



David Piwonka, Chair  
Clyde Little, Vice Chair  
Gary Franks, Member  
R. Nelson Goolsby, Member  
Doug Schroeder, Member  
Vacancy, Alternate Member

Janice M. Moore, City Secretary

## NOTICE OF REGULAR MEETING

NOTICE IS HEREBY GIVEN THAT THE BOARD OF ADJUSTMENTS OF THE CITY OF MEADOWS PLACE, TEXAS, WILL MEET IN REGULAR SESSION, OPEN TO THE PUBLIC AS FOLLOWS: **TUESDAY, OCTOBER 22, 2013 AT 6:00 P.M.**, MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS

### AGENDA

**1. Call to Order**

**2. Minutes for Approval:**

- a. September 13, 2013

**3. Old Business:**

- a. Ratification of September 18, 2013 BOA Vote Regarding the following:

1. Variance Requests from Sugar Grove Church of Christ -

a. The variance for the enlargement of the monument sign currently located at the corner of West Airport Blvd. & Troyan Dr. is GRANTED but the sign may not be made taller than the existing sign or wider than twenty (20) feet.

b. A variance is GRANTED for one additional monument sign to be located at current main entrance on West Airport Blvd. the design and construction to be in accordance with the City's current Code of Ordinances.

c. A variance is GRANTED for the credit of 25 additional parking spaces located at West Airport Blvd. & S. Kirkwood Road for as long as either the Sugar Grove Church of Christ owns the property or the current use does not change.

**4. Adjournment**

I CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA WAS POSTED AT MEADOWS PLACE CITY HALL ON THE 4TH DAY OF OCTOBER, 2013 BY 5:00 P.M.

Janice M. Moore, City Secretary

(SEAL)

**BOARD OF ADJUSTMENTS  
REGULAR MEETING  
MINUTES  
SEPTEMBER 18, 2013**

Present were Members Gary Franks, R. Nelson Goolsby, Clyde Little, David Piwonka, and Doug Schroeder. Also present were Mayor Charles Jessup, City Secretary Janice M. Moore, City Attorney Randle Grady and West Airport Road Volunteer Consultant Rick Staigle.

**1. Call to Order:**

Mayor Jessup called the meeting to order at 7:04 p.m.

**2. Minutes for Approval: None**

**3. New Business**

a. Appointment of a Chair

**Motion:** Board Member Franks **nominated** David Piwonka as chair to which he accepted. Board Member Little seconded the motion, which passed unanimously.

b. Appointment of a Vice Chair

**Motion:** Board Member Franks **nominated** Clyde Little as vice chair to which he accepted. Board Member Nelson seconded the motion, which passed unanimously.

Mayor Jessup then passed the meeting over to Chair Piwonka.

c. Variance Request from Sugar Grove Church of Christ -

Providing for a Credit for 25 Parking Spaces for the Term of 99 Years in Exchange for the Donation of 3,773 Square Feet of Property along West Airport Boulevard for the Construction of a Right Turn Lane

Chair Piwonka provided a brief overview of the request. Rick Stagile, the City's representative for the Airport Blvd. project, referring to a Google map, explained the purpose of the application. He then answered several questions posed by the Board.

Attorney Randle recommended eliminating the "term of 99 years" and spoke about the components contained in the draft order. He then answered several questions posed by the Board.

**Motion:** Board Member Little moved to approve the above variance request. Board Member Franks seconded the motion, which passed unanimously.

d. Variance Request from Sugar Grove Church of Christ -

Permission to Add an Additional Non-Electronic Monument Sign (Maximum Dimensions of 10'x10') Along West Airport Boulevard for the Christian School, or One Larger Sign

Chair Piwonka provided a brief overview of the request. Rick Stagile, the City's representative for the Airport Blvd. project, referring to a Google map outlining, explained the location of the signs. He then answered several questions posed by the Board.

Mayor Jessup added that the sign needed to be reset and trees needed to be replaced, at city expense which would be included in a letter, if possible.

Attorney Grady noted that since a proposal was not included in the application, the Board could grant the variance with the specifications provided at the permit level.

Mr. Staigle, who had been in communication with the applicant, recommended the applicant be allowed to extend the width of the sign rather than the height of the sign. Mayor Jessup suggested same height as current sign and double the width

**Motion:** Board Member Franks moved to approve the variance for an additional non-electronic monument sign (maximum dimensions of 10'x10') to be located at the main entrance on West Airport Boulevard with the design and constructed with the city's current ordinances. Vice Chair Little seconded the motion, which passed unanimously.

**Motion:** Board Member Franks moved to grant the variance for the enlargement of the monument sign currently located corner of West Airport Blvd. and Troyan Drive with the sign being no taller than the existing sign and up to a maximum of 20 feet wide. Chair Piwonka seconded the motion, which passed unanimously.

Attorney Grady recommended the Board meet again to ratify the actions with notice of meeting advertised 10 days in advance. He reminded everyone that a supermajority vote was needed for variance approval.

By consensus, the Board scheduled the next meeting for Tuesday, October 22<sup>nd</sup> at 6:00 p.m.

**4. Adjournment:**

Chair Piwonka moved to adjourn the meeting at 7:47 p.m. Board Member Franks seconded the motion, which passed unanimously.

ATTEST:

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Janice M. Moore, City Secretary

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David Piwonka, Chair

(SEAL)