



NOTICE OF A CHARTER COMMISSION MEETING AGENDA

Notice is hereby given that the City of Meadows Place Charter Commission will hold a meeting on **Wednesday, December 16, 2020 at 6:30 p.m.**, at Meadows Place Community Center, 11975 Dorrance Lane, Meadows Place, Texas. The Charter Commission reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council in any of the following ways: 1) emailing the City Secretary at citysecretary@cityofmeadowsplace.org; 2) delivering written comments to City Hall prior to the meeting; or 3) to attend the meeting via teleconference by calling the following toll-free number: **1-888-788-0099** and enter **Meeting ID 835 3251 6983** in order to make their comments during the public comments portion of the meeting.

ITEM(S) to be discussed and acted upon by the Commission are listed below:

1. Call to Order and announce a quorum is present.
2. Welcome and introduction of staff by Mayor Jessup
3. Introduction and Charter overview by City Attorney, Grady Randle.
4. Consider nominations and election of Commission Chair.
5. Consider nominations and election of Commission Vice Chair.
6. Discussion and possible action regarding a Charter recommendation completion date.
7. Discussion and possible action regarding the initial organization of this Charter Commission and form of government.
8. Set next meeting date.
9. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 11th day of December, 2020 at 2:30 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.