



MINUTES OF THE MEADOWS PLACE CHARTER COMMISSION MEETING HELD ON DECEMBER 16, 2020 AT 6:30 P.M., AT THE MEADOWS PLACE COMMUNITY CENTER, 11975 DORRANCE LANE, MEADOWS PLACE, TX 77477.

1. Call to Order and Announce a Quorum is Present:

The meeting was called to order at 6:30 p.m. with the following Commissioners present:

Ben Weber, Chair
Stuart Barrowman, Commissioner
Jimmy Fenwick, Commissioner
Tristan Ibarra, Commissioner
Anita Milne, Commissioner
Richard Ramirez, Commissioner
Sammy Skemp, Commissioner

Ken Smith, Vice Chair
Joe DeBruyn, Commissioner
Chris Gawlik, Commissioner
David Lantz, Commissioner
Matt Oltremari, Commissioner
Nadya Shelton, Commissioner

Alison Young, Commissioner, and Joseph Weymon, Alternate attended via zoom.

Mayor, Charles D. Jessup, IV, Grady Randle, City Attorney, Carl Allred, City Attorney, Nick Haby, City Administrator; and Courtney Rutherford, City Secretary were also present.

Mayor Jessup gave a brief welcome and thanked everybody for attending. He also introduced Nick Haby, the City's new City Administrator.

2. Welcome and introduction of staff by Mayor Jessup

Mayor Jessup welcomed the Commission and thanked them for their commitment and service to the City. He then introduced Grady Randle and Carl Allred of Randle Law. He explained that they are the city's legal counsel and will help guide the Commission in creating a Home Rule Charter.

He also introduced the City Administrator, Nick Haby, and City Secretary, Courtney Rutherford.

Mayor Jessup left the meeting after these introductions.

3. Introduction and Charter overview by City Attorney, Grady Randle

Mr. Randle gave a brief background of himself and then explained the process for creating a Home Rule Charter. He explained the timeline and process for calling for the Charter Election in May 2021 versus November 2021. He briefly went over some of the items provided in the packet for the Commission to review.

Mr. Randle explained that the City of Meadows Place is currently a General Law city and explained some of the differences between general law and home rule.

There was brief discussion regarding the population of Meadows Place. Mr. Randle explained that it was the responsibility of City Council to declare a population of 5,000 or more which they did via Resolution at the December 15, 2020 Council meeting.

There was brief discussion among the Commission, legal counsel, and staff regarding the process of creating a Home Ruler Charter.

4. Consider nominations and election of Commission Chair

Commissioner Barrowman nominated Ben Weber for Chairman of the Commission. There being no other nominations Ben Weber was appointed Chairman of the Charter Commission.

5. Consider nominations and election of Commission Vice Chair.

Commissioner Ramirez nominated Ken Smith for Vice Chair of the Commission. There being no other nominations Ken Smith was appointed Vice Chairman of the Charter Commission.

6. Discussion and possible action regarding a Charter recommendation completion date.

Commissioner Fenwick moved to hold a Charter election in November 2021 if the Commission decides to move forward with the Home Rule Charter. Commissioner Barrowman seconded the motion. The vote follows:

Ayes: Commissioners Barrowman, Bezner, DeBruyn, Fenwick, Gawlik, Ibarra, Lantz, Milne, Oltremari, Ramirez, Shelton, Skemp, Smith, Weber, Young

Nays: None

The motion passed.

7. Discussion and possible action regarding the initial organization of this Charter Commission and form of government.

Mr. Randle assigned homework to the Commission. He asked each Commissioner to complete the Charter Survey questions number 1 through 31. He advised that reading sections 6, 8, and 9 of the book, Texas Home Rule Charters by Terrell Blodgett book provided should help them in answering the questions.

8. Set next meeting date.

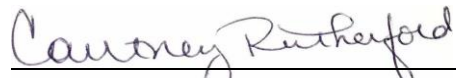
The Commission agreed to meet on Wednesday, January 6, 2021 at 6:30 p.m.

9. Adjourn

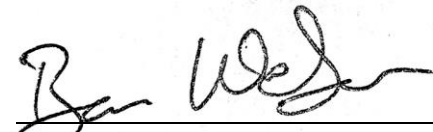
There being no further business on the agenda the meeting was adjourned at 8:41 p.m.

These minutes were approved by the Commission on Wednesday, January 6, 2021.

ATTEST:



Courtney Rutherford, City Secretary



Ben Weber, Chairman