



**MINUTES OF THE SPECIAL SESSION & BUDGET WORKSHOP MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON WEDNESDAY, JULY 10, 2021, AT 6:00 P.M., AT MEADOWS PLACE CITY HALL, ONE TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.**

**A. Call to order and announce a quorum is present.**

The meeting was called to order by Mayor Jessup, at 5:31 p.m. with the following present:

Mayor Charles D. Jessup, IV

Alderman, David Mertins

Alderman, Rick Staigle

Mayor Pro Tem, Kelle Mills

Alderman, Tia Baker

Alderman, Kurt Kopczynski

City Attorney, Megan Mikutis, City Administrator, Nick Haby; City Secretary, Courtney Rutherford; and Code Enforcement Official, Jennifer Cabello; and Parks and Recreation Director, Colene Cabezas were also present.

**B. Review and discussion of the proposed 2021-2022 budget for the Public Works Department.**

Public Works Director, Rod Hainey, gave a detailed overview of proposed budget items for the Public Works Department.

Mr. Hainey stated that he is asking for additional funding to outsource irrigation maintenance. Mr. Hainey stated that it is difficult for his department to keep with the maintenance and repairs since he only has two employees. Council discussed adding \$80,000 for maintenance and an additional line item of \$70,000 for upgrades.

**C. Review and discussion of the proposed 2021-2022 budget for the Water Department.**

**D. Review and discussion of the proposed 2021-2022 budget for the Sewer Department.**

Public Works Director, Rod Hainey, gave a detailed overview of proposed budget items for the Water and Sewer Departments.

Mr. Hainey stated that Council needs to review utility rates to pay for the maintenance and future repairs needed on the water and sewer plants.

**E. Review and discussion of the proposed 2021-2022 budget for Administration.**

City Secretary, Courtney Rutherford, gave a detailed overview of proposed budget items for Administration.

Ms. Weston stated that a new line item needs to be funded for property abatement and liens. Ms. Rutherford stated that \$5,000 would be a good amount to start.

Council then discussed a possible salary increase for the Finance Director due to her increased work.

There was brief discussion among City Council and staff regarding communications and marketing. Alderman Kopczynski brought a proposal from a local company who specializes in maintaining social media. There was discussion regarding what Council wants on social media and who should be responsible for the post and comments. Council agreed that a separate Workshop is needed to discuss social media.

**F. Review and discussion of the proposed 2021-2022 budget for the Municipal Court.**

City Secretary, Courtney Rutherford, gave a detailed overview of proposed budget items for Municipal Court. She stated that there are no proposed changes for the 2021-2022 budget.

**G. Review and discussion of the proposed 2021-2022 budget for the City Council.**

City Secretary, Courtney Rutherford, gave a detailed overview of proposed budget items for City Council. She stated that there are no proposed changes for the 2021-2022 budget.

**H. Review and discuss the proposed 2021-2022 Municipal Budget Tax Rate, Revenue and Expenditures projections.**

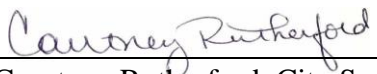
City Council briefly reviewed revenue, expenditures, and the tax rate. No action was taken.

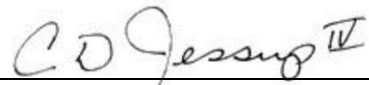
**I. Adjourn**

Alderman Kopczynski moved to adjourn. Alderman Mertins seconded the motion. There being no further business to discuss the meeting adjourned at 12:06 p.m.

**These minutes were approved by City Council on July 27, 2021.**

**ATTEST:**

  
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Courtney Rutherford, City Secretary

  
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Charles D. Jessup IV, Mayor

