



MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SEPTEMBER 5, 2017 AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

1. Call to Order and announce a quorum is present

The meeting was called to order by Mayor Jessup at 7. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tempore, Terry J. Henley	Alderman, Rick J. Staigle
Alderman, Kelle K. Mills	

Aldermen, John F. Isbell and Steven H. Bezner were not present.

2. Regular Agenda

a. Receive Certification of 2017 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector.

Alderman Staigle moved to receive Certification of 2017 Tax Year Anticipated Collection Rate from Patsy Schultz, PCC, Fort Bend County Tax Assessor Collector. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Henley, Staigle, and Mills

Nays: None

Aldermen Isbell and Bezner were not present.

The motion carried

b. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

Mayor Jessup opened the Public Hearing at 7:05 pm and stated that the purpose of today's hearing is to give all interested parties the right to appear and be heard regarding the City's proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 4.17 percent. Mayor Jessup called upon anyone desiring to speak.

Bruce Mills, resident at 12123 Scottsdale Dr, stated that he would like to see the City make improvements for the elderly and handicapped. He also thanked the Mayor and Council for their diligent work.

Mayor Jessup then waited to see if anybody else would should up to speak at the Public Hearing.

Mayor Jessup stated The City Council will meet on Tuesday, September 26, 2017 at 7:30 p.m. at the Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas, for the purpose of voting on the proposed tax rate. There being no one desiring to speak, Mayor Jessup closed this public hearing at 7:10 p.m.

c. Discussion and review of EOC operations and City status during and after Hurricane Harvey.

Mayor Jessup stated that staff had attended training just two weeks prior Hurricane Harvey and have already submitted the City's DOS and first damage assessment. Mayor Jessup stated that he compared this event to prior events the City has been a part of and he was very impressed by all staff.

Alderman Henley asked when the EOC deactivated. Mayor Jessup explained that the Chief brought the City down to Level II on Wednesday and then deactivated on Friday after 3:00 p.m. conference with the County. Alderman Henley stated that he thought the EOC could have been deactivated sooner. Mayor Jessup explained that several other cities EOCs were also activated. Staff was continuing the tour the City for debris removal and assess damages. The City has been in contact with County regarding debris removal.

City Secretary, Courtney Rutherford, gave brief report to Council regarding staffs duties during the EOC activation. A copy of this report is on file in the City Secretary's office. Some key points of that report are as follows:

EOC activated on Friday, August 25th at 12:00 p.m.

In the beginning there were 16 staff, 1 part time dispatcher, and 4 reserve officers at the EOC.

EOC staff were served 3 meals a day Friday – Wednesday

During this time staff maintained daily sign in sheets, meal sign in sheets, daily receipts, vehicle logs, daily shift logs for PD

Staff worked in 12 hour shifts with 12 hours a rest; during this rest time staff was still required to be at the EOC

PD continued to patrol the City on a regular basis during the entire event and performed high water patrols and rescues.

Public Works and Parks monitored the City facilities and removed hazardous debris.

Staff worked with Sugar Grove Church in preparation for a shelter, but did not open due to lack of supplies. Supplies were requested from Red Cross, but did not arrive.

PD maintained dispatch in the City 24/7 during the EOC activation.

Chief Stewart acted as the Emergency Management Coordinator and guided staff with great leadership.

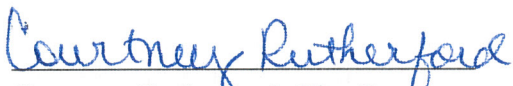
The City postponed the Banking Request for Applications to Tuesday, September 5th due to the storm and received applications from Wells Fargo, Independent Bank, and JP Morgan Chase Bank.

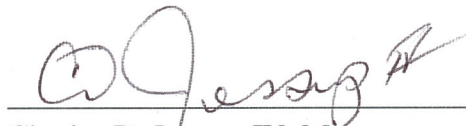
3. Adjourn

There being no further business to discuss, Alderman Henley made a motion to adjourn the Special Session Meeting. The motion was seconded by Alderman Mills and with unanimous approval the Special Session meeting was adjourned at 7:27 p.m.

These minutes were approved by the City Council on Tuesday, September 26, 2017.

ATTEST:


Courtney Rutherford, City Secretary


Charles D. Jessup, IV, Mayor

