



Charles D. Jessup, IV, Mayor

Rick J. Staigle, Mayor Pro Tem
John F. Isbell, Sr., Alderman
Steven H. Bezner, Alderman
Kurt Kopczynski, Alderman
Kelle K. Mills, Alderman

Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, November 26, 2019 at 6:30 p.m.**, at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS

1. Acknowledge Jack Ashton, Meadows Place Police Captain, for 25 years of service

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Parks & Recreation – Parks & Recreation Director, Colene Cabezas
3. Fire Department Monthly Report for October 2019 – Mayor Charles Jessup IV

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. Introduction of Jennifer Cabello, Code Enforcement Official
- b. Senate Bill 1152 – 2019-2020 Franchise Fee Collections
- c. Where in the World is Meadows Place?
- d. 2018-2019 Fiscal Year End Budget

2. Council Comments

- a. Kirkwood Street Construction Update – Mayor Pro Tem Rick Staigle
- b. H-GAC Update – Alderman John Isbell
- c. Meadows Place Home & Garden Home Tour April 25, 2020 – Alderman John Isbell

E. REGULAR AGENDA

1. Discussion and possible action regarding Lucas Leal’s request to install a U.S. Flag Dropbox in front of Meadows Place City Hall for his Eagle Scout project.
2. Discussion and consideration of Resolution No. 2019-29 casting the City’s vote for the candidate(s) for the 2020-2021 Fort Bend County Appraisal District Board of Directors.
3. Discussion and consideration of Resolution No. 2109-30 authorizing the Mayor and City Secretary to enter into an agreement with Vepo, LLC for a secured Internet based system allowing Backflow Prevention Assembly Testers (BPAT) to input Texas Commission on Environmental Quality (TCEQ) approved backflow Test and Maintenance (T&M) Reports, and Customer Service Inspectors to enter TCEQ approved Customer Service Inspection Certificates.
4. Discussion and consideration of Ordinance No. 2019-32 calling Joint Public Hearing to be held before the City Council and Planning and Zoning Commission of the City of Meadows Place, Texas, to be held on the 28th day of January 2020, at 6:00 p.m. at the City of Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, at which time all persons desiring to be heard will be heard on or in connection with any matter or question involving the proposed amendment to Section 153.096 of Chapter 153 of the Code of Ordinances regulating provisions applicable to the C-3 Special Commercial District; and adopting a new Chapter 117 to the City of Meadows Place Code of Ordinances, providing rules and regulations for massage establishments.
5. Discussion and consideration Resolution No. 2019-31 authorizing the Mayor and City Secretary to enter into agreement with T-Mobile for the City’s mobile services, which include the Code Enforcement mobile tablet, hot spots, and staff mobile phones currently on Sprint.
6. Discussion and possible action regarding the revised job description for the City Administrator.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

October 22, 2019 – Regular Meeting

2. Ratification of Bills

Mar-Con Services, LLC Pay Estimate #10 for Kirkwood Reconstruction	\$226,457.11
Joe Salvide Street Repair – 12318 Brighton Ln	\$13,465.00
Joe Salvide Street Repair – 11903 Meadowtrail Ln	\$23,770.00
Joe Salvide Street Repair – 12227 Meadow Crest/Valencia Cul-de-sac 12246 Meadowhollow Dr	\$17,635.00
HDR, Inc. Kirkwood Engineering Services (October 2019)	\$23,686.67
24/6 Technical Services Repair Well Motor and Water Well #3	\$34,378.00
Medrano Painting Painting park equipment and fence	\$8,835.00
Randle Law LTD., L.L.P. General Legal Counsel	\$4,212.00
Randle Law Office, LTD., L.L.P. Code Enforcement Legal Counsel	\$1,272.00
Randle Law Office, LTD., L.L.P. Texas Direct Auto SUP	\$1,404.00
Randle Law Office, LTD., L.L.P. Economic Development Corporation	\$312.00
Concrete Conservation, LLC Manhole Liner	\$6,690.00
Texas Commission on Environmental Quality Annual Permit	\$11,101.24

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of specific factual information, recite existing policy, or proposal to place the subject on the agenda for a future meeting. Please identify yourself with name and address. Thank you.

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 23rd day of November, 2019 at 12:00 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.