

**CITY COUNCIL
REGULAR MEETING MINUTES
JULY 28, 2015**

Present were: Mayor Charles D. Jessup, IV, Mayor Pro Tempore Terry J. Henley, Aldermen Steven H. Bezner, John F. Isbell, Kelle K. Mills, and Rick J. Staigle. Also present were: City Secretary Janice M. Moore, Police Chief Gary Stewart, and Public Works Director Danny Segundo.

1. Call to Order:

Mayor Jessup called the meeting to order at 7:33 p.m.

a. Pledge of Allegiance and Invocation

The Pledge of Allegiance was led by Alderman Rick Staigle. The invocation was led by Detective Richard Simmons.

2. Presentations: None.

3. Reports:

c. Fire Department Response Statistics (June 2015) – Mayor Charles D. Jessup IV

Mayor Jessup provided an overview of the report, which was filed in City records.

a. Police Department

Police Chief Gary Stewart provided an overview of the monthly statistics and activities report, which was distributed to the Council and filed with City records. He answered questions posed by the Council. Mayor Jessup spoke of a recent dispatch incident where a caller was sent to Fort Bend County using a cell phone. He invited all residents to attend the September Neighborhood Watch Meeting with representatives from Fort Bend County to answer questions and provide information regarding the dispatch process.

b. Parks & Recreation

Interim Director Monica Parsons reported the following:

1. Splash Night was a big success. Evaluated layout and will be making a few more changes to continue to improve the event.
2. July 4th Parade was VERY BIG this year – we had over 50 vehicles!

3. Lifeguards “Exceeded” in two of their audits – they are committed to getting back to their Platinum status. They had a night-time in-service earlier in the month and an Open In-Service demonstration last Saturday. There were only a few interested citizens in attendance, only parents of guards.
4. All of our classes and activities are experiencing higher attendance figures than the previous few years.
5. Pool parties and Community Center rentals have also increased this summer.
6. Looking forward – we have one more Barefoot N’ Friday in August and we have the Kid Fish Derby on August 22nd.

4. Mayor’s Comments:

a. Update on TTC Conversion/New Training Center

Mayor Jessup reported the project would be completed this week. He noted plans for the new training center was in process with the EDC providing the funding to be located on West Airport Blvd.

c. New City Facebook Page

Mayor Jessup announced the new City Facebook Page would be implemented soon. He said he was very excited about this project.

d. Visitors from Brazil

Mayor Jessup reported about the water plan and lake visit from a Brazil engineering firm.

b. Recent Survey on Newsletter, City Facebook Page, & Rating Meadows Place Priorities

Mayor Jessup reminded residents to participate in the survey from the link on the website until August 10th.

5. Council Comments: None

6. New Business:

a. Approval of a 60 Day Contract Extension for Severn Trent – Water/Wastewater and Maintenance Services

Alderman Isbell moved to **approve** the 60 day extension. Mayor Pro Tempore Henley seconded the motion, which passed unanimously.

b. Approval of the Quarterly Finance Report

Alderman Staigle moved to **approve** the report. Mayor Pro Tempore Henley seconded the motion, which passed unanimously.

c. **Approval of a City Facebook Page**

Alderman Mills moved to **approve** the City Facebook Page with guidelines as presented. Alderman Staigle seconded the motion, which passed unanimously. Mayor Jessup added one (1) item will be posted per week with the appropriate person responding to any inquiries.

d. **Approval of the Assignment Consent for Oasis Lifestyles, 11919 West Airport Blvd.**

Alderman Staigle moved to **approve** assignment consent and waive the public hearing. Mayor Pro Tempore Henley seconded the motion, which passed unanimously.

7. **Ordinances: None.**

8. **Resolutions:**

a. **Resolution 2015-12:**

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY SECRETARY OF THE CITY OF MEADOWS PLACE, TEXAS, TO EXECUTE AN ADMINISTRATIVE SERVICE AGREEMENT FOR THE PURPOSE OF ESTABLISHING A 457K DEFERRED COMPENSATION PLAN WITH THE INTERNATIONAL CITY MANAGEMENT ASSOCIATION RETIREMENT CORPORATION ("ICMA-RC").

Mayor Jessup read the title.

Alderman Staigle moved to **approve** Resolution 2015-12. Alderman Isbell seconded the motion, which passed unanimously.

b. **Resolution 2015-15:**

A RESOLUTION SUPPORTING THE TEXAS MUNICIPAL LEAGUE'S INTRODUCTION AND PASSAGE OF LEGISLATION THAT WOULD ALLOW MUNICIPALITIES THE OPTION OF SELECTING AN OFFICIAL NEWSPAPER OR AN OFFICIAL WEBSITE FOR THE MUNICIPALITY'S PUBLICATION OF OFFICIAL NOTICES REQUIRED BY LAW.

Mayor Jessup read the title.

Mayor Pro Tem Henley moved to **approve** Resolution 2015-15. Alderman Mills seconded the motion. Mayor Pro Tem Henley provided an explanation and his efforts on this issue. The motion passed unanimously.

c. **Resolution 2015-16:**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS, FORMALIZING CERTIFICATION PAY FOR THE POLICE DEPARTMENT FULL-TIME PERSONNEL AND AMENDING THE CITY'S EMPLOYEE POLICY MANUAL BY ADDING A NEW SECTION.

Mayor Jessup read the title.

Alderman Isbell moved to **approve** Resolution 2015-16. Alderman Staigle seconded the motion, which passed unanimously.

d. Resolution 2015-17:

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION FOR BODY CAMERAS.

Mayor Jessup read the title.

Mayor Pro Tem Henley moved to **approve** Resolution 2015-17. Alderman Mills seconded the motion, which passed unanimously.

9. **Consent Agenda:**

All Consent Agenda items are considered to be routine and will be enacted by one (1) motion. There will not be discussion unless an item is removed at the request of a Council Member.

a. **Minutes:**

June 20, 2015 Budget Workshop
June 23, 2015 Workshop
June 23, 2015 Regular
July 15, 2015 Special
July 18, 2015 Special (1)

b. **Presentation of Invoices:**

Coastal Pump Service, Inc.	\$10,067.00	
Randle Law Office	\$ 6,770.41	(May)
	\$ 5,214.40	(June)

Mayor Pro Tem Henley moved to **approve** the Consent Agenda. Alderman Isbell seconded the motion, which passed unanimously.

10. **Audience Comments** (*for matters NOT on the agenda*)

Anita Ewing expressed concerns for the collections of outstanding utility bills and requested answers to several questions. Mayor Jessup requested she email him those questions, so he may respond correctly.


11. **Adjournment:**

Alderman Staigle moved to **adjourn** the meeting at 8:42 p.m. Mayor Pro Tempore Henley seconded the motion, which carried unanimously.

**These minutes were approved by the
City Council on Tuesday, August 28, 2015.**

ATTEST:


Janice M. Moore, City Secretary


Charles D. Jessup, IV, Mayor

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