor McDonald said city policy is to allow free use of the recreation center to city sponsored organizations and city sponsored events. Currently senior citizens are using it twice a month during the daytime. Other than that, there is no free usage of the building. The city will consider allowing other qualified, nonprofit organizations to use the building at no cost. The fact that an organization, whether for profit or nonprofit, is composed mainly of tax paying residents does not automatically qualify them for free usage of the building. There are approximately 1420 homes in Meadows. Cost of using the building, utility and maintenance wise, would dramatically increase if all tax payers were allowed free use of the building. Mayor McDonald said he recommends that council stick to the policy currently in existence.

Alderman Marshall said he felt a higher charge of \$100 to \$150 should be charged to all nonresidents wishing to use the building.

Alderman Little said he felt the city must charge for all parties held in the building, but if the time is available, business meetings should be treated differently. He feels if a place for the Meadows' Moms can be found, we should give them time in the building for their quarterly meetings and special meetings but not for parties.

Alderman Hamilton said both Missouri City and Sugar Land have large meeting rooms and they still do not have enough rooms available for recognized nonprofit organizations, which are defined as those groups having a state charger or are registered with the Internal Revenue Service as a nonprofit organization. The problem is, Meadows is short of space.

Mrs. Ough said there was not necessarily a solid heavy black line between service groups and non service groups. She said some of the members of her group use the co-op when they do volunteer work as boy scout and girl scout leaders.

Mayor McDonald said all the council members have or have had children of the same ages as those represented in the co-op and have had to make arrangements for them when doing volunteer work.

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Mayor McDonald said all the council members have or have had children of the same ages as those represented in the co-op and have had to make arrangements for them when doing volunteer work.

Alderman Marshall made a motion to allow the Moms of Meadows to use the recreation center four times a year for their business meetings only. His motion was seconded by Alderman Henley. A discussion followed after which Alderman Marshall amended his motion to allow the Moms of Meadows to use the recreation center once a quarter for the next year for their business meetings only with the understanding that a key deposit is paid and space is available. Alderman Henley seconded the amended motion which passed with unanimous approval.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE CHANGE ORDER NUMBER THREE (3) TO A CONTRACT FOR THE CONSTRUCTION OF THE CITY OF MEADOWS MUNICIPAL FACILITY WITH LEROY A. GOIN D/B/A L. ARNOLD CONSTRUCTION, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

The Mayor explained that after looking at the cabinets installed in the new building, it became apparent that a problem existed. The bookshelves were originally designed with a twelve inch outer diameter leaving only ten and one half inch shelves. They have all been fabricated and many were already installed. They must be redone. Some of the parts (doors and hardware) can be reused. The cost will be \$7900. Alderman Little made a motion to approve the ordinance, numbered 91-38, increasing the cost of the contract a total of \$7900 to take care of the cabinets. Alderman Piwonka seconded the motion which passed unanimously.

While still on the subject of the new building, Mayor McDonald informed council that he was issuing a purchase order early next week for \$4,990 for a voice and data system, including a dual cassette recorder, speakers and audience mikes for the council/court room chambers.

Council then discussed the need to adopt a curfew in the City of Meadows. Mayor McDonald said although the City of Houston has recently passed an ordinance requiring children below the age of 18 to be off the streets during school hours and after midnight. Our police have said there are no problems warranting such an ordinance to be passed in Meadows. His concern is whether youth from Houston will come to Meadows when the ordinance is strictly enforced in Houston, possibly to our mall to congregate. Legal council to Mayor McDonald said that he feels the ACLU will challenge Houston's ordinance, tying the question of the legality up in the courts for a long time. The Mayor feels council should study Houston's ordinance, and if a problem arises in Meadows, an ordinance can be acted upon quickly. Council's consensus was that Meadows should be prepared and the age group effected should conform to Houston's - 18 and under.

Council committee appointments were then discussed. Mayor McDonald said he did not see the need for much action to be taken by any of the committees until after the first of the year. He would like to meet with each committee to set a time frame and to review charges to the committee. He appointed Alderman Marshall to the Capital Improvement/Long Range Planning Committee. He appointed Alderman Little to the City Beautification Committee. Alderman Henley was appointed to the Recycling Committee. Aldermen Piwonka and Hamilton were appointed to the Community Improvement/Public Relations Committee. Mayor McDonald said he would talk further about the committees at the December meeting.

Bills were then presented for council's approval. The bill to Atlas Fence Co. had previously been paid and should have been put on the agenda for ratification. Alderman Henley made a motion to pay the bills as presented on the agenda and to ratify the payment to Atlas Fence Co. The motion was seconded by Alderman Little and passed unanimously.

There being no further business to discuss, Alderman Little moved to adjourn the meeting. Alderman Piwonka seconded the motion and with unanimous approval the meeting was adjourned at 8:44 p.m.


Elaine Herff, City Secretary



12002 Southwest Freeway
Stafford, Texas 77477
Tel (713) 240-7830
Fax (713) 240-4003

NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL THE CITY OF MEADOWS, TEXAS WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC, AS FOLLOWS:

7:30 P.M., TUESDAY, DECEMBER 17, 1991
MEADOWS CITY HALL
12002 SOUTHWEST FREEWAY, SUITE 3225
MEADOWS, TEXAS

Mayor

Jim McDonald

Aldermen

Harry D. Hamilton

Terry J. Henley

Clyde E. Little

Richard L. Marshall

David J. Pawonka

City Secretary

Elaine Herff

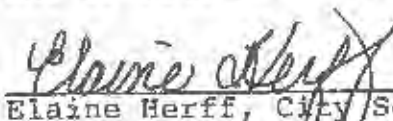
PURPOSE: REGULAR COUNCIL MEETING, AGENDA AS FOLLOWS:

1. Call to order.
2. Mayor's comments.
3. Comments from the audience.
4. Comments from council.
5. Approval of minutes of October 22, 1991 regular council meeting.
6. Recognition of aldermen and employees for years of service to the City as follows: Harry Hamilton, 7 years; Monya Keenen, 1 year; Terry Modeland, 1 year.
7. Consideration of and action on a resolution adopted pursuant to the authority contained in Section 191.023 of the Health and Safety Code of the State of Texas concurring in a resolution adopted on the 15th day of November 1991 by the Commissioners' Court of Fort Bend County, Texas, entitled "Resolution to Transfer Municipal Local Registrar Duties to the County Clerk."
8. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas to execute an agreement with Southwestern Bell Telephone Company to provide a telecommunication system to the new municipal facility.
9. Consideration of and action on an ordinance authorizing and allowing, under the act governing the Texas Municipal Retirement System, "Updated Service Credits" in said system on an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are in the employment of the City of Meadows; and establishing an effective date for the ordinance.

10. Consideration of and action on an ordinance amending Chapter 24 of the Code of Ordinances of the City of Meadows, Texas, entitled "Planning and Zoning Regulations," Article V, entitled "Zoning Regulations," Division 1, entitled "Zoning Districts and Regulations of General Applicability," Section 24-512, entitled "Fence Regulations," by adding thereto a new subsection (c) which shall provide that fences not exceeding eight (8) feet in height shall be permitted for residences whose rear yards abut Dairy Ashford Street.
11. Consideration of and action on an ordinance amending Ordinance No. 90-14, duly approved and passed on the 24th day of July, 1990, amending Chapter 20 of the Code of Ordinances of the City of Meadows, entitled "Miscellaneous Offenses," by adding thereto a new section, entitled "operation of Model Rockets prohibited without permit," numbered Section 20-21, by changing said section number to 20-22.
12. Consideration of and action on an ordinance authorizing the Mayor and the City Secretary of the City of Meadows, Texas, to execute an Interlocal Agreement with Fort Bend County to renew, extend and continue for the calendar year 1992, the terms and conditions of interlocal agreement(s) entered into between the City and County for the calendar year 1991, for maintenance, repair and construction of streets, roads, and drainage; the enforcement of health regulations; the enforcement of animal control; and housing of city prisoners in jail in a form as attached hereto and marked Exhibit "A".
13. Presentation of bills:

Ft. Bend Central Appraisal Dist.	\$1,339.82
Firmin A. Hickey, Jr.	2,696.25
K & R Tire	613.31
Southwestern Uniforms	708.21
14. Adjournment.

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT THE MEADOWS MUNICIPAL UTILITY BUILDING ON THE 13TH DAY OF DECEMBER, 1991, BY 7:00 P.M.


Elaine Herff, City Secretary

(SEAL)

MINUTES OF REGULAR MEETING
OF
DECEMBER 17, 1991
CITY COUNCIL OF THE CITY OF MEADOWS, TEXAS

The regular meeting of the Meadows City Council was called to order at 7:35 p.m. by Mayor Jim McDonald at Meadows City Hall, 12002 Southwest Freeway, Suite 3225, Meadows, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Article 6252-17, V.T.A.C.S. with the following members present and in attendance:

Mayor: Jim McDonald

Aldermen: Harry Hamilton
Clyde Little
Richard Marshall
David Piwonka

and the following member absent:

Terry Henley

thus constituting a quorum.

During Mayor's comments, Mayor McDonald:

1. Congratulated the Dulles High School football team for going all the way to the state championship where they played a good game but, unfortunately, lost by four points.
2. Updated council on progress at the new municipal facility saying the building should be ready for occupancy in three to four weeks. Bids on an additional landscaping package have been advertised for and will be opened on December 27th. Specifications for the furniture bid will be advertised in this weeks' paper. An open house is tentatively scheduled for early to mid February.
3. Remarked on the success of the city Christmas party held the previous Friday evening and on the amount of food, clothes and toys brought by council and staff to be donated to the United Way in Stafford.
4. Said the Christmas Memories program held on Saturday at the park was a big success.
5. Noted he planned to meet with the various council committees after the first of the new year to discuss direction and responsibilities.
6. Said new maintenance shirts have arrived. They are gray with a city patch on the left sleeve, the employee's name on a patch above the right pocket and a public works patch above the left pocket.
7. Announced that city resident Don Cook had been elected as a board member to the Central Appraisal District.

During audience comments, Russell Montgomery, a representative of American Telephonics, addressed council. American Telephonics is one of the companies that bid on a telecommunications system for the new municipal building. He said he was concerned that the apparent low bidder, Southwestern Bell Telephone, did not bid all digital equipment and was not ISDN capable. He feels his company satisfied all aspects of the bid with the exception of the capability for music on hold.

During council comments, Alderman Little explained the grant plans which had been reworked and resubmitted for the Small Business Association federal landscaping grant. He said plans call for approximately fifty crepe myrtle trees along Trojan Drive and around the new building along with irrigation systems at both locations. He said a separate bid package will be let for the preparation of the beds and purchase of ground cover. Mayor McDonald reminded him several of the oak trees at the corner of West Airport and Highway 59 would be available for transplanting with the widening of the freeway.

Alderman Piwonka then made a motion to approve the minutes of the October 22, 1991 regular council meeting as presented. The motion was seconded by Alderman Marshall and passed with unanimous approval.

Mayor McDonald then recognized with certificates of appreciation, Alderman Harry Hamilton for his seven years of service to the city and employees Monya Keenen and Terry Modeland for one year each of service to the city.

Mayor McDonald then read the caption to the following resolution:

A RESOLUTION ADOPTED PURSUANT TO THE AUTHORITY CONTAINED IN SECTION 191.023 OF THE HEALTH AND SAFETY CODE OF THE STATE OF TEXAS CONCURRING IN A RESOLUTION ADOPTED ON THE 15TH DAY OF NOVEMBER 1991 BY COMMISSIONERS' COURT OF FORT BEND COUNTY, TEXAS, ENTITLED "RESOLUTION TO TRANSFER MUNICIPAL LOCAL REGISTRAR DUTIES TO THE COUNTY CLERK."

Mayor McDonald explained this function is actually the responsibility of the city secretary but, since no hospitals are located in the city, no records are kept. State law allows the function to be taken over by the county clerk and Fort Bend County Commissioners' Court have already approved the action. Alderman Piwonka moved to adopt the resolution, numbered 91-07, transferring Municipal Local Registrar Duties to the County Clerk. His motion was seconded by Alderman Little and unanimously approved.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS TO EXECUTE AN AGREEMENT WITH SOUTHWESTERN BELL TELEPHONE COMPANY TO PROVIDE A TELECOMMUNICATION SYSTEM TO THE NEW MUNICIPAL FACILITY.

Mayor McDonald said bids were received from three companies: Southwestern Bell Corporation for \$13,787.74, Apex Business Systems for \$17,632.00 and American Telephonics for \$63,829.37. He said the bids were evaluated 75% on cost and 25% on the technical capabilities of the bidding company. Southwestern Bell was the apparent low bidder. Mr. Leo Adams from Southwestern Bell was present to answer any questions. He was asked if the system was fully digital. He replied the system bid, a Meridian Norstar Key System, was a hybrid key system, fully digital from end to end, with LCD and ISDN capabilities. A discussion followed which included the capabilities of the system to handle individual fax machines. Mayor McDonald said he recommended going with the Southwestern Bell system as they were the low bidder and there were no apparent problems with their technical capabilities. Alderman Little moved to approve the ordinance, numbered 91-39, authorizing the Mayor and the City Secretary to execute a contract with Southwestern Bell Telephone Company to provide a telecommunication system to the new municipal facility in the amount of \$13,787.74 and with the option of purchasing an extended warranty on the system. Alderman Marshall seconded the motion which passed with unanimous approval.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE IN THE EMPLOYMENT OF THE CITY OF MEADOWS; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

Mayor McDonald explained the cost of the updated service credits has been included in the 1991-1992 city budget. Alderman Piwonka moved to adopt the ordinance, numbered 91-40, allowing for the updated service credits with an ordinance effective date of January 1, 1992. Alderman Marshall seconded the ordinance which passed with unanimous approval.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING CHAPTER 24 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, TEXAS, ENTITLED "PLANNING AND ZONING REGULATIONS," ARTICLE V, ENTITLED "ZONING REGULATIONS," DIVISION 1, ENTITLED "ZONING DISTRICTS AND REGULATIONS OF GENERAL APPLICABILITY," SECTION 24-512, ENTITLED "FENCE REGULATIONS," BY ADDING THERETO A NEW SUBSECTION (c) WHICH SHALL PROVIDE THAT FENCES NOT EXCEEDING EIGHT (8) FEET IN HEIGHT SHALL BE PERMITTED FOR RESIDENCES WHOSE REAR YARDS ABUT DAIRY ASHFORD STREET.

Mayor McDonald explained this was the same ordinance discussed at a recent public hearing. There was no opposition to the proposal at the public hearing. Alderman Little said he really felt the people living along Dairy Ashford should have the option of installing an eight foot fence behind their residence along that street. The ordinance does stipulate that the eight foot fence can only parallel Dairy Ashford Boulevard and the current restriction of a six foot fence still exists between side yards on those properties. Alderman Little moved to adopt the ordinance, numbered 91-41, as presented. Alderman Hamilton seconded the motion. The motion passed with four "ayes" and zero "nos".

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AMENDING ORDINANCE NO. 90-14, DULY APPROVED AND PASSED ON THE 24TH DAY OF JULY, 1990, AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES OF THE CITY OF MEADOWS, ENTITLED "MISCELLANEOUS OFFENSES," BY ADDING THERETO A NEW SECTION, ENTITLED "OPERATION OF MODEL ROCKETS PROHIBITED WITHOUT PERMIT," NUMBERED SECTION 20-21, BY CHANGING SAID SECTION NUMBER TO 20-22,

It was explained that this ordinance merely corrected a mistake made when the ordinance was first passed and given a section number that had already been assigned to another ordinance. Alderman Piwonka moved to approved the ordinance, numbered 91-42, to renumber the Section number Operation of the Model Rocket ordinance to Section 20-22. Alderman Marshall seconded this motion and it passed unanimously.

Mayor McDonald then read the caption to the following ordinance:

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS, TEXAS, TO EXECUTE AN INTERLOCAL AGREEMENT WITH FORT BEND COUNTY TO RENEW, EXTEND AND CONTINUE FOR THE CALENDAR YEAR 1992, THE TERMS AND CONDITIONS OF INTERLOCAL AGREEMENT(S) ENTERED INTO BETWEEN THE CITY AND COUNTY FOR THE CALENDAR YEAR 1991, FOR MAINTENANCE, REPAIR AND CONSTRUCTION OF STREETS, ROADS AND DRAINAGE; THE ENFORCEMENT OF HEALTH REGULATIONS; THE ENFORCEMENT OF ANIMAL CONTROL; AND HOUSING OF CITY PRISONERS IN JAIL IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A".

Alderman Hamilton moved to adopt the ordinance, numbered 91-43, renewing the county interlocal agreements, as presented. The motion was seconded by Alderman Little and passed unanimously.

Alderman Marshall then moved to approve payment of the bills as presented on the agenda. His motion was seconded by Alderman Piwonka and was unanimously passed.

There was no further business to discuss and Alderman Piwonka made a motion to adjourn the meeting. Alderman Little seconded the motion and with unanimous approval the meeting was adjourned at 8:16 p.m.



Elaine Herff, City Secretary

*Council reserves the right to limit debate and call for the question if it deems sufficient discussion has taken place and/or if a higher item of priority arises.

December 17, 1991

[illegible]