



Charles Jessup, IV, Mayor
Tia Baker, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, July 26, 2022, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for June 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Meadows Place Personnel Policy
- b. Meadows Place Butterfly Garden

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and consideration of Ordinance No. 2022-38 authorizing and allowing, under the act governing the Texas Municipal Retirement System, Updated Service Credits and Cost of Living Adjustment.
2. Discussion and consideration of Resolution No. 2022-23 authorizing the Mayor to sign agreement renewing and extending the banking depository services with Independent Financial Services for another 5-year term for the city's depository and banking services.
3. Discussion and consideration of Resolution No. 2022-24 authorizing the Mayor to sign at addendum with American Janitorial Services increasing the Community Center event cleaning fee from \$75 per event to \$95.
4. Discussion and consideration of Ordinance No. 2022-39 adopting a new Section 51.17 titled "Water and Sanitary Sewer Taps", to the City of Meadows Place Code of Ordinances, relating to water taps and sanitary sewer tap requirements for new residential construction.
5. Discussion and consideration of Ordinance No. 2022-40 amending the water and sewer rates by increasing rates 10% per year over five years to increase water and sewer revenue.
6. Discussion and consideration of Ordinance No. 2022-41 amending the schedule of fees updating fees for water service rates, sanitary sewer service rates, surface water rate, water and sanitary sewer taps, residential irrigation water rates, special event permit application, community center, and peddler/solicitor application.
7. Discussion and consideration of Resolution No. 2022-42 repealing the City's current Employee Policy Manual and adopting a new City of Meadows Place Personnel Policy.
8. Discussion and consideration of Ordinance No. 2022-43 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$26,400 from the General Fund balance to line items 100-040-534005, 100-050-534005, and 100-060-534005, Fuel, for the increased cost of fuel for city vehicles and equipment.
9. Discussion and consideration of Ordinance No. 2022-44 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$30,000 from the General Fund balance to line item 100-060-580000, Parks

Capital Improvements, for Park's projects.

10. Discussion and consideration of Ordinance No. 2022-45 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$36,000 from the General Fund balance to line item 100-060-565001, Mowing and Landscaping, for annual tree trimming.
11. Discussion and consideration of Ordinance No. 2022-46 amending the Utility Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$100,800 from the Utility Fund balance to line item 300-047-567000, Sewer Dept maint. and Repairs, for previously approved repairs to the Wastewater Treatment Place Lift Station Pump.
12. Discussion and consideration of Ordinance No. 2022-47 amending the Utility Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$132,000 from the Utility Fund balance to line item 300-046-567000, Water Dept maint. and Repairs, for previously approved repairs to Water Well Number 3.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Quarterly Investment Report.**
2. **Consideration of Quarterly Budget and Financial Report.**
3. **Consider approval of the Minutes held as follows:**

May 27, 2022 – Possible Quorum – Kick Off to Summer

June 8, 2022 – Council Workshop

June 28, 2022 – Joint Public Hearing

June 28, 2022 – City Council – Regular Meeting

June 29, 2022 – Council Workshop

July 4, 2022 – Possible Quorum – July 4th Celebration

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the

agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77471 on the 22nd day of July 2022 at 9:15 a.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.