



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 27, 2023, AT 6:30 P.M., AT MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TEXAS 77477.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Jessup at 6:30 p.m. with the following present.

Mayor, Charles D. Jessup, IV
David Mertins, Alderman
Kurt Kopczynski, Alderman

Tia Baker, Mayor Pro Tem
Rick Staigle, Alderman

Courtney Rutherford, City Secretary

Alderman Kelle Mills and City Administrator, Nick Haby were not present.

The following staff were also in attendance: Assistant Police Chief, Jack Ashton; Public Works Director, Rod Hainey; and Parks & Recreation Director, Colene Cabezas.

1. Pledge of Allegiance: Jimmy Fenwick, Resident

Invocation: Meadows Place Police Officer Melancon

B. REPORTS

1. Police Department –Assistant Chief Jack Ashton

Assistant Chief Ashton gave a brief overview of the monthly statistics and activities report for June 2023, which was distributed to City Council and filed with the City Secretary.

He spoke on a few highlights from the month as follows:

- Accidents – 14
- Arrest – 17
- Traffic Citations Issued – 413
- Assault – 3
- Burglary of Motor Vehicle – 1
- Burglary of Business, Residential or Residential Building – 2
- Criminal Mischief – 0
- Fraud – 1
- Robbery – 0
- City Ordinance – 15

- Theft – 6
- Property Checks – 1826
- Flock Safety Alerts – 47
 - Stolen Vehicles – 9
 - Sex Offender – 10
 - Stolen License Plates – 14
 - Gang/Suspected Terrorists – 4
 - Missing Person Alert – 0
 - Warrant – 0
 - Protection Order – 1
 - Other Agency Hot List – 9 (including Rosenberg hit for juggling suspect in our City)
 - Violent Person – 0
- Total Arrests – 17

Additional Notes:

- MPPD continues to complete the current training cycle. Firearms Qualifications (Pistol, Rifle, and Shotgun) in progress with Officer Florian (Certified Range/Firearms instructor who just came onboard full-time). Mental Health Training with area agencies continues and Training with area agencies begins in July. And TCOLE required mandates and legislative update continue, all to be completed July 31st. Chiefs training completed in San Marcos, 120 Chiefs in attendance.
- FLOCK replaced two more cameras this month. Seeing an increase in the "Hits".
- We are soon to be full staff in Patrol. Officer Katlyn Chan started full-time on June 19th Officer Manna, (a reserve who was full-time) is returning to Full-Time status July 15th.
- The Mesa door access system is in the final stages. Some minor issues are being resolved.
- Police Dept. continues to prepare for the Fourth of July Festival.
- Grants Status (remains thesame):
 - Radio Recorder grant Approved (52k).
 - Dispatch Console grant in review (197k).
 - Portable Radio (10) grant in review (57k).

2. Code Enforcement – Jennifer Cabello, Officer

Code Enforcement Officer, Jennifer Cabello, was not present. Mayor Jessup presented the quarterly report for Code Enforcement, which was distributed to City Council and filed with the City Secretary. This report covered code enforcement activity for April, May and June 2023.

Mayor Jessup shared that Ms. Cabello recently received a complaint regarding eighteen (18) pools either in need of repair or dirty. He stated that the city takes these complaints very seriously due to the concern for disease like West Nile Virus and Zika. Ms. Cabello has

inspected all pools and has a schedule moving forward to re-inspect.

3. Fire Department Monthly Report for May 2023 – Charles Jessup IV, Mayor

Mayor Jessup presented the monthly fire report for May 2023. A copy was filed with the City Secretary.

4. City Administrator’s Report – Nick Haby, City Administrator

City Administrator, Nick Haby, was not present.

C. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; Information regarding holiday schedules; An honorary or salutary recognition of a public official, public employee, or other citizen; A reminder about an upcoming event organized or sponsored by the governing body; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

1. Mayor’s Comments

a. Budget Season in Process

Mayor Jessup stated that the budget season is in process. City Council and staff had their first budget workshop last week. Where they reviewed revenue, expenditures, water and sewer rates, and a proposed tax rate. The City Administrator, Finance Director, and staff worked hard to present a balanced budget. Finally, he stated that budget meetings have been set and invited the residents to attend.

Alderman Staigle stated that he sent some budget questions to the Mayor and staff that need to be reviewed by Council at the upcoming meetings.

2. Council Comments

a. Dorrance Lane Construction Update – Alderman Rick Staigle

Alderman Staigle reported that he has nothing new report. Contractor has still not filed the final report to close out the project and get final payment.

b. Fort Bend Mobility Bond Project No. 20211 – Bikeway at Meadows Place/Stafford Update – Alderman Rick Staigle

Alderman Staigle reported borings are done and CenterPoint reported no damage,

therefore the City's deposit has been returned. The design should move fairly quickly now. The gas line project has been delayed, so the city needs to decide if they want to move forward with risk of the work being torn up or wait until the gas line is complete. Staff will know more once the design is complete.

D. REGULAR AGENDA

- 1. Discussion and consideration regarding Resolution No. 2023-10 approving the Texas Health Benefits Pool Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.**

Alderman Staigle moved to approved Resolution No. 2023-10 approving the Texas Health Benefits Pool Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate of 93% for Employee Medical, and 100% for Dental, Long-Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage funded by the employee . Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

- 2. Discussion and consideration regarding Resolution No. 2023-11 approving the 2023-2025 Rerate Notice from VSP Vision Care and Setting the Employer Funded Defined Contribution Rate and authorizing the Mayor and City Secretary to enter into an agreement for employee and dependent vision coverage.**

Alderman Kopczynski moved to approved Resolution No. 2023-11 approving the 2023-2025 Rerate Notice from VSP Vision Care and Setting the Employer Funded Defined Contribution Rate of 75% of the premium and authorizing the Mayor and City Secretary to enter into an agreement for employee and dependent vision coverage. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

3. Discussion and consideration regarding Resolution No. 2023-12 authorizing the Mayor to enter into an Interlocal Agreement with Fort Bend County for Fire Code Investigations.

Alderman Staigle moved to approved Resolution No. 2023-12 authorizing the Mayor to enter into an Interlocal Agreement with Fort Bend County for Fire Code Investigations. Alderman Baker seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

4. Discussion and consideration authorizing HDR Engineering, Inc. to competitively bid the construction of the Wastewater Treatment Plant rehabilitation.

Alderman Baker moved to authorize HDR Engineering, Inc. to competitively bid the construction of the Wastewater Treatment Plant rehabilitation. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

Alderman Staigle requested that he review the bid proposal before publishing to review ARPA requirements.

5. Discussion and consideration authorizing staff to purchase equipment for the new Police vehicle not to exceed \$35,000.

Alderman Kopczynski moved to authorize staff to purchase equipment for the new Police vehicle not to exceed \$35,000. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

6. Discussion and consideration of Ordinance No. 2023-17 amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount of \$83,000 from the General Fund balance to line item 100-050-520510, Police Vehicle Purchase, for the purchase of a new Police vehicle and equipment.

Alderman Baker moved to approved Ordinance No. 2023-17 amending the General Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount of \$83,000 from the General Fund balance to line item 100-050-520510, Police Vehicle Purchase, for the purchase of a new Police vehicle and equipment. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

7. Discussion and consideration ratifying the Mayor’s signature on agreement with NTS for the emergency repair of the blower and blower motor on unit 2 at the Wastewater Treatment Place in the amount of \$49,000.

Alderman Staigle moved to ratify the Mayor’s signature on agreement with NTS for the emergency repair of the blower and blower motor on unit 2 at the Wastewater Treatment Place in the amount of \$49,000. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

E. CONSENT AGENDA

Consent Agenda items are considered routine in nature and will be enacted with one motion and vote. There will be no separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes held as follows:

May 23, 2023 – City Council Regular Meeting

May 26, 2023 – Possible Quorum – Kick Off Summer

June 5, 2023 – Special Meeting

June 7, 2023 – Town Hall Meeting

Alderman Staigle moved to approve the Consent Agenda as amended changing May 22, 2023 to May 23, 2023. Alderman Mertins seconded the motion. The vote follows:

Ayes: Aldermen Mertins, Baker, Staigle, and Kopczynski

Nays: None

Alderman Mills was not present.

The motion passed unanimously.

F. AUDIENCE COMMENTS (for matters NOT on the agenda)

This provides an opportunity to comment on non-agenda items. Comments shall be limited to **three (3) minutes** per person. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information, existing policy, or proposal to place the subject on the agenda for a future meeting. **Please identify yourself with name and address.**

Lee Hausman, resident at 11723 Cedar Form Ln, stated he moved here after seeing a coworker was arrested in Meadows Place for drunk driving. He stated that most recently he has been calling the Police Department since June 10th and he has not received a return call regarding a police issue.

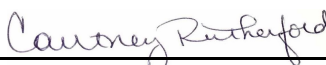
Kurt Kopczynski, resident at 11930 Meadow Trail Ln, recognized the Meadows Place Marlins as the 10 & Under Division 3 Champions. He recognized Emily Merkley and Sean Ulrey for all that have done for the swim team this year.

G. ADJOURN

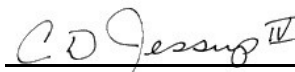
There being no further business to discuss the meeting adjourned at 7:24 p.m.

These minutes were approved by City Council on July 25, 2023.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup IV, Mayor

