



MINUTES OF THE SPECIAL SESSION CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON SATURDAY, JULY 21, 2020 AT 6:00 P.M., AT MEADOWS PLACE TRAINING CENTER, 11975 W SIRPORT BLVD., MEADOWS PLACE, TEXAS 77477.

A. Special Session

1. Call to Order and Announce a Quorum is Present

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:00 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Alderman, John Isbell
Alderman, Kurt Kopczynski
Nick Haby, City Administrator

Mayor Pro-Tem, Rick J. Staigle
Alderman, Steven H. Bezner
Alderman, Kelle K. Mills
City Secretary, Courtney Rutherford

Staff in attendance: Anna-Maria Weston, Finance Director and Colene Cabezas, Parks & Rec Director

2. Discussion and consideration of Ordinance No. 2020-18 amending the City's General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, in the amount not to exceed \$60,000.00 to line item 100-050-580000, Capital Improvements, from the General Fund, for the Police Department Special Response Team Gear and storage.

Alderman Staigle moved to approve Ordinance No. 2020-18 amending the City's General Fund Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, in the amount not to exceed \$60,000.00 to line item 100-050-580000, Capital Improvements, from the General Fund, for the Police Department Special Response Team Gear and storage. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

3. Discussion and consideration of Resolution No. 2020-32 authorizing the Mayor to enter into an agreement with Comcast to upgrade the co-ax internet access at Meadows Place EOC/Training Center.

Alderman Staigle moved to approve Resolution No. 2020-32 authorizing the Mayor to enter into an agreement with Comcast to upgrade the co-ax internet access at Meadows Place EOC/Training Center. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried.

4. Discussion and consideration of Ordinance No. 2020-19 appointing an Associate Judge to serve in the Municipal Court of Record of the City of Meadows Place, Texas.

Alderman Isbell moved to approve Ordinance No. 2020-19 appointing an Associate Judge to serve in the Municipal Court of Record of the City of Meadows Place, Texas. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Bezner, Staigle, Kopczynski, and Mills

Nays: None

The motion carried

Mayor Jessup called items 5 and 6 together for discussion.

- 5. Discussion regarding a defined truck route and loading area for VROOM, and discussing responsibility for any damage caused by trucks turning to or from Kirkwood Road or along Dorrance from US 59 Frontage Road and Kirkwood Road.**
- 6. Discussion regarding loading zones for trucks in Meadows Place and discussion related to parking, stopping, or standing along certain streets.**

Alderman Staigle brought this item to Council due to the trucks traveling down Kirkwood and causing damage to the newly installed roundabouts.

There was discussion about Council and staff regarding a designated truck and no parking zones for VROOM. There was discussion to amend the current Specific Use Permit to address the truck routes in out of the City as well as no parking on Dorrance. Council discussed designated loading and loading zones for VROOM as well.

Alderman Bezner suggested adding an item the July 18th regular Council meeting agenda and contact VROOM to let them know Council will be discussing their Specific Use Permit.

Council also discussed designating a portion of Meadow Crest as no parking on northside from the stop sign to Mulholland. Council directed staff to work with legal to draft an ordinance for approval at the July 28th Council meeting.

B. Budget Workshop

1. Review and discuss the proposed 2020-2021 Parks & Recreation Department budget.

Parks and Recreation Director, Colene Cabezas, gave a detailed overview of proposed budget items for the Parks & Recreation Department.

Ms. Cabezas stated that she is requesting an increase in summer staff salary of \$0.25 per hour, grounds maintenance, re-plastering of the lap pool, and parks improvements.

Council directed staff to prepare a \$35,000 budget amendment from the General Fund balance for the re-plastering and parks improvement and for approval by Council at the July 28th meeting.

Alderman Kopczynski asked about online registration and payment for Parks events. Staff will look into an option for online registration.

There was brief discussion among Council and Ms. Cabezas regarding future parks projects like park improvements, digital marquees, and an amphitheater.

2. Review and discuss 2020-2021 Municipal Budget Tax Rate, Revenue and Expenditures projections.

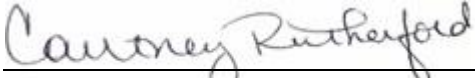
Council briefly reviewed the City’s projected revenue and expenditures for the proposed 2020-2021 fiscal year budget.

C. Adjourn

There being no further business to discuss Alderman Staigle moved to adjourn. Alderman Bezner seconded the motion and the meeting adjourned at 7:23 p.m.

These minutes were approved by City Council on Tuesday, August 25, 2020.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

