



Charles Jessup, IV, Mayor
David Mertins, Alderman
Kurt Kopczynski, Alderman
Nick Haby, City Administrator

Tia Baker, Mayor Pro Tem
Rick Staigle, Alderman
Kelle Mills, Alderman
Courtney Rutherford, City Secretary

MEADOWS PLACE CITY COUNCIL REGULAR MEETING AGENDA

Notice is hereby given of a Regular Meeting of the City Council of the City of Meadows Place to be held **Tuesday, June 27, 2023, at 6:30 p.m.**, at Meadows Place City Hall, 1 Troyan Drive, Meadows Place, Texas 77477, for the purpose of considering the following agenda items. All agenda items are subject to action.

City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code. Also, pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

1. Pledge of Allegiance and Invocation

B. REPORTS

1. Police Department – Chief Gary Stewart
2. Code Enforcement – Jennfier Cabello, Officer
3. Fire Department Monthly Report for May 2023 – Charles Jessup IV, Mayor
4. City Administrator’s Report – Nick Haby, City Administrator

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

- a. Budget Season in Process

2. Council Comments

- a. Dorrance Lane Construction Update – Alderman Rick Staigle
- b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

D. REGULAR AGENDA

1. Discussion and consideration regarding Resolution No. 2023-10 approving the Texas Health Benefits Pool Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.
2. Discussion and consideration regarding Resolution No. 2023-11 approving the 2023-2025 Rerate Notice from VSP Vision Care and Setting the Employer Funded Defined Contribution Rate and authorizing the Mayor and City Secretary to enter into an agreement for employee and dependent vision coverage.
3. Discussion and consideration regarding Resolution No. 2023-12 authorizing the Mayor to enter into an Interlocal Agreement with Fort Bend County for Fire Code Investigations.
4. Discussion and consideration authorizing HDR Engineering, Inc. to competitively bid the construction of the Wastewater Treatment Plant rehabilitation.
5. Discussion and consideration authorizing staff to purchase equipment for the new Police vehicle not to exceed \$35,000.
6. Discussion and consideration of Ordinance No. 2023-17 amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount of \$83,000 from the General Fund balance to line item 100-050-520510, Police Vehicle Purchase, for the purchase of a new Police vehicle and equipment.
7. Discussion and consideration ratifying the Mayor’s signature on agreement with NTS for the emergency repair of the blower and blower motor on unit 2 at the Wastewater Treatment Place in the amount of \$49,000.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

May 22, 2023 – City Council Regular Meeting

May 26, 2023 – Possible Quorum – Kick Off Summer

June 5, 2023 – Special Meeting

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

G. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, this agenda was posted for public information at least 72 hours preceding the scheduled time of the meeting at Meadows Place City Hall located at 1 Troyan Drive, Meadows Place, TX 77471 on the 20th day of June 2023 at 4:35 p.m. and remained posted until said meeting was convened.



Courtney Rutherford, City Secretary

In compliance with the Americans with Disabilities Act, the City of Meadows Place will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling at (281) 983-2950 forty-eight (48) hours prior to the meeting. Agendas are posted on the Internet Website at www.cityofmeadowsplace.org.