



Charles Jessup, IV, Mayor
David Mertins, Alderman
Rick Staigle, Alderman
Nick Haby, City Administrator

Kelle Mills, Mayor Pro Tem
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL SPECIAL MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, November 16, 2021, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Parks & Recreation – Director Colene Cabezas
3. Fire Department Monthly Report for October 2021 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. EDC Meeting
- b. Redistricting
- c. Inflation

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Mobility Bond - Fort Bend Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

c. Post Office Update – Alderman David Mertins

D. REGULAR AGENDA

1. Accept report from the Planning and Zoning Commission regarding possible changes to City of Meadows Place Code of Ordinances Chapter 153 regarding signs.
2. Discussion and possible action regarding possible changes to City of Meadows Place Code of Ordinances Chapter 153 regarding signs.
3. Second reading of Resolution No. 2021-32 identifying Dorrance Lane rehabilitation as a project and approving EDC expenses not to exceed \$150,000 for the project.
4. Discussion and possible action on Resolution No. 2021-33 authorizing advertisement for sealed competitive bids for Landscape and Lawn Maintenance within the City of Meadows Place.
5. Discussion and possible action on Resolution No. 2021-34 authorizing the Mayor to execute an agreement with 24/6 Technical Services, LLC for the replacement of one lift station pump at the Wastewater Treatment Plant.
6. Discussion and possible action on Resolution No. 2021-35 authorize the Mayor to sign the 2021 Tax Year Interlocal Agreement with Fort Bend County for Tax Collection Services.
7. Discussion and possible action on Resolution No. 2021-36 authorizing the Mayor to submit a proposal to name the main canal in Meadows Place that extends into Houston in Harris County and Stafford in Fort Bend County.
8. Discussion and possible action on Resolution No. 2021-37 casting the city’s vote for the candidate(s) for the 2021-2022 Fort Bend County Appraisal District Board of Directors.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

October 26, 2021 – Regular Meeting

November 3, 2021 – Possible Quorum

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADMINISTRATIVE ADJUDICATION HEARING

1. Continue the Administrative adjudication hearing from October 26, 2021, per Section 150.41 of the Code of Ordinances of the City of Meadows Place, in order to assess a civil penalty for the violations of the Code of Ordinances observed on the property located at 12047 Sturdivant in Meadows Place.

H. EXECUTIVE SESSION

1. Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.
2. Convene in Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.
 - a. Discussion regarding 12047 Sturdivant Administrative adjudication hearing from October 26, 2021, per Section 150.41 of the Code of Ordinances of the City of Meadows Place, in order to assess a civil penalty for the violations of the Code of Ordinances observed on the property.
 - b. Discussion regarding 11810 Dorrance Lane previously deemed substandard by City Council on February 23, 2021.
 - c. Discussion regarding 12027 Alston Drive pending litigation.
3. Reconvene the Regular Session to discuss and take appropriate regarding the Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.
 - a. Discussion and possible action regarding 12047 Sturdivant Administrative adjudication hearing from October 26, 2021, per Section 150.41 of the Code of Ordinances of the City of Meadows Place, in order to assess a civil penalty for the violations of the Code of Ordinances observed on the property.
 - b. Discussion and possible action regarding 11810 Dorrance Lane previously deemed substandard by City Council on February 23, 2021.
 - c. Discussion and possible action regarding 12027 Alston Drive pending litigation.

I. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 12th day of November 2021 at 1:45 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.