

**CITY COUNCIL SPECIAL MEETING
MINUTES
DECEMBER 3, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen John F. Isbell, Kelle K. Mills, and David A. Wilkens. Also present was City Secretary Janice M. Moore and Code Enforcement Official Jerry Parker. Absent was Aldermen Terry Henley and Terry Morgan.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:00 p.m.

2. Items for Individual Consideration:

a. Public Hearing #1:

Appeal of Revocation of a Certificate of Occupancy at 11823 Scottsdale Drive

Mayor Jessup provided an overview of the process.

Steve Wayne Galvin, 11823 Scottsdale Drive, Meadows Place, TX 77477, noted that he was a resident of 30 years and spoke to the Council about the following issues:

1. Making arrangements for payment.
2. No electricity or water – turned off
3. Panels – owned and installed several of them. This one if not defective. Just needs front panel that he has replaced.
4. Working out of town in Rosenberg and Brazoria County
5. Greenhouse – can tear down.
6. Trash inside and outside – had a roommate. Rest of the house. Worse now then it was. Will remove oxygen tanks.
7. End of December. Money will come in January.

Mr. Galvin expressed that he wanted to work with the Council.

Code Enforcement Official Jerry Parker read the timeline of activity. He noted that a permanent revocation was being requested until the certificate of occupancy could be restored.

Alderman Wilkens moved to **close** the hearing at 7:11 p.m. Alderman Isbell seconded the motion, which passed unanimously.

b. Public Hearing #2:

Determination of Substandard Building at 11823 Scottsdale Drive

Mayor Jessup noted that the siding had already been addressed. Mr. Galvin noted that he tried to pay part of the water bill, but the judgment was filed. He added that he had requested a total amount owed, but never received any notice. Mr. Galvin explained that the original amount of the forbearance agreement was \$6,147.00 and cut in half providing that he made the monthly payments.

Code Enforcement Official Parker provided an overview of the timeline of activity and showed photos of the inside and outside of the residence. He then reviewed the list of items need to be in compliance.

Mr. Galvin spoke about some of the items on the list including the following: All loose wiring plugged into power strips – were removed. Not being used or plugged in. Panel comes from the factory and has not been modified. Alderman Mills inquired about Item #13 (on the substandard declaration hearing list) – the fuse box being tampered with. Mr. Galvin responded that it was not tampered with. He noted that it was an old panel from the 1970s and spoke in depth about the panel.

Alderman Isbell moved to **close** the hearing at 7:30 p.m. Alderman Mills seconded the motion, which passed unanimously.

3. **Items for Individual Consideration:**

- a. Discussion and Action on the Appeal of Revocation of a Certificate of Occupancy at 11823 Scottsdale Drive

Mayor Jessup spoke of the Council either issuing a permanent revocation or ordering a new certificate of occupancy.

Alderman Wilkens move to **approve** the permanent revocation of the certificate of occupancy. Alderman Isbell seconded the motion, which passed unanimously.

- b. Discussion and Action on the Determination of Substandard Building at 11823 Scottsdale Drive

Mayor Jessup explained that all items 1-8 must be completed to come into compliance. He noted that the Council had the authority to offer Mr. Galvin 30 days to come into compliance or if he has a written plan, it could offer him 90 days with a bond for the work. Mayor Jessup added that at the 30 days, there would be a re-inspection. If no compliance, the process would start over again.

Alderman Isbell moved to **offer 30 days** to come into compliance for determination of a substandard building. Alderman Mills seconded the motion, which passed unanimously.

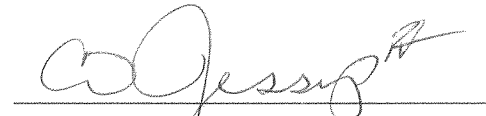
4. **Adjournment:**

Alderman Wilkens moved to adjourn the meeting at 7:37 p.m. Alderman Mills seconded the motion, which passed unanimously.

These minutes were approved by the
City Council on Tuesday, January 24, 2014.

ATTEST:


Janice M. Moore, City Secretary


Charles D. Jessup, IV, Mayor

(SEAL)