



Charles Jessup, IV, Mayor
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, September 27, 2022, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Officer
3. Parks and Recreation – Colene Cabezas, Director
4. Fire Department Monthly Report for August 2022 – Charles Jessup IV, Mayor
5. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Year End Review
- b. Children’s Community Garden

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2022-53 approving the City of Meadows Place Economic Development Corporation 2022-2023 fiscal year budget as adopted by the Board of Directors at its September 8, 2022, meeting.
2. Discussion and consideration of Ordinance No. 2022-54 , amending Chapter 112: Sales, of the Code of Ordinances of the City of Meadows Place by modifying Sections 112.01 and 112.02 related to Estate Sales.
3. Discussion and consideration of Resolution No. 2022-30 creating a policy for disconnects related to utility billing delinquencies.
4. Discussion and consideration of Resolution No. 2022-31 authorizing emergency repairs to water well #2 not to exceed \$250,000.
5. Discussion and consideration of Ordinance No. 2022-55 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$5,600 from the Child Safety Fund to line items 100-040-580000, Public Works Capital Outlay, for the installation of the solar powered School Zone Lighted Signs installed in the School Zone on Dorrance Lane.
6. Discussion and consideration of Resolution No. 2022-32 authorizing the Mayor to execute Change Order No. 2 with HDR Engineering Inc., in the amount of \$16,285.52 for the installation of a temporary wooden walkway constructed of ½” plywood and skid hazard grip tape for Dorrance Lane Reconstruction Projection Phase 1.
7. Discussion and consideration of Resolution No. 2022-33 selecting a revised bridge design for the City’s Mobility Bond Project with Fort Bend County.
8. Discussion and consideration of Resolution No. 2022-34 appointing one Director to the Meadows Place 4B Economic Development Corporation for a term commencing immediately and ending December 31, 2022.
9. Discussion and consideration of Resolution No. 2022-35 authorizing staff to advertise for sealed competitive bids for janitorial services for City Facilities within the City of Meadows Place.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

August 19, 2022 – City Council – Public Hearing and Special Meeting

August 23, 2022 – City Council Public Hearing

August 23, 2022 – City Council – Regular Meeting

2. Consideration and approval addition of the City Administrator and City Secretary as authorized users to access and move money via the City’s Lone Star account.

3. Approve budgeted items over the \$25,000 staff spending limit

a. Community Center irrigation upgrade not to exceed \$27,000

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 23rd day of September 2022 at 12:00 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.