



Charles D. Jessup, IV, Mayor Rick J. Staigle, Mayor Pro Tem
John F. Isbell, Alderman Steven H. Bezner, Alderman
Kurt L. Kopczynski, Alderman Kelle K. Mills, Alderman
Nick Haby, City Administrator Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, September 22, 2020 at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. PRESENTATIONS

1. SERVICE RECOGNITION

- a. Anna-Maria Weston, Finance Director, 5 Years of Service
- b. Colene Cabezas, Parks & Recreation Director, 5 Years of Service
- c. De'Angelo Richmond, Police Officer, 5 Years of Service
- d. Doron Kenig, Police Officer, 5 Years of Service
- e. Travis Florian, Police Officer Reserve, 5 Years of Service

C. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Official
3. Fire Department Monthly Report for July 2020 – Mayor Charles Jessup IV
4. City Administrator's Report – Nick Haby, City Administrator

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

- a. Meadows Elementary
- b. Budget
- c. Texas Parks and Wildlife
- d. COVID Update

2. Council Comments

- a. Kirkwood Construction Update – Alderman Rick Staigle

E. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2020-32 levying a property tax rate for the City of Meadows Place, Texas for the Tax Year 2020.
2. Discussion and approval of the second reading of a Resolution No. 2020-38 identifying the Kirkwood Road Rehabilitation as a project and approving/ratifying the previous and future Economic Development Corporation expenses not to exceed \$1,350,000 for the Kirkwood Road Rehabilitation project.
3. Discussion and consideration Ordinance No. 2020-33 approving the City of Meadows Place Economic Development Corporation 2020-2021 fiscal year budget as adopted by the Board of Directors at its September 10, 2020 meeting.
4. Discussion and consideration of Resolution No. 2020-40 accepting the Auditor's Engagement letter from McCall Gibson Swedlund Barfoot PLLC.
5. Discussion and consideration of Resolution No. 2020-41 authorizing the Mayor to enter into an agreement with Lemons Auctioneers, LLC and Online Pros to auction City property declared surplus.
6. Discussion and consideration of Resolution No. 2020-42 authorizing the Mayor to enter into an agreement with Construction Masters Residential for the rebuild of the Council dais.
7. Discussion and consideration of Ordinance No. 2020-34 amending the City's General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, in the amount not to exceed \$14,000 to line item 100-040-565000, Public Works Grounds Maintenance/Landscape, from the following line items: \$4,000 from 100-040-534005, Fuel; \$2,000 from line item 100-040-542000, Employee Training; and \$8,000 from line item 100-040-562004, City Hall Maintenance; for irrigation repairs, seasonal landscaping, and mulch.

8. Discussion and consideration of Ordinance No. 2020-35 amending the City’s General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, in the amount not to exceed \$2,000 to line item 100-040-532005, Public Works Tools and Equipment, from line item 100-040-562006, Equipment Maintenance to purchase an air compressor, battery packs, power washer, and auger.
9. Discussion and consideration of Ordinance No. 2020-36 amending the City’s General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, in the amount not to exceed \$45,596 to line item 100-060-580000, Parks & Recreation Capital Improvement, from the following line items: \$27,000 from 100-060-510100, Salaries, \$6,800 from 100-060-565001, Mowing/Landscaping; \$1,000 from 100-060-510200, Overtime Earnings, \$5,796 from 100-060-570502, Tennis Courts, \$500 from 100-060-531500, Miscellaneous, and \$4,500 from 100-060-571001, Pool Equipment to purchase playground equipment, additional pool re-plastering expenses, decking for the nature center tree house, and educational signs for the lake area.
10. Discussion and consideration regarding the creation a Home Rule Charter Committee and possible committee candidates.
11. Discussion and consideration of Resolution No. 2020-42 nominating members for the positions of Trustee Places 1 - 4 for the Texas Municipal League Intergovernmental Risk Pool.
12. Discussion and possible action related to signs and the sign ordinance in the City of Meadows Place.

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

- July 25, 2020 – Council Special Session & Budget Workshop Minutes
- August 25, 2020 – Council Special Session & Joint Public Hearing Minutes
- September 9, 2020 – Possible Quorum of City Council
- September 15, 2020 – Council Special Session Meeting Minutes

2. Ratification of Bills

Huitt Zollars (Facilities Assessments)	\$ 5,142.50
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Randle Law Office LTD, LLP (General Legal Counsel)	\$ 4,910.25

Randle Law Office LTD, LLP (Texas Direct Auto)	\$ 2,464.90
Randle Law Office LTD, LLP (Code Enforcement)	\$ 58.50
Randle Law Office LTD, LLP (EDC)	\$ 487.50
WillyGoat Toys & Playgrounds (Playground Equipment & Border)	\$ 19,865.00
HDR, Inc. (Kirkwood Engineering Services Mar – May 2020)	\$ 6,267.70
Caldwell Country Chevrolet (New Police Tahoe – Shop 37)	\$ 21,228.00
Balderas Construction LLC (Fencing & Gate at Well #3)	\$ 5,520.00
Emergency Fleet (Upfit New PD Vehicle – Shop 37)	\$ 19,865.61
WillyGoat Toys & Playgrounds (Flower Musical Instrument For Playground)	\$ 3,625.00
City of Stafford (Fire Service, Dispatch, & Fire Marshal Services)	\$ 269,000.00
Barco Products (Solar Lights for Trail)	\$ 13,452.04
HDR (Kirkwood Engineering Services Aug 2 – 29 2020)	\$ 11,392.81
Playcore/Game Time (Educational Signs for McGrath Park & Lake)	\$ 8,213.31
Pools by Dallas (Final 50% Payment for Lap Pool Re-Plaster)	\$ 10,675.00
Pools by Dallas (Strip Plaster to Gunite Lap Pool)	\$ 5,800.00
Pools by Dallas (Repair Skimmer)	\$ 750.00

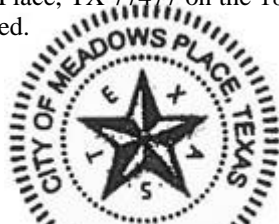
G. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 18th day of September, 2020 at 4:00 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.