



**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 24, 2017 AT 7:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477**

**A. Call to Order:**

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:35 p.m. with the following present:

Mayor, Charles D. Jessup, IV  
Mayor Pro Tempore, Terry J. Henley  
Alderman, Steven H. Bezner  
Alderman, Kelle K. Mills

City Secretary, Courtney Rutherford  
Alderman, John F. Isbell  
Alderman, Rick J. Staigle

Staff in attendance: Chief Gary Stewart and Captain Jack Ashton, Meadows Place Police Department; and Colene Cabezas, Parks & Recreation Director.

**a. Pledge of Allegiance and Invocation**

Pledge by: John Isbell, Alderman  
Invocation by: Jimmy Fenwick, Resident

**B. Reports**

**1. Police Department**

Police Chief Gary Stewart, gave an overview of the monthly statistics and activities report, which was distributed to City Council and filed with the City Secretary.

Chief Stewart reported that he is still working to fill the department's open positions. They are currently performing background checks on some promising candidates.

Chief Stewart reported that National Night Out participation was down this year. Eight officer's attended five block parties.

Chief Stewart also reported that the next Neighborhood Watch meeting will be November 11<sup>th</sup> at the Meadows Place Training Center at 7:00 p.m. There will be a Laser Shot demonstration and training.

Finally, Chief Stewart reported that his department is helping with Code Enforcement on City Ordinance Violations and health and safety issues until a new Code Enforcement Officer is hired.

Mayor Jessup stated that he is very appreciative of all the help the Chief and his department have provided.

## **2. Parks & Recreation – Director Colene Cabezas**

Parks & Recreation Director, Colene Cabezas, gave the quarterly report for Parks and Recreation and a brief recap over the Parks and Recreation events from the last 3 months.

Ms. Cabezas reported a few projects completed over the last three months include installing equipment at three new pocket parks, granite along the Hike and Bike Trail, Color Fun Run event, Oktoberfest, and the Monarch Madness and Craft Show. To date the Youth Action Council (YAC) has collected \$29,000 for the all-inclusive park. She also reported that there were approximately 500 people attended the Oktoberfest and around 900 at Monarch Madness.

Parks and Recreation will also be hosting a Pumpkin Patch on the Sugar Gove Church property along W Airport. There will be about 1500 pumpkins and the City will keep 25% of the funds collected.

Ms. Cabezas reported that Regas Construction has been working, at no charge, on the Nature Center located on Ambelwood. The building is still a work in progress. Plumbers came in and changed out the piping. Ms. Cabezas also reported that there were some issues with the electrical at the building. Regas Construction and the electricians are working with the City Electrical Inspector to bring the house up to code. They removed all of the electrical wiring and replaced it with 12 gage wiring. The City Electrical Inspector will be back to inspect the work and make sure that it is all safe and up to code.

Alderman Isbell asked if the breaker box had been updated to a 20 amp box. Ms. Cabezas stated that they did work on the breaker box and she believes it has been upgraded to a commercial grade box.

Alderman Henley stated that he appreciated her working to get the electrical wiring fixed.

Alderman Staigle stated that staff needs to consider alternate parking for the next Monarch Madness. He suggested possible parking at the church with a shuttle. He also suggested signage for parking.

Alderman Bezner stated that he loves the weekend events and wants to know if there are any that Parks & Recreation may not continue. Ms. Cabezas stated that the Color Fun Run was a onetime fundraiser, but they may consider a different run in the future. She also stated that they probably won't do the street dance this year either. She also stated that there has been some interest in a BBQ Cook Off so they may look into that.

Finally, Mayor Jessup stated that he is so excited about the Nature Center and the small zoo that Parks & Recreation has started. He appreciates all of the efforts to get the building ready and up to code.

## **3. Fire Department Monthly Report for September 2017**

Mayor Jessup provided an overview of the Stafford Fire Department report for September 2017 which was filed with the City Secretary.

### **C. Presentation and Proclamations**

None

### **D. Mayor's Comments**

#### **1. Department Head Review**

Mayor Jessup reported that he met with each Department Head to discuss the upcoming budget. He stated that he has never worked a staff as competent, energetic, and qualified as current staff.

#### **2. WCID #2 Increase**

Mayor Jessup stated that WCID has increased from \$0.95 to \$1.38. The City will have to make some adjustments due to this increase and will review this item again in January.

#### **3. Community Policing**

Mayor Jessup stated Meadows Place Police Officers are working hard and he has received great comments from all of the events. Mayor Jessup stated that recently he was at the Splash pad and witnessed Officer Richmond talking to a family and gave out sticker badges to the children. Officer Richmond stayed and talked and visited with the family for a few minutes. He stated its acts like this that make Meadows Place a wonderful place to live. Mayor Jessup stated that Chief Stewart has done a great job with his police force.

Alderman Henley stated that the interaction with the community is very important.

### **E. Council Comments:**

#### **1. TML Update – Mayor Pro-Tem Terry Henley**

Mayor Pro-Tem Henley stated that the TML Annual Conference was the first week of October and that is why he missed National Night Out. He reported that this TML conference was the second most attended in the state, even though participation was down due to Harvey. It was a good training and the TML Annual Conference will be back in Houston in the next 3-5 years.

#### **2. 11938 Ambleswood – Mayor Pro-Tem Terry Henley**

Mayor Pro-Tem Henley stated that he had concerns with the electrical and plumbing which were addressed in the Parks & Recreation Department report. He appreciates staff doing the right thing, although he still has concerns with the parking.

#### **3. Kirkwood Street Construction Update – Alderman Rick Staigle**

Alderman Staigle stated that he is a little behind due to Hurricane Harvey. He has received an updated drawing from HDR, but still needs to review it. He is still looking into the driveway issues as well. He also reported that he needs to meet with the City of Houston and Sugar Land regarding the detours once the construction starts. He will

have more to report to Council in November. It will probably be December before plans are ready to review.

## **F. Regular Agenda**

### **1. Acceptance of the Quarterly & Annual Investment Report**

Alderman Henley moved to accept the Quarterly & Annual Investment Report as presented. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

### **2. Consider Resolution No. 2017-28 designating a City representative and an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly**

Alderman Bezner moved to designate Terry Henley as the City representative and Charles Jessup, IV as an alternate representative to the Houston-Galveston Area Council's 2018 General Assembly. Alderman Mill seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

### **3. Reschedule December Regular City Council Meeting to December 19, 2017 due to the Christmas holiday**

Alderman Isbell moved to reschedule the December Regular City Council Meeting to December 19, 2017 due to the Christmas holiday. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

### **4. Consider Ordinance No. 2017-30 adopting an exemption policy to Ordinance No. 2017-23 making it unlawful for certain sexual offenders to reside within 1000 feet of premises where children gather**

Alderman Isbell moved to approve Ordinance No. 2017-30 adopting an exemption policy to Ordinance No. 2017-23 making it unlawful for certain sexual offenders to reside within 1000 feet of premises where children gather. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- 5. Consider Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place**

Alderman Staigle moved to table Ordinance No. 2017-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

- 6. Consider Ordinance No. 2017-32 amending Chapter 150 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "buildings," to clarify the requirements for permits and contractor registration; amending chapter 37 of the code of ordinances of the City of Meadows Place, Texas, entitled "schedule of fees," to clarify certain fees; providing for repeal; providing for severability; and providing an effective date**

Alderman Henley moved to table Ordinance No. 2017-32 amending Chapter 150 of the Code of Ordinances of the City of Meadows Place, Texas, entitled "buildings," to clarify the requirements for permits and contractor registration; amending chapter 37 of the code of ordinances of the City of Meadows Place, Texas, entitled "schedule of fees," to clarify certain fees; providing for repeal; providing for severability; and providing an effective date. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried.

## **G. Consent Agenda**

- 1. Consider approval of the Minutes held as follows:**

September 26, 2017 – Workshop Meeting

September 26, 2017 – Regular Meeting

## 2. Presentation of Bills

AVI Electric LLC	\$ 8,700.00
Onsolve, LLC	\$ 5,100.00
Texas Municipal League IRP	\$ 84,048.72
Tyler Technologies	\$ 12,455.33
Aldi (Texas) LLC	\$ 20,715.19
Randle Law Office LTD, LLP	\$ 4,171.29
Randle Law Office LTD, LLP	\$ 109.20
Randle Law Office LTD, LLP	\$ 513.00
Randle Law Office LTD, LLP	\$ 839.28
Randle Law Office LTD, LLP	\$ 607.50

Alderman Mills moved to approve all items of the consent agenda. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

Nays: None

The motion carried

## H. Audience Comments

None.

## I. Adjourn

There being no further business on the agenda Alderman Henley moved to adjourn the meeting. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Bezner, Staigle, and Mills

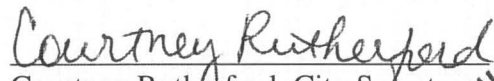
Nays: None

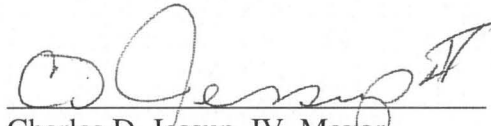
The motion carried

The meeting was adjourned at 8:33 p.m.

**These minutes were approved by City Council on Tuesday, November 28, 2017.**

ATTEST:

  
Courtney Rutherford, City Secretary

  
Charles D. Jessup, IV, Mayor

