



Charles Jessup, IV, Mayor
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON NOVEMBER 15, 2022, AT 6:30 P.M., AT MEADOWS CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 6:35 p.m. with the following present.

Mayor, Charles D. Jessup, IV
Tia Baker, Alderman
Kurt Kopczynski, Alderman

David Mertins, Mayor Pro-Tem
Rick J. Staigle, Alderman
Kelle Mills, Alderman

Nick Haby, City Administrator

Courtney Rutherford, City Secretary

The following staff were also in attendance: Police Chief, Gary Stewart; Assistant Police Chief, Jack Ashton; Communications Director, Cameron Miller; Public Works Director, Rod Hainey; Parks Recreation Director, Colene Cabezas and Code Enforcement Officer, Jennifer Cabello.

1. Pledge of Allegiance: Colene Cabezas, Parks and Recreation Director

Invocation: Jimmy Fenwick, Resident

B. REPORTS

1. Police Department –Chief Gary Stewart

Chief Stewart gave a brief overview of the monthly statistics and activities report for November 2022, which was distributed to City Council and filed with the City Secretary.

Chief Stewart stated that this reporting period is shorter than normal due to the meeting date change. He spoke on a few highlights from the month as follows:

- Accidents – 11
- Flock Safety Alerts – 89
- Arrest – 6
- Assault – 2
- Burglary of Motor Vehicle – 1
- Burglary of Business, Residential or Residential Building – 0
- Criminal Mischief – 1
- Fraud – 2
- Robbery – 0
- Theft – 4

Mayor Jessup asked about the Flock safety alerts 89 from October 25 to November 14, 2022.

2. Parks and Recreation – Colene Cabezas, Director

Ms. Cabezas gave a brief overview of Parks and Recreation activities for the last quarter. Below are few highlights from the last 2 months, October through November.

- One open position for Grounds Maintenance
- Hired Krystin Stegemeier as Recreation Coordinator.
- Rec the Night
- Fall Festival – largest to date approx. 1,000 people in attendance
- Pumpkin Patch – Over \$600 in revenue for the Children’s Garden
- Symphonic Duo in October and November – Beautiful event

Projects competed

- Bridge decking, irrigation at City Hall, Community Center, and McDonald park complete.
- Will began landscaping at City Hall now
- Trimmed 260+ trees
- Christmas Decorations are 75% in place to be complete next week.
- Tree is 18 feet tall now
- New goat at Nature Center – small pigmy goat and tiny and full grown

Upcoming Events

- Drop & Shop November & December
- Partnering with Meadows Elementary School for canned goods and blankets
- Santa’s mailbox in front of Nature Center
- Christmas Memories – Dec 2 from 6pm to 9pm
- Trout drop scheduled the week of Dec 5-9
- Nature Center new winter hours
- Agreement with CenterPoint for landscape rights between Dorrance and Monticeto. They request that we move all landscaping – light poles, boulders, and benches. All items will be repurposed

Alderman Staigle – CenterPoint pipeline will take out existing trail and scheduling to start beginning of trail. Effecting everybody along the path.

Alderman Mertins great job at Fall Festival. Mayor added that Communications Director did a great job promoting the event and follow videos.

Reported that Daniel Trlicek volunteers at War museum and participating in the Astros World Series celebration parade with several dignitaries. Post on Facebook for more details.

3. Fire Department Monthly Report for October 2022 – Charles Jessup IV, Mayor

Public Works had new A/C system installed at the fire department. No activity report from Stafford Fire Department this month.

4. City Administrator's Report – Nick Haby, City Administrator

Mr. Haby reported that no bids were received for Janitorial Services. Staff will continue month to month services with the current vendor.

Also, the new policy for utility disconnects is in place. Staff tagged twenty-one homes for delinquent accounts and nine were disconnected. Three paid in full on the day of disconnect. Three accounts were closed out and three accounts still have no contact. Mr. Haby thanked staff for following through with the process.

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Mayor's Comments

a. Happy Thanksgiving

Mayor Jessup said Happy Thanksgiving, and this is the start of a joyful time of the year. George Washington's 1789 National Proclamation of Thanksgiving was the first in the United States. Encouraged everyone to read it.

b. Elections

Mayor Jessup reminded everybody what an amazing event this is for our country. A great job running the election and thank you to the County for running such a smooth election.

2. Council Comments.

a. Dorrance Lane Construction Update – Alderman Rick Staigle

Alderman Staigle gave a brief update on the Dorrance Lane Construction project. Not much new to report and progressing along. Looking at January for completion.

Alderman Baker asked about speaking to school about changing bus stop. That happened about 3 weeks ago, and several kids missed the bus because they were not aware of the move. No communication needed at this point, but there was a drop in communication to the residents. Look at replacing intersection at one time to speed up progress.

b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

Alderman Staigle gave a brief update on the Mobility Bond Project. Install pipeline that will run through current trail. New application with CenterPoint and fees per boring not one fee as in the past. Working with CP to get all info to get application accurate. Mr. Haby stated that application has been completed and mailed.

D. REGULAR AGENDA

1. Discussion and consideration regarding Ordinance No. 2022-56 amending City of Meadows Place Code of Ordinances Chapter 150.02 regarding driveways.

Alderman Kopczynski moved to approve Ordinance No. 2022-56 amending City of Meadows Place Code of Ordinances Chapter 150.02 regarding driveways. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, Kopczynski and Mills

Nays: None

The motion passed unanimously.

2. Discussion and consideration regarding commercial/oversized vehicles in Meadows Place.

Mayor Jessup introduced the item and stated that the City currently has ordinances to address commercial and oversized vehicles in the city including regulations for parking.

Alderman Kopczynski stated that he had concerned with the 1-ton capacity addressed in Chapter 153. He felt that the current verbiage could not be enforced. Alderman Staigle also brought up the length regulations and stated that several residential vehicles, for example trucks, may exceed the 20-foot length. There was discussion regarding the definition of a commercial/oversized vehicle.

There was discussion among Council and staff to make the following amendments to Chapter 71, Parking Regulations (oversized vehicles).

Remove the following from item (F)

- (2) Which is 20 feet or more in length;
- (4) Which weighs 10,000 pounds or more;
- (7) Which is any other commercial vehicle.

Council and staff also reviewed Chapter 153, Section 153.074, Special off-street parking regulations. There was discussion to remove the regulation for trucks exceeding one ton capacity in Section (A). They also discussed removing Section (B) and adding a statement allowing for the written approval of the Chief of Police, the Traffic Engineer or the Mayor.

Angela Collins, resident at 11715 Kenzie Ct, spoke to Council regarding the flatbed tow truck

violations they received.

Alderman Staigle suggested that staff clean up the ordinance and bring it back to Council for review.

3. Discussion and consideration regarding anonymous Code Enforcement complaints.

Mayor Jessup introduced this item and stated that there is a form on the website that allows people to submit possible Code Enforcement violations. The Code Enforcement Officer, Jennifer Cabello, opens a case on each of these complaints and if there is no violation, she closes it. If there is a violation, she will send a violation notice. Mayor Jessup reported that out the 135 most recent anonymous complaints 26 were invalid.

Council briefly discussed the violate form and process. Council stated that they are in favor of the keeping the form but watch for possibly targeted addresses. They also requested Ms. Cabello to add an item for anonymous complaints on her quarterly report.

Chris Gawlik, resident at 11419 Scottsdale, stated that he is concerned about the ability to abuse the complaint form and target addresses. He suggested that Council remove the anonymous complaint form.

4. Discussion and consideration regarding Halloween in Meadows Place.

Mayor Jessup stated that he rode with the Police Department in the new ATV on Halloween night. He stated that it was a great learning experience and a true operation of the Police Department. He stated that officers were patrolling the city and in constant communication with each officer and dispatch.

Audrey St. Germain, resident at 12123 Scottsdale, stated that she did see the Police and out and about, but she was concerned with the amount of traffic. She requested that the city consider closing some streets for an hour.

Chief Stewart stated that if he pulls officers to close streets there would be less on patrol. He also reminded Council that he cannot work officers more than 16 hours per day. He stated that if barricades were put up that people would just remove them. He stated that it is better to keep the officer mobile in order to monitor the entire city.

Alderman Staigle suggested an event at the park near the school during trick or treat hours, but you would still have trick or treaters going door to door. Chief Stewart stated that this would be a city event and officers would be at the event instead of patrolling.

Mayor Jessup reminded everyone that there were no significant events during Halloween.

Alderman Kopczynski stated that he trick or treaters earlier this year. He said they started at his house around 5:00 p.m. and he didn't see any officers for a while. Chief stated that his officers start based on past experience of traffic on Halloween night. He would be happy to start earlier if Council wants to designate times for patrol on Halloween.

Council and staff continued to discuss different options for patrol and traffic control during Halloween trick or treating.

Alderman Staigle moved to create an ad hoc committee of residents, with Alderman Kopczynski as the Chairman, to come up with ideas for Halloween night. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, Kopczynski and Mills

Nays: None

The motion passed unanimously.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

October 25, 2022 – City Council Workshop

October 25, 2022 – City Council Regular Meeting

Alderman Staigle moved to approve the Consent Agenda as presented. Alderman Baker seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, Kopczynski and Mills

Nays: None

The motion passed unanimously.

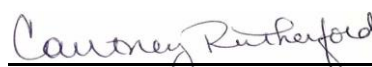
F. AUDIENCE COMMENTS (for matters NOT on the agenda)

G. ADJOURN

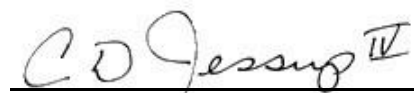
There being no further business to discuss the meeting adjourned at 8:34 p.m.

These minutes were approved by City Council on December 20, 2022.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

