



Charles D. Jessup, IV, Mayor

Rick J. Staigle, Mayor Pro Tem

John F. Isbell, Sr., Alderman

Steven H. Bezner, Alderman

Kurt Kopczynski, Alderman

Kelle K. Mills, Alderman

Courtney Rutherford, City Secretary

## **MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA**

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, October 22, 2019 at 6:30 p.m.**, at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

1. Pledge of Allegiance and Invocation
2. Public Comment Cards – If you wish to speak on any agenda item please complete a comment card and turn into the City Secretary.

### **B. REPORTS**

1. Police Department – Chief Gary Stewart
2. Public Works – Erik Tschanz, Public Works Director
3. Fire Department Monthly Report for September 2019 – Mayor Charles Jessup IV

### **C. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

#### **1. Mayor's Comments**

- a. TML Annual Conference
- b. CenterPoint Gas Monthly Refund
- c. TML Health Monthly Refund

d. Personnel Changes

**2. Council Comments**

a. Kirkwood Street Construction Update – Alderman Rick Staigle

**D. REGULAR AGENDA**

1. Discussion and acceptance of the Quarterly and Annual Investment Report.
2. Discussion and consideration of Resolution No. 2019-26 adopting the 2019-2020 City of Meadows Place Investment Policy and Strategy Guidelines.
3. Discussion and receive recommendation from the Planning and Zoning Commission regarding Fort Bend ISD's plat application for Meadows Elementary located at 12037 Pender Lane.
4. Discussion and consideration regarding Fort Bend ISD's plat application for Meadows Elementary located at 12037 Pender Lane.
5. Discussion and receive recommendation from the Planning and Zoning Commission regarding Windrose Land Surveying's plat application for the property located at the corner of W Airport and Kirkwood.
6. Discussion and consideration regarding Windrose Land Surveying's plat application for the property located at the corner of W Airport and Kirkwood.
7. Discussion and consideration of Resolution No. 2019-27 authorizing the Mayor and City Secretary to execute a first amendment to the Marketing Agreement with Erickson Advertising Agency.
8. Discussion and consideration of Resolution No. 2019-28 designating a City representative and an alternate representative to the Houston-Galveston Area Council's 2020 General Assembly.
9. Discussion and consideration of Ordinance No. 2019-31 authorizing and allowing, under the act governing the Texas Municipal Retirement System, "updated service credits" in said system for service performed by qualifying members of such system who presently are members of the City of Meadows Place.
10. Discussion and consideration to reschedule the Regular City Council Meeting in December to December 17, 2019 due to the Christmas holidays.
11. Discussion regarding the City Administrator job description.
12. Discussion and possible action regarding televising / live streaming City Council meetings.

13. Discussion and set a date for a Workshop Meeting to review future planning and prioritize items such as local street utility and pavement replacement, updating city codes, hiring of city administrator, and home rule charter.

**E. CONSENT AGENDA**

Consent Agenda items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**1. Consider approval of the Minutes held as follows:**

- September 24, 2019 – Budget Workshop
- September 24, 2019 – Regular Meeting
- October 8, 2019 – Special Meeting

**2. Ratification of Bills**

<b>24/6 Technical Services</b>	<b>\$20,890.00</b>
Waste Water Treatment Plant #1 Lift Pump	
<b>BBG Consulting, Inc</b>	<b>\$14,191.00</b>
Meadows Elementary Engineering, Plan Review, & Inspections	
<b>BP Barco Products</b>	<b>\$13,354.30</b>
Lamp & Bench for Park	
<b>Concrete Raising Corporation</b>	<b>\$6,925.52</b>
Street Raising	
<b>Del Carmen Consulting</b>	<b>\$6,350.00</b>
Racial Profiling Services (2019)	
<b>E Contractors USA LLC</b>	<b>\$14,976.07</b>
Relocation of Playground Equipment	
<b>Emergency Fleet Services</b>	<b>\$8,812.19</b>
Equipment for new Police Vehicle	
<b>GTS Technology Solutions</b>	<b>\$5,266.33</b>
Equipment for new Police Vehicle	
<b>HDR, Inc.</b>	<b>\$23,762.83</b>
Kirkwood Rd. Engineering for September 2019	
<b>HDR, Inc.</b>	<b>\$21,148.56</b>
Kirkwood Rd. Engineering for August 2019	
<b>Joe Salvide</b>	<b>\$17,635.00</b>
Road Repairs (Meadow Crest and Meadowhollow)	
<b>Kompan</b>	<b>\$11,189.64</b>
Wheelchair Carousel	
<b>Kompan</b>	<b>\$2,450.00</b>
Inclusive Playground Swing	

<b>Onsolve</b> CodeRed	<b>\$5,100.00</b>
<b>Onyx</b> McDonald Park Irrigation	<b>\$5,200.00</b>
<b>Randle Law Office, Ltd, L.L.P.</b> General Legal Counsel	<b>\$7,644.00</b>
<b>Randle Law Office, Ltd, L.L.P.</b> Texas Direct Auto SUP	<b>\$1,501.50</b>
<b>Randle Law Office, Ltd, L.L.P.</b> Code Enforcement	<b>\$721.50</b>
<b>Tyler Technologies, Inc.</b> Annual Software Maintenance	<b>\$14,130.42</b>

**F. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. Please identify yourself with name and address. Thank you.

**G. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 18<sup>th</sup> day of October, 2019 at 2:45 p.m. and remained posted until said meeting was convened.



\_\_\_\_\_  
Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).