

MINUTES OF REGULAR MEETING
OF JULY 23, 2013
CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS

The regular meeting of the Meadows Place City Council was called to order at 7:32 p.m. by Mayor Charles D. Jessup, IV, Meadows Place City Hall, One Troyan Drive, Meadows Place, Texas, with notice of said meeting giving the time, place, date and subject thereof having been posted as prescribed by Section 551.041, TGC with the following members present and in attendance:

Mayor: Charles D. Jessup, IV

Aldermen: Terry J. Henley
Terry K. Morgan
Kelle K. Mills
David A. Wilkens

Absent: John Isbell

Mayor Jessup called the meeting to order.

The Pledge of Allegiance was led by City Secretary Yolanda Wilson and Alderman Wilkens gave the invocation.

Chief Gary Stewart provided the Meadows Place Police Department update. There were 3 accidents reported: seven (7) arrests and 1917 service calls. There were 49 reports and 273 traffic violations with 381 charges. Residential burglaries were down from six (6) to four (4) and commercial burglaries were down to 0. The next Neighborhood Watch meeting will be held on Tuesday, October 1st at 7:00 p.m., topic to be announced. House watches are up from 485 to 583. The Meadows Place Police Department is continuing the TLC Program. There were 123 contacts during the month of April with 79 passing and 44 failing. The six (6) Burglaries of a Motor Vehicle (BMVs) were in the business district and two (2) in residential district valuables left in vehicle in plain view. Police Chief Gary Stewart is continuing to work on Emergency Management implementation program with Public Works Director McGraw. City personnel are at 100% compliance with NIMS Training. National Night Out will be held on Tuesday October 1st. There was a robbery at Radio Shack where three (3) black males armed with semi auto pistols entered the store on 7/12 at 3:00 p.m. MPPD actively working a case with task force. MPPD arrested six (6) in the last robbery. The burglary of business was also Radio Shack. MPPD CID reviewed video and was able to identify a vehicle of an ex-employee. Detectives picked up the suspect and were able to get a confession and recover most of the property iPads and phones.

Mayor Jessup then gave the City's Fire Department report. He noted the report included 18 EMS calls, 0 Structure fire, 0 vehicle fire, 4 Fire/Carbon Monoxide alarms, and fourteen other fire related incidents with a total of 39 calls made to Meadows Place in April. Mayor Jessup stated, in response to questions about how the City's contract works with the City of Stafford, the City of Stafford utilizes the fire station on

Kirkwood and their staff monitors the EMS and fire calls for Meadows Place. Public Works Director Dan McGraw works closely with the Stafford Fire Chief.

Mayor Jessup introduced the new Code Enforcement Officer Jerry Parker. Mr. Parker stated he is very excited about the opportunity and has begun assessing the area to ensure code compliance.

During Mayor's comments, Mayor Jessup noted a) Mayor Jessup stated the new Accountant Anna-Marie Weston is doing a great job, she replaced Melody Vaal who has relocated to Indiana due to recent untimely death of brother-in-law. City Secretary Yolanda Wilson will be relocating due to husband's employer transferring him to Dallas. b.) City Treasurer Elaine Herff has done a magnificent job with ensuring the City paid off its equalization fee. c.) City Council has been meeting with Staff to prepare for the upcoming budget year. d) The survey results are in from that will assist in implementing a road use fee that will assist in repair cost for interior streets that are in dire need of repair. e) This year's Fourth of July was awesome, and it really gives neighbors an opportunity to come out and simply have a great time. This year's first place winners were the Meadows Place lifeguards.

Alderman Morgan made a motion, seconded by Alderman Morgan to adopt the minutes from the May 28, 2013 Workshop and Council Meeting and the June 18, 2013 and July 9, 2013 Workshop Meeting and seconded by Alderman Henley. The motion carried unanimously.

Alderman Henley made a motion, seconded by Alderman Wilkens to approve the Quarterly Investment Report. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

Consideration of and action on authorizing a Resolution of the City Council of the CITY OF MEADOWS PLACE, TEXAS, in support of the application for a Municipal Setting Designation (MSD) to the Texas Commission on Environmental Quality (TCEQ) for the Beltway Crossing Business Park Property, Cravens Road, Missouri City, TX.

A motion was made by Alderman Henley to adopt this **Resolution No. 2013-03** authorizing the City Council to support the application of the Municipal Setting Designation (MSD) to the Texas Commission on Environmental Quality (TCEQ) for the Beltway Crossing Business Park Property, Cravens Road, Missouri City of taxes with Fort Bend County, Texas and seconded by Alderman Wilkens. The motion carried unanimously.

Mayor Jessup then read the caption to the following resolution:

Consideration of and action on authorizing a Resolution of the City Council of the CITY OF MEADOWS PLACE, TEXAS, in support of the Texas Municipal League(TML) for adoption of changes to the statute will provide a savings to the tax payers of significant newspaper publication fees,

increased speed of publication, a single centralized source of all of the municipality's required notices, and less expensive and swifter access to such notices by not only the residents of the municipality, but anyone with internet access. The result is a far greater availability of the official notice of the municipality than a newspaper can provide.

A motion was made by Alderman Henley to adopt this **Resolution No. 2013-04** and seconded by Alderman Wilkens. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

Consideration of and action on an Ordinance confirming the election of the Mayor Pro Tempore of the CITY OF MEADOWS PLACE, TEXAS, to serve in such office until the next regular City election.

A motion was made by Alderman Morgan to adopt this **Ordinance No. 2013-11** to nominate Terry Henley as Mayor Pro Tempore of the City of Meadows Place and seconded by Alderman Mills. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

Consideration of and action on an Ordinance of the CITY OF MEADOWS PLACE, TEXAS, appointing a code enforcement appointing a Code Enforcement Official and designating certain duties of said official for the CITY OF MEADOWS PLACE, TEXAS; providing for repeal; and providing for severability.

A motion was made by Alderman Morgan to adopt this **Ordinance No. 2013-12** seconded by Alderman Wilkens. The motion carried unanimously.

Mayor Jessup then read the caption to the following ordinance:

Consideration of and action on an Ordinance of the City of MEADOWS PLACE, TEXAS, Granting to WASTE CORPORATION OF TEXAS, LP, (WCA), Its permitted successors and assigns, the right, privilege, and franchise for the term of one year to maintain, and operate a garbage collection service in, over, along, and across the present and future public streets, highways, alleys, bridges, easements, and other public ways and placed in the city; prescribing compensation for the rights, privileges, and franchise conferred hereunder; prescribing the conditions governing the operation of the business insofar as it affects the use of the public property for the purpose of such business; installation, upgrade and operation of said system and business; containing other provisions relating to the subject; and providing for severability.

A motion was made by Alderman Wilkens to adopt this **Ordinance No. 2013-13** and seconded by Alderman Mills. The motion carried unanimously.

Mayor Jessup stated that Council had an opportunity to review it. Alderman Henley made a motion to ratify a bill to Badger Meter for \$4,106.90 or meter installation, Randle Law Office, Ltd, L.L.P. for \$8,392.00 for legal services and Joe L. Salvide for \$5,615.00 for Sidewalk repair and for \$4,970.00 for street repair. Alderman Wilkens seconded this motion which carried unanimously.

During audience comments, Ms. Ojufa Ravassipour of the 12000 block of Alston stated she has asked her neighbor several times about cutting tree limbs that lean over onto her property however when she asks him to do so, the neighbor uses profanity toward her. Ms. Ojufa stated that she is afraid to ask him again after the type of language that her neighbor has used in the past and asked if there is something the City could do.

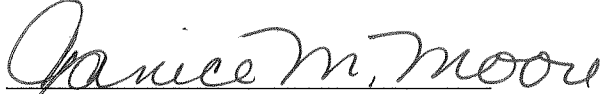
Mayor Jessup responded to Ms. Ravassipour's request by stating that this appears to be a civil matter.

Mayor Jessup introduced new City Secretary to begin during the month of August, Janice Moore. This is Ms. Moore's second time applying for the position and was selected as the best candidate among other applicants for the job. Ms. Moore is originally from Florida and moved to Texas over a year ago where she has served as City Clerk for various local cities. Ms. Janice Moore stated that she is excited about the opportunity and she looks forward to joining as City Secretary of Meadows Place.

There being no further business to consider, Alderman Henley made a motion, seconded by Alderman Morgan, to adjourn the meeting. With unanimous approval, the meeting was adjourned at 9:15 p.m.

**These minutes were approved by the
City Council on Tuesday, September 24, 2013.**

ATTEST:



Janice M. Moore, City Secretary



Charles Jessup, Mayor

(SEAL)

Transcribed by Yolanda Wilson, Former City Secretary