



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON TUESDAY, AUGUST 25, 2020 AT 6:30 P.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor, Charles D. Jessup IV, at 7:05 p.m. with the following present via teleconference:

Mayor, Charles D. Jessup, IV
Alderman, John F. Isbell
Alderman, Kurt Kopczynski

Mayor Pro-Tem, Rick J. Staigle
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills

Nick Haby, City Administrator

City Secretary, Courtney Rutherford

The following staff were also in attendance: Police Chief, Gary Stewart, and Colene Cabezas, Parks & Recreation Director

1. Pledge of Allegiance and Invocation

Pledge by: John Isbell, Alderman

Invocation by: Kurt Kopczynski, Alderman

B. PROCLAMATION

1. National Night Out Proclamation

Mayor Jessup read a proclamation declaring Tuesday, October 6, 2020 as “*National Night Out*” in Meadows Place.

2. Service Recognition

This item was postponed until the September 22nd Regular Council Meeting.

- a. Anna-Maria Weston, Finance Director, 5 Years of Service
- b. Colene Cabezas, Parks & Recreation Director, 5 Years of Service
- c. De’Angelo Richmond, Police Officer, 5 Years of Service
- d. Doron Kenig, Police Officer, 5 Years of Service
- e. Travis Florian, Police Officer Reserve, 5 Years of Service

C. REPORTS

1. Police Department – Chief Gary Stewart

Chief Stewart join via teleconference and gave an overview of the monthly statistics and activities report, for August 2020, which was distributed to City Council and filed with the City Secretary.

Chief Stewart spoke on a few highlights from the month as follows:

- He reported that there were five accidents this month and two were in the roundabouts.
- Robbery suspect was arrested by Detective Mezegabe while in the act of committing a robbery. The suspect is believed to be inked to 3 strong arm robberies.
- A F250 was stolen from Helfman Ford. Vehicle recovered by another agency as it was listed on Craigs list in Austin Texas. MPPD working with HOD Auto Theft Task Force had suspect under surveillance for other similar thefts. Suspect was arrested.
- The Police Department continues to follow COVID protocols.

Alderman Isbell asked about a shooting at Highway 59 and Murphy. Chief stated that it is still under investigation, therefore he cannot share any details.

Mayor Jessup asked the Chief if he was happy with the new storage unit for PD. Chief stated that they are very happy with it and thanked Council for purchasing it for the department.

Finally, Chief stated that he continues to be on calls for Hurricane Harvey and will continue to track the storm.

2. Parks & Recreation – Colene Cabezas, Parks & Recreation Director

Ms. Cabezas gave a brief summary of Parks & Recreation activities for May through August. Below are a few key points from her presentation.

Parks and Facilities:

- **CenterPoint ROW** – Decorative fencing added with signs to follow
- **Discovery & Nature Center**-Purchasing Sanitation towers to disinfect the facility quickly and efficiently. Will allow us to open the facility to the public. Also planning to allow small rentals of the facility that fall in line with COVID protocols.
- **Playgrounds**- Remain Open

- **Fields** – Majors remains under construction. Back field temp fencing is in place for the upcoming season. Beginning practices next week.
- **Pool**- Main pool pump has been repaired and is fully functioning. Pool will remain open weekends only thru Sept.

Programs & Events

- We began the summer with programs and pool open to the public.
- In July we cancelled all programs and rentals due to the increased concern of COVID exposures.
- Pool remained open but we implemented a mask rule and decreased the number of patrons in the facility. We eventually closed for 2 weeks then reopened again in August @ 50% capacity
- July 4 – cancelled the parade but celebrated with a Fireworks show provided by EDC – 400 approx. in attend

Projects:

- Kirkwood Roundabout walk through & identified areas that need to be addressed prior to hand over. We have spoken to the landscapers extensively about care and maintenance of the plants
- Making improvements to Brighton - Ordered playground equipment, swing set, picnic table and fencing / Kangaroo Park – picnic table, climbing boulders, lil library, balance beam
- Pool – Re-plaster on August 31
- Hurricane Preparedness

Upcoming Events:

- Monarch Madness postponed until Spring
- Oktoberfest TBD

Alderman Kopczynski thanked Ms. Cabezas for the up keep of the pool and asked if they pool had met the 50% capacity. Ms., Cabezas stated they had not.

Charles Teague, resident at 11611 Dorrance, stated that he did not like the mask requirement at the pool.

3. Fire Department Monthly Report for July 2020 – Mayor Charles Jessup IV

Mayor Jessup provided an overview of the Stafford Fire Department activity report for July 2020 which was filed with the City Secretary.

4. City Administrator’s Report – Nick Haby, City Administrator

City Administrator, Nick Haby, gave a brief review of City activities for the last month. Mr. Haby stated that staff is currently prepping for the storm in the Gulf. He, the Mayor, and Chief are on update calls multiple times a day.

He let Council know that staff met regarding the November 3rd election and have a plan in place for cleaning and disinfecting due to COVID.

Mr. Haby also informed Council that staff has submitted a list of future purchase items to see if they are reimbursable per the CARES Act. The submittal deadline for CARES Act funds in December 31, 2020.

D. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor's Comments

a. Budget

Mayor Jessup stated that he wanted to compliment Council and staff on the budget process. This year they took a serious look into the future of the City and he hopes future Council will continue with the plan. He then invited all residents to attend the budget public hearing on September 15th at 6:00 p.m. and contact Council if they has any questions.

b. Staff during COVID

Mayor Jessup stated this has been a long process, but staff has maintained and done a great job. He also reported that there have been Meadows Place staff affected by the virus, but all are back to work.

c. Video Marketing Plan

Mayor Jessup stated the staff is working with Josh Merritt on a marketing video regarding the City's water supply. They are also working on mini videos of the parks, roundabouts, and Meadows Elementary. These videos should be released soon.

He then thanked the Meadows Place Economic Development Corporation for funding the projects.

2. Council Comments

a. Kirkwood Construction Update – Alderman Rick Staigle

Alderman Staigle stated that progress is slow right now. The just completed negotiations to make changes to the irrigation and landscaping due to accidents and we are waiting on updated schedule.

E. REGULAR AGENDA

1. Discussion and consideration to accept the 2020 Tax Year Anticipated Collection Rate from Carrie Surratt, PCC, CTOP, Fort Bend County Tax Assessor/Collector.

Alderman Bezner moved to accept the 2020 Tax Year Anticipated Collection Rate from Carrie Surratt, PCC, CTOP, Fort Bend County Tax Assessor/Collector. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

2. Discussion and consideration of Resolution No. 2020-37 authorizing the Mayor to enter into a Joint Election Agreement and contract with Fort Bend County for City of Meadows Place November 3, 2020 General Election Services.

Alderman Staigle moved to approve Resolution No. 2020-37 authorizing the Mayor to enter into a Joint Election Agreement and contract with Fort Bend County for City of Meadows Place November 3, 2020 General Election Services. Alderman Bezner seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

3. Discussion and consideration of Ordinance No. 2020-29 amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 in the amount not to exceed \$12,500.00 to line item 100-050-598002, Emergency Event, from the General Fund Balance to purchase laptops and printers for staff to work remotely and hold Court hearings via zoom.

Alderman Isbell moved to approve Ordinance No. 2020-29 amending the General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 in the amount not to exceed \$12,500.00 to line item 100-050-598002, Emergency Event, from the General Fund Balance to purchase laptops and printers for staff to work remotely and hold Court hearings via zoom. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

4. Discussion and consideration of Ordinance NO. 2020-30 setting September 22, 2020 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a joint public hearing with the Planning and Zoning Commission to receive public comment regarding setbacks and platting in the City of Meadows Place.

Alderman Staigle moved to approve Ordinance NO. 2020-30 setting September 22, 2020 at 6:00 p.m. at Meadows Place City Hall, One Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a joint public hearing with the Planning and Zoning Commission to receive public comment regarding setbacks and platting in the City of Meadows Place. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

5. Discussion and consideration approving the CenterPoint Energy's Notice of Intent to Reflect a Refund for the Houston Division pursuant to Section 104.111 of the Gas Utility Regulatory Act effective for billing on or after January 2, 2021.

Alderman Staigle moved to approve CenterPoint Energy's Notice of Intent to Reflect a Refund for the Houston Division pursuant to Section 104.111 of the Gas Utility Regulatory Act effective for billing on or after January 2, 2021. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried

F. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

- July 15, 2020 – Council Emergency Meeting Minutes
- July 21, 2020 – Council Special Session & Budget Workshop Minutes
- July 28, 2020 – Regular Meeting Minutes
- August 11, 2020 – Council Special Session & Budget Workshop Minutes
- August 18, 2020 – Council Special Session & Budget Workshop Minutes

2. Ratification of Bills

Pools by Dallas (Down payment to Re-Plaster Lap Pool)	\$ 8,875.00
Randle Law Office LTD, LLP (General Legal Counsel)	\$ 4,231.50
Randle Law Office LTD, LLP (Texas Direct Auto SUP)	\$ 3,568.50
Joe Salvide (Concrete Repair – Several Locations – Completion)	\$ 2,440.00
Joe Salvide (Concrete Repair Oak Meadow – Move In)	\$ 3,080.00
Mar-Con Services, LLC (Kirkwood Pay Estimate #15)	\$ 224,902.45
Mar-Con Services, LLC (Kirkwood Pay Estimate #16)	\$ 259,643.89

Alderman Staigle moved to approve the consent agenda. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

G. AUDIENCE COMMENTS (for matters NOT on the agenda)

Charles Teague, resident at 11611 Dorrance, stated that he does not agree with the mask rule at the pool.

Bao Tran, resident at 12218 Scottsdale, asked about the current ordinance for electronic signs.

H. RECESS REGULAR MEETING

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney to discuss Specific Use Permit for Texas Direct Auto, now known as VROOM.

Mayor Jessup recessed the regular meeting at 8:05 p.m. for Council to go into executive session with the City Attorney.

I. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consultation with Attorney to discuss Specific Use Permit for Texas Direct Auto, now known as VROOM.

J. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating that date and time the Executive Session ended and Reconvene the Regular Meeting.

The executive session adjourned at 8:25 p.m. and Council reconvened into regular session.

K. RECONVENE

Discuss and take appropriate action to regarding the Specific Use Permit for Texas Direct Auto, now known as VROOM.

Alderman Staigle moved to authorize legal counsel to revise the letter to Texas Direct Auto, now known as VROOM, as discussed and mail as soon as possible. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

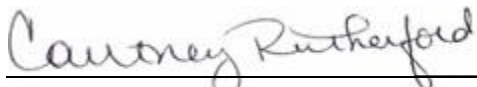
L. ADJOURN

There be no further business Alderman Bezner moved to adjourn the meeting. Alderman Kopczynski seconded the motion.


The meeting adjourned at 8:27 p.m.

These minutes were approved by City Council on September 22, 2020.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

