



**MINUTES OF THE WORKSHOP OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON OCTOBER 22, 2024, AT 5:30 P.M., AT MEADOWS PLACE EOC/TRAINING CENTER, 11975 W AIRPORT BLVD., MEADOWS PLACE, TEXAS 77477.**

**A. Call to order and announce a quorum is present.**

The meeting was called to order by Mayor, Audrey St. Germain, at 5:35 p.m. with the following present.

Audrey St. Germain, Mayor  
David Mertins, Sr., Alderman  
Kurt Kopczynski, Alderman

Rick Staigle, Mayor Pro Tem (arrived at 5:42 p.m.)  
Tia Baker, Alderman (arrived at 5:45 p.m.)  
Kelle Mills, Alderman

Nick Haby, City Administrator

Courtney Rutherford, City Secretary

The following staff were also in attendance: Communications Director, Cameron Miller; Finance Director, Anna-Maria Weston; Parks & Recreation Director, Colene Cabezas; and Public Works Director, Rod Hainey.

*Mayor St. Germain called item C before Item B.*

**C. Discussion regarding City Communications.**

Communications Director, Mr. Miller, gave a brief presentation regarding the use of AI. He explained that he currently uses ChatGPT and suggested that city create a policy for ChatGPT. He suggested five (5) member AI committee that will create a policy and a transparency statement.

**B. Discussion regarding 2024 TML Annual Conference.**

Mayor St. Germain stated that there were several sessions regarding the use of AI. She and Mr. Miller attended a session about a Walk the Neighborhood project. This is an organized way for Council, Police Department, and staff to get in the neighborhood and interact with residents. For this program Council and staff would break up into small groups and go door to door visiting with residents and then create a follow up process. Mr. Miller stated that this would also be a good team building experience for staff with a group lunch after walking the neighborhood.

Alderman Mertins stated that he attended an AI session that talked about how it can be used to increase tourism to the city. It can also be used to analyze events and help with economic development.

Alderman Kopczynski stated that he attended a session called the Good, bad, and legal of Public Comments. He also attended a session that talked about possible legislation that would allow

city lots to be subdivide into much smaller lots and allow for Accessory Dwelling Units. There was concern that these smaller lots with additional living spaces would be stress on the city's water and sewer system.

Alderman Staigle stated that he attended several sessions as well. He attended one called Difficult Discussions. They stated that it is best to state the case and result you want then listen and eliminate emotion.

Alderman Baker stated that she wasn't ale to attend as many sessions, but she did attend the Legislation Update.

Mayor St. Germain stated that she also attended the Robert's Rules session and Public Comments will be moved to the beginning agenda. She also reminded everyone that this is a time for the public to be heard and not to be a conversation with Council.

Council agreed that they would like to create a Rules and Procedures for City Council and directed staff to bring them a draft policy. Some of the things they want it to include are listed below.

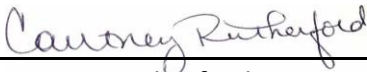
- Council will use Robert's Rules as a guideline but are not governed by them.
- Any Council Member can request an item be placed on the agenda
- A motion and second must be made before discussion
- Time limit for meetings

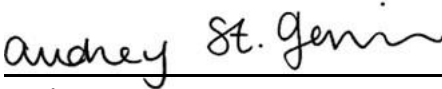
#### **D. Adjourn**

There being no further business to discuss Mayor St. Germain adjourned the meeting at 6:19 p.m.

**These minutes were approved by City Council on November 19, 2024.**

#### **ATTEST:**

  
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Courtney Rutherford, City Secretary

  
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Audrey St. Germain, Mayor

