

**CITY COUNCIL
WORKSHOP MEETING MINUTES
OCTOBER 28, 2014**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen Steven H. Bezner, John F. Isbell, Sr., Kelle K. Mills and Rick J. Staigle. Also present was City Secretary Janice M. Moore.

1. Call to Order:

Mayor Jessup called the workshop to order at 6:02 p.m.

2. Discussion:

a. ISO - City of Stafford Fire Department/EMS

Mayor Jessup noted that City of Stafford Fire Chief Larry DiCamillo would not arrive until 6:45 p.m., so this item was tabled. Alderman Mills arrived at 6:10 p.m.

b. Potential Meeting Dates for Kirkwood Road Project

Mayor Jessup outlined the following topics needing to be addressed:

- Educating the Public
- Estimating Funding Sources
- Target Rollout Dates
- Potential Engineering Firms

Mayor Pro Tem Henley reported corresponding with HDR Engineering regarding alternatives, preliminary engineering, estimated costs and an experience list for designing roundabouts. Alderman Staigle provided a brief overview of the Request for Qualifications (RFQ) bidding process. He noted that the Council could invite three (3) to provide their qualifications and give presentations. Mayor Pro Tem Henley noted the Economic Development Corporation (EDC) set aside \$100,000 for preliminary work for this project. He spoke about requesting TTI to provide a preliminary study.

Mayor Jessup mapped out the following two (2) upcoming special Council meetings:

- Meeting in Mid-December – capacity, procurement process, & options
 - Mayor Pro Tem Henley to contact TTI about presenting options.
- Meeting Saturday, Nov. 8th at TTC at 8:30 a.m. - educating the public, funding sources, & roll out dates

- Chris Hill from Imagination Monkey to be invited to attend.

c. Vacancies: Planning & Zoning (2 Alternates) & EDC (1 Director)

Mayor Jessup noted he placed an announcement in the November newsletter with a deadline of November 15th for letters of interest.

3. Upcoming Council Agenda Items

Mayor Jessup provided an overview of the upcoming items being presented on the regular meeting agenda.

2. Discussion

a. ISO - City of Stafford Fire Department/EMS

City of Stafford Fire Chief Larry DiCamillo arrived at 6:49 p.m. and provided an overview of the ISO presentation and spoke of the volunteer operation of the fire station and EMS services.

4. Adjournment


Alderman Bezner moved to **adjourn** the meeting at 7:06 p.m. Alderman Staigle seconded the motion, which passed unanimously.

**These minutes were approved by the
City Council on Tuesday, November 25, 2014.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

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