



Charles Jessup, IV, Mayor  
Tia Baker, Alderman  
Kurt Kopczynski, Alderman  
Nick Haby, City Administrator

David Mertins, Mayor Pro Tem  
Rick Staigle, Alderman  
Kelle Mills, Alderman  
Courtney Rutherford, City Secretary

## MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, June 28, 2022, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

*City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.*

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

1. Pledge of Allegiance and Invocation

### **B. PRESENTATION**

Presentation of Bat Houses from Joshua Iglinsky

### **C. REPORTS**

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennifer Cabello, Code Enforcement Officer
3. Fire Department Monthly Report for May 2022 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

### **D. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

**1. Mayor's Comments**

- a. Comments about Meadows Place
- b. Communications
- c. Budget Season

**2. Council Comments**

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

**E. REGULAR AGENDA**

- 1. Discussion and consideration of Resolution No. 2022-18 approving the TML Health Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.
- 2. Discussion and consideration of Resolution No. 2022-19 accepting the 10/20 Year Write Off Per Texas Property Tax Code Sec.33.05 "Limitation on Collection of Texas" from Fort Bend County Tax Assessor/Collector, Carrie Surratt, PCC, CTOP.
- 3. Discussion and consideration of Resolution No. 2022-20 authorizing the Mayor to execute an agreement with Civic Plus/Municode to maintain and host the city's Code of Ordinances online and quarterly codifications.
- 4. Discussion and consideration of Resolution No. 2022-21 authorizing the Mayor to execute an agreement with Tyler Technologies to covert current Incode 9 server-based software to Incode 9 cloud-based software.
- 5. Discussion and consideration of Ordinance No. 2022-29 adopting a new Chapter 118, Titled "Catalytic Converters," as part of the City of Meadows Place's Code of Ordinances, relating to purchasers and sellers of catalytic converters; declaring certain conduct to be unlawful and providing a penalty.
- 6. Discussion and consideration of Ordinance No. 2022-30 repealing Section 150.014 of Chapter 150 of the Code of Ordinances and substituting a new Section 150.014 of Chapter 150 of the Code of Ordinances regulating provisions applicable to residential rental property licensing and inspection.
- 7. Accept report from the Planning and Zoning Commission regarding an amendment to Meadows Place Code of Ordinances, Chapter 153, Sections 153.016, Definitions and 153.073 Off-Street Parking and Loading specifically related to garages.

8. Discussion and consideration Ordinance No. 2022-31 regarding an amendment to Meadows Place Code of Ordinances, Chapter 153, Sections 153.016, Definitions and 153.073 Off-Street Parking and Loading specifically related to garages.
9. Discussion and consideration of Resolution No. 2022-22 accepting staff's recommendation regarding the request for proposals for solid waste and recycling collection services and authorizing the Mayor to execute an agreement for the collection of residential solid waste and recycling.
10. Discussion and consideration of Ordinance No. 2022-32 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$90,000 from the General Fund balance to line item 100-050-520510, Vehicle Purchase, for the purchase of two (2) new police vehicles.
11. Discussion and consideration of Ordinance No. 2022-33 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$10,000 from the General Fund balance to line item 100-050-580000, PD Capital Projects, for the purchase of a police evidence storage locker.
12. Discussion and consideration of Ordinance No. 2022-34 amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$36,000 from the General Fund balance to line item 100-020-533009, City-Wide Computers/Servers for the purchase of a new police server and five (5) computers for the city.
13. Discussion regarding the City's July 4<sup>th</sup> event and celebration.
14. Discussion regarding residential irrigation meters.

#### **F. CONSENT AGENDA**

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

##### **1. Consider approval of the Minutes held as follows:**

May 17, 2022 – Town Hall Meeting

May 24, 2022 – Workshop

May 24, 2022 – City Council – Regular Meeting

#### **G. AUDIENCE COMMENTS (for matters NOT on the agenda)**

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the

agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

**H. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77477 on the 24<sup>th</sup> day of June 2022 at 4:30 p.m. and remained posted until said meeting was convened.



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Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at [www.cityofmeadowsplace.org](http://www.cityofmeadowsplace.org).