

**CITY COUNCIL  
WORKSHOP MEETING MINUTES  
DECEMBER 17, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, Terry W. Morgan and David A. Wilkens. Also present was City Secretary Janice M. Moore.

**1. Call to Order:**

Mayor Jessup called the workshop to order at 6:04 p.m.

**2. Discussion:**

a. Audit Presentation

By consensus, the Council agreed to table this item until the auditors arrived.

b. Communications Tower Lease

Mayor Jessup provided a brief explanation of the communications tower lease. He noted that Crown Castle took it over from T-Mobile. He spoke of someone volunteering or forming an ad-hoc committee. Alderman Isbell volunteered to look at the documents. Mayor Jessup noted that City Attorney Grady Randle was reviewing the new lease agreement from Crown Castle.

c. Consideration of Zoning Text Amendment Re: Stock-in-Trade

Mayor Jessup explained that a resident requested the stock-in-trade (SIT) restriction for home businesses to be removed. He noted that if action were to be taken, it would be sent to the Planning & Zoning Commission and then Council would consider it. Mayor Jessup then read Sections 153.016 & 153.076 of the code regarding Home Occupations.

Code Enforcement Official Jerry Parker spoke about the requirement for business hours for SITs. Alderman Mills spoke against trucks delivering goods in the City's neighborhoods and spoke in favor of wanting quiet neighborhoods. Assistant City Attorney Chris Brown noted that this issue was not a zoning regulation and that the City could not isolate certain businesses.

Alderman Isbell inquired to the SIT businesses that were currently in the City and if Tupperware was an SIT business. Mayor Jessup reported that there were two (2) businesses with licenses, which need to be addressed. He then explained that Girl Scout Cookies was not an SIT. Alderman Mills added that Tupperware was not as well.

Mayor Jessup inquired if the Council was for or against removing the restriction to which they all responded in the negative. He then requested to move to Item d.

d. Code Enforcement Software Update

Mayor Jessup reported that the Economic Development Council (EDC) agreed to cover the investment cost for the Code Enforcement software in the amount of \$1,700.00 and that the City would cover the \$1,000.00 per year moving forward. A sample “notification of code violation” was distributed. Code Enforcement Official Jerry Parker noted a 6-8 week implementation process being the usual timeline; however, it would take three (3) weeks for the City to get the set-up completed. He then provided an explanation of the program and overall advantages. Code Enforcement Official Parker noted that it would be fully operational on January 2<sup>nd</sup>.

e. West Airport Boulevard Project Update

Mayor Jessup announced that the special warranty deeds would be all executed and recorded soon and spoke of the project cost and the savings with Former Alderman Rick Staigle’s help. He added that the project would start in January or February.

Alderman Terry Henley arrived at 6:45 p.m.

a. Audit Presentation

Jennifer Day, of McCall, Gibson, Swedlund, Barfoot, PLLC, reported the annual financial statement with no issues needing to be addressed, explained that there were wording changes to the draft, and answered questions posed by the Council. Mayor Jessup introduced Anna-Maria Weston as the City’s staff member who coordinates the audit process.

d. Review of the Electric Code Ordinance

Mayor Jessup provided an overview of the review process. Assistant City Attorney Brown noted that this ordinance would adopt the 2011 National Electric Code and then provided an overview of the amendments. Public Works Director McGraw spoke on some of the amendments. Alderman Henley noted that he might object.

### **3. Upcoming Agenda Items**

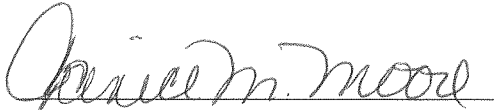
Mayor Jessup gave a summary of the upcoming items on the regular meeting. There was brief discussion regarding proofing of the minutes. Mayor Jessup explained that the minutes would be sent to all aldermen at the same time. City Secretary Moore added that they would be proofed in-house and she would request any changes in advance of the meetings.

### **4. Adjournment**

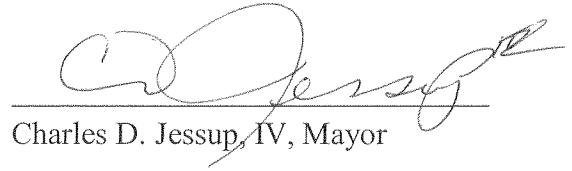
Alderman Morgan moved to adjourn the meeting at 7:31 p.m. Alderman Wilkens seconded the motion, which passed unanimously.

**These minutes were approved by the  
City Council on Tuesday, January 28, 2014.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

(SEAL)