



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 23, 2018 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:36 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tem, John F. Isbell	Alderman, Rick J. Staigle
Aldermen, Terry J. Henley	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Police Captain, Jack Ashton and Public Works Director, Danny Segundo.

1. Pledge of Allegiance and Invocation

Pledge by: Adam Morrison, Boy Scout

Invocation by: Chaplain Jim Russell

B. Reports

1. Police Department

Captain Jack Ashton gave an overview of the monthly statistics and activities report for October 2018. A copy was distributed to City Council and filed with the City Secretary.

Captain Ashton stated that there will be increased patrol due to Halloween. He also reminded everybody that the next Neighborhood Watch Meeting will be November 15th at 7:00 p.m. The topic will be CERT, Community Emergency Response Team.

Mayor Jessup complimented Captain Ashton and Chief Stewart on the Neighborhood Watch meeting. He stated that they have been outstanding and encouraged residents to attend.

2. Public Works

The Public Works Director, Danny Segundo, reported on public works progress since his last report in July. He gave a brief recap on Streets, Utility Projects, Water and Sewer updates, Maintenance updates, and training the Public Works employees.

Mr. Segundo reported that 30 sites for mud-jacking were approved in the 2018-2019 budget as well as 15 sidewalk repairs, handicap ramps, curb repairs, and storm inlets. His department has already started working on these improvements.

He stated that there are ten (10) locations for street repairs, which he has broken into three (3) phases. Phase I & II are funded by the road use fund and phase III will be funded out of the street repair budget line item.

Water and Sewer updates included water main breaks. Over the last three (3) months there have been 14 related leaks, which are main breaks, service tap leaks, fire hydrant issues. The average cost of repair is \$2,337.95. There were five (5) sanitary sewer collection issues. These are residential sewer tap issues that are broken or separated near the sewer main line. The average cost of repair is \$2,480.21.

Mr. Segundo also reported on a Sanitary Sewer Manhole Sealing Program to Prevent Infiltration into Sanitary Sewer Collection System. Public Works did pilot program regarding Sealing Manholes to prevent infiltration problems that are occurring in our collections system. They contracted with Spectra Shield to seal 6 manholes. The cost is \$13,530.00, for an average cost of \$2,255.00 per manhole.

Mr. Segundo then gave an updated on completed projects and upcoming projects.

3. Fire Department Monthly Report for September 2018

Mayor Jessup provided an overview of the Stafford Fire Department report for September 2018 which was filed with the City Secretary. Mayor Jessup stated that the City continues to have a great working relationship with Stafford Fire Department and Fort Bend EMS. We are currently getting a new Fire Marshal and he has already come over to the City to introduce himself and make the transition as easy as possible.

C. Mayor and Council Comments

1. Mayor's Comments

Mayor Jessup thanked Adam Morrison, boy scout and the grandson of Alderman Henley, for attended the meeting and leading the pledge. He also introduced his dad, Jeff, and brother, Aaron, who attended the meeting with him.

Adam stated the was attending the meeting for his Service Award for attending a public meeting. He will receive his citizenship in the community merit badge which is needed for his star rank. He has been a boy scout for 7 years and his brother is also a boy scout.

Mayor Jessup thanked them both for their service and thanked them for choosing Meadows Place.

a. Fort Bend CEO Publication

Mayor Jessup stated that this is a new publication and Meadows Place is featured on page 3. This publication is designed for businesses in Fort Bend County and he is proud that Meadows Place is the first city featured.

b. Raising our Standards

Mayor Jessup stated that everything we do in raising the standards in operations, efficiency, customer service, and the Police Department is led by the department heads, Courtney Rutherford, Gary Stewart, Danny Segundo, Colene Cabezas, and Anna-Maria Weston. Staff and Council continue to attend training and desire to improve.

He thanked staff for all that they do to continue to raise the standards of the City of Meadows Place.

2. Council Comments

Alderman Henley stated that he appreciated his grandsons Adam and Aaron for attending the meeting with their dad Jeff.

a. TML Update – Alderman Terry Henley

Alderman Henley stated that he attended the annual conference in Fort Worth along with Mayor Jessup, Aldermen Isbell and Staigle, and the City Secretary, Ms. Rutherford. He stated that the 5G small node technology is still a concern and a lot of people are still working to get it implemented. They must connect through fiber optic which he stated has limited the franchise fee to \$250.00 and this could carry to other utilities and TML is concerned about that possibility. TML has filed suit stating this is unconstitutional.

Mayor Jessup stated that Meadows Place was well represented and thanked those who attended.

Alderman Staigle stated an imminent threat to public safety regarding the Brazos River. He stated that the river is up, but not predicted to go to the flood stage.

D. Regular Agenda

1. Discussion and acceptance of the Quarterly and Annual Investment Reports

Alderman Henley moved to accept both the Quarterly and Annual Investment Reports. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

2. Discussion and consideration of Resolution No. 2018-24 adopting the 2018-2019 City of Meadows Place Investment Policy and Strategy Guidelines.

Mayor Jessup explained that it is the same policy previously adopted and no changes have been made.

Alderman Staigle moved to approve Resolution No. 2018-24 adopting the 2018-2019 City of Meadows Place Investment Policy and Strategy Guidelines. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

3. Discussion and consideration to accept HDR Engineering, Inc.'s recommendation regarding the Request for Bids for the Kirkwood Reconstruction Project.

Alderman Staigle moved to accept HDR Engineering, Inc.'s recommendation regarding the Request for Bids for the Kirkwood Reconstruction Project. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

4. Discussion and consideration of Resolution No. 2018-25 accepting the bid for the Kirkwood Reconstruction project and authorize the Mayor and City Secretary to enter into a contract.

Alderman Isbell to approve Resolution No. 2018-25 accepting the bid for the Kirkwood Reconstruction project and authorize the Mayor and City Secretary to enter into a contract. Alderman Henley seconded the motion.

Alderman Staigle stated that HDR Engineering did reference checks on Mar-Con Services the low bidder and they were good. There were previous issues with delays, but the City can work with them because we have liquidated consequences for delays in the project. Once approved we will get the contract and submit a Notice to Proceed to Mar-Con with a start date of January 2, 2019, due to the holidays.

The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

5. Discussion and consideration of Resolution No. 2018-26 accepting HDR Engineering, Inc. Proposal for Construction Management Services for the

Kirkwood Reconstruction Project and authorize the Mayor to enter in an agreement for construction administration, part-time site observation, and material testing services for the Kirkwood Reconstruction Project.

Alderman Staigle moved to approve Resolution No. 2018-26 accepting HDR Engineering, Inc. Proposal for Construction Management Services for the Kirkwood Reconstruction Project and authorize the Mayor and City Secretary to enter in an agreement for construction administration, part-time site observation, and material testing services for the Kirkwood Reconstruction Project. Alderman Henley seconded the motion.

Alderman Staigle stated that this is a large number, but he has reviewed the proposal and it is in line with what the County pays for these services. This proposal covers 24 hours a week of inspectable work like watching concrete pours, etc.

Mayor Jessup stated having Alderman Staigle has been wonderful to work with the County and HDR. He again thanked him for his time and dedication to the project.

The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

6. Discussion and consideration of Ordinance No. 2018-30 amending City of Meadows Place Code Ordinances Sec. 153.094 C-1 Light Commercial District, to allow for Facilities for drive-thru banking and restaurants.

Alderman Henley moved to approve Ordinance No. 2018-30 amending City of Meadows Place Code Ordinances Sec. 153.094 C-1 Light Commercial District, to allow for Facilities for drive-thru banking and restaurants. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

7. Discussion and consideration of Ordinance No. 2018-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place.

Alderman Staigle moved to approve Ordinance No. 2018-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service

credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

8. Discussion and consideration to reschedule the Regular City Council Meeting in December due to the Christmas holiday.

Alderman Henley moved to reschedule the Regular City Council Meeting in December to Tuesday, December 18, 2018, due to the Christmas holiday. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

E. Consent Agenda

1. Consider approval of the Minutes held as follows:

September 25, 2018 – Regular Meeting

October 9, 2018 – Special Session Meeting

2. Presentation of Bills

AAA Flexible Pipe Cleaning Co. Inc.	\$ 23,814.57
Clean & TV Sanitary Sewer Lines	
Artificial Plants	\$ 6,012.68
Hanging Baskets Along W Airport	
Concrete Conservation, LLC	\$ 13,530.00
Manhole Liner	
Galls	\$ 19,020.96
Grant Funded Rifle Vests	
HDR Engineering	\$ 14,818.41
Engineering Services	
Joe Salvide	\$ 6,542.00
12251 Monticeto – Street repair (50%)	
Joe Salvide	\$ 6,542.00

12307 Monticeto – Street repair (50%)	
Joe Salvide	\$ 24,685.00
12018, 223, 247 Monticeto – Street repair (50%)	
Onsolve	\$ 5,100.00
CodeRed Annual Renewal	
Tyler Technologies	\$ 13,048.11
Annual Software Renewal	

Alderman Mills moved to remove item 2, Presentation of Bills, from the consent agenda for discussion. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

Alderman Henley moved to approve the minutes as presented. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

Alderman Staigle stated that in item 2, Presentation of Bills, the invoice from HDR Engineering Services is for Engineering Services. Alderman Staigle moved to approve item 2, Presentation of Bills, as amended. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

F. Audience Comments

Art Keepers, resident at 12243 Alston Drive, stated there are still ongoing code enforcement issues with commercial grade trucks parked in residential areas. Mayor Jessup stated that the Code Enforcement Officer will investigate the issue.

Rick Staigle, resident at 12327 Scottsdale, stated that he believes Council needs to look into robot brothels at the next Council meeting.

G. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Isbell, Staigle, and Mills

Nays: None

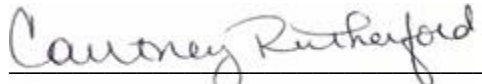
Alderman Bezner was not present.

The motion carried.

The meeting was adjourned at 7:45 p.m.

These minutes were approved by City Council on Tuesday, November 27, 2018.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

