



Charles D. Jessup, IV, Mayor

Rick J. Staigle, Mayor Pro Tem

John F. Isbell, Sr., Alderman

Steven H. Bezner, Alderman

Kurt Kopczynski, Alderman

Kelle K. Mills, Alderman

Courtney Rutherford, City Secretary

## **MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA**

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, August 27, 2019 at 6:30 p.m.**, at Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

1. Pledge of Allegiance and Invocation

### **B. FIRST PUBLIC HEARING ON PROPOSED TAX RATE**

1. Conduct the first public hearing giving all persons interested the right to appear and to be heard on the proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 15.58 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code).

### **C. PRESENTATIONS AND PROCLAMATIONS**

1. National Night Out – October 1, 2019

### **D. REPORTS**

1. Police Department – Chief Gary Stewart
2. Parks and Recreation – Director Colene Cabezas
3. Fire Department Monthly Report for July 2019 – Mayor Charles Jessup IV

### **E. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

### **1. Mayor's Comments**

- a. Government Treasurers' Organization of Texas Certification of Investment Policy
- b. Municipal Cyber Attack / Lunch & Learn
- c. EOC Parking Lot
- d. Code Enforcement / Health Inspector

### **2. Council Comments**

- a. Kirkwood Road Reconstruction Update – Alderman Rick Staigle

## **F. REGULAR AGENDA**

1. Discussion and possible action to accept the 2019 Tax Year Anticipated Collection Rate from Carrie Surratt, PCC, CTOP, Fort Bend County Tax Assessor/Collector.
2. Discussion and consideration of Ordinance No. 2019-22 amending Chapter 34 of the City of Meadows Place Code of Ordinances, establishing a municipal court of record.
3. Discussion and consideration of Ordinance No. 2019-23 appointing the City Secretary as the Court Clerk of the Municipal Court of Record.
4. Discussion and possible action to consider Ordinance No. 2019-24 providing for schedule of fees; updating fees for residential building permits; repealing all ordinance or resolutions in conflict herewith; providing a penalty; providing for severability; and providing an effective date.
5. Discussion and consideration of Resolution No. 2019-21 accepting the new contract with BBG Consulting, Inc. for building official duties, residential and commercial plan reviews, inspections, and consultations for the City.
6. Consider Ordinance No. 2019-25, setting the 24th day of September 2019 at 6:30 p.m. at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a public hearing on the proposed municipal budget fiscal year 2019-2020.
7. Discussion and possible action on animal control in the City.
8. Discussion and possible action regarding massage parlor businesses within the City of Meadows Place.

- 9. Discussion and possible action regarding substandard house on the City of Meadows Place.
- 10. Discussion and possible action regarding employee drug testing.

**G. CONSENT AGENDA**

Consent Agenda items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

**1. Consider approval of the Minutes held as follows:**

- July 4, 2019 – Possible Quorum (Parade)
- July 23, 2019 – Regular Meeting
- July 30, 2019 – Special Meeting and Budget Workshop

**2. Ratification of Bills**

<b>Degg Service Enterprise, Inc.</b> Repair of Bar Screen at WWTP	<b>\$ 7,322.80</b>
<b>HDR, Inc.</b> Engineering for Kirkwood Reconstruction (06/30-08/03)	<b>\$ 28,850.42</b>
<b>HDR, Inc.</b> Engineering for Kirkwood Reconstruction (05/26-06/29)	<b>\$ 21,535.03</b>
<b>Mar-Con Services, LLC</b> Pay Estimate #7 for Kirkwood Reconstruction	<b>\$256,736.10</b>
<b>VORTEX Corp.</b> ADA Access button on City Hall Doors	<b>\$ 5,296.20</b>
<b>Vortex, Corp.</b> Installation of Panic Bars on City Hall Doors	<b>\$ 11,137.30</b>
<b>Joe Savide</b> Street Repairs	<b>\$ 18,650.00</b>
<b>Randle Law Office LTD., LLP</b> Texas Direct Auto SUP Work	<b>\$ 253.50</b>
<b>Randle Law Office LTD., LLP</b> General Legal Counsel for July 2019	<b>\$ 9,613.50</b>
<b>Randle Law Office LTD., LLP</b> Code Enforcement Legal Counsel	<b>\$ 1,131.00</b>

**H. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting.

Please identify yourself with name and address. Thank you.

**I. RECESS REGULAR MEETING**

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney.

**J. EXECUTIVE SESSION**

1. Pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney to extend and modify the Specific Use Permit for Texas Direct Auto, now known as VROOM

**K. ADJOURN EXECUTIVE SESSION**

Adjourn the Executive Session, stating that date and time the Executive Session ended and Reconvene the Regular Meeting.

**L. RECONVENE**

1. Discuss and take appropriate action to extend and modify the Specific Use Permit for Texas Direct Auto, now known as VROOM.

**M. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 23<sup>rd</sup> day of August, 2019 at 9:00 a.m. and remained posted until said meeting was convened.



\_\_\_\_\_  
Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).