

**CITY COUNCIL REGULAR MEETING
MINUTES
AUGUST 27, 2013**

Present were Mayor Charles D. Jessup, IV. and Aldermen Terry J. Henley, John F. Isbell, Kelle K. Mills, and Terry W. Morgan. Also present was City Secretary Janice M. Moore. Alderman David A. Wilkens was not in attendance.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:30 p.m. The Pledge of Allegiance was led by Alderman Isbell, and the Invocation was led by Alderman Morgan.

2. Presentations

- a. Proclamation – Recognizing Sterling McCall Nissan

The Mayor and Council presented a beautifully framed proclamation to representatives David Beer and Connie Floyd.

- b. Introduction to New Meter Systems – Dan McGraw, Public Works Director

Public Works Dan McGraw provided a detailed overview of the meter installation timeline, the process, the accuracy of the readings, the online access to water usage for residents, and the advantages for both the City and residents.

Various samples of the meters and boxes from Badger Electric Company were available for Public view. Mayor Jessup recognized the Public Works Staff for their hard work and commitment to this project.

Mayor Jessup and Public Works Director McGraw both answered various questions posed by the Council and Public.

3. Reports

- a. Police Activity (since July 2013)

Captain Jack Ashton gave an overview of the monthly statistics, which was distributed to all Council Members. He announced the following upcoming events: a) Wednesday, September 18th at 7:00 p.m. – Neighborhood Watch Meeting. b) Tuesday, October 1st from 6:00 p.m. to 8:00 p.m. – National Night Out.

Captain Ashton reported about the creation of an Emergency Management Plan and training compliance. He then recognized Sterling McCall Nissan for the Police Department having access to unmarked vehicles, which have assisted in identifying making suspects.

b. Code Enforcement (since May 2013)

Code Enforcement Official Jerry Parker gave a PowerPoint presentation on the properties that he has made progress with. He reported the following:

- 268 warnings issued, 11 second issued warnings - regarding weeds, grass, boats in driveways, trash cans, improperly stored items, etc.
- All trees should be compliance by the end of September – 95% residents notified
- 15-20% of notified residents were in compliance with trimming
- Attending code enforcement class last week of September

Mayor Jessup added that the rental registry was being updated and that Code Enforcement Official Parker was making great progress in contacting the owners. Alderman Isbell commented that he was observing Code Enforcement Official Parker from afar and recognized him for his good interaction with homeowners. A resident suggested that a list of contractors, that were licensed, insured and registered, be available for residents.

c. Fire Department Update

Mayor Jessup provided an overview of the report. A copy was filed with City records.

4. Mayor's Comments:

a. Community Survey Results

Mayor Jessup gave a PowerPoint presentation on the results and thanked everyone who participated in the survey. He noted that the results were posted on the website, and a copy was filed with City records.

b. Welcome New City Secretary Jan Moore

Mayor Jessup noted that he was thrilled to have a new city secretary and that Ms. Moore had made some positive changes around the office.

c. Kid Fish

Mayor Jessup spoke about the overall success of the event. 450 fish caught, measured and documented by species. Great weather, a fun day. He thanked everyone who made it possible.

d. Water Reuse Symposium

Mayor Jessup announced that he and Public Works Director McGraw were invited to make a presentation at the 28th Annual Water Reuse Symposium in Denver, CO, Monday, September 16th.

e. Water Districts

Mayor Jessup reported that he and Public Works Director McGraw have been invited to give a water reuse presentation at the Association of Water Board Directors Conference in Dallas January 17 – 19, 2014.

5. New Business:

a. Accept and Consider Action on Planning & Zoning Commission Recommendations

Mayor Jessup reported that the Planning & Zoning Commission met on August 23rd and made the following recommendation:

“To add steel shingles to the Code providing the building codes and aesthetic look was compatible with current requirements.”

Motion: Alderman Morgan moved to accept the above motion. Alderman Henley seconded the motion, which passed unanimously.

b. HDR Agreement – GIS Hosting Services

Mayor Jessup provided an overview of the agreement.

Motion: Alderman Isbell moved to authorizing Mayor/City Secretary to enter into an Agreement with HDR Engineering, Inc. for Geographic Information System (GIS) Hosting Services. Alderman Morgan seconded the motion, which passed unanimously.

c. Texas Department of Public Safety

Mayor Jessup noted that the agreement was the purchase of alcohol blood kits, gunshot residue kits, urine specimen kits, etc. for the Police Department.

Motion: Alderman Henley moved to approve an Interlocal Agreement with the TX Department of Public Safety for Breath Testing and Laboratory Alcohol & Drug Testing Program Supplies. Alderman Mills seconded the motion, which passed unanimously.

d. Discuss Proposed Tax Rate & Take Record Vote

Mayor Jessup announced the proposed tax rate of 0.895 per \$100 value – same value as last year. He added that additional revenue coming in will help fill the need for police vehicles, computers, and park equipment.

Motion: Alderman Morgan moved to accept the proposed tax rate of 0.895. Alderman Isbell seconded the motion. The motion passed unanimously with the following vote:

| | |
|-----------------|-----|
| Alderman Mills | Aye |
| Alderman Henley | Aye |
| Alderman Morgan | Aye |
| Alderman Isbell | Aye |

Alderman Henley spoke about the proposed tax rate process.

6. Ordinances:

a. Ordinance 2013-15

AN ORDINANCE CALLING FOR THREE (3) PUBLIC HEARINGS ON THE BUDGET AND PROPOSAL FOR INCREASE TAX REVENUES FOR FISCAL YEAR 2013-2014 AND SETTING A DATE AND TIME FOR THE HEARINGS.

Mayor Jessup read the caption and provided a brief overview.

Motion: Alderman Morgan moved to adopt Ordinance 2013-15. Alderman Isbell seconded the motion, which passed unanimously.

b. Ordinance 2013-16

AN ORDINANCE OF THE CITY OF MEADOWS PLACE, TEXAS, AMENDING ORDINANCE 2012-33 WHICH PROVIDED FOR A BUDGET FOR THE 2012-2013 FISCAL YEAR TO PROVIDE A BUDGET AMENDMENT TO APPROPRIATE FUNDS FOR ADDITIONAL EXPENDITURES AND TO REALLOCATE FUNDING BETWEEN ACCOUNTS FOR EXPENDITURE VARIANCES

Mayor Jessup read the caption and provided a brief overview.

Motion: Alderman Morgan moved to adopt Ordinance 2013-16. Alderman Mills seconded the motion, which passed unanimously.

c. Ordinance 2013-17

AN ORDINANCE APPOINTING RANDLE LAW OFFICE LTD., L.L.P. AS CITY ATTORNEY FOR THE CITY OF MEADOWS PLACE, TEXAS, AND PROVIDING FOR COMPENSATION AND PROVIDING THAT SAID APPOINTMENT SHALL CONTINUE FOR ADDITIONAL TIME THEREAFTER UNLESS OTHER APPOINTMENTS SHALL BE MADE BY ORDINANCE DULY ADOPTED BY THE CITY COUNCIL WHICH SHALL BE IN CONFLICT HERewith AND PROVIDING FOR THE POWERS, DUTIES AND AUTHORITY OF THE SAID CITY ATTORNEY

Mayor Jessup read the caption and provided a brief overview.

Motion: Alderman Morgan moved to adopt Ordinance 2013-17. Alderman Mills seconded the motion, which passed unanimously.

7. Resolutions:

a. Resolution 2013-05

RESOLUTION IN SUPPORT OF THE NOVEMBER 5, 2013 MOBILITY BOND ELECTION IN FORT BEND COUNTY BY THE GREATER FORT BEND ECONOMIC DEVELOPMENT COUNCIL

Mayor Jessup read the caption and provided a brief overview.

Motion: Alderman Henley moved to adopt Resolution 2013-05. Alderman Mills seconded the motion, which passed unanimously.

8. Consent Agenda:

a. Minutes

Motion: Alderman Morgan moved to table the July 23, 2013 Workshop & Regular Meeting minutes and the July 26, 2013 Special Meeting minutes. Alderman Isbell seconded the motion, which passed unanimously.

b. Invoices

| | |
|------------------------------------|--------------|
| HDR | \$ 6,886.00 |
| PROCAM | \$ 23,814.00 |
| Randle Law Office, Ltd, L.L.P. | \$ 11,219.41 |
| Joe L. Salvide | \$ 9,000.00 |
| USASHADE & Fabric Structures, Inc. | \$ 8,293.00 |

Motion: Alderman Isbell moved to approve the presented invoices. Alderman Morgan seconded the motion, which passed unanimously.

9. Audience Comments:

Clifton Wolf expressed concern for the overgrowth of bamboo and requested code enforcement involvement.

Betty Johnson expressed concern for the bumpy roads and inquired about future plans.

Shirley Isbell thanked Alderman Mills for donating the fishing rods for Kid Fish and those who attended the event. She then announced that Fort Bend County Judge Bob Herbert was running

for re-election. Mrs. Isbell noted she was invited to become a member of the Board of Directors for the Imperial Arts in Fort Bend County.


Mayor Jessup recognized those residents who were volunteering with other cities and the importance of reaching out to sister cities and getting involved in other cities.

10. Adjournment:


Alderman Mills moved to adjourn the meeting at 8:44 p.m. Alderman Henley seconded the motion, which passed unanimously.

**These minutes were approved by the
City Council on Tuesday, September 24, 2013.**

ATTEST:



Janice M. Moore, City Secretary



Charles D. Jessup, IV, Mayor

(SEAL)