



CITY OF MEADOWS PLACE
Conference Room, City Hall
One Troyan Drive
Meadows Place, TX 77477

**CITY COUNCIL REGULAR MEETING
MINUTES
OCTOBER 28, 2014**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen Steven H. Bezner, John F. Isbell, Sr., Kelle K. Mills and Rick J. Staigle. Also present was City Secretary Janice M. Moore, Parks and Recreation Director Monya Keenen and Police Chief Gary Stewart.

1. Call to Order:

Mayor Jessup called the meeting to order at 6:31 p.m. The Pledge of Allegiance was led by City of Stafford Fire Chief Larry DiCamillo, and the Invocation was led by Police Chief Gary Stewart.

2. Presentations:

a. ISO Update

City of Stafford Fire Chief Larry DiCamillo reported the City moving from an ISO rating of Class 2 to a Class 1 as of October 1st. City of Stafford Fire Chief DiCamillo recognized Public Works Director Dan McGraw on contribution to the water system. He added there were two (2) cities in Fort Bend County that had this rating: the City of Stafford and the City of Meadows Place. Philip Bradley, Insurance Services Office, noted this rating change was quite an accomplishment and an award of distinction. Deputy State Fire Marshall Jessie Williams spoke about the growth of the community. Mayor Jessup recognized City of Stafford Fire Chief DiCamillo for his efforts and the other ISO representatives.

3. Reports:

a. Parks & Recreation

Director Monya Keenen reported the following:

End of the Summer Pool Updates

- Our Community Pool stays busy during the summer months with Swim team practices and Swim meets, swim lessons, lap swim hours along with the general public use. We schedule staff to work approx 100 days, weather permitting.
- Collected approx. \$8,000 in wristband sales.

Ongoing Facility Parks & Maintenance

- The Community Center has stayed busy with our summer activities along with rentals.

- The parking lot off of Dorrance is closed this week due to some improvements.
- Our Parks Grounds guy has been busy keeping the park grounds looking good along with power washing the parks playground equipment, buildings, walkways, tennis courts surface and currently rebuilding all the wooden park benches.
- We will be adding more wildflowers to the lake property at the end of this week.

Christmas Decorations

- We will be start to decorate the Parks, Community Center along with putting up the Christmas Tree at City Hall and Community Center starting round the 1st week in November.

Alderman Bezner recognized the Parks and Recreation Department for the Kid Fish and Christmas Memories events. He inquired about the price of the pool wrist bands.

b. Police Department

Chief Stewart provided an overview of the monthly statistics and activities report. A copy was filed with City records. He answered questions posed by the Council. Mayor Jessup recognized the department for their efforts. Chief Stewart confirmed he would be in attendance for the Nov. 25th and Dec. 16th upcoming Council meetings. Alderman Bezner inquired about the recommendation of having video cameras outside of residences. Chief Stewart noted that the videos have assisted the department in solving crimes.

c. Fire Department Response Statistics – September 2014

City of Stafford Fire Chief DiCamillo provided an overview of the report for September, which was filed in City records.

4. Mayor's Comments:

a. Council Retreat/Vision Meeting

Mayor Jessup provided a brief overview of the retreat consisting of the Kirkwood Road project, roads and infrastructure of the city, staffing, revenues, governmental functions, successes, and commercial development.

b. Survey Monkey – Garage Sale

Mayor Jessup noted that the results of the survey concluded the Council was not taking any action on garage sales.

c. Community Garden

Heidi Case and Bob Dybala were in the process of filing paperwork to become an entity.

d. Texas Direct Auto Update

Mayor Jessup reported representatives picked up approved drawings from their architect.

5. Council Comments:

- a. West Airport Blvd Reconstruction Project Update

Alderman Staigle reported the City meeting with TxDot. There were rain delays. Changing lanes before end of the year March/April.

6. New Business:

- a. Approval of the Quarterly Investment Report

Motion: Alderman Staigle moved to **approve** the quarterly investment report as presented. Alderman Bezner seconded the motion, which passed unanimously.

- b. Nominations to the Board of Trustees of the Public Employee Benefits Alliance (PEBA)

Motion: Alderman Staigle moved to **not put forth any nominations**. Alderman Henley seconded the motion, which passed unanimously.

- c. Appointment of the City's Voting and Alternate Voting Delegates for the National League of Cities

Motion: Alderman Staigle moved to **approve Henley as voting delegate and Mayor Jessup as the voting alternate**. Alderman Isbell seconded the motion, which passed unanimously.

7. Ordinances: None

8. Resolutions:

- a. **Resolution 2014-16:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN AGREEMENT WITH HDR ENGINEERING, INC. FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) HOSTING SERVICES.

Motion: Alderman Bezner moved to **approve** Resolution 2014-16. Alderman Mills seconded the motion, which passed unanimously.

- b. **Resolution 2014-17:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN AGREEMENT WITH TEXAS LAWN WORKS FOR LANDSCAPING SERVICES FOR THE CITY OF MEADOWS PLACE, FOR THE PARKS & RECREATIONS DEPARTMENT AND FOR THE SEWAGE TREATMENT PLANT.

Motion: Alderman Isbell moved to **approve** Resolution 2014-17. Alderman Henley seconded the motion, which passed unanimously.

9. Consent Agenda:

a. Minutes:

August 12, 2014 – Budget Workshop
September 24, 2014 – Workshop
September 24, 2014 - Regular

b. Presentation of Invoices:

Randle Law Office (3 invoices)	\$ 5,995.59
Texas Municipal League Intergovernmental Risk Pool	\$ 69,277.04

Motion: Alderman Staigle moved to **approve** consent agenda with the postponement of the September 24th workshop and regular minutes. Alderman Henley seconded the motion, which passed unanimously.

10. Audience Comments


Mark McGrath congratulated the Mayor and Council regarding the ISO Class 1 rating.

11. Adjournment:


Alderman Bezner moved to **adjourn** the meeting at 8:17 p.m. Alderman Mills seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, November 25, 2014.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

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