



Charles D. Jessup, IV, Mayor Rick J. Staigle, Mayor Pro Tem
John F. Isbell, Alderman Tia Baker, Alderman
Kurt L. Kopczynski, Alderman Kelle K. Mills, Alderman
Nick Haby, City Administrator Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL SPECIAL SESSION AGENDA

Notice is hereby given of a Special Session Meeting of the City Council of the City of Meadows Place to be held **Tuesday, December 15, 2020 at 6:30 p.m.**, at Meadows Place City Hall EOC/Training Center, 11975 W Airport Blvd., Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

In compliance with the recommendations of the CDC and other governmental agencies, to limit meetings to less than ten persons to limit the spread of the COVID-19 virus, members of the public will not be permitted to attend this meeting in person. However, members of the public may submit comments to the City Council in any of the following ways: 1) emailing the City Secretary at citysecretary@cityofmeadowsplace.org; 2) delivering written comments to City Hall prior to the meeting; or 3) to attend the meeting via teleconference by calling the following toll-free number: **1-888-788-0099** and enter **Meeting ID 818 7072 1792** in order to make their comments during the public comments portion of the meeting.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance
2. Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Official
3. Fire Department Monthly Report for November 2020 – Mayor Charles Jessup IV
4. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. Charter Commission
- b. Address Markings
- c. Court Notifications
- d. COVID Update
- e. New Council Make-Up
- f. Holiday and Trash Schedule

2. Council Comments

- a. Kirkwood Construction Update – Alderman Rick Staigle
- b. Mobility Bond Project – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and consideration of Resolution No. 2020-62 authorizing the Mayor and Police Chief to submit a grant application for the Live Scan System (AFIS) to the Office of the Governor – Grant Number 4080301.
2. Discussion and consideration of Ordinance No. 2020-40 calling a Joint Public Hearing before the City Council of the City of Meadows Place, Texas, and the Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 5th day of January 2021 at 6:30 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, To receive public comment regarding an application for an amendment to Meadows Elementary Specific Use Permit to allow for an electronic sign located at 12037 Pender Ln, Meadows Place, TX 77477.
3. Discussion and consideration of Ordinance No. 2020-41 amending Title III: Administration, Officials, Subsection 30.31(A) “Payment of Debts and Obligations,” contained within the Code of Ordinances of the City of Meadows Place.
4. Discussion and consideration of Resolution No. 2020-63 approving intradepartmental budget transfer of previously approved funding allocations without changing, modifying, adjusting, or amending the current budget.
5. Discussion and consideration of Ordinance No. 2020-42 repealing and amending Title XV: Land Usage, Chapter 150: Buildings, Section 150.09 “Certificate of Occupancy Required; Fee” contained in the Code of Ordinances of the City of Meadows Place.
6. Discussion and consideration of Ordinance No. 2020-43 amending the General Fund Budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in the amount not to exceed \$35,500 from the General Fund Balance to Parks & Recreation budget for a Recreation Coordinator.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

- November 17, 2020 – Special Council Meeting Minutes
- December 4, 2020 – Possible Quorum Minutes (Christmas Memories)

2. Ratification of Bills

Amanzi (Ice Skating Rink Christmas Memories – Final Payment)	\$ 6,426.69
McCall Gibson Swedlund Barfoot PLLC (Interim Audit Fee)	\$ 20,000.00
Tyler Technologies (Content Manager/Court Scheduler Installation)	\$ 4,200.00
Tyler Technologies (Content Manager/Court Scheduler License and Annual Fee)	\$ 10,137.00
Joe Salvide (2020-2021 Sidewalk Repairs - Deposit)	\$ 16,800.00

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 11th day of December, 2020 at 2:30 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.