



Charles D. Jessup, IV, Mayor

Rick J. Staigle, Mayor Pro Tem

John F. Isbell, Sr., Alderman

Steven H. Bezner, Alderman

Kurt Kopczynski, Alderman

Kelle K. Mills, Alderman

Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Special Meeting of the City Council of the City of Meadows Place to be held **Tuesday, December 17, 2019 at 6:30 p.m.**, at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS AND PROCLAMATIONS

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Code Enforcement Official, Jennifer Cabello
3. Fire Department Monthly Report for November 2019 – Mayor Charles Jessup IV

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. FBCAD 2019 Tax Collections
- b. Instagram
- c. Election Information
- d. Christmas Memories

- e. Where in the World is Meadows Place - Water Bottle Contest
- f. Road Repair Update
- g. Court Arraignment Times

2. Council Comments

- a. Kirkwood Street Construction Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2019-33 setting the 25th day of February 2020 at 6:30 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a public hearing to receive public comment regarding proposed street and infrastructure maintenance and/or repair in the city limits.
2. Discussion and possible action regarding the creation of a hiring/interview committee for the City Administrator position.
3. Discussion and consideration Resolution No. 2019-31 authorizing the Mayor and City Secretary to enter into agreement with T-Mobile for the City's mobile services, which include the Code Enforcement mobile tablet, hot spots, and staff mobile phones currently on Sprint.
4. Discussion and consideration of Ordinance No. 2019-34 amending building permit fees for tear down and rebuilds.
5. Discussion and consideration of Resolution No. 2019-32 allowing the Mayor and City Secretary to declare surplus equipment and authorizing the sale or disposal thereof.
6. Discussion and possible action regarding the Wastewater Treatment Plant improvements.
7. Discussion and consideration of Resolution No. 2109-33 authorizing the Mayor and City Secretary to negotiate amendment #2 to the current contract with HDR Engineering, Inc. to revise the fees related to construction management for additional part-time construction inspection services for the Kirkwood Road reconstruction.
8. Discussion and consideration of Resolution No. 2019-34 authorizing the Mayor and City Secretary to enter into agreement with Huitt-Zollars for professional architectural and engineering services for a facility condition and needs assessment.
9. Discussion and consideration of Resolution No. 2019-35 authorizing the Mayor and City Secretary to enter into agreement with Fort Bend County Water Control and Improvement District No. 2 (WCID2) for Emergency Water Interconnect.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

November 23, 2019 – Special Meeting & Workshop

November 26, 2019 – Regular Meeting

2. Ratification of Bills

Joe Salvide (Concrete work – 12318 Brighton)	\$13,465.00
Joe Salvide (Concrete Work – 12210 Scottsdale, 12051 Mulholland)	\$8,480.00
Joe Salvide (Concrete Work – 12210 Scottsdale & 12051 Mulholland Complete)	\$8,475.00
Joe Salvide (Granite Installation)	\$5,850.00
HDR, Inc. (Kirkwood Engineering for October 2019)	\$23,686.67
HDR, Inc. (Kirkwood Engineering for November 2019)	\$24,910.54
Mar-Con Services, LLC (Kirkwood Pay Estimate #10)	\$226,457.11
BBG Consulting, Inc. (Building Official Duties for October 2019)	\$2,700.00
BBG Consulting, Inc. (Building Official Duties for November 2019)	\$2,700.00
McCall Gibson Swedlund Barfoot PLLC (Audit FY Ending 09/30/2019)	\$20,000.00
Ice Express (Snow for Christmas Memories)	\$7,200.00
Motorola Solutions (Mobile & Portable Radios per Grant)	\$44,031.18
Regas Contracting (Complete Remodel of City Hall Lobby Bathrooms)	\$8,472.05
Avery Knapp Caldwell Chevrolet (2020 Chevy Tahoe for Police)	\$24,440.00

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. Please identify yourself with name and address. Thank you.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 13th day of December, 2019 at 2:30 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.