

MINUTES OF WORKSHOP MEETING
JULY 12, 2011
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The workshop meeting of Meadows Place City Council was called to order at 6:00 p.m. by Mayor Charles Jessup, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor:	Charles Jessup
Aldermen:	Terry Henley Heidi Case Shirley Isbell John Whiteman Dave Wilkens

thus constituting a quorum.

Also present was Public Works/Public Utilities director Dan McGraw.

Council discussed the Public Works/Public Utilities proposed budget for 2011-2012. Mr. McGraw said he was proposing the following changes in his budget for next year: An increase in animal control expenses to \$200 (to \$1,700); a decrease of \$30 (to \$1,250) for office supplies & equipment; a decrease of \$1,000 (to \$4,000) for computer hard and software; an increase of \$2,500 (to \$11,000) for fuel & lubricants; an increase of \$2,000 (to \$4,500) for employee training and travel; an increase of \$1,000 (to \$10,500) for firehouse expenses; a decrease of \$1,200 (to \$2,500) for GIS services; an increase of \$260 (to \$800) for utilities; and a decrease of \$6,500 (to \$7,000) for telephones. He proposed that other budget line items remain the same. Employee salary and supporting payroll items as well as insurance was not discussed pending further information from suppliers.

Mr. McGraw proposed the Administration budget of the Public Utilities Department remain the same with the exception of decreasing the amount allocated for miscellaneous expenses by \$250 (to \$250); and increasing the amount allocated for meter reading expenses by \$23,175 (from zero) an oversight in last year's budget due to a contractor error.

Mr. McGraw proposed keeping the Water Department budget the same with the exception of decreasing the cost allocated for chemicals by \$2,500 (to \$5,000.)

Mr. McGraw proposed keeping the Sewer Department budget the same with the exception of increasing the cost allocated to permit fees by \$5,000 (to \$15,000); increasing the cost allocated to telephones by \$30 (to \$1,738) and decreasing the cost allocated to maintenance & repair by \$15,000 (to \$115,000.)

There being no further business to consider, Councilmember Henley made a motion, seconded by Councilmember Wilkens, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 7:37 p.m.

Elaine Herff, City Secretary