



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, SEPTEMBER 19, 2023, AT 5:30 P.M., AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

- A.** The meeting was called to order by Mayor, Charles D. Jessup IV, at 5:31 p.m. with the following present.

Mayor, Charles D. Jessup, IV
David Mertins, Alderman
Kurt Kopczynski, Alderman

Tia Baker, Mayor Pro Tem
Rick J. Staigle, Alderman *(Arrived 5:40 P.M.)*
Kelle Mills, Alderman *(Arrived 5:33 P.M.)*

Nick Haby, City Administrator

Courtney Rutherford, City Secretary

The following staff were also in attendance: Communications Director, Cameron Miller; Public Works Director, Rod Hainey; and Finance Director, Anna-Maria Weston.

- B. Discussion and consideration accepting the letter of recommendation from HDR Engineering, Inc for the Meadows Place WWTP Clarifier Rehabilitation Project bid in the amount of \$4,275,000.00 for the total bid and additive alternate items.**

John Peterson from HDR Engineering, Inc. gave a brief presentation regarding the bid process. He stated that the city only received one bid and stated that one contractor decided not to bid due to the fact that the plant must remain working during the rehabilitation. He stated that this bid has bypass pumping which was part of the reason the bid came in higher than estimated. The base bid includes the clarifier bridge replacement and electronic controllers. It also includes two (2) gates, and the alternative items include fifteen (15) additional gates to replace, which is a cost savings to replace now versus at a later date. The increase in sludge is making it more difficult to operate the plant. Mr. Peterson also stated that if the city approves replacing all the gates there could be minimal savings, but there is no guarantee of reduced costs.

There was brief discussion regarding how the rehab will be done while the plant remains operational and how the gates will allow the plant to remain operational. Council agreed that they would like to replace all the gates if there is funding to replace all of them.

Mr. Peterson stated that he contacted references for LEM Construction Co., Inc. and all he talked to stated they would use them again and working with them was a good experience.

Council and staff then reviewed possible funding sources for the project. Currently the city has \$2,549,528 in County funding for the project. City Administrator, Nick Haby, briefly reviewed the city's utility fund and general fund budgets. He stated that the city needs to fund approximately \$1,825,000 for this project. In reviewing the budget, he stated that the city may need to use the funding set aside for Dorrance Lane Reconstruction Phase 2. He

stated that staff recommends funding this project from the general fund in order to keep the ten (10) month reserves in the utility fund.

There was brief discussion regarding the mobility election in November. Part of this bond is to help fund Dorrance Lane Phases 3 and 4. Mayor Jessup asked how quickly the city would have to start that project. Alderman Staigle stated that he doesn't think it would be an issue with the county if the city wants to hold off on this project for a couple of years.

Council confirmed the funding as \$2,549,528.00 from county and \$1,296,646.00 from the general fund excess reserves and reallocate the \$280,000.00 in the infrastructure line item to this project.

Alderman Mertins moved to accept the letter of recommendation from HDR Engineering, Inc for the Meadows Place WWTP Clarifier Rehabilitation Project bid. Alderman Baker seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion passed unanimously.

C. Discussion and consideration Resolution No. 2023-19 authorizing the Mayor to execute an agreement with LEM Construction Co., Inc. for the WWTP Clarifier Rehabilitation Project per the recommendation of HDR Engineering, Inc.

Alderman Staigle moved to approve Resolution No. 2023-19 authorizing the Mayor and City Secretary to execute an agreement in the amount \$4,025,000 with LEM Construction Co., Inc. for the WWTP Clarifier Rehabilitation Project with all alternatives per the recommendation of HDR Engineering, Inc. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, Kopczynski, and Mills

Nays: None

The motion passed unanimously.

D. Adjourn

There being no further business to discuss the meeting adjourned at 6:15 p.m.

These minutes were approved by City Council on October 24, 2023.

ATTEST:

Courtney Rutherford
Courtney Rutherford, City Secretary

Charles D. Jessup IV
Charles D. Jessup IV, Mayor

