



MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MEADOWS PLACE, TEXAS HELD ON JUNE 25, 2019 AT 6:30 P.M. AT THE MEADOWS PLACE CITY HALL, 1 TROYAN DRIVE, MEADOWS PLACE, TX 77477

A. Call to Order:

The meeting was called to order by Mayor, Charles D. Jessup IV, at 6:32 p.m. with the following present:

Mayor, Charles D. Jessup, IV
Mayor Pro-Tem, John F. Isbell
Alderman, Rick J. Staigle

City Secretary, Courtney Rutherford
Alderman, Terry J. Henley,
Alderman, Kelle K. Mills

Alderman, Steven H. Bezner was not present.

Staff in attendance: Chief Gary Stewart, Meadows Place Police Department and Karl Velasco, Code Enforcement

1. Pledge of Allegiance and Invocation

Pledge by: William Nix, Meadows Place Police Department
Invocation by: Fred Ortiz, Police Chaplain from Lake Jackson

B. Proclamation

1. Proclamation – Acknowledging Meadows Place Police Department Reserve Officers

Mayor Jessup read a presented a proclamation to Chief Stewart and the Meadows Place Police Department acknowledging the nine Reserve Police Officers who serve the City of Meadows Place.

C. Reports

1. Police Department

Police Chief Gary Stewart gave an overview of the monthly statistics and activities report, for June 2019, which was distributed to City Council and filed with the City Secretary.

He also acknowledged the four Meadows Place Police Officers that were recently promoted within the department. Jason Rebsch was promoted to Lieutenant, Aerial Clawson who promoted to Sergeant, Doron Kenig who was promoted to Corporal, and Yonathan Mezegabe who promoted to Detective. He also stated that after all of these promotions there was an opening for a patrol officer and introduced Alejandra Adames as the new patrol officer. She comes to the City with 20 years of experience.

He also reported that the department recently passed their audit with 100%.

Chief Stewart reported that Reserve Officer Jerry Brownlee writes grant applications for the City and just this year the City has acquired \$105,000 in grant funds. His efforts help to keep the department up to date with the latest equipment and takes the financial burden off the City.

Mayor Jessup congratulated the Department and thanked Officer Brownlee for efforts in grant funds.

Alderman Isbell also thanked the officers for all they do.

2. Code Enforcement

Code Enforcement Official, Karl Velasco, gave a brief recap of code enforcement for Mach 27, 2019 to current. He stated that the total violations last quarter was 370 violations and charges have been filed in Municipal Court for three. He also stated that 77% of these violations/cases are self-initiated. He reported the top violations as follows:

Violations	Total	Closed	Open
Bandit / Contractor Signs	34 cases (115 signs)	34 cases	0
Trashcans/Rubbish/Bins Visible from the street	92	85	7
Improper Clearance of trees/shrubs	39	16	23
High Grass/Weeds/Grass in between cracks	87	56	31
Junked / Abandoned Vehicles	13	10	3
Exterior Walls/Trims/Fascia - Cleaning/Repair/Replaced	38	14	24
Trailer/Boat/RV/Wrecked or Inoperative Vehicle	18	14	4

Mr. Velasco sent information on the City's Substandard Buildings to three homes that he and staff believe to be abandoned and vacant. also stated that he worked 6 weekend days in the last quarter.

3. Fire Department Monthly Report for May 2019

Mayor Jessup provided an overview of the Stafford Fire Department report for May 2019 which was filed with the City Secretary. He reported that the Fire Station lost power today, but business was uninterrupted due to the generator installed by the City. He stated that the City continues to work on Fire and EMS access during construction.

D. Mayor and Council Comments

1. Mayor's Comments

a. FBCMCA Mayors' Luncheon

Mayor Jessup reported that he attends the FBCMCA Mayors' luncheon every month and this month they met in Richmond and the topic of discussion was SB2, effective

tax rate and HB2439, regulation of building materials. These bills have huge effects on the City and Council and staff will be looking into the implementation of the changes.

b. Upcoming July 4th Parade

Mayor Jessup reminded everybody that the parade will start at 9:00 a.m. and they are expecting a good crowd. There will be music and food at the end of the parade. Eric Helfman of Helfman Ford will be the Parade Marshall and they have given over \$30,000 to the all-inclusive park. CERT will also be involved at the parade.

c. Budget Update

Mayor Jessup stated that Council and staff are starting to prepare the 2019-2020 Municipal budget. They will be looking at how recent legislation will affect the budget, but staff and council have a great understanding of how the budget works, and he has confidence in them.

d. Update on Meadows Elementary Demolition and Rebuild

Mayor Jessup stated that has there first conflict with the rebuild. There is a light pole located near the baseball fields that needs to be removed. The pole also houses one of the beacons for the reading the water meters and this will also be relocated.

e. TML Leadership Fellow Award – Courtney Rutherford

The Texas Municipal League recognized our City Secretary, Courtney Rutherford, as a Certified Leadership Fellow after her training in Austin. Participants explored the principles and characteristics of ethical leadership, learned to build trust, and community, discovered ways to improve team-building and communication skills, and practiced negotiation for strategic influence. All this will improve her skills and raise the standards of the City of Meadows Place and to make sure Meadows Place continues to be...Our Place for Life! Mayor Jessup thanked Ms. Rutherford and congratulated her.

f. Annual Drinking water Report

Mayor Jessup stated the Annual Drinking Water report will be in the July newsletter and was published prior to the deadline. He encouraged the residents to looked it over and was happy to report that there were no violations.

2. Council's Comments

a. Kirkwood Construction Update – Alderman Rick Staigle

Alderman Staigle gave a brief update on the Kirkwood road construction progress. He stated that the contractor is a few weeks behind sue to rain. They will be switching traffic shortly after the 4th of July and Dorrance will be open for the parade.

E. Regular Agenda

- 1. Discussion and consideration of Resolution No. 2019-13 accepting the 2019-2020 TML Health Employee Benefits Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage.**

Alderman Staigle moved to approve Resolution No. 2019-13 accepting the 2019-2020 TML Health Employee Benefits Renewal Notice and Benefit Verification Form Setting the Employer Funded Defined Contribution Rate for Employee Medical, Dental, Long Term Disability, Basic Life and AD&D, Voluntary Dependent Life and Additional Employee Life Coverage adopting the same plan that the City currently provides. Alderman Isbell seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Kopczynski, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

- 2. Discussion and consideration of Resolution No. 2019-14 CenterPoint License Agreement for a parking lot near Meadows Place Training Center and EOC building.**

Alderman Staigle moved to approve Resolution No. 2019-14 CenterPoint License Agreement for a parking lot near Meadows Place Training Center and EOC building. Alderman Mills seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Kopczynski, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

- 3. Discussion and consideration of Resolution No. 2019-15 authorizing the Mayor and City Secretary to solicit bids for a new phone system for the City of Meadows Place.**

Alderman Isbell moved to approve Resolution No. 2019-15 authorizing the Mayor and City Secretary to solicit bids for a new phone system for the City of Meadows Place. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Kopczynski, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

F. Consent Agenda

1. Consider approval of the Minutes held as follows:

May 28, 2019 – Regular Meeting

June 1, 2019 – Special Session Workshop

June 6, 2019 – Special Meeting

2. Ratification of Bills

Mar-Con Services, LLC **\$145,937.53**
Engineering for Kirkwood Road Reconstruction

Josh Merritt Creative, LLC **\$5,370.00**
Nature Center Video

Arrowhead Electric, Inc **\$7,910.00**
Installation of Generator at EMS Building

24/6 Technical Services **\$23,960.00**
Motor for Blower#1 at Sewer Treatment Plant

Alderman Mills moved to approve the consent agenda. Alderman Staigle seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Kopczynski, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

G. Audience Comments

None

H. Adjourn

There being no further business on the agenda Alderman Staigle moved to adjourn the meeting. Alderman Kopczynski seconded the motion. The vote follows:

Ayes: Aldermen Isbell, Staigle, Kopczynski, and Mills

Nays: None

Alderman Bezner was not present.

The motion carried.

The meeting was adjourned at 8:09 p.m.

These minutes were approved by City Council on Tuesday, July 23, 2019.

ATTEST:

Courtney Rutherford

Courtney Rutherford, City Secretary

CD Jessup IV

Charles D. Jessup, IV, Mayor

