

**CITY COUNCIL REGULAR MEETING
MINUTES
DECEMBER 17, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, Terry W. Morgan and David A. Wilkens. Also present was City Secretary Janice M. Moore.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:39 p.m. The Pledge of Allegiance was led by Code Enforcement Official Jerry Parker, and the Invocation was led by Alderman Dave Wilkens.

2. Presentations

a. Proclamation – Fire Rescue Appreciation

Mayor Jessup read the proclamation and presented the proclamation to the City of Stafford Fire rescue Staff.

b. Auditor Presentation

Jennifer Day, of McCall, Gibson, Swedlund, Barfoot, PLLC, provided overview of the financial statement noting no issues. Mayor Jessup recognized Anna-Maria Weston for her efforts.

Alderman Wilkens moved to **accept** the auditor presentation with changes stated in the workshop. Alderman Isbell seconded the motion, which passed unanimously.

3. Reports

a. Police Department

Captain Jack Ashton provided an overview of the monthly statistics and activities, which was distributed to the Council. He noted five (5) staff were in training for a full week, so the report covered a two (2) week period.

Captain Ashton announced that there was no Neighborhood Watch meeting this month and gave a brief overview of the Police Department's (PD) involvement in Christmas Memories. He also informed the Council the staff was training to become certified as mental health officers. Mayor Jessup commented that he was proud of the PD for engaging in this program.

Captain Ashton spoke about a traffic stop leading to three (3) felony arrests and stressed the importance of PD working traffic.

Alderman Henley spoke of the quick discipline in response to mental health situations. Captain Ashton noted that the certification was giving the officers additional tools to handle those situations. Captain Ashton added that the PD had acquired funds relating to the felony arrests.

b. Public Works

Public Works Director Dan McGraw presented a slideshow that was to be shown on January 15th in Dallas with the Association of Water Board Directors.

Mayor Jessup thanked Former Alderman Rick Staigle for assisting with the West Airport Blvd. project funding. Public Works Director McGraw noted that he did not foresee any problems with the construction and/or timeline of getting the project completed.

Public Works Director McGraw provided an update of the utility billing noting that all meters have been installed and the project would be completed the 2nd week of January with staff being trained on the fixed network system. Mayor Jessup added that once the fixed system was in place it would amount to a \$1,200.00/ month savings in meter reading fees. Public Works Director spoke about the billing cycle, the monitoring of leaks, and the information being accessible for emailing to residents

Public Works Director McGraw reporting the following:

- Speaker for a Badger Meter workshop on fixed network systems for area municipalities with 45 attendees (from Galveston to Conroe)
- 45 attendees – Pearland – Badger Meter –Two (2) small sink holes (showed photos) developed by the Water Plant
- Residential road repairs with asphalt overlays (showed photos)
- Installation of eight (8) crime watch signs with 32 more to be completed with the next few weeks
- Residential inspections and construction overview

Alderman Isbell informed the Council that he watched the mud pumping process on Meadowdale and was very impressed with the results. He asked Public Works Director McGraw about the cost difference between mud pumping that part of the street and replacing with it concrete. Public Works Director noting a \$3,000 cost for the mud pumping versus \$20,000 with the concrete. Mayor Jessup added that due to the road use fee being implemented, the City will see \$90,000 to address road issues.

c. Fire Department Update

Mayor Jessup provided an overview of the report. A copy was filed with City records.

4. Mayor's Comments:

a. Code Enforcement Software Upgrade

Mayor Jessup reported that the Economic Development Council (EDC) agreed to cover the investment cost for the Code Enforcement software in the amount of \$1,700.00 and that the City would cover the \$1,000.00 a year moving forward. Code Enforcement Official Jerry Parker noted a 6-8 month implementation process was the usual timeline; however, it would take three (3) weeks to get the set-up completed. He provided then an explanation of the program and the advantages. Code Enforcement Official Parker noted that it would be fully operational on January 2nd.

b. Community Garden

Mayor Jessup reported that a survey was posted online with some exciting comments and suggestions and that the information would be presented at a future Council workshop. He recognized Alderman Isbell for mapping out the breakdown of locations

c. West Airport Boulevard Project Update

Mayor Jessup gave an update of a \$1,547,000 overall cost with the City's portion being funding by the EDC. He thanked Former Alderman Rick Staigle's for his help with the cost savings to the City. He added that the project would start in January or February.

5. New Business: None

6. Ordinances:

a. Ordinance 2013-29:

AN ORDINANCE APPOINTING A PRESIDING JUDGE TO SERVE IN THE MUNICIPAL COURT OF THE CITY OF MEADOWS PLACE, TEXAS.

Mayor Jessup provided an overview of the ordinance and then read the title. He reported that Attorney Bret Kisluk was working well with the City and the Police Department.

Motion: Alderman Morgan moved to **adopt** Ordinance 2013-29. Alderman Henley seconded the motion, which passed unanimously.

b. Ordinance 2013-30:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, REPEALING SUBSECTION 150.02(D) OF SECTION 150.02 OF CHAPTER 150 OF THE CODE OF ORDINANCES AND SUBSTITUTING A NEW SUBSECTION 150.02(D) OF SECTION 150.02 OF CHAPTER 150 OF THE CODE OF ORDINANCES; ADOPTING WITH AMENDMENTS THE 2011 NATIONAL ELECTRICAL CODE; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Wilkens moved to **adopt** Ordinance 2013-30. Alderman Isbell seconded the motion. Alderman Henley abstained. The motion passed 4-1.

c. **Ordinance 2013-31:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, AMENDING SECTION 91.015 OF THE CITY OF MEADOWS PLACE CODE OF ORDINANCES, RELATING TO SOLID WASTE COLLECTION BY PRIVATE CONTRACTOR; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Isbell moved to **adopt** Ordinance 2013-31. Alderman Mills seconded the motion, which passed unanimously.

d. **Ordinance 2013-32:**

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS SETTING FORTH REGISTRATION REQUIREMENTS AND CREDIT EXTENSION GUIDELINES FOR CREDIT ACCESS BUSINESSES; PROVIDING A PENALTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jessup provided an overview of the ordinance and then read the title.

Motion: Alderman Henley moved to **adopt** Ordinance 2013-32. Alderman Morgan seconded the motion, which passed unanimously.

7. **Resolutions:**

a. **Resolution 2013-13:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF MEADOWS PLACE, TEXAS, AND FORT BEND COUNTY, TEXAS, FOR THE USE OF THE COUNTY'S RADIO SYSTEM, FOR A TERM BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 20, 2014, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A."

Mayor Jessup provided an overview of the resolution and then read the title.

Motion: Alderman Isbell moved to **approve** Resolution 2013-13. Alderman Wilkens seconded the motion, which passed unanimously.

b. **Resolution 2013-14:**

A RESOLUTION APPROVING THE CITY INVESTMENT POLICY AND INVESTMENT STRATEGIES.

Mayor Jessup provided an overview of the resolution and then read the title.

Motion: Alderman Henley moved to **approve** Resolution 2013-14. Alderman Mills seconded the motion, which passed unanimously.

c. **Resolution 2013-15**

A RESOLUTION OF THE CITY COUNCIL OF MEADOWS PLACE, TEXAS, APPOINTING FIVE (5) REGULAR MEMBERS TO THE PLANNING AND ZONING COMMISSION.

Mayor Jessup provided an overview of the resolution and then read the title.

Motion: Alderman Morgan moved to **approve** Resolution 2013-15 appointing Bob McDonald, Patrick Linquist, Rick Staigle, Brian Swinney, and Travis Tanner. Alderman Henley seconded the motion, which passed unanimously.

8. Consent Agenda:

a. Minutes:

July 24, 2012	Regular	November 26, 2013	Workshop
October 22, 2013	Workshop	November 26, 2013	Regular - TABLED
October 22, 2013	Regular		

b. Presentation of Invoices:

Coban Technologies	\$ 19,050.00
McCall Gibson Swedlund	\$ 14,000.00
Premier Outdoor Installations	\$ 6,860.00
Randle Law Office, Ltd, L.L.P.	\$ 9,755.98
Joe L. Salvide	\$ 7,025.00

Motion: Alderman Henley moved to **approve** the Consent Agenda as presented with the **tabling** of the November 26, 2013 Regular Minutes. Alderman Wilkens seconded the motion, which passed unanimously

9. Audience Comments:

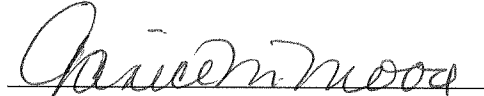
Resident Steve Bezner expressed poor experience in the past relating to after hour calls with Fort Bend County and spoke about a recent positive experience.

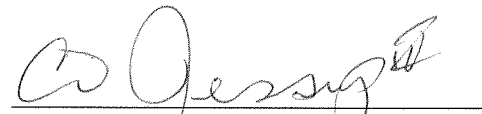
10. Adjournment:

Alderman Henley moved to adjourn the meeting at 8:32 p.m. Alderman Wilkens seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, January 28, 2014.**

ATTEST:


Janice M. Moore, City Secretary


Charles D. Jessup, IV, Mayor

(SEAL)