

**CITY COUNCIL REGULAR MEETING
MINUTES
SEPTEMBER 23, 2014**

Present were Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, and Aldermen Steven H. Bezner, Kelle K. Mills, and Rick J. Staigle. Also present was City Secretary Janice M. Moore, Parks & Recreation Monya Keenan, Captain Jack Ashton, and Public Works Director Dan McGraw. Alderman John F. Isbell was absent.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:30 p.m. The Pledge of Allegiance was led by Public Works Director Dan McGraw, and the Invocation was led by Captain Jack Ashton.

2. Presentations:

- a. Introduction of Jack Exum, Head of School, Sugar Grove Christian School

Representatives on behalf of Mr. Exum thanked Meadows Place for hosting the “Making a Difference 5K” event. They noted that the event was to take place on October 25th and the City’s logo was printed on the back of the promotional t-shirts.

- b. Proclamation – October is Lifeguard Recognition Month

Mayor Jessup read the proclamation and recognized the following lifeguards that were present: Jacob Bravo, Jami Burt, Juan Lumbreras, and Dionysius Torreros.

3. Reports:

- a. West Airport Blvd. Reconstruction Project

Public Works Director Dan McGraw announced a completion date of March or April and that the project was 3 ½ weeks behind due to the rain.

- b. Public Works

Mayor Jessup recognized Public Works Director McGraw for his work and commitment to the water plant. The following report was provided:

Water

- Water well pumpage from June-August 48 million; 500K gal/day.
- Our daily water usage during the summer months are higher, around 700K/day. This year is considerably lower due to all the rain 49”.

- Only six (6) main breaks to date; normally, an average of 40
- Newly, rebuilt Generator was installed today. Finishing up the wiring Wednesday and electrical inspection Thursday.

Reclaimed (Lake Water)

- 2.3 million gallons from June-August to the Lake.
- Made a request for reporting forms from TCEQ today.

WWTP

- State inspection with TCEQ last week. TCEQ found our WWTP to be in compliance.

Permits and Inspections - July to September

- Driveways – 3
- Pools – 1
- Foundations – 12
- Electrical – 11
- Irrigation – 1
- Mechanical – 6
- Plumbing – 20
- Roof – 5
- Valuation – \$306,741
- Fees paid to city – \$10,654.23

West Airport Project

- Started pouring at 4:00 a.m.
- 500 yards of concrete were poured today.
- Had to turn a few trucks away today due to excessive water.
- Had slumps of 7", 7 ½"
- TxDot required, and would only allow a 5" slump

c. Police Department

Captain Jack Ashton provided an overview of the monthly statistics and activities report, which was distributed to the Council and filed with City records. He answered questions posed by the Council.

d. Fire Department Response Statistics – August 2014

Mayor Jessup provided an overview of the report for July, which was filed in City records.

4. Mayor's Comments:

a. September is Prostate Cancer Month

Mayor Jessup made an announcement and spoke about prostate cancer.

b. Engaging a Firm to Design a Comprehensive Communication Plan for the City

Mayor reported EDC engaging in a firm for the awareness of Meadows Place – Imagination Monkey.

c. Texas Direct Auto (TDA) Renovations Update

Mayor Jessup noted that TDA had submitted plans for a sign, which will be discussed as part of a Planning & Zoning Commission policy change.

d. Community Garden Update

Mayor Jessup reported that the Community Garden group has obtained lawyers to define itself as an entity and to file incorporation papers. After that is finalized, the City will place raised beds in the park off of Dorrance.

5. Council Member Comments:

a. Council Member Terry Henley:

1. Texas Municipal League (TML)

Council Member Henley provided an overview of TML and stressed the importance of the City's involvement and benefits.

2. National League of Cities (NLC)

Council Member Henley provided an overview of NLC and stressed the importance of the City's involvement and benefits.

3. Commission on State Emergency Communications (CSEC)

Council Member Henley provided an overview of CSEC and stressed the importance of the City's involvement and benefits.

6. New Business:

a. Designation of Representative & Alternate Houston-Galveston Area Council

Motion: Alderman Bezner moved to **appoint** Mayor Pro Tem Terry Henley as representative with Mayor Charles Jessup as alternate representative. Alderman Staigle seconded the motion, which passed unanimously.

b. Designation for the Election of Places 1-4 for the Texas Municipal League Intergovernmental Risk Pool (TMLIRP) Board of Trustees

Motion: Alderman Henley moved to **recommend** the appointment of incumbents for places 1-4. Alderman Staigle seconded the motion, which passed unanimously.

7. Ordinances:

a. Ordinance 2014-12:

AN ORDINANCE ADOPTING THE FISCAL 2014-2015 BUDGET FOR THE CITY OF MEADOWS PLACE, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion: Alderman Bezner moved to **adopt** Ordinance 2014-12. Alderman Staigle seconded the motion, which passed unanimously. Mayor Jessup thanked all of the staff and council members that worked to put the budget together.

b. Ordinance 2014-13:

AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF MEADOWS PLACE, TEXAS FOR THE TAX YEAR 2014.

Motion: Alderman Staigle moved to **adopt** Ordinance 2014-13. Alderman Henley seconded the motion, which passed unanimously.

c. Ordinance 2014-14:

AN ORDINANCE APPROVING THE FISCAL 2014-2015 BUDGET FOR THE CITY OF MEADOWS PLACE ECONOMIC DEVELOPMENT CORPORATION AS ADOPTED BY THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS AT THEIR SEPTEMBER 11, 2014 REGULAR MEETING.

Motion: Alderman Henley moved to **adopt** Ordinance 2014-14. Alderman Mills seconded the motion, which passed unanimously.

d. Ordinance 2014-15:

AN ORDINANCE AMENDING ORDINANCE 2013-13 ADOPTING THE FISCAL 2013-2014 BUDGET FOR THE CITY OF MEADOWS PLACE, TEXAS, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED.

Motion: Alderman Bezner moved to **adopt** Ordinance 2014-15. Alderman Henley seconded the motion, which passed unanimously.

8. Resolutions:

a. Resolution 2014-14:

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN AGREEMENT WITH MCCALL, GIBSON, SWEDLUND, BARFOOT, PLLC, FOR AUDITING SERVICES FOR THE YEAR ENDING SEPTEMBER 30, 2014.

Motion: Alderman Staigle moved to **approve** Resolution 2014-14. Alderman Henley seconded the motion, which passed unanimously.

b. Resolution 2014-15:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, AMENDING THE CITY'S EMPLOYEE POLICY MANUAL RELATING TO THE SECTION OF HOLIDAY PAY AND CREATING NEW SECTIONS ON LONGEVITY PAY, ON CALL POLICY, AND BENEFITS ELIGIBLE FOR PART-TIME EMPLOYEES; AND MAKING OTHER PROVISIONS RELATED THERETO.

Motion: Alderman Henley moved to **approve** Resolution 2014-15 with the elimination of Item 2b. Alderman Staigle seconded the motion, which passed unanimously

9. Consent Agenda:

a. Minutes:

June 17, 2014 – Budget Workshop
August 12, 2014 – Budget Workshop (*postponed*)
August 25, 2014 – Workshop
August 25, 2014 - Regular
September 19, 2014 – Budget Workshop (*corrected to Sept. 9th*)

b. Presentation of Invoices:

Randle Law Office \$7,369.14

Motion: Alderman Bezner moved to **approve** the Consent Agenda as presented with corrections above. Alderman Mills seconded the motion, which passed unanimously.

Bezner, Henley - Invoices

10. Audience Comments:

David Hamilton Introduced himself as a candidate for State Representative. He reminded everyone about early voting Oct. 24th – Oct. 31st.

11. Adjournment:


Alderman Bezner moved to **adjourn** the meeting at 8:39 p.m. Alderman Mills seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, November 25, 2014.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

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