

**CITY COUNCIL  
WORKSHOP MEETING  
MINUTES  
AUGUST 27, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, and Terry W. Morgan. Also present was City Secretary Janice M. Moore and Budget Volunteer Rick Staigle. Alderman David A. Wilkens was not in attendance.

**1. Call to Order:**

Mayor Jessup called the workshop to order at 6:03 p.m.

**2. Discussion**

a. 2013–2014 Budget

The Council reviewed and discussed all budget items that were in question, and minor adjustments were made.

b. 2013-2014 Proposed Tax Rate

Mayor Jessup announced that, according to the budget presented, the tax rate of .895 was being proposed. Mr. Staigle spoke about the creation of the employee hardship account with the amount of \$1,000.00.

c. Meeting Schedule for September

Mayor Jessup announced the following upcoming meetings:

Thursday, September 12<sup>th</sup> at 7:00 p.m. – Public Hearing - Budget

Thursday, September 12<sup>th</sup> at 7:30 p.m. – Public Hearing #1 - Proposed Tax Rate

Tuesday, September 17<sup>th</sup> at 7:30 p.m. – Public Hearing #2 – Proposed Tax Rate

He then noted that Mayor Pro Tempore would chair these meetings, since he would be out of town.

d. Utility Changes – Water Department

Mayor Jessup reported about the installation process of the new smart meters and spoke about some of the challenges. He added that the Public Works Director Dan McGraw would be

giving a presentation at the Council Meeting. Mayor Jessup noted that the upcoming budget amendment would include \$450,000 being transferred from the utility account to capital projects – a little less than anticipated.

He spoke of the meters having a 20 year warranty, the percentage of recovery costs, the percentage of captured water, and an increase in the revenue stream – benefits from the installation of the smart meters. Mayor Jessup concluded that the conversion would start in September with the November billing to be on the new meters.

Mr. Staigle left at 6:27 p.m.

### Water Main Breaks

Mayor Jessup provided an overview of the number of water main breaks from the past three (3) month and the costs associated.

e. Incode Transfer to New Server

Mayor Jessup reported the following:

- Administration files were not being backed up as of three (3) months ago
- The old server was overheated due to the door being closed. All information had been transferred over to the new server.
- 40 viruses were found on the treasurer's computer.
- Spoke about the challenges with getting the computer system stable.
- Court Judge Beverly McMinn and Utilities Clerk Patty Spade were enjoying the new technology.

### **3. Upcoming Agenda Items**


Mayor Jessup gave a summary of the upcoming items on the regular meeting. He asked if Alderman Morgan would lead the Invocation and Alderman Isbell would lead the pledge.

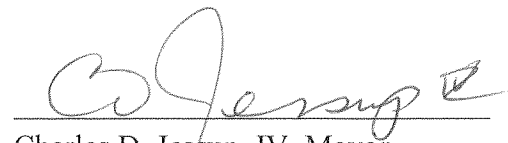
### **4. Adjournment**

Alderman Henley moved to adjourn the meeting at 7:17 p.m. Alderman Morgan seconded the motion, which passed unanimously.

**These minutes were approved by the  
City Council on Tuesday, September 24, 2013.**

ATTEST:

  
Janice M. Moore, City Secretary

  
Charles D. Jessup, IV, Mayor

(SEAL)