



Audrey St. Germain, Mayor
David Mertins, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

Rick Staigle, Mayor Pro Tem
Tia Baker, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, July 23, 2024, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Dr., Meadows Place, Texas 77477, for the purpose of considering the following agenda items.

All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference per Texas Government Code Sec. 551.127. City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Gary Stewart, Chief
2. Public Works – Rod Hainey, Director
3. Fire Department Monthly Report for June 2024 – Audrey St. Germain, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator
 - a. Hurricane Beryl
 - b. FY25 Budget

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

1. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and consideration of Resolution No. 2024-28 accepting the letter of recommendation from HDR Engineering, Inc and authorizing the Mayor to execute an

agreement with AR Turnkey Construction Company, Inc. in the amount of \$608,100 for the Wastewater Treatment Plant Lift Station Rehabilitation project per the recommendation of HDR Engineering, Inc.

2. Discussion and consideration of Ordinance No. 2024-26 authorizing and allowing, under the act governing the Texas Municipal Retirement System, Updated Service Credits and Cost of Living Adjustment and removing the Maximum Contribution Rate Limit.
3. Discussion and consideration of Ordinance No. 2024-27 accepting the proposed Capital Improvement Plan for fiscal year 2024-2025.
4. Discussion and consideration of Ordinance No. 2024-28 amending the schedule of fees by increasing the fees for water and sewer service rates, garbage collection fee, tennis court access cards, and facility rentals.
5. Discussion and consideration of Resolution No. 2024-30 accepting the 10/20 Year Write Off per Texas Property Tax Code Sec.33.05 "Limitation on Collection of Texas" from Fort Bend County Tax Assessor/Collector, Carmen P. Turner, MPA PCC, CTOP.
6. Discussion and consideration of Ordinance No. 2024-29 amending the General Fund Revenue Budget for the fiscal year ending September 30, 2024, increasing line item 100-498010, Other Revenue Sources, \$241,566 awarded from Fort Bend County ARPA Funding for the purchase of a 500KW gas generator at the Wastewater Treatment Plant.
7. Discussion and consideration of Ordinance No. 2024-30 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-040-580000, Public Works Capital Outlay, \$241,566 from General Fund balance for the purchase of 500KW gas generator at the Wastewater Treatment Plant.
8. Discussion and consideration of Ordinance No. 2024-31 amending the General Fund Budget for the fiscal year ending September 30, 2024, increasing line item 100-050-52051, Police Vehicle Purchase, \$100,000 from the General Fund balance to purchase a new police vehicle and equipment needed.
9. Discussion and consideration of Ordinance No. 2024-32 setting the 20th day of August 2024 at 6:30 p.m. at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, TX 77477, as the date, time, and place for a public hearing on the proposed Municipal Budget Fiscal Year 2024-2025.
10. Discussion regarding animal control in the city.
11. Discussion regarding parking regulations in the city.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Quarterly Investment Report.**
2. **Consider approval of the Quarterly Budget and Financial Report.**
3. **Consider approval of the Minutes held as follows:**

June 25, 2024 – City Council Meeting

July 4, 2024 – City Council Possible Quorum – July 4th Event

July 9, 2024 – City Council Emergency Meeting

July 17, 2024 – City Council Budget Workshop

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that in accordance with the Texas Open Meeting Act, this agenda was posted the 19th day of July 2024 at 3:00 p.m. on City Hall bulletin board, a place convenient and readily accessible to the general public at all times, at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 and the City's website, www.cityofmeadowsplace.org.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.