



Charles Jessup, IV, Mayor  
David Mertins, Alderman  
Kurt Kopczynski, Alderman  
Nick Haby, City Administrator

Tia Baker, Mayor Pro Tem  
Rick Staigle, Alderman  
Kelle Mills, Alderman  
Courtney Rutherford, City Secretary

## MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, November 28, 2023, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

*City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.*

### A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance – Meadows Elementary National Honor Society
2. Invocation

### B. REPORTS

1. Police Department – Chief Gary Stewart
2. Parks & Recreation – Colene Cabezas, Director
3. Fire Department Monthly Report for October 2023 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator
  - a. Restricted and Unrestricted Funds Analysis

### C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

#### 1. Mayor’s Comments

- a. Staff appreciation

- b. Drought affected Roads

## 2. Council Comments

- a. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

## D. REGULAR AGENDA

1. Discussion and consideration regarding Resolution No. 2023-26 casting the city's vote for the candidate(s) for the 2024-2025 Fort Bend County Appraisal District Board of Directors per Property Tax Code, Chapter 6, Section 6.03, Board of Directors.
2. Discussion and consideration regarding Resolution No. 2023-27 authorizing the Mayor and City Secretary to execute an agreement with Granicus for Social Media eXstream renewal for the Facebook live stream of City Council meetings through December 2026.
3. Discussion and consideration of Resolution No. 2023-28 authorizing the Mayor and City Secretary to execute an agreement with Texas Lawn Works for maintenance of the city's irrigation systems in the amount of \$40,320.00.
4. Discussion and consideration of Ordinance No. 2023-39 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-040-566000, Sprinkler Maintenance, \$28,800 from the general fund balance for maintenance of the city's irrigation systems.
5. Discussion and consideration establishing a Special Fee entitled Utility Infrastructure Fee and Special Fund for the purpose of rehabilitation and construction of present and future public water and sewer utilities in the city.
6. Discussion and consideration regarding rules and regulations for use of city parks and public grounds.
7. Discussion and consideration regarding political signs.
8. Discussion and consideration regarding travel and training, including annual travel budget for the city's TML Representative.
9. Discussion and consideration to to reschedule the Regular City Council Meeting in December to December 19, 2023, due to the Christmas holidays.

## E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes held as follows:**

October 24, 2023 – City Council Regular Meeting

**F. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**G. RECESS REGULAR MEETING**

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.

**H. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act, Government Code 51.071 – Consultation with Attorney regarding VROOM’s request to Terminate Development Agreement with the City.

**I. RECONVENE REGULAR MEETING**

1. Discuss and take appropriate action regarding VROOM’s request to Terminate Development Agreement with the City.

**J. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 22<sup>nd</sup> day of November 2023 at 10:20 a.m. and remained posted until said meeting was convened.



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).