

**CITY COUNCIL REGULAR MEETING  
MINUTES  
NOVEMBER 26, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, and David A. Wilkens. Also present was City Treasurer Elaine Herff for City Secretary Janice M. Moore. Absent was Alderman Terry W. Morgan.

**1. Call to Order:**

Mayor Jessup called the meeting to order at 7:34 p.m. The Pledge of Allegiance was led by Code Enforcement Officer Jerry Parker, and the Invocation was led by Alderman Wilkens.

**2. Presentations**

- a. Proclamation - Toys for Tots

Mayor Jessup read the proclamation and spoke about the charity.

**3. Reports**

- a. Police Department

Police Chief Gary Stewart provided an overview of the monthly statistics and plan, which was distributed to all Council Members. He spoke about the Police Department's involvement at Christmas Memories on December 13<sup>th</sup>. Police Chief Stewart noted Officer Kahn had resigned, but was now a reserve police officer. Mayor Jessup noted progress was being made in the TLC program and commended the Police Officers who helped a lady who ran out of gas on West Airport. Alderman Isbell spoke about the wonderful Neighborhood Watch Meeting on Wednesday regarding Gangs. Alderman Henley explained he witnessed an attempted burglar being caught.

- b. Code Enforcement

Code Enforcement Official Jerry Parker gave a PowerPoint presentation on the properties that he has made progress with. He reported the following:

- No citations have been issued at this point.
- Warnings have been sufficient for compliance from 258 properties to date.
- Three (3) separate substandard buildings were currently being addressed.

Alderman Henley inquired if the past Code Enforcement information would be inputted with the new software. Code Enforcement Official Parker explained that it would be too time consuming with a few exceptions, namely current problems.

c. Fire Department Update

Mayor Jessup provided an overview of the report. A copy was filed with City records.

**4. Mayor's Comments:**

a. Water Bills

Mayor Jessup noted that the December utility bills included the \$5.00 road fee, City Hall was in the middle of the conversion process and that all problems should be fixed by the end of the year.

b. 5K Fun Run

Mayor Jessup announced that the Sugar Grove Church of Christ was sponsoring the 5K Fun Run for the fifth year and that it has become an integral part of our City. He added that it was now a sanctioned race bringing some runners into our beautiful for the first time. Alderman Henley finished first in his age group, and he has challenged others to join him next year.

c. Update on West Airport Boulevard Project

Mayor Jessup announced that on tonight's agenda a resolution will be presented authorizing the City to pay \$443,000 (coming from old 4A EDC funds) as the City's share of the \$4,447,631.47 project. He thanked Former Alderman Rick Staigle for his help and noted that TIP funds had been secured to pay the balance of approximately \$837,368 owed by the city for this project. He added that Fort Bend County road bonds would also be used.

d. Christmas Memories

Mayor Jessup explained that this was one event that had made the City what it is. He noted that Toys for Tots donations would be collected at this event and that a collection box was located in the lobby of City Hall.

**5. New Business:**

a. Consideration of a One (1) Year Extension of the Severn Trent Environmental Services Inc. Wastewater & Water Systems Agreement

Mayor Jessup explained that this was a one (1) year extension of the City's current contract.

**Motion:** Alderman Henley moved to **extend** the Severn Trent contract for a period of one (1) year. Alderman Mills seconded the motion, which passed unanimously.

**6. Ordinances:**

a. Ordinance 2013-27:

AN ORDINANCE APPOINTING AN ASSOCIATE JUDGE TO SERVE IN THE MUNICIPAL COURT OF THE CITY OF MEADOWS PLACE, TEXAS.

Mayor Jessup provided an overview explained that the associate judge, in this case Beverly McMinn, needed to be reappointed biannually. He then read the title.

**Motion:** Alderman Henley moved to **adopt** Ordinance 2013-27. Alderman Wilkens seconded the motion, which passed unanimously.

b. Ordinance 2013-28:

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF MEADOWS PLACE; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS.

Mayor Jessup provided an overview of the ordinance and then read the title.

**Motion:** Alderman Isbell moved to **adopt** Ordinance 2013-28. Alderman Henley seconded the motion, which passed unanimously.

**7. Resolutions:**

a. Resolution 2013-10:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, CASTING CITY OF MEADOWS PLACE 10 VOTES FOR THE BOARD OF DIRECTORS OF THE FORT BEND CENTRAL APPRAISAL DISTRICT.

Mayor Jessup explained that last month the Council passed this information with a voice vote but that a written resolution needed to be approved and sent to the Central Appraisal District. Two (2) votes were being cast each for Al Abramczyk, Albert Glover, Jim Kij, Paul Stamatis and Rhonda Zacharias. He then read the title.

**Motion:** Alderman Wilkens moved to **adopt** Resolution 2013-10. Alderman Henley seconded the motion, which passed unanimously.

b. Resolution 2013-11:

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE TO TERMINATE AN AGREEMENT WITH PERCENTO TECHNOLOGIES INTERNATIONAL FOR IT SERVICES AND ENTER INTO A NEW AGREEMENT WITH WRIGHT BUSINESS TECHNOLOGIES FOR IT SERVICES.

Mayor Jessup provided an overview of the resolution and then read the title.

**Motion:** Alderman Henley moved to **adopt** Resolution 2013-11. Alderman Isbell seconded the motion, which passed unanimously.

c. Resolution 2013-12:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, APPROVING AN ADVANCE FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION, FOR THE RECONSTRUCTION OF WEST AIRPORT BOULEVARD FROM US 59 TO KIRKWOOD ROAD; PROVIDING FOR A FUNDING LIMIT; AND MAKING THIS RESOLUTION A PART OF THE AGREEMENT.

Mayor Jessup provided an overview of the resolution explaining that the \$400,000 was coming from the ½ cent sales tax collected by the former 4A EDC, which was earmarked for this project and passed on to the City when the 4B EDC was created. He then read the title.

**Motion:** Alderman Henley moved to **adopt** Resolution 2013-12. Alderman Wilkens seconded the motion, which passed unanimously.

**8. Consent Agenda:**

a. Minutes:

May 22, 2012	Special	August 14, 2012	Workshop
July 24, 2012	Workshop	July 16, 2013	Workshop
July 24, 2012	Regular	October 22, 2013	Workshop
August 7, 2012	Workshop	October 22, 2013	Regular

b. Presentation of Invoices:

Caldwell Country Chevrolet	\$ 41,480.00
Concrete Raising Corporation	\$ 6,708.08
Fort Bend County WC & ID #2	\$ 16,832.40
Plastix Plus LLC	\$ 9,092.90
Randle Law Office, Ltd, L.L.P.	\$ 11,584.15
Joe L. Salvide	\$ 11,415.00
Severn Trent	\$ 8,977.79

**Motions:**

Alderman Isbell moved to **table** the July 24, 2012 Regular Minutes from the Consent Agenda for further consideration. The motion was seconded by Alderman Wilkens, which passed unanimously.

Alderman Wilkens moved to **table** the October 22, 2013 Workshop and Regular Minutes from the Consent Agenda for further consideration. The motion was seconded by Alderman Henley, which passed unanimously.

Alderman Henley made a motion to **approve** the Consent Agenda with the three (3) sets of meeting minutes being tabled. The motion was seconded by Alderman Isbell, which passed unanimously.

**9. Audience Comments:**

Resident Benet Gaytos explained that he was denied a city license to sell a product as City Code Section 153.076 stated that "No stock-in-trade shall be displayed or sold on the premises." This ordinance was originally passed in 1985. He expressed that he believed it was outdated and needed to be amended. Mr. Gaytos requested that this issue be placed on a future agenda for consideration.

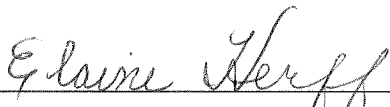
Resident Shirley Isbell noted that Alderman John Isbell's picture appeared in the Fort Bend Focus for his attendance at a Photo Express event. She also noted that Jimmy McGrath, nephew of former Mayor Mark McGrath, was the EMT who took care of a wounded Stafford Police Officer after she was shot in the face.

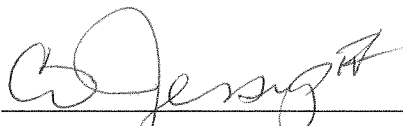
**10. Adjournment:**

Alderman Wilkens moved to adjourn the meeting at 8:20 p.m. Alderman Henley seconded the motion, which carried unanimously.

**These minutes were approved by the  
City Council on Tuesday, January 28, 2014.**

ATTEST:

  
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Elaine Herff, City Treasurer for  
City Secretary Janice M. Moore

  
\_\_\_\_\_  
Charles D. Jessup, IV, Mayor

*Formatted by City Secretary Janice M. Moore*

(SEAL)