



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 26, 2018 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:30 p.m. with the following present:

Mayor, Charles D. Jessup, IV	City Secretary, Courtney Rutherford
Mayor Pro Tem, John F. Isbell	Alderman, Rick J. Staigle
Alderman, Terry J. Henley	Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was absent.

Staff in attendance: Police Captain, Jack Ashton and Parks & Recreation Director, Colene Cabezas

1. Pledge of Allegiance and Invocation

Pledge by: Bob Graf, Resident and EDC President

Invocation by: Jimmy Fenwick, Resident

B. Presentation and Proclamations

None.

C. Reports

1. Police Department

Police Chief Gary Stewart gave an overview of the monthly statistics and activities report for June 2018. A copy was distributed to City Council and filed with the City Secretary.

a. Presentation of Promoted Officers

Chief Stewart announced the following promotions within the Meadows Place Police Department. He stated that each officer went through an extensive interview process in order to get these promotions.

Sergeant Rebsch was promoted Detective.
Corporal Mezegabe was promoted to Night Shift Sergeant.
Officer Ronell was promoted to Night Shift Corporal.
Reserve Officer Delgado was promoted to Reserve Sergeant.

Mayor Jessup congratulated the promoted officers.

Alderman Isbell thanked the Chief for his wonderful department and congratulated the promoted officers.

Alderman Mills thanked the officers for continuing to keep her safe.

2. Code Enforcement

Mayor Jessup stated that the City has officially hired a new Code Enforcement Official, Karl Velasco. He is scheduled to start on Monday, July 2nd. Mayor Jessup thanked Aldermen Bezner and Isbell for participating in the interview. The Mayor also reported that Karl is certified in health inspections, therefore the City will bring the food and health inspections in house.

Alderman Henley asked if a background check was performed. The City Secretary, Ms. Rutherford, reported that it was as well as a drug and alcohol test.

3. Fire Department Monthly Report for May 2018

Mayor Jessup stated that is proud of the great working relationship between the City and Stafford Fire Department. He then provided an overview of the Stafford Fire Department report for May 2018 which was filed with the City Secretary.

D. Mayor's Comments

1. Subsidence District Increase

Mayor Jessup stated that the City has received an increase from WCID #2 for the ground water reduction plan. The Fort Bend County Subsidence District increased the rate \$0.18 per 1,000 gallons and an additional increase is expected. Council will review the rate during budget planning and will have to consider passing this increase on to the residents.

2. 4th of July Election

Mayor Jessup reminded everybody that the 4th of July Parade will start an hour earlier this year. This year's parade will start at 9:00 a.m. The Save Meadows group will lead this year's parade.

3. Fort Bend Chamber Update

Mayor Jessup stated that the Fort Bend Chamber held their Young Professionals lunch earlier in the month in the City of Meadows Place at Avenida Brazilian Steakhouse. Alderman Staigle and EDC Director Kurt Kopczynski both attended.

4. Social Media Council Workshop

Mayor Jessup stated that City Council met with the City Attorney on June 20th to discuss social media pitfalls and benefits. He stated the Council is working to be transparent through social media, but have to be careful of walking quorums and have severe restrictions when it comes to social media.

E. Council Comments:

1. Update on Kirkwood Project

Alderman Staigle stated that he is still reviewing the final set of drawings and hopes to go out for bid in the next couple of weeks. The City plans to allow three weeks for bid submittal and then will review the bids and determine the lowest responsible bid for the project. He also plans to get a list of contractors from the County and ask them to bid on the project.

2. Update on HGAC

Alderman Henley stated that he doesn't have much to update at this time other than the new executive director is doing a good job. He also reported that they HGAC has received more FEMA funds which means more money for the County.

F. Regular Agenda

1. Discussion and possible action to consider Resolution No. 2018-17 accepting the 2018-2019 Texas Multistate Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life and AD&D Coverage.

Alderman Staigle stated that this is a substantial increase, 18%, and the City will absorb the cost. The City could not find better rates.

Alderman Henley stated that the increase was due to increased claims an pay out by TML insurance. Hopefully next year the claims will be down, therefore the premium will be reduced next year.

City Secretary, Courtney Rutherford, stated that she has informed staff that Council was going to keep insurance the same and absorb the increase. Staff was very appreciative.

Alderman Isbell moved to approve Resolution No. 2018-17 accepting the 2018-2019 Texas Multistate Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life and AD&D Coverage. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

2. Discussion and possible action to consider Resolution No. 2018-18 accepting the 10/20 Year Write Off per Texas Property Tax Code Sec.33.05 "Limitation on Collection of Texas" from Fort Bend County Tax Assessor/Collector, Patsy Schultz, PCC.

Alderman Staigle moved to approve Resolution No. 2018-18 accepting the 10/20 Year Write Off per Texas Property Tax Code Sec.33.05 "Limitation on Collection of Texas"

from Fort Bend County Tax Assessor/Collector, Patsy Schultz, PCC. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

3. Discussion and possible action to consider Resolution No. 2018-19 amending the City's Employee Policy Manual adding a new Section VIII. Emergency-Inclement Weather Compensation.

Ms. Rutherford explained that a policy must be in place at the time of significant event in order to get reimbursed, if reimbursements are possible. The City will not get reimbursement from FEMA for salaries during Hurricane Harvey, because a pay policy was not in place. Alderman Henley confirmed that the City would not be getting reimbursed since there was not a policy a prior to Hurricane Harvey.

Alderman Staigle moved to approve Resolution No. 2018-19 amending the City's Employee Policy Manual adding a new Section VIII. Emergency-Inclement Weather Compensation. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

4. Discussion and possible action to consider Ordinance No. 2018-14 amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 in the amount not to exceed \$42,000.00 to increase line item 100-060-580000, Capital Improvement – Parks in order to cover capital improvements to the Discovery/Nature center.

Mayor Jessup explained that this amendment was just moving between line items in the Parks Departmental budget in order to cover cost of the Discovery/Nature Center. Staff was not requesting funds from the General Fund and not increasing the overall budget. Alderman Henley asked Council if they were aware of how much was spent overall on the Discovery/Nature Center. HE stated that Council originally approved a \$25,000 remodel budget and he calculates staff has spent approximately \$100,000 between fiscal years 2016-2017 and 2017-2018.

Council agreed that they want better reporting is needed in the future on capital improvements. Alderman Staigle stated that staff should request the amendment before spending the funds.

Mayor Jessup reminded Council that staff is just requesting to move funds within the budget and not increasing the budget.

Alderman Isbell moved to approve Ordinance No. 2018-14 amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 in the amount not to exceed \$42,000.00 to increase line item 100-060-580000, Capital Improvement – Parks in order to cover capital improvements to the Discovery/Nature center. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, and Mills

Nays: Alderman Henley

Alderman Bezner was not present.

The motion carried.

5. Discussion and possible action to consider Ordinance No. 2018-15 amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, in the amount not to exceed \$2,500 to increase line item 100-060-571510, Parks Programming Expenses from line item 100-060-571505, Parks Instructor & Class Supplies in order to better track parks programming expenses that have no fee.

Mayor Jessup explained that this is to create a new line item so that staff can better tack expenses.

Alderman Staigle moved to approve Ordinance No. 2018-15 amending the General Fund Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, in the amount not to exceed \$2,500 to increase line item 100-060-571510, Parks Programming Expenses from line item 100-060-571505, Parks Instructor & Class Supplies in order to better track parks programming expenses that have no fee. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

G. Consent Agenda

1. Consider approval of the Minutes held as follows:

May 22, 2018 – Regular Meeting

June 9, 2018 – Special Session Town Hall Meeting

June 9, 2018 – Workshop Meeting

June 20, 2018 – Special Session Town Hall Meeting

June 20, 2018 – Workshop Meeting

2. Presentation of Bills

Cap Fleet Upfitters	\$ 11,620.04
Emergency Equipment Install for Shop 33	
McCall Gibson Swedlund Barfoot PLLC	\$ 10,300.00
207 Auditors Remaining Fees	
Perdue, Brandon, Fielder, Collins, & Mott LLP	\$ 6,340.63
Fines collected in March & April	
Wright Business Technology	\$ 13,989.00
New Server for City Hall	
Randle Law Office LTD, L.L.P.	\$ 617.11
General Legal Fees for May	
Randle Law Office LTD, L.L.P.	\$ 58.50
Code Enforcement Legal Advice (Alston – Property A)	
Randle Law Office LTD, L.L.P.	\$ 58.50
Code Enforcement Legal Advice (Alston – Property B)	
Randle Law Office LTD, L.L.P.	\$ 2,686.13
Texas Voices Legal Fees for May	
Randle Law Office LTD, L.L.P.	\$ 409.50
Legal Fees Regarding Oasis	
Randle Law Office LTD, L.L.P.	\$ 1,883.00
General Code Enforcement Legal Advice	

Alderman Henley moved to pull item #2 from the consent agenda for discussion and approve item #1 of the consent agenda. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

Alderman Henley stated that minutes for the June 9, 2018 workshop show the meeting location at City Hall and needs to be amended to the Training Center/EOC located at 11975 W Airport Blvd.

Alderman Henley moved to approve Consent item #2 as amended. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

H. Audience Comments

Chuck McClurkin, resident at 11947 Brighton, stated that he has noticed an increase in truck and trailer traffic on Dorrance. He stated that trucks are also running the stop signs. He asked that the City moved the “NO Trucks” sign closer to Highway 59, before the alley.

Alderman Staigle stated that he will get the Public Works Director, Danny Segundo, and discuss a larger sign closer to US 59. Mayor Jessup also stated that he will talk with the Police Chief regarding patrol of Dorrance.

Dora Rodriguez, Resident at 12050 Cedar Form, stated that she is having issues with her neighbors regarding the property line. Mayor Jessup stated that this is a civil issue that she needs to handle through the County court. Mayor Jessup agreed to meet with her to discuss the situation on June 27th at 4:00 p.m.

I. Adjourn

There being no further business on the agenda Alderman Mills moved to adjourn the meeting. Alderman Henley seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Henley and Mills

Nays: None

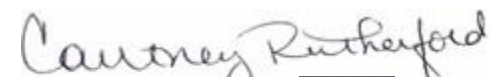
Alderman Bezner was not present.

The motion carried.


The meeting was adjourned at 7:37 p.m.

These minutes were approved by City Council on Tuesday, July 24, 2018.

ATTEST:



Courtney Rutherford, City Secretary



Charles D. Jessup, IV, Mayor

